

# 2016 Proposed Budget



The Most Livable  
City in America

**CITY OF SAINT PAUL, MINNESOTA**  
**MAYOR CHRISTOPHER B. COLEMAN**

## **Photo and Design Credits**

The cover image highlights CHS Field located in the City of St. Paul's Lowertown District. The St. Paul Saints played their first game in the newly designed ballpark on May 18, 2015. The stadium also serves as a venue for concerts and various special events. The field has been recognized for its high level of environmentally sustainable practices.

### **Photo Credits:**

CHS Field. Photo courtesy Robert Ferdinandt.

Cover design by M. Kathleen Murphy, MK Murphy Design.

City of Saint Paul  
2016 Proposed Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 25 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8000. Our Web site is [www.stpaul.gov](http://www.stpaul.gov). Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)  
*Joy Thao at 651-266-8835*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Debt report from 2007 to 2011 and projected from 2012 to 2016  
*Contact Michael Solomon at 651-266-8837*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Jerome Falksen at 651-266-6631*
- ❖ Public Library Agency  
*Contact Susan Cantu at 651-266-7076*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Tom Collins at 651-224-5686*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Cindy Dupont at 651-265-4916*

## MAYOR'S MESSAGE

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**CITY OF SAINT PAUL**  
Christopher B. Coleman, Mayor

390 City Hall  
15 West Kellogg Boulevard  
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8510  
Facsimile: (651) 266-8521

August 11, 2015

I am pleased to submit to you my 2016 budget for the City of Saint Paul. Saint Paul remains strong because of our continued investments in our community, from infrastructure to services and programs that support our residents – all based on a solid financial foundation.

This budget is based on a commitment to good financial stewardship and equity for all residents amidst continued growth and momentum across the city.

Thank you for your leadership and commitment to Saint Paul, and for your partnership in continuing our work to make Saint Paul the most livable city in America.

Sincerely,

A handwritten signature in cursive script that reads "Christopher B. Coleman".

Christopher B. Coleman

## Description of Saint Paul’s Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor’s veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City’s legislative program. They serve on boards and commissions of certain intergovernmental agencies.

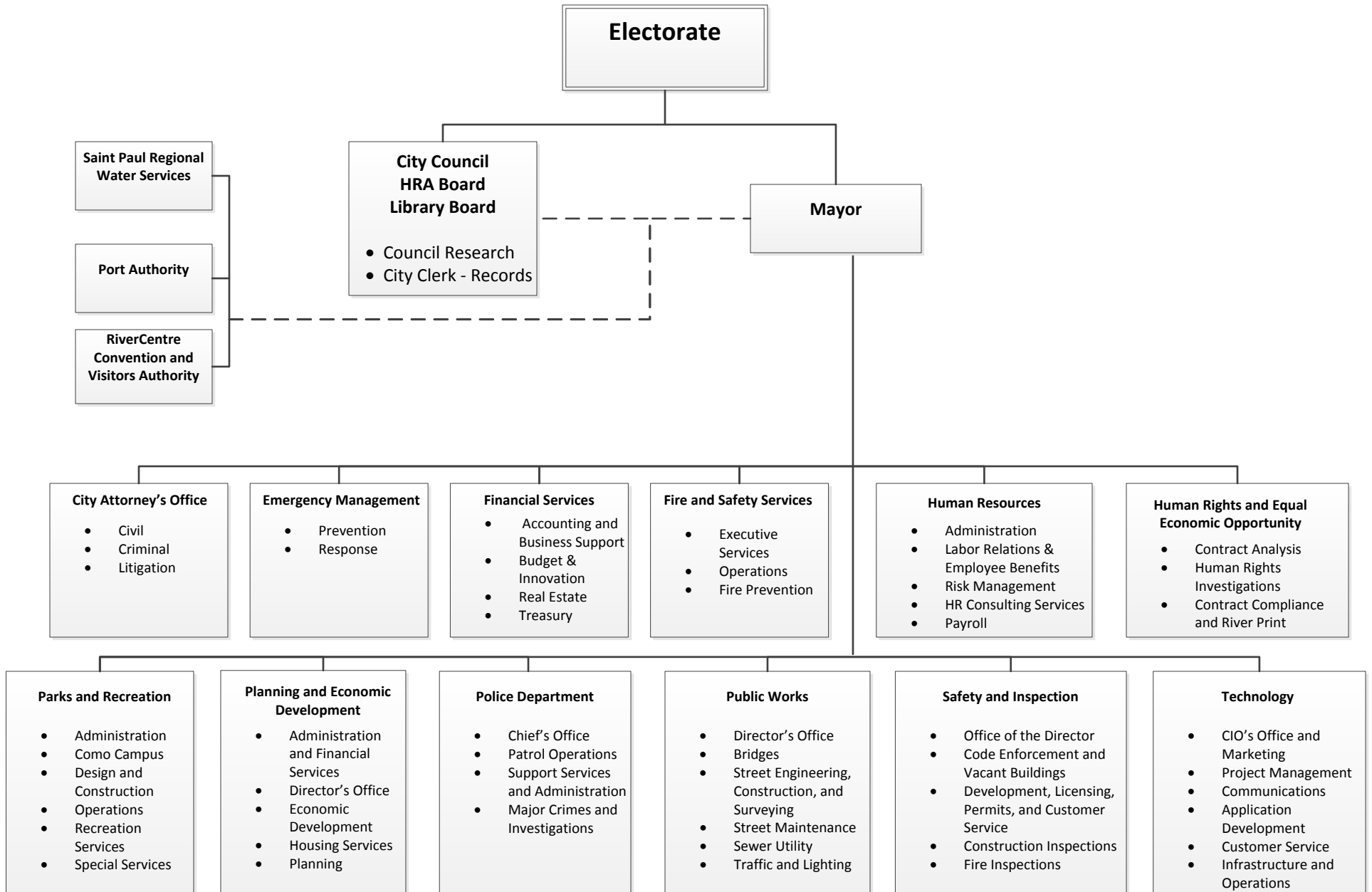
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director’s Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2018	City Attorney	Samuel Clark	*
			City Clerk	Shari Moore	*
Council members:			Emergency Management	Rick Larkin	*
Ward 1	Dai Thao	01-01-2016	Financial Services	Todd Hurley	*
Ward 2	Dave Thune	01-01-2016	Fire and Safety Services	Tim Butler	2019
Ward 3	Chris Tolbert	01-01-2016	Human Rights and Equal		
Ward 4	Russ Stark	01-01-2016	Economic Opportunity	Jessica Kingston	*
Ward 5	Amy Brendmoen	01-01-2016	Human Resources	Angie Nalezny	*
Ward 6	Daniel Bostrom	01-01-2016	Mayor – Deputy Mayor	Kristin Beckmann	*
Ward 7	Bill Finney	01-01-2016	Mayor – Chief of Staff	Dana Bailey	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Jonathan Sage-Martinson	*
			Police	Thomas Smith	2016
			Public Libraries	Katherine Hadley	*
			Public Works	Kathy Lantry	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Tarek Tomes	*
			Regional Water Services	Steve Schneider	**

\* Serves at pleasure of the Mayor

\*\* Serves at pleasure of the Board of Water Commissioners 5

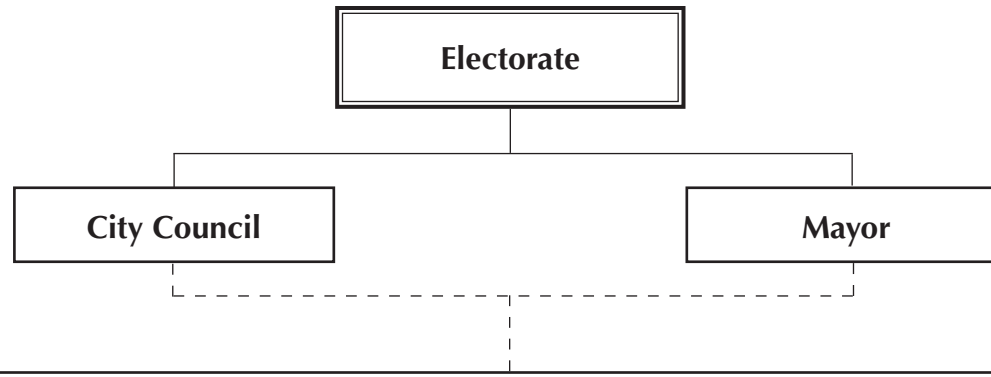
# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)





# City-Appointed Boards and Commissions



- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• Advisory Committee On Aging</li> <li>• Board of Water Commissioners</li> <li>• Board of Zoning Appeals</li> <li>• Business Review Council (BRC)</li> <li>• Capitol Area Architectural Planning Board</li> <li>• Capitol Region Watershed District</li> <li>• City-County Workforce Investment Board</li> <li>• City of Saint Paul Labor-Management Safety Committee</li> <li>• Community Action Partnership</li> <li>• Cultural Capital Investment Program (Cultural STAR Board)</li> <li>• District Energy Board of Directors</li> <li>• Food and Nutrition Commission</li> </ul> | <ul style="list-style-type: none"> <li>• Heritage Preservation Commission</li> <li>• Long-range Capital Improvement Budget (CIB) Committee of Saint Paul</li> <li>• Mayor's Advisory Committee For People With Disabilities</li> <li>• Minnesota Landmarks Board</li> <li>• Mississippi Water Management Organizations</li> <li>• Neighborhood Sales Tax Revitalization (STAR Program)</li> <li>• Our Fair Carousel Board</li> <li>• Police Civilian Review Commission</li> <li>• Ramsey County/City of Saint Paul Homeless Advisory Board</li> <li>• Ramsey County League of Local Government</li> </ul> | <ul style="list-style-type: none"> <li>• Saint Paul Civil Service Commission</li> <li>• Saint Paul Human Rights Commission</li> <li>• Saint Paul Neighborhood Network (SPNN)</li> <li>• Saint Paul Parks and Recreation Commission</li> <li>• Saint Paul Planning Commission</li> <li>• Saint Paul Port Authority</li> <li>• Saint Paul Public Housing Agency (PHA)</li> <li>• St. Paul RiverCentre Convention and Visitors Authority</li> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Thinc.GreenMSP Steering Committee</li> <li>• Transportation Committee</li> <li>• Truth in Sale of Housing Board of Evaluators</li> </ul> |
|---|---|--|

## Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

### *January - March*

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### *April - June*

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### *July - September*

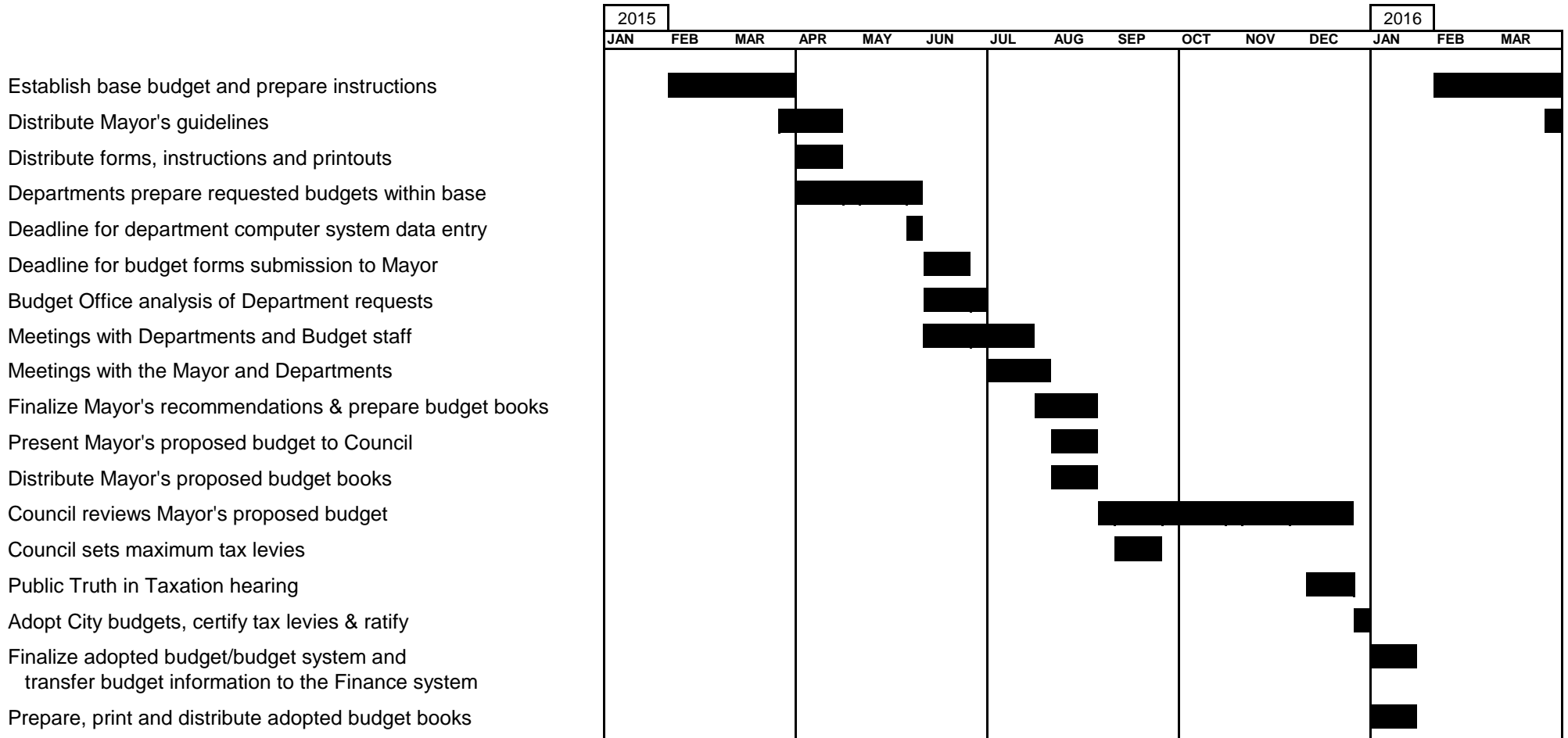
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### *October - December*

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

## CITY OF SAINT PAUL BUDGET CYCLE





# **City and Library Agency Composite Summary**

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2015 Adopted vs. 2016 Proposed**

**Property Tax Levy\***

	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 15 Total</u>	<u>Pct of City 16 Total</u>
City of Saint Paul						
General Fund	72,662,437	74,439,438	1,777,001	2.4%	71.4%	71.7%
General Debt Service	12,408,754	12,393,448	(15,306)	-0.1%	12.2%	11.9%
Saint Paul Public Library Agency	16,753,951	16,961,357	207,406	1.2%	16.5%	16.3%
<b>Total (City and Library combined)</b>	<b>101,825,142</b>	<b>103,794,243</b>	<b>1,969,101</b>	<b>1.9%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	1,811,700	1,811,700	-	0.0%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>103,636,842</b>	<b>105,605,943</b>	<b>1,969,101</b>	<b>1.9%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

**Local Government Aid Financing**

	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 15 Total</u>	<u>Pct. of 16 Total</u>
City of Saint Paul						
General Fund	61,887,988	62,337,589	449,601	0.7%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	-	-	N.A.	0.0%	0.0%
<b>Total (City and Library combined)</b>	<b>61,887,988</b>	<b>62,337,589</b>	<b>449,601</b>	<b>0.7%</b>	<b>100.0%</b>	<b>100.0%</b>

\* As of 2010, no LGA is allocated as a revenue source to the Saint Paul Public Library Agency.

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
City General Fund	231,063,788	234,209,819	242,630,338
Library General Fund (a)	15,989,839	16,725,326	16,928,586
General Fund Subtotal:	<u>247,053,627</u>	<u>250,935,145</u>	<u>259,558,923</u>
Less Transfers	(2,311,028)	(1,638,239)	(1,600,618)
<b>Net General Fund Subtotal:</b>	<u>244,742,599</u>	<u>249,296,906</u>	<u>257,958,305</u>
City Special Funds	275,399,193	270,975,923	285,313,464
Library Special Funds (a)	1,830,622	1,533,971	1,289,602
Special Fund Subtotal:	<u>277,229,815</u>	<u>272,509,894</u>	<u>286,603,066</u>
Less Transfers	(46,156,830)	(44,267,718)	(49,355,911)
<b>Net Special Fund Subtotal:</b>	<u>231,072,985</u>	<u>228,242,176</u>	<u>237,247,155</u>
City Debt Service Funds	56,125,542	63,157,694	68,245,105
Less Subsequent Year Debt	(15,185,950)	(13,458,092)	(12,854,838)
Debt Service Subtotal	<u>40,939,592</u>	<u>49,699,602</u>	<u>55,390,267</u>
Less Transfers	0	(4,870)	(4,800,000)
<b>Net Debt Service Subtotal:</b>	<u>40,939,592</u>	<u>49,694,732</u>	<u>50,590,267</u>
<b>Net Spending Total:</b>	<u><u>516,755,176</u></u>	<u><u>527,233,814</u></u>	<u><u>545,795,727</u></u>
City Capital Improvements	46,697,000	52,263,000	40,463,000
Library Capital Improvements (a)	13,550,000	0	0
Capital Improvements Subtotal:	<u>60,247,000</u>	<u>52,263,000</u>	<u>40,463,000</u>
(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.			

## Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
Attorney	64.25	64.25	66.25
Council	28.50	28.50	28.50
Debt Service Fund	1.90	1.95	1.95
Emergency Management	8.00	8.00	8.00
Financial Services	45.10	45.05	46.05
Fire and Safety Services	470.00	474.00	479.00
General Government Accounts	0.20	0.00	0.00
StP-RC Health	38.42	38.42	32.62
HREEO	29.00	29.00	26.50
Human Resources	36.80	37.80	37.80
Library Agency	167.00	175.10	174.50
Mayor's Office	16.00	16.00	16.00
Parks and Recreation	577.72	554.48	554.50
Planning and Economic Development	70.10	72.10	74.10
Police	781.80	772.40	772.07
Public Works	383.90	383.90	385.40
Safety and Inspection	136.00	143.00	145.00
Office of Technology	74.50	75.50	75.50
Total	<u>2,929.09</u>	<u>2,919.35</u>	<u>2,923.73</u>
Total City and Library General Fund	<u>2,016.45</u>	<u>2,046.21</u>	<u>2,054.55</u>
Total City and Library Special Fund	<u>912.63</u>	<u>873.24</u>	<u>869.19</u>

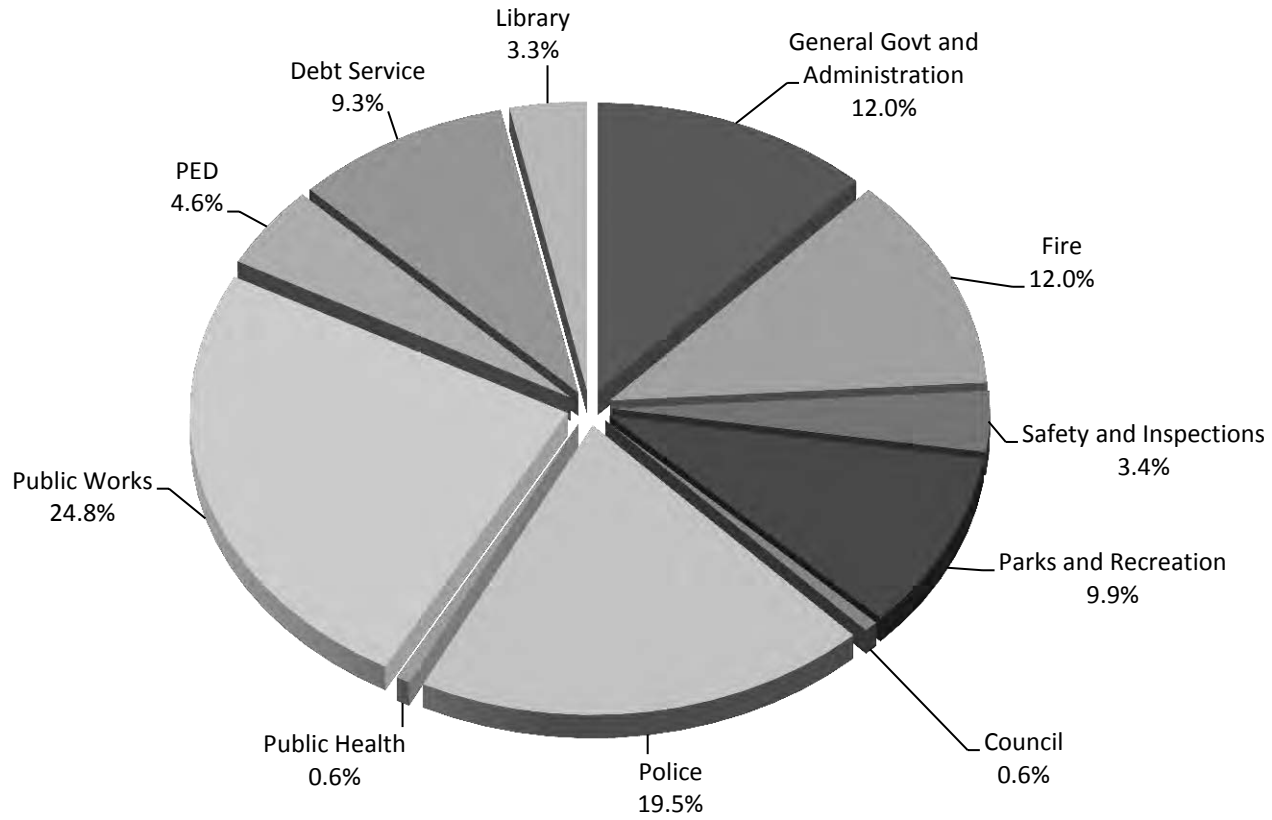


## Composite Spending - By Department

2016 Proposed Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	8,045,134	1,303,803	9,348,937	(48,944)		9,299,993
Council	3,152,885		3,152,885			3,152,885
Debt Service		68,245,105	68,245,105	(4,800,000)	(12,854,838)	50,590,267
Emergency Management	392,983	999,061	1,392,044			1,392,044
Financial Services	3,867,555	24,395,219	28,262,774	(13,279,483)		14,983,291
Fire and Safety Services	58,327,289	7,145,666	65,472,955	(29,228)		65,443,727
General Government Accounts	9,704,589	4,033,160	13,737,749	(600,377)		13,137,372
StP-RC Health		3,129,688	3,129,688			3,129,688
HREEO	2,332,837	1,708,056	4,040,893			4,040,893
Human Resources	4,215,648	4,803,397	9,019,045			9,019,045
Libraries (a)	16,928,586	1,289,602	18,218,188	(47,450)		18,170,738
Mayor's Office	1,879,710	492,196	2,371,906			2,371,906
Parks and Recreation	29,252,614	29,295,935	58,548,549	(4,642,153)		53,906,396
Planning and Economic Development		48,631,211	48,631,211	(23,636,650)		24,994,561
Police	88,394,719	20,297,894	108,692,613	(1,991,621)		106,700,992
Public Works	3,226,292	138,341,665	141,567,957	(6,520,124)		135,047,833
Safety and Inspection	18,510,696	545,515	19,056,211	(160,499)		18,895,712
Technology	11,327,387	191,000	11,518,387			11,518,387
<b>Total</b>	<u>259,558,923</u>	<u>354,848,171</u>	<u>614,407,094</u>	<u>(55,756,529)</u>	<u>(12,854,838)</u>	<u>545,795,727</u>

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

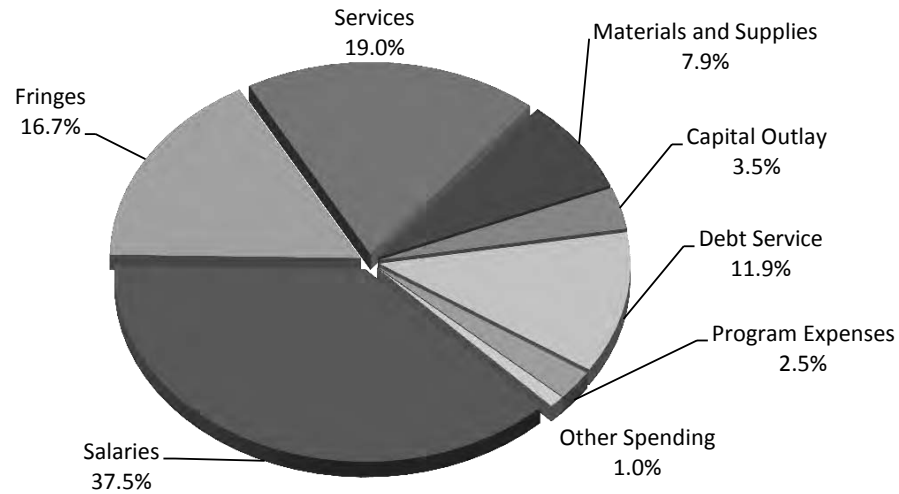
## Composite Spending - By Department 2016 Proposed Budget



## Composite Summary - Spending

Proposed Spending Summary (2016 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	148,587,729	55,909,774	204,497,503		204,497,503
Fringes	63,384,845	27,871,306	91,256,151		91,256,151
Services	31,247,664	72,465,148	103,712,812		103,712,812
Materials and Supplies	12,087,393	31,031,256	43,118,649		43,118,649
Capital Outlay	573,777	18,583,683	19,157,460		19,157,460
Debt Service	66,937	77,804,760	77,871,697	(12,854,838)	65,016,859
Program Expenses	811,267	12,829,228	13,640,495		13,640,495
Other Spending	<u>2,799,311</u>	<u>58,353,016</u>	<u>61,152,327</u>	<u>(55,756,529)</u>	<u>5,395,798</u>
<b>TOTAL</b>	<b>259,558,923</b>	<b>354,848,171</b>	<b>614,407,094</b>	<b>(68,611,367)</b>	<b>545,795,727</b>

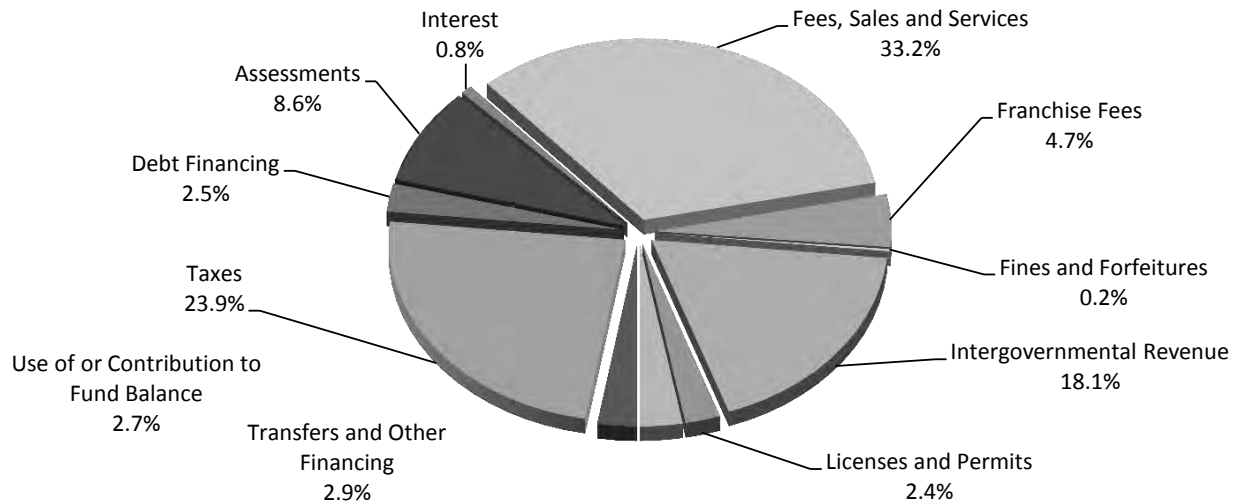
\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



## Composite Summary - Financing

Proposed Financing Summary (2016 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		27,852,921	27,852,921	(12,854,838)	14,998,083
Taxes	93,016,200	38,590,295	131,606,495		131,606,495
Assessments	0	47,251,340	47,251,340		47,251,340
Fees, Sales and Services	42,185,804	141,364,494	183,550,298		183,550,298
Franchise Fees	25,656,218	0	25,656,218		25,656,218
Fines and Forfeitures	77,000	912,972	989,972		989,972
Intergovernmental Revenue	74,152,484	25,712,076	99,864,560		99,864,560
Debt Financing		13,841,968	13,841,968		13,841,968
Interest	3,115,034	1,232,371	4,347,405		4,347,405
Licenses and Permits	11,477,649	1,950,764	13,428,413		13,428,413
Transfers and Other Financing	9,878,534	56,138,971	66,017,505	(49,892,464)	16,125,041
<b>TOTAL</b>	<b>259,558,923</b>	<b>354,848,171</b>	<b>614,407,094</b>	<b>(62,747,302)</b>	<b>551,659,792</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



# **City General Fund**

## General Fund – 2016 Proposed Budget

**Purpose:** The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other internal services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's proposed 2016 spending and financing plan.

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### Financing Highlights

The major financing sources for this fund are:

- ❖ Property Taxes – 30.2% (34.6% incl Library Agency)
- ❖ Local Gov't Aid – 25.6% (24.0% incl Library Agency)
- ❖ Franchise fees – 10.6%
- ❖ Other revenues, aids, and user fees – 33.6%

**Certified Local Government Aid (LGA):** Local Government Aid has been generally lower and less predictable since state aid cuts that began in 2003. However, the trend has reversed since 2014, with a significant restoration in 2014 of \$10.1 million followed by an inflationary increase in 2015, and a small increase in 2016 of less than 1%. Even after these increases, LGA is still nearly \$13.7 million less than the amount certified in 2003, and approximately \$47 million less than the 2003 certified amount after adjusting for inflation.

**Property Tax Levy:** Financing for the proposed budget includes 1.9% increase in property tax resources. The total proposed levy is \$105.6 million. 72% of the levy will finance General Fund operations and 16% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

**City Franchise Fees:** Estimated 2016 financing increases slightly based on recent performance. Franchise fees have experienced steady and consistent results over the past several years.

**Parking Meter & Fine Revenue:** The parking meter & fine budget is proposed to increase by over \$1.7 million in gross revenue, primarily due to a proposed expansion of the city's parking meter system both downtown and through a pilot program in one or more neighborhood commercial areas. Informed by the Downtown Parking Study, expanding meter enforcement will maximize use of the parking supply by turning over on-street parking and encouraging ramp/lot use. By doing so, the city will spur economic development, street vitality and transit use. The parking meter expansion is expected to net \$1.3 million in 2016 after ongoing direct maintenance and enforcement costs. One-time implementation costs are proposed to be funded by the HRA parking fund.

### Budget Issues and Challenges

**Current Service Level Adjustments:** Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. These include both inflationary adjustments, such as cost of living allowances, and adjustments that reflect historical spending patterns, including fringe benefits and non-personnel expenses.

# General Fund – 2016 Proposed Budget

**Rate of Spending Growth:** Saint Paul's General Fund budget as proposed will increase by \$8.4 million, or 3.6% relative to 2015. The budget includes investments in innovation & technology modernization, maintains sworn officer complements in public safety, and advances strategic investments to enhance equity in city services.

**Property Tax Base:** Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total just over 50% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational, medical, and state government institutions, nearly 30% of the city's property has been exempted entirely from paying city property taxes.

**State Budget Decisions and LGA:** Local Government Aid is a significant revenue source for the City's General Fund, accounting for 25.6% of General Fund revenues (24.0% when combined with the Library Agency). While the total share of the city budget dependent on state payments has dropped significantly since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the State unallotted or otherwise reduced LGA by more than \$45 million over a four year period, which caused a series of budget challenges and the reduction of important City services. Recent increases in 2014, 2015 and 2016 are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the citizens of Saint Paul.

**Cost Pressures:** The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 82% of all General Fund spending is for personnel costs. The 2016 budget includes a significant amount of cost containment that prudently and responsibly manages costs while preserving service delivery levels.

**Maintaining Adequate Financial Reserves:** From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year reductions of LGA in 2008, 2009, 2010 and 2011, the City continues to successfully manage fund balance consistent with the adopted policy, including solving a 2011 mid-year budget deficit of over \$15 million without dipping into fund balance. The 2016 proposed budget maintains compliance with the fund balance policy, while continuing to utilize financial management best practices by maintaining structural balance without relying on use of fund balance or other one-time resources to fund ongoing spending commitments.

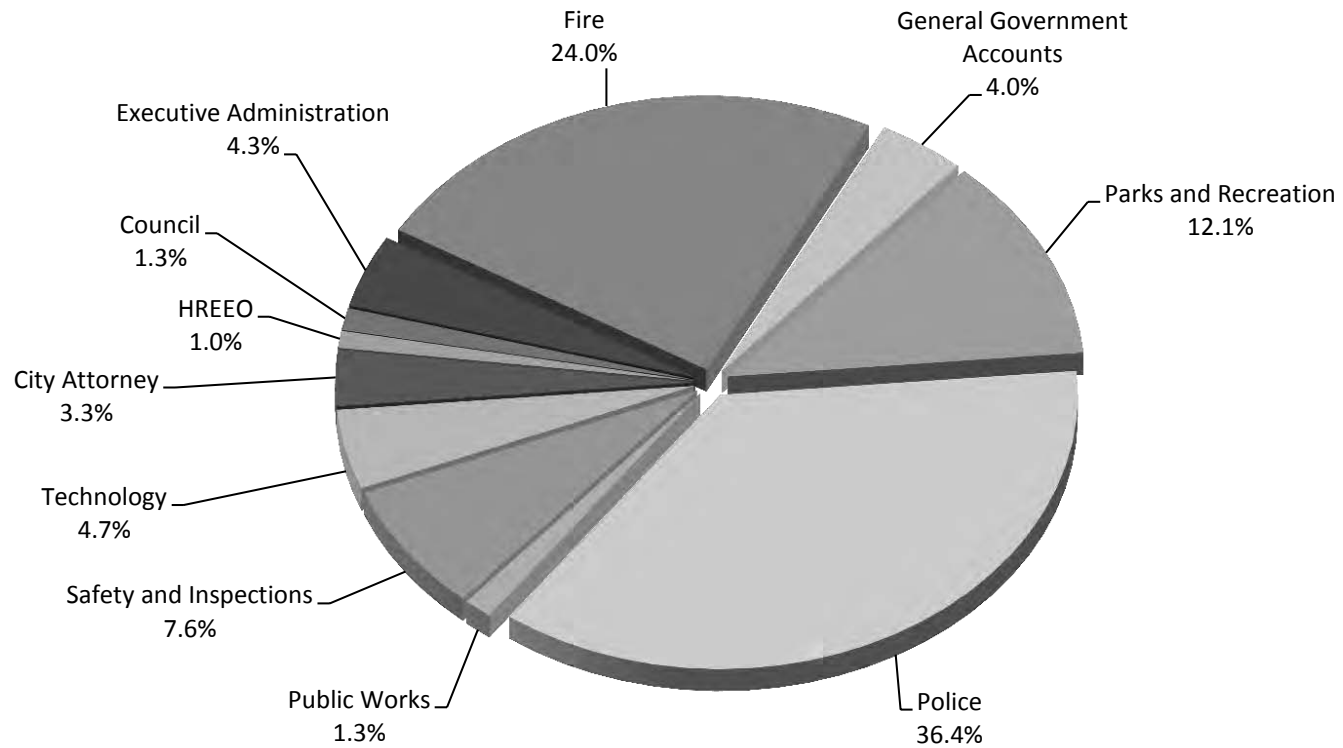
## General Fund Budget

General Fund Spending (By Department)			
Department/Office	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
City Attorney	7,472,014	7,668,399	8,045,134
Council	3,066,538	3,076,661	3,152,885
Emergency Management	377,907	382,551	392,983
Financial Services	3,408,781	3,711,083	3,867,555
Fire and Safety Services	56,483,310	56,951,351	58,327,289
General Government Accounts	9,666,611	9,524,841	9,704,589
HREEO	1,812,058	1,853,545	2,332,837
Human Resources	4,298,586	4,039,162	4,215,648
Mayor's Office	1,774,902	1,822,069	1,879,710
Parks and Recreation	27,181,235	28,023,809	29,252,614
Police	84,450,262	86,068,806	88,394,719
Public Works	2,407,020	2,088,727	3,226,292
Safety and Inspection	17,573,317	17,927,343	18,510,696
Technology	11,091,247	11,071,470	11,327,387
Total	<u>231,063,788</u>	<u>234,209,819</u>	<u>242,630,338</u>



# General Fund Budget

## 2016 Proposed Spending by Department



## General Fund Budget

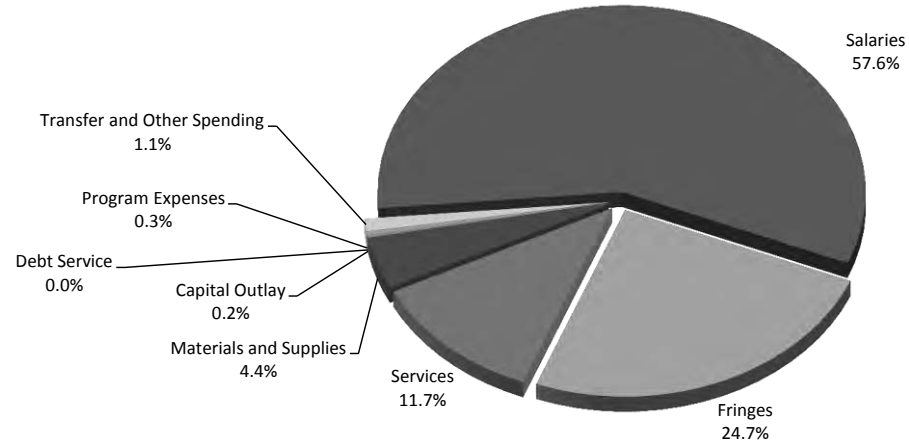
General Fund Spending (By Major Account)			
Object	2014	2015	2016
	Adopted Budget	Adopted Budget	Proposed Budget
Salaries	131,991,534	135,327,707	139,698,713
Fringes	56,073,258	57,272,394	59,821,652
Services	27,743,401	28,273,887	28,458,534
Materials and Supplies	9,451,289	9,141,122	10,545,422
Capital Outlay	850,672	582,580	573,777
Debt Service	538,978	103,700	66,937
Program Expenses	811,267	811,267	811,267
Transfer and Other Spending	3,603,389	2,697,161	2,654,035
Total	<u>231,063,788</u>	<u>234,209,819</u>	<u>242,630,338</u>

General Fund Financing (Revenue By Source)			
Source	2014	2015	2016
	Adopted Budget	Adopted Budget	Proposed Budget
Taxes	74,240,254	74,837,564	76,374,659
Fees, Sales and Services (a)	39,315,859	39,433,834	42,185,804
Franchise Fees	25,705,769	25,584,650	25,656,218
Fines and Forfeitures	67,000	77,000	77,000
Intergovernmental Revenue	71,528,114	73,234,077	74,040,440
Interest	2,065,034	2,365,034	3,115,034
License and Permits	10,118,204	10,458,669	11,477,649
Transfers and Other Financing (a)	8,023,554	8,218,991	9,703,534
Total	<u>231,063,788</u>	<u>234,209,819</u>	<u>242,630,338</u>

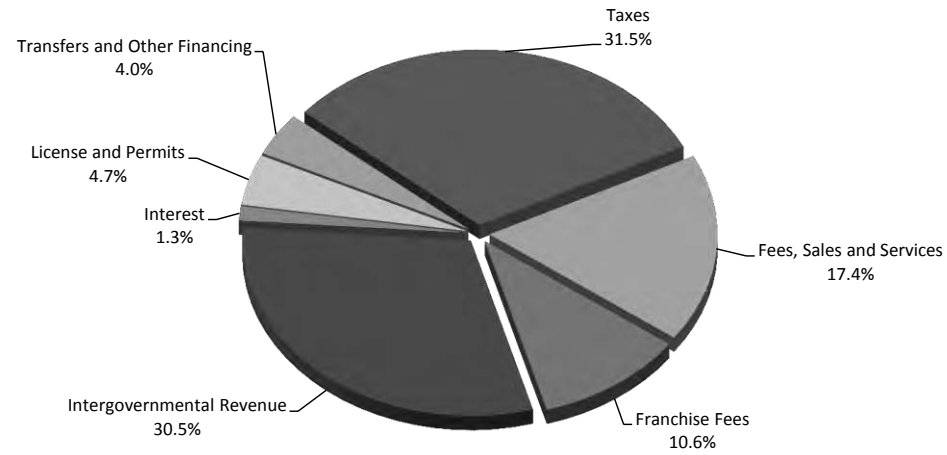
(a) Beginning with the 2013 Adopted budget, central service revenue was reclassified to services; in previous years, it was budgeted in transfers. This change was made to better comply with GASB reporting standards regarding transfer revenues.

## General Fund Budget

### 2016 Proposed Spending By Major Object



### 2016 Proposed Revenue By Source





# **City Special Funds**

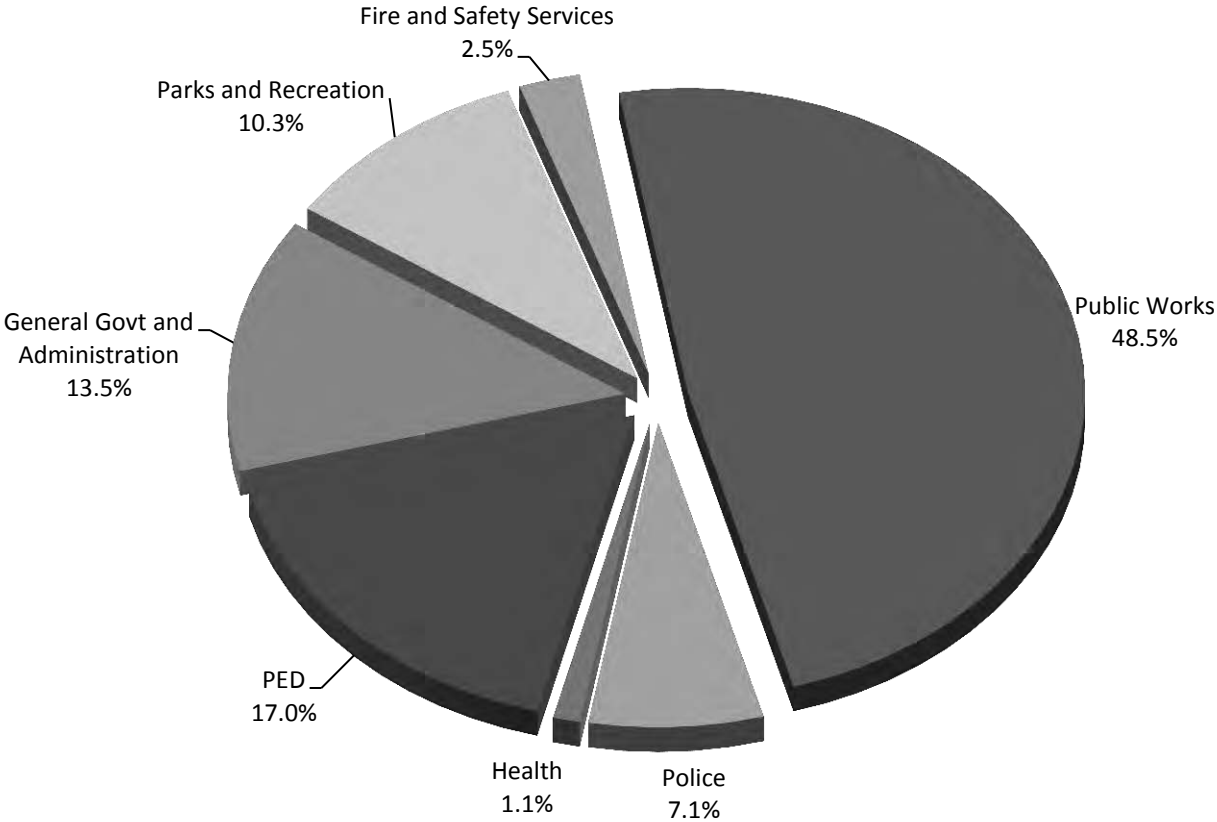
## Special Fund Budgets

Special Fund Spending (By Department)			
Department	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
Attorney	1,084,102	1,169,418	1,303,803
Emergency Management	1,243,524	990,000	999,061
Financial Services Office	15,230,588	14,681,185	24,395,219
Fire and Safety Services	7,005,256	8,170,632	7,145,666
General Government Accounts	2,465,658	2,465,658	4,033,160
StP-RC Health	3,492,901	3,573,457	3,129,688
HREEO	2,337,158	2,354,165	1,708,056
Human Resources	3,662,748	4,110,486	4,803,397
Mayor's Office	493,647	488,645	492,196
Parks and Recreation	31,501,684	28,972,112	29,295,935
Planning and Economic Development	45,537,173	48,274,982	48,631,211
Police	17,349,585	17,004,860	20,297,894
Public Works	143,216,435	137,993,075	138,341,665
Safety and Inspection	515,114	536,248	545,514
Office of Technology	<u>263,620</u>	<u>191,000</u>	<u>191,000</u>
Total	275,399,193	270,975,923	285,313,464

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

# Special Fund Budgets

## 2016 Proposed Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

## Special Fund Budgets

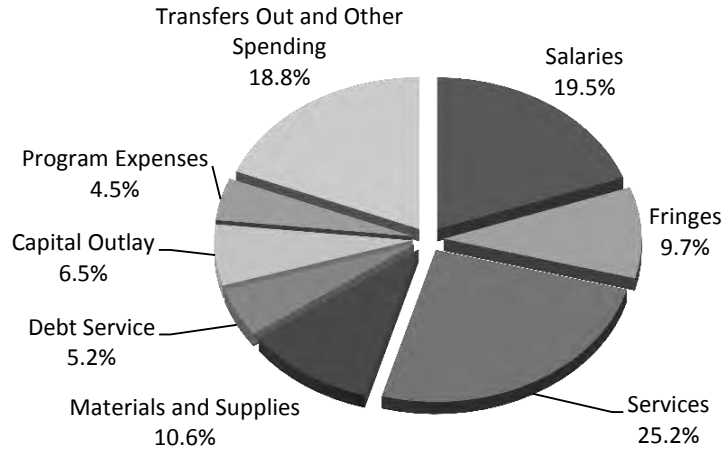
Special Fund Spending (By Major Account)			
Object	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
Salaries	54,605,853	53,945,752	55,639,286
Fringes	26,490,999	26,902,103	27,791,258
Services	73,203,774	72,767,559	71,912,028
Materials and Supplies	25,882,966	27,181,446	30,151,239
Debt Service	10,272,802	10,788,896	14,853,726
Capital Outlay	23,886,069	17,585,676	18,583,683
Program Expenses	12,413,272	13,538,107	12,829,228
Transfers Out and Other Spending	<u>48,643,458</u>	<u>48,266,383</u>	<u>53,553,016</u>
Total	275,399,193	270,975,923	285,313,464

Special Fund Financing (Revenue By Source)			
Source	2014 Adopted Budget	2015 Adopted Budget	2016 Proposed Budget
Use of/Contribution to Fund Balance	14,058,898	4,377,312	11,137,538
Taxes	18,180,174	18,641,699	18,935,895
License and Permits	1,844,000	1,961,962	1,950,764
Intergovernmental Revenue	22,295,459	21,916,707	21,930,687
Fees, Sales and Services	136,355,067	140,800,291	141,212,857
Fines and Forfeitures	760,798	577,122	588,622
Debt Financing	12,572,991	14,047,599	13,841,968
Interest	1,116,586	478,772	487,355
Assessments	40,206,425	40,659,708	43,851,340
Transfers In and Other Financing	<u>28,008,795</u>	<u>27,514,751</u>	<u>31,376,439</u>
Total	275,399,193	270,975,923	285,313,464

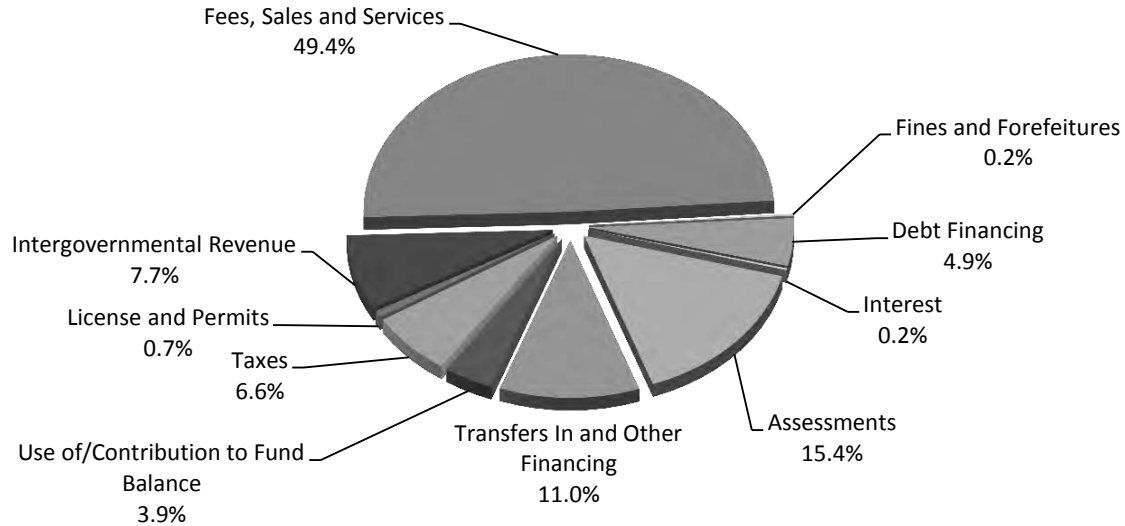


# Special Fund Budgets

## 2016 Spending By Major Object



## 2016 Revenue By Source





# **City Debt Service**

## Debt Service Funds

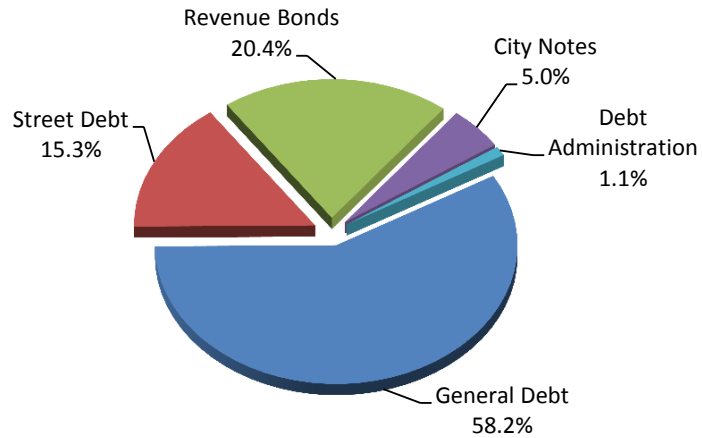
Debt Service Spending (By Major Account)			
	2014 Adopted Budget	2015* Adopted Budget	2016 Proposed Budget
Object			
Salaries	147,609	169,824	188,208
Fringes	55,243	55,720	60,893
Services	156,578	228,363	226,801
Materials and Supplies	18,170	18,170	18,169
Additional Expenses	0	0	0
Debt Service	55,747,942	62,680,747	62,951,034
Other Spending Uses	0	4,870	4,800,000
Total	<u>56,125,542</u>	<u>63,157,694</u>	<u>68,245,105</u>

Debt Service Financing (Revenue By Source)			
	2014 Adopted Budget	2015* Adopted Budget	2016 Proposed Budget
Source			
Use of Fund Balance	15,238,089	14,929,289	16,632,684
Taxes	15,934,090	19,408,414	19,654,400
Assessments	1,406,634	3,400,000	3,400,000
Fees, Sales and Services	50,000	50,000	50,000
Intergovernmental Revenue	628,210	3,637,575	3,627,435
Interest	645,000	713,800	725,000
Debt Financing	328,068	0	0
Other Financing Sources	21,895,450	21,018,616	24,155,586
Total	<u>56,125,542</u>	<u>63,157,694</u>	<u>68,245,105</u>

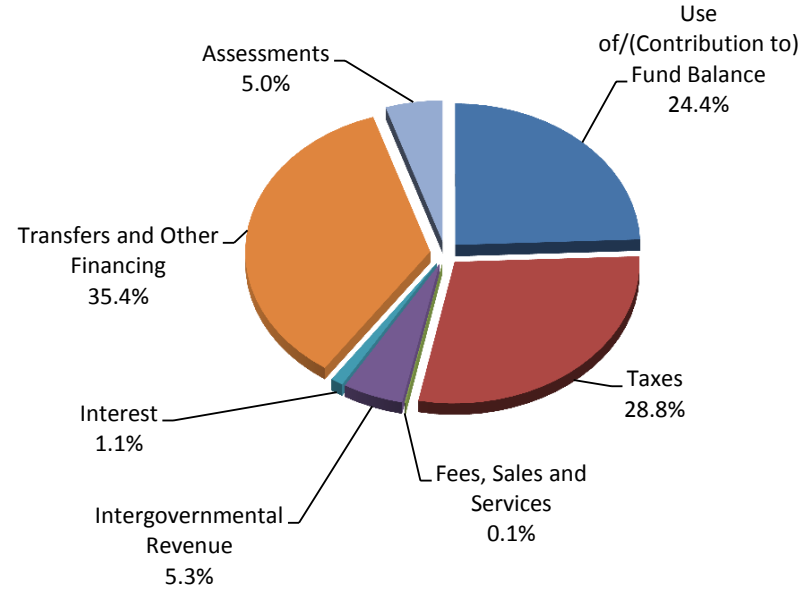
The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

## Debt Service Funds

### 2016 Spending by Major Category



### 2016 Financing by Major Source



## Allocation of Outstanding General Obligation Debt by Type

As of May 5, 2015

### General Obligation Debt

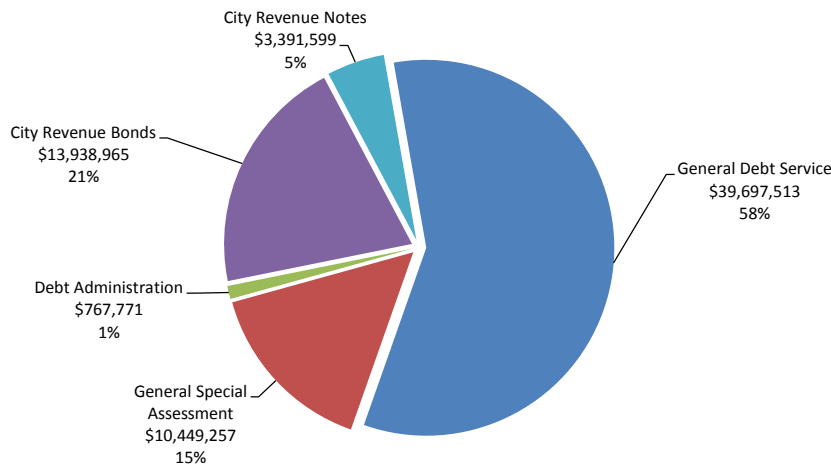
General Obligation Tax Levy	\$ 112,571,932
General Obligation Levy (Library)	17,240,000
General Obligation Special Assessment	84,475,000
General Obligation Tax Increment	32,995,000
General Obligation Utility Revenue	6,732,439
	\$ 254,014,371

**2016 Proposed Budget**  
**Debt Service**

**Department Description:**

The Debt Management section of the Office of Financial Services sells city debt instruments at the lowest possible cost, manages the city's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff works with other city personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

**2016 Debt Budget Composition**



**Department Goals**

- Develop and implement financing alternatives for the city
- Sell city debt instruments at the lowest borrowing cost
- Ensure accurate and timely post-sale debt portfolio management

**Recent Accomplishments**

- The city maintained its AAA bond rating from Standard and Poor's and Fitch Ratings due to the diverse economy, strong financial management and improving debt burden.
- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages a \$500 million debt portfolio consisting of City General Obligation and City Revenue bonds.
- Successfully sold General Obligation, "Green" sewer and lease revenue bonds with record low interest rates totaling roughly \$46 million in 2014, utilizing various financing tools.
- Accurately paid existing debt on time and in full.
- Complied with ongoing disclosure and arbitrage requirements in a newly regulated market.

- Total City Debt Budget: \$68,245,105
- Total FTEs: 1.95
- AAA bond rating from Standard & Poor's and Fitch Ratings
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Proposed	Change From 2015 Adopted
<b><u>Spending by Fund</u></b>					
CITY DEBT	54,620,803	100,978,564	63,157,694	68,245,105	5,087,410
<b>TOTAL SPENDING BY FUND</b>	<b>54,620,803</b>	<b>100,978,564</b>	<b>63,157,694</b>	<b>68,245,105</b>	<b>5,087,410</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	239,401	263,236	225,544	249,101	23,557
SERVICES	591,572	97,648	228,363	226,801	(1,562)
MATERIALS AND SUPPLIES	19,973	16,834	18,170	18,169	(1)
ADDITIONAL EXPENSES	2,138,880	1,954,872	-	-	-
DEBT SERVICE	40,548,054	51,208,197	62,680,747	62,951,034	270,287
OTHER FINANCING USES	11,082,924	47,437,777	4,870	4,800,000	4,795,130
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>54,620,803</b>	<b>100,978,564</b>	<b>63,157,694</b>	<b>68,245,105</b>	<b>5,087,410</b>
<b><u>Financing by Major Account</u></b>					
<b>DEBT FUND REVENUES</b>					
TAXES	11,210,077	15,885,205	19,408,414	19,654,400	245,986
INTERGOVERNMENTAL REVENUE	650,564	642,988	3,637,575	3,627,435	(10,141)
FEES SALES AND SERVICES	2,766,822	2,919,921	50,000	50,000	-
ASSESSMENTS	3,302,254	4,365,156	3,400,000	3,400,000	-
INVESTMENT EARNINGS	16,579	259,606	713,800	725,000	11,200
MISCELLANEOUS REVENUE	8,216,224	2,754,675	8,262,784	8,617,723	354,939
OTHER FINANCING SOURCES	43,046,183	66,476,471	27,685,121	32,170,547	4,485,426
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>69,208,702</b>	<b>93,304,022</b>	<b>63,157,695</b>	<b>68,245,105</b>	<b>5,087,410</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **FINANCIAL SERVICES**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Mayor's Proposed	2015 Adopted
<b>Spending for Major Account</b>						
EMPLOYEE EXPENSE		239,401	263,236	225,544	249,101	23,557
SERVICES		91,572	76,378	189,563	188,001	(1,562)
MATERIALS AND SUPPLIES		19,973	16,834	18,170	18,169	(1)
DEBT SERVICE		202,070	19,425	312,500	312,500	0
OTHER FINANCING USES		-	-	-	4,800,000	4,800,000
<b>Total Spending by Major Account</b>		<b>553,015</b>	<b>375,873</b>	<b>745,777</b>	<b>5,567,770</b>	<b>4,821,993</b>
<b>Spending by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	553,015	375,873	745,777	5,567,770	4,821,993
<b>Total Spending by Accounting Unit</b>		<b>553,015</b>	<b>375,873</b>	<b>745,777</b>	<b>5,567,770</b>	<b>4,821,993</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CIB DEBT SERVICE**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
SERVICES	-	6,471	11,850	11,850	-
DEBT SERVICE	11,834,116	12,162,322	9,625,071	9,609,489	(15,582)
OTHER FINANCING USES	-	4,920,000	-	-	-
<b>Total Spending by Major Account</b>	<b>11,834,116</b>	<b>17,088,793</b>	<b>9,636,921</b>	<b>9,621,339</b>	<b>(15,582)</b>
<b>Spending by Accounting Unit</b>					
300902005A 2005 GO CIB DEBT SERVICE	2,360,000	3,462,499	2,000	2,000	-
300902006A 2006 GO CIB DEBT SERVICE	1,393,100	3,440,256	2,000	2,000	-
300902007C 2007 GO CIB DEBT SERVICE	835,750	994,106	791,250	1,000	(790,250)
300902008A 2008 GO CIB DEBT SERVICE	815,003	773,240	783,265	786,695	3,430
300902009A 2009 GO CIB DEBT SERVICE	546,775	547,585	541,375	541,975	600
300902010B 2010 GO CIB DEBT SERVICE	359,095	358,279	352,295	351,095	(1,199)
300902010E 2010 GO BAB PAYNE MARYLAND	779,000	778,442	775,300	556,400	(218,900)
300902010F 2010F BUILD AMERICA BONDS	211,663	211,766	211,913	211,913	-
300902010G 2010G RZED PAYNE MARLD REC CT	338,066	338,187	338,166	556,809	218,643
300902011A 2011A GO CIB DEBT SERVICE	3,400,276	1,322,170	1,318,570	1,310,126	(8,444)
300902012A 2012A GO CIB DEBT SERVICE	729,450	706,106	706,475	709,675	3,200
300902013B 2013B GO CIB DEBT SERVICE	65,939	745,516	733,700	736,850	3,150
300902013E 2013E GO CIB BALL PARK DEBT	-	318,660	438,800	542,626	103,826
300902014A 2014A GO CIB DEBT SERVICE	-	3,091,981	2,641,812	1,289,813	(1,352,000)
300902015A 2015A GO CIB DEBT SERVICE	-	-	-	2,022,363	2,022,363
<b>Total Spending by Accounting Unit</b>	<b>11,834,116</b>	<b>17,088,793</b>	<b>9,636,921</b>	<b>9,621,339</b>	<b>(15,582)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GO SA DEBT SERVICE**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>						
SERVICES		-	5,189	13,200	13,200	-
DEBT SERVICE		7,001,779	7,983,473	9,831,179	10,436,057	604,878
OTHER FINANCING USES		-	18,472,353	-	-	-
<b>Total Spending by Major Account</b>		<b>7,001,779</b>	<b>26,461,015</b>	<b>9,844,379</b>	<b>10,449,257</b>	<b>604,878</b>
<b>Spending by Accounting Unit</b>						
300912004B	2004B GO SA STREET IMPR DEBT	145,238	1,215,853	100	100	-
300912005B	2005B GO SA STREET IMPR DEBT	152,000	1,285,196	100	100	-
200912006B	2006B GO SA STREET IMPR DEBT	928,266	8,792,257	829,183	1,000	(828,183)
300912007D	2007D GO SA STREET IMPR DEBT	948,419	9,308,301	830,509	1,000	(829,509)
300912008B	2008B GO SA STREET IMPR DEBT	937,375	930,847	943,750	958,375	14,625
300912009B	2009B GO SA STREET IMPR DEBT	851,950	824,330	821,988	826,325	4,337
300912010C	2010C GO SA STREET IMPR DEBT	1,034,904	1,034,260	1,031,524	1,029,909	(1,615)
300912011B	2011B GO SA STREET IMPR DEBT	918,625	910,641	905,375	898,575	(6,800)
300912012B	2012B GO SA STREET IMPR DEBT	911,050	687,232	686,350	698,950	12,600
300912013C	2013C GO SA STREET IMPR DEBT	173,953	1,051,770	784,538	779,588	(4,950)
300912014B	2014B GO SA STREET IMPR DEBT	-	420,328	3,010,963	3,612,763	601,800
300912015B	2015B GO SA STREET IMPR DEBT	-	-	-	1,642,573	1,642,573
<b>Total Spending by Accounting Unit</b>		<b>7,001,779</b>	<b>26,461,015</b>	<b>9,844,379</b>	<b>10,449,257</b>	<b>604,878</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **LIBRARY DEBT SERVICE**

**Budget Year: 2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>						
SERVICES		-	375	-	-	-
DEBT SERVICE		1,368,052	1,706,121	2,039,783	1,908,533	(131,250)
OTHER FINANCING USES		920,143	9,180,000	-	-	-
<b>Total Spending by Major Account</b>		<b>2,288,195</b>	<b>10,886,496</b>	<b>2,039,783</b>	<b>1,908,533</b>	<b>(131,250)</b>
<b>Spending by Accounting Unit</b>						
300922004Z	2004 GO LIBRARY DEBT SERVICE	2,095,943	10,500,270	-	-	-
300922010H	2010H GO LIB RZED TAXABLE DEBT	192,252	192,330	192,252	192,252	-
300922014A	2014C GO LIBRARY DEBT SERVICE	-	193,896	1,847,531	1,716,281	(131,250)
<b>Total Spending by Accounting Unit</b>		<b>2,288,195</b>	<b>10,886,496</b>	<b>2,039,783</b>	<b>1,908,533</b>	<b>(131,250)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **OTHER GO DEBT SERVICE**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>						
SERVICES		-	2,612	6,750	6,750	-
DEBT SERVICE		5,180,337	3,365,850	3,371,274	3,384,849	13,575
TRANSFER OUT AND OTHER SPEND		512,558	511,831	-	-	-
<b>Total Spending by Major Account</b>		<b>5,692,895</b>	<b>3,880,293</b>	<b>3,378,024</b>	<b>3,391,599</b>	<b>13,575</b>
<b>Spending by Accounting Unit</b>						
300942008C	2008C GO PS DEBT SERVICE	694,494	692,724	691,494	688,394	(3,100)
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	512,558	1,048,438	538,188	538,788	600
300942009D	2009D GO PS TAX EXEMPT DEBT	565,700	563,200	565,450	561,725	(3,725)
300942009E	2009E GO PS TAXABLE DEBT SVC	540,443	540,763	541,193	541,193	
300942011H	2011H PUBLIC SAFETY DEBT SVC	3,379,700	1,035,168	1,041,700	1,061,500	19,800
<b>Total Spending by Accounting Unit</b>		<b>5,692,895</b>	<b>3,880,293</b>	<b>3,378,024</b>	<b>3,391,599</b>	<b>13,575</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **REVENUE DEBT SERVICE**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
SERVICES	500,000	4,222	-	-	-
ADDITIONAL EXPENSES	2,138,880	1,954,872	-	-	-
DEBT SERVICE	8,105,763	15,229,261	14,034,043	13,938,965	(95,078)
OTHER FINANCING USES	9,650,223	14,353,592	4,870	-	(4,870)
<b>Total Spending by Major Account</b>	<b>20,394,867</b>	<b>31,541,947</b>	<b>14,038,913</b>	<b>13,938,965</b>	<b>(99,948)</b>
<b>Spending by Accounting Unit</b>					
300952007A 2007A SALES TAX TAX EXEMPT DS	11,517,761	12,507,476	529,000	529,000	-
300952007AR 2007A SALES TAX RESERVE TE DS	57,475	57,475	-	-	-
300952007B 2007B SALES TAX TAXABLE DS	1,670,115	1,668,785	1,669,913	1,668,215	(1,698)
300952007BR 2007B SALES TAX RESERVE TAXABLE	57,794	57,794	-	-	-
300952009Z 2009 SALES TAX REV REFUNDING DS	7,091,721	17,250,417	6,640,000	6,545,000	(95,000)
300952014F 2014F 8 80 TAXABLE DEBT SVC	-	-	1,250,816	1,104,375	(146,442)
300952014G 2014G 8 80 TAX EXEMPT DEBT SVC	-	-	1,249,184	1,392,375	143,191
300952014N 2014N REV REF NOTE DEBT SVC	-	-	2,700,000	2,700,000	-
<b>Total Spending by Accounting Unit</b>	<b>20,394,867</b>	<b>31,541,947</b>	<b>14,038,913</b>	<b>13,938,965</b>	<b>(99,948)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GO NOTES DEBT SERVICE**

**Budget Year: 2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>						
SERVICES		-	2,400	7,000	7,000	-
DEBT SERVICE		2,690,131	5,025,463	2,789,663	2,776,000	(13,663)
<b>Total Spending by Major Account</b>		2,690,131	5,027,863	2,796,663	2,783,000	(13,663)
<b>Spending by Accounting Unit</b>						
300962008X	2008 GO NOTE DSI IMPR LEASE DS	111,000	123,000	132,000	140,000	8,000
300962009F	2009F GO COMET NOTE DEBT SVC	1,781,763	3,278,260	1,786,363	1,786,150	(212)
300962012D	GO COMET NOTE DEBT SVC	797,369	1,626,603	878,300	856,850	(21,450)
<b>Total Spending by Accounting Unit</b>		2,690,131	5,027,863	2,796,663	2,783,000	(13,663)

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **OTHER DEBT SERVICE**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
DEBT SERVICE	4,165,805	5,716,284	20,677,234	20,584,641	(92,593)
<b>Total Spending by Major Account</b>	<b>4,165,805</b>	<b>5,716,284</b>	<b>20,677,234</b>	<b>20,584,641</b>	<b>(92,593)</b>

**Spending by Accounting Unit**

300989000	DESIGNATED FOR FUTURE DEBT	-	-	1,068,042	1,488,379	420,337
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	94,003	13,458,092	12,854,838	(603,254)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	1,500,000	3,000,000	4,000,000	4,750,000	750,000
300982000Z	2000 PEDESTRAIN CONNECTION DS	395,546	390,911	389,584	390,545	961
300982010L	2010 POLICE VEHICLE LEASE DS	365,301	-	-	-	-
300982011L	2011 PS VEHICLE LEASE DS	667,887	333,944	-	-	-
300982012L	2012 PS VEHICLE LEASE DS	917,751	790,332	458,875	-	(458,875)
300982013L	2013 PS VEHICLE LEASE DS	319,320	638,641	638,641	319,320	(319,321)
300982014L	2014 PS VEHICLE LEASE DS	-	468,453	664,000	781,559	117,559
<b>Total Spending by Accounting Unit</b>		<b>4,165,805</b>	<b>5,716,284</b>	<b>20,677,234</b>	<b>20,584,641</b>	<b>(92,593)</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40005-0	CURRENT PROPERTY TAX	9,086,032	9,066,719	12,160,579	12,145,579	(15,000)
40010-0	FISCAL DISPARITIES	2,079,472	2,620,753			
40201-0	PROP TAX 1ST YEAR DELINQUENT	52,303	31,322	40,253	40,253	
40202-0	PROP TAX 2ND YEAR DELINQUENT	(7,948)	(15,280)			
40203-0	PROP TAX 3RD YEAR DELINQUENT	(2,592)	(10,623)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	1,207	1,130			
40205-0	PROP TAX 5TH YEAR DELINQUENT	2,371	3,918			
40206-0	PROP TAX 6TH YR AND PRIOR	5,009	3,606			
40405-0	PROPERTY TAX PENALTY	(5,777)				
40605-0	CITY SALES TAX		4,183,660	7,207,582	7,468,568	260,986
40705-0	HOTEL MOTEL TAX					
<b>TOTAL FOR TAXES</b>		<b>11,210,077</b>	<b>15,885,205</b>	<b>19,408,414</b>	<b>19,654,400</b>	<b>245,986</b>
43305-0	BUILD AMERICA BOND INT CREDIT	650,564	630,747	937,575	927,435	(10,141)
43401-0	STATE GRANTS	-	-	2,700,000	2,700,000	-
43805-0	CITY SHARE COUNTY PILOT	-	12,241	-	-	-
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>650,564</b>	<b>642,988</b>	<b>3,637,575</b>	<b>3,627,435</b>	<b>(10,141)</b>
44190-0	MISCELLANEOUS FEES	25,000	25,000			
44590-0	MISCELLANEOUS SERVICES	116,822	15,518			
47510-0	SPACE RENTAL	2,625,000	2,625,000			
51110-0	CITY STRUCTURING FEE	-	244,403			
51175-0	ADMINISTRATION FEE	-	10,000	50,000	50,000	-
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,766,822</b>	<b>2,919,921</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
54105-0	CURRENT YEAR	1,456,897	1,454,241	2,447,538	2,198,371	(249,167)
54110-0	TAX EXEMPT PROPERTY	258,128	174,710			
54115-0	TAX FORFEITED PROPERTY	8,456	47,991			
54120-0	PREPAID ASSESSMENTS	1,518,903	2,633,327	952,462	1,201,629	249,167
54201-0	1ST YEAR DELINQUENT	32,939	30,992			
54202-0	2ND YEAR DELINQUENT	5,477	5,641			
54203-0	3RD YEAR DELINQUENT	2,209	2,969			

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

**Company:** CITY OF SAINT PAUL  
**Department:** FINANCIAL SERVICES  
**Fund:** CITY DEBT

**Budget Year: 2016**

54204-0	4TH YEAR DELINQUENT	2,305	1,262			
54205-0	5TH YEAR DELINQUENT	1,657	(293)			
54206-0	6TH YEAR DELINQUENT		1,909			
54305-0	ASSESSMENT PENALTY	15,282	7,158			
54310-0	ASSESSMENT INTEREST		5,249			
<b>TOTAL FOR ASSESSMENTS</b>		<b>3,302,253</b>	<b>4,365,156</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>-</b>
54505-0	INTEREST INTERNAL POOL	1,474,169	141,267	713,800	725,000	11,200
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,775,981)	3,058			
54805-0	ACCRUED INTEREST ON BOND SOLD	318,391				
54810-0	OTHER INTEREST EARNED		115,281			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>16,579</b>	<b>259,606</b>	<b>713,800</b>	<b>725,000</b>	<b>11,200</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	393,880	145,270	131,453	97,326	(34,127)
55535-0	WILD PAYMENT IN LIEU OF TAXES	5,083,690	2,112,988	4,631,331	5,020,397	389,066
55540-0	WILD RENT PAYMENT			3,500,000	3,500,000	(0)
55555-0	CONTRIBUTION DEBT SERVICE		500,000			
55815-0	REFUND OVERPAYMENTS	(1,401)	(3,583)			
55845-0	JURY DUTY PAY	-				
55915-0	OTHER MISC REVENUE	2,740,055				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>8,216,224</b>	<b>2,754,675</b>	<b>8,262,784</b>	<b>8,617,723</b>	<b>354,939</b>
56115-0	INTRA FUND IN TRANSFER	1,027,621	4,536,451			
56205-0	TRANSFER FROM COMPONENT UNIT		-	487,457	5,239,481	4,752,024
56220-0	TRANSFER FR GENERAL FUND	8,399,382	1,121,310	440,377	540,377	100,000
56225-0	TRANSFER FR SPECIAL REVENUE FUND	737,213	11,384,255	3,054,899	3,011,005	(43,894)
56230-0	TRANSFER FR DEBT SERVICE FUND	15,073,769	8,236,365			
56235-0	TRANSFER FR CAPITAL PROJ FUND	5,826,209	35,426,965	5,404,141	5,247,000	(157,141)
56240-0	TRANSFER FR ENTERPRISE FUND	8,517,479	4,107,662	3,368,958	1,500,000	(1,868,958)
56245-0	TRANSFER FR INTERNAL SERVICE FUND	3,346,510	1,335,394			
57105-0	BOND ISSUED HISTORY	19,887				
57110-0	REFUNDING BOND ISSUED HISTORY					
57115-0	GO BOND ISSUED		328,069			
57205-0	PREMIUM ON BOND ISSUED HISTORY	98,114				
58101-0	SALE OF CAPITAL ASSET				750,000	750,000

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2016

59910-0	USE OF FUND BALANCE	-	1,782,407	3,334,878	1,552,471
59920-0	USE OF SUBSEQ YR DESIGNATED FB	-	13,146,882	12,547,806	(599,076)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>43,046,183</b>	<b>66,476,471</b>	<b>27,685,121</b>	<b>32,170,547</b>
<b>TOTAL FOR CITY DEBT</b>		<b>69,208,702</b>	<b>93,304,022</b>	<b>63,157,695</b>	<b>68,245,105</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Proposed	2015
						Adopted
<b>Financing for Major Account</b>						
BUDGET ADJUSTMENTS		-	-	14,929,289	15,882,684	953,395
TAXES		11,210,077	15,885,205	19,408,414	19,654,400	245,986
INTERGOVERNMENTAL REVENUE		650,564	642,988	3,637,575	3,627,435	(10,141)
FEES SALES AND SERVICES		2,766,822	2,919,921	50,000	50,000	-
ASSESSMENTS		3,302,254	4,365,156	3,400,000	3,400,000	-
INTEREST EARNINGS		16,579	259,606	713,800	725,000	11,200
MISCELLANEOUS REVENUE		8,216,224	2,754,675	8,262,784	8,617,723	354,939
TRANSFERS IN OTHER FINANCING		43,046,183	66,476,471	12,755,832	16,287,863	3,532,031
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>69,208,702</b>	<b>93,304,022</b>	<b>63,157,695</b>	<b>68,245,105</b>	<b>5,087,410</b>
<b>Financing by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	28,800,711	15,254,878	25,565,231	30,204,038	4,638,807
300989000	DESIGNATED FOR FUTURE DEBT	-	-	458,875	820,637	361,762
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	9,267,062	13,458,092	12,854,838	(603,254)
300902005A	2005 GO CIB DEBT SERVICE	19,768	1,131,754	2,000	2,000	-
300902006A	2006 GO CIB DEBT SERVICE	9,630	1,972,733	2,000	2,000	-
300902007C	2007 GO CIB DEBT SERVICE	4,902	401,149	1,000	1,000	-
300902008A	2008 GO CIB DEBT SERVICE	334,062	396,430	1,000	1,000	-
300902009A	2009 GO CIB DEBT SERVICE	97,225	273,294	600	600	-
300902010B	2010 GO CIB DEBT SERVICE	200,490	179,528	500	500	-
300902010E	2010 GO BAB PAYNE MARYLAND	367,154	379,216	800	800	-
300902010F	2010F BUILD AMERICA BONDS	108,361	145,242	68,998	68,998	-
300902010G	2010G RZED PAYNE MARLD REC CT	311,798	218,412	141,276	140,710	(566)
300902011A	2011A GO CIB DEBT SERVICE	700,471	668,687	2,000	2,000	-
300902012A	2012A GO CIB DEBT SERVICE	367,186	356,994	750	750	-
300902013B	2013B GO CIB DEBT SERVICE	100,749	665,863	250	250	-
300902013E	2013E GO CIB BALL PARK DEBT	318,391	497,611	600	600	-
300902014A	2014A GO CIB DEBT SERVICE	-	250,906	-	-	-
300912000B	2000B GO SA STREET IMPR DEBT	96,483	90,416	-	-	-
300912001B	2001B GO SA STREET IMPR DEBT	123,001	124,219	-	-	-
300912002B	2002B GO SA STREET IMPR DEBT	83,539	66,042	-	-	-
300912003B	2003B GO SA STREET IMPR DEBT	192,825	122,929	-	-	-
300912004B	2004B GO SA STREET IMPR DEBT	92,231	1,153,597	100	100	-
300912005B	2005B GO SA STREET IMPR DEBT	58,183	1,177,622	100	100	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT**

**Budget Year: 2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Proposed	2015
						Adopted
300912006B	2006B GO SA STREET IMPR DEBT	880,882	8,359,598	1,000	1,000	-
300912007D	2007D GO SA STREET IMPR DEBT	532,246	8,755,935	1,000	1,000	-
300912008B	2008B GO SA STREET IMPR DEBT	865,917	540,898	2,000	2,000	-
300912009B	2009B GO SA STREET IMPR DEBT	702,497	494,312	2,000	2,000	-
300912010C	2010C GO SA STREET IMPR DEBT	1,014,446	626,019	162,621	157,225	(5,396)
300912011B	2011B GO SA STREET IMPR DEBT	535,804	642,895	2,000	2,000	-
300912012B	2012B GO SA STREET IMPR DEBT	572,153	567,771	2,000	2,000	-
300912013C	2013C GO SA STREET IMPR DEBT	1,149,406	871,323	1,000	1,000	-
300912014B	2014B GO SA STREET IMPR DEBT	-	1,421,478	-	-	-
300922004Z	2004 GO LIBRARY DEBT SERVICE	1,347,473	7,008	-	-	-
300922010H	2010H GO LIB RZED TAXABLE DEBT	195,461	127,514	80,284	80,284	-
300922014C	2014C GO LIBRARY DEBT SERVICE	-	1,578,441	-	-	-
300942008C	2008C GO PS DEBT SERVICE	346,509	348,975	2,000	688,394	686,394
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	(3,865)	154,865	1,000	1,000	-
300942009D	2009D GO PS TAX EXEMPT DEBT	276,733	285,616	1,000	1,000	-
300942009E	2009E GO PS TAXABLE DEBT SVC	363,622	448,436	176,286	176,286	-
300942011H	2011H PUBLIC SAFETY DEBT SVC	(946)	508,398	2,000	65,606	63,606
300952007A	2007A SALES TAX TAX EXEMPT DS	12,163,617	12,448,959	529,000	529,000	-
300952007AR	2007A SALES TAX RESERVE TE DS	57,475	57,475	-	-	-
300952007B	2007B SALES TAX TAXABLE DS	875,071	1,726,579	1,669,913	1,668,215	(1,698)
300952007BR	2007B SALES TAX RESERVE TAXABLE	57,794	57,794	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	9,842,812	14,752,664	6,640,000	6,545,000	(95,000)
300952014F	2014F 8 80 TAXABLE DEBT SVC	-	-	1,250,816	1,104,375	(146,441)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	-	-	1,249,184	1,392,375	143,191
300952014N	2014N REV REF NOTE DEBT SVC	-	-	2,700,000	2,700,000	-
300962008X	2008 GO NOTE DSI IMPR LEASE DS	111,000	123,000	132,000	140,000	8,000
300962009F	2009F GO COMET NOTE DEBT SVC	1,540,515	901,532	1,786,363	1,786,150	(213)
300962012D	GO COMET NOTE DEBT SVC	730,842	434,917	908,955	856,850	(52,105)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	-	-	4,000,000	4,750,000	750,000
300982000Z	2000 PEDESTRAIN CONNECTION DS	393,818	-	389,584	390,545	961
300982010L	2010 POLICE VEHICLE LEASE DS	365,301	-	-	-	-
300982011L	2011 PS VEHICLE LEASE DS	667,887	333,944	-	-	-
300982012L	2012 PS VEHICLE LEASE DS	917,751	1,000,000	458,875	-	(458,875)
300982013L	2013 PS VEHICLE LEASE DS	319,320	542,313	638,641	319,320	(319,321)
300982014L	2014 PS VEHICLE LEASE DS	-	390,779	664,000	781,559	117,559
<b>TOTAL FOR DEPARTMENT</b>		<b>69,208,702</b>	<b>93,304,022</b>	<b>63,157,695</b>	<b>68,245,105</b>	<b>5,087,410</b>

# **Major City General Fund Revenues**

# Property Taxes

Property tax revenues account for about 36% of general revenues. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

St. Paul Taxable Market Value	
Payable in 2014	\$17,136,978,400
Payable in 2015	\$18,505,760,900
Payable in 2016 (est.)	\$19,421,224,686

St. Paul Tax Capacity	
Payable in 2014	\$214,507,991
Payable in 2015	\$228,673,698
Payable in 2016 (est.)	\$239,858,952

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2016</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%



# Property Taxes

## 2016 Proposed Budget and Levy

The 2016 Proposed City levy is \$105,605,943 which is an increase of 1.9% from 2015. Of the proposed levy, \$103.8 million will fund city activities. \$74.4 million will go to the City's general fund, \$12.4 million for debt service, and \$17 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose proposed 2016 levy is \$1.8 million.

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2015:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2015, a home with a taxable value of \$145,000 had a total property tax bill of \$2,036.

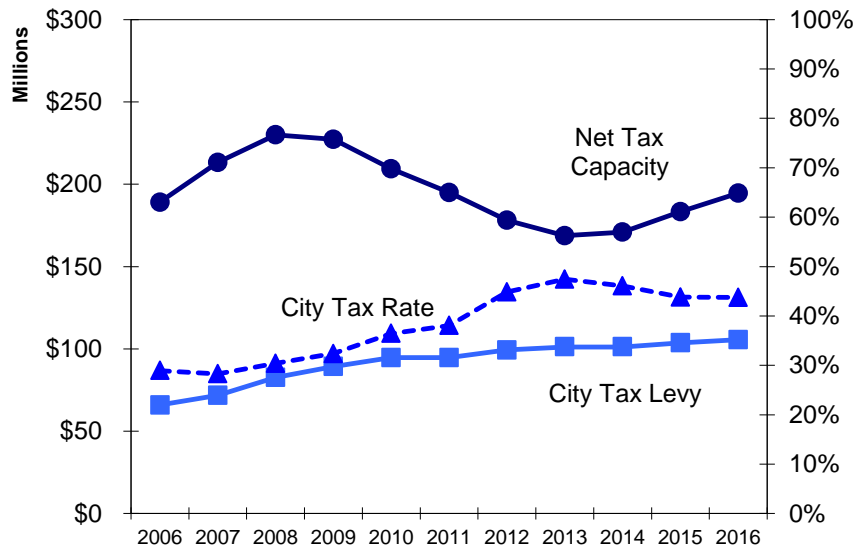
Approximately 26% of the total property tax payment for taxes payable in 2015 pays for City services – \$529 in this example.

For this particular home, the property tax payment of \$529 to the City would include the following amounts for key city services:

- \$157 per year for police services
- \$104 per year for fire and emergency medical services
- \$51 per year to operate and maintain the parks and recreation system
- \$30 per year to operate and buy materials for the Saint Paul Public Libraries
- \$63 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

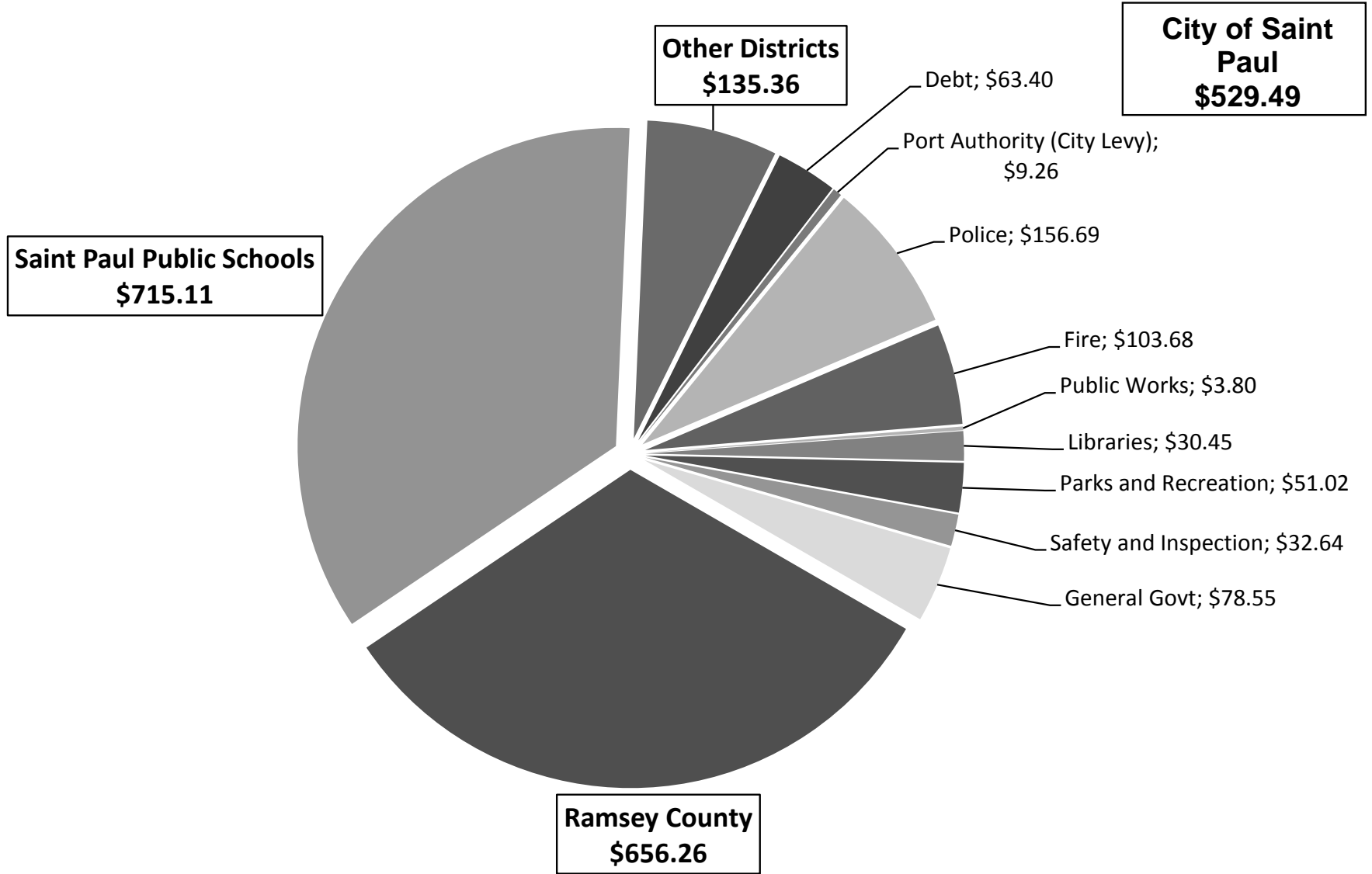
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 17% of the City's total revenue and cover about 35% of the combined City and Library General Fund budgets. In comparison, the City's total proposed 2016 property tax levy for all city purposes—approximately \$105.6 million—is less than the \$108.6 million operating budget of the Police Department.

**City of St. Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2006-2016**



# Estimated 2015 Saint Paul Property Taxes

2015 Final Tax Rates Applied to a Typical Home Valued at \$145,000

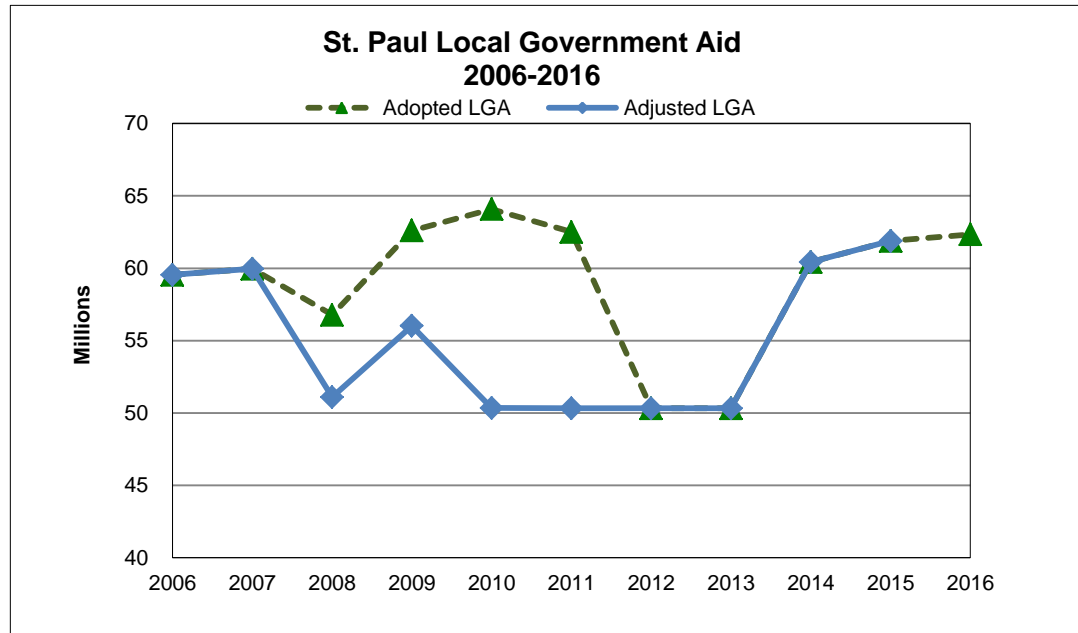


## Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted annually based on inflationary growth. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited St. Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. Actual LGA funding received by the City remained flat for three consecutive years from 2011 to 2013. After a significant restoration in 2014 of \$10.1 million and an inflationary increase in 2015, 2016 certified LGA is only modestly increasing by less than 1%.

St. Paul Local Government Aid 2006-2016		
	LGA Funding	Change
<b>2006</b>	59,544,561	
<b>2007</b>	59,961,201	0.7%
<b>2008</b>	56,781,644	-5.3%
<b>2008*</b>	51,092,991	-10.0%
<b>2009</b>	62,600,018	22.5%
<b>2009*</b>	56,013,366	-10.5%
<b>2010</b>	64,079,116	14.4%
<b>2010**</b>	50,345,488	-21.4%
<b>2011</b>	62,505,032	24.2%
<b>2011*</b>	50,320,488	-19.5%
<b>2012</b>	50,320,488	0.0%
<b>2013</b>	50,320,488	0.0%
<b>2014</b>	60,422,253	20.1%
<b>2015</b>	61,887,988	2.4%
<b>2016</b>	62,337,589	0.7%



\*Adjusted LGA revenues

\*\* In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

# Franchise Fees

Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

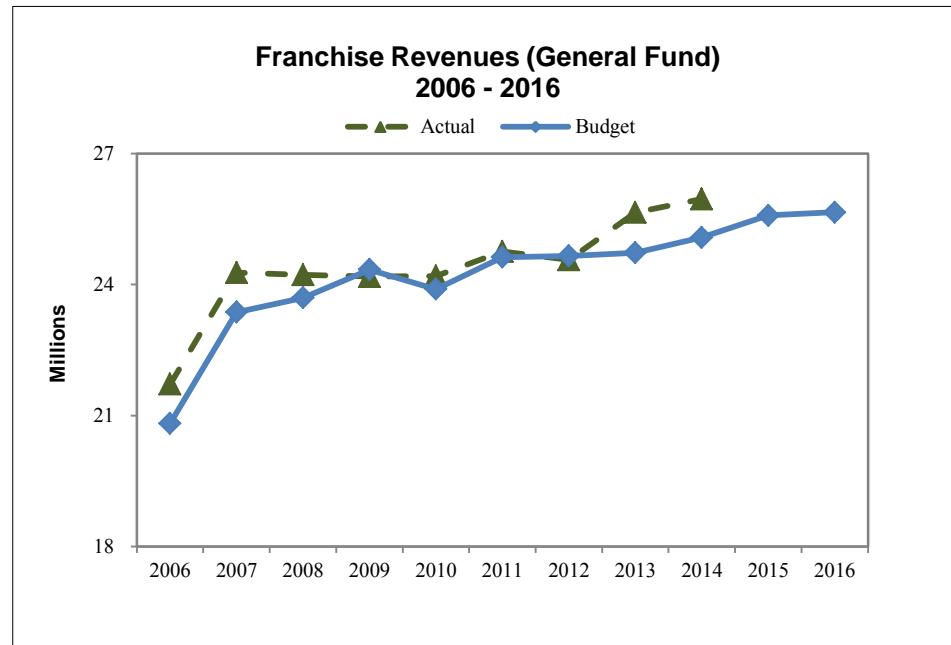
Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

## St. Paul Franchise Agreements for 2015:

- **Xcel Energy** supplies natural gas and electrical service to St. Paul homes and businesses.
- **Comcast** provides cable television to St. Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- **District Energy** provides heat to much of downtown St. Paul and electricity to Xcel Energy.

	Budget	Actual*
<b>2006</b>	20,819,867	21,719,071
<b>2007</b>	23,368,043	24,274,128
<b>2008</b>	23,695,500	24,224,292
<b>2009</b>	24,342,799	24,184,937
<b>2010</b>	23,893,730	24,195,778
<b>2011</b>	24,629,518	24,758,457
<b>2012</b>	24,654,518	24,568,433
<b>2013</b>	24,729,518	25,654,850
<b>2014</b>	25,079,518	25,957,526
<b>2015 Adopted</b>	25,584,650	N/A
<b>2016 Proposed</b>	25,656,218	N/A

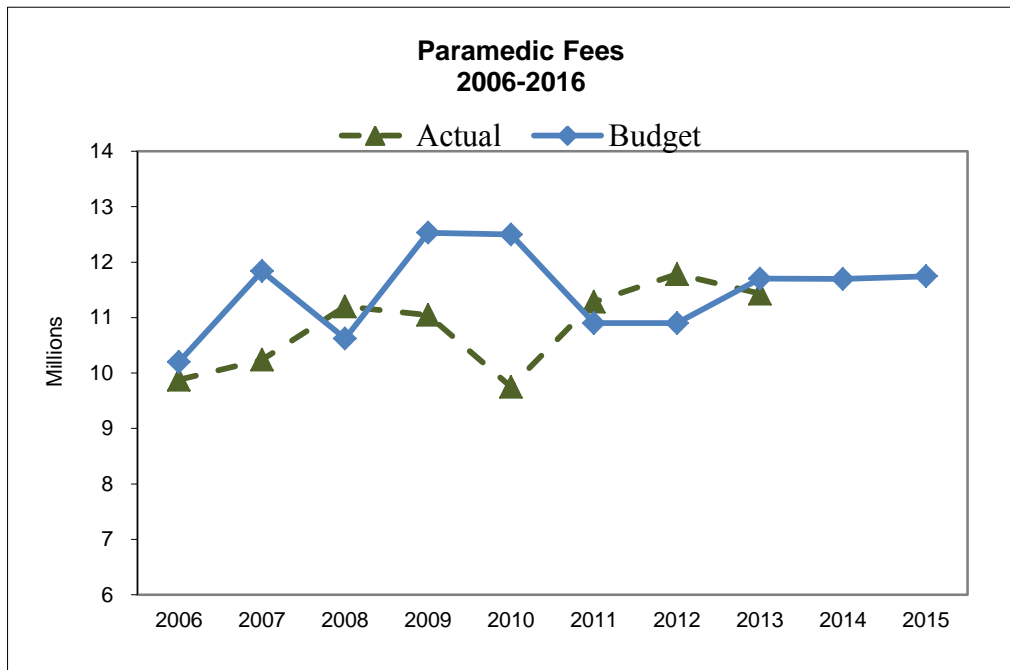
\*2014's Actuals are unaudited



# Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 30,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual
<b>2006</b>	10,200,000	9,876,413
<b>2007</b>	11,835,896	10,236,954
<b>2008</b>	10,621,856	11,199,523
<b>2009</b>	12,530,936	11,045,682
<b>2010</b>	12,498,551	9,750,006
<b>2011</b>	10,900,000	11,284,205
<b>2012</b>	10,900,000	11,782,655
<b>2013</b>	11,700,000	11,428,650
<b>2014*</b>	11,694,962	11,427,970
<b>2015 Adopted</b>	11,744,962	N/A
<b>2016 Proposed</b>	11,744,962	N/A

\*2014's Actuals are unaudited

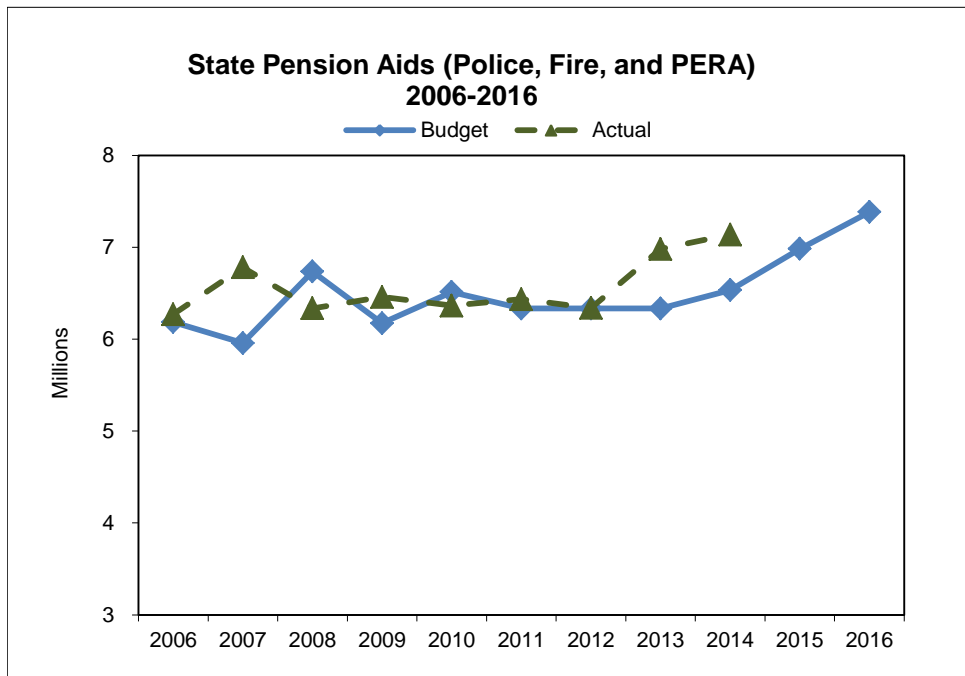
# State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees. In 2016, pension aids are expected to increase to \$7.38 million.

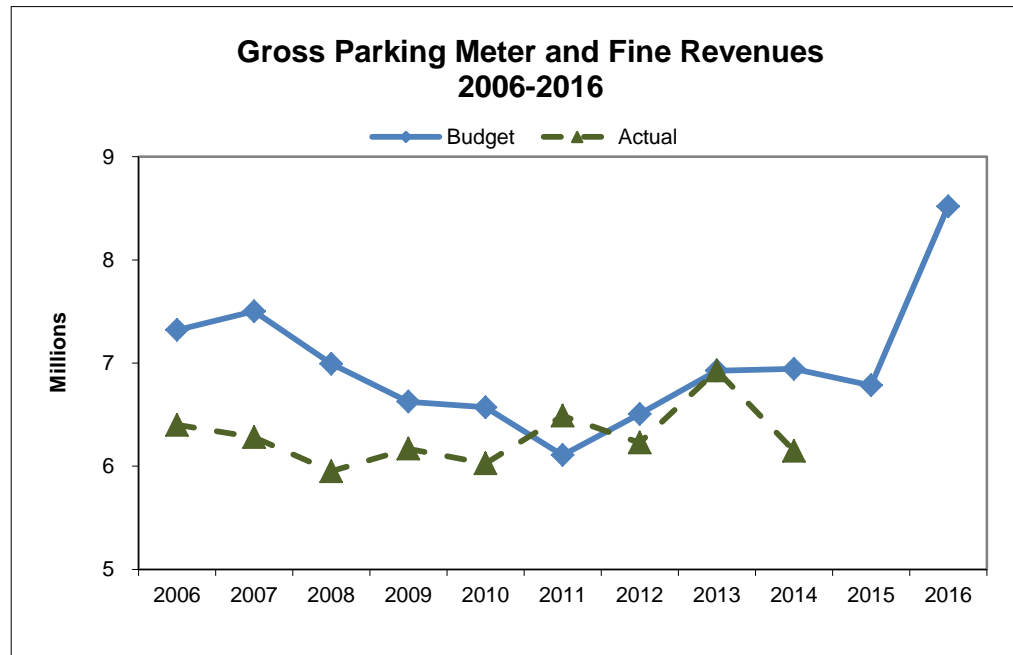


	Budget	Actual
<b>2006</b>	6,186,094	6,270,624
<b>2007</b>	5,957,264	6,780,409
<b>2008</b>	6,736,230	6,335,966
<b>2009</b>	6,172,731	6,459,128
<b>2010</b>	6,512,576	6,364,824
<b>2011</b>	6,333,132	6,433,722
<b>2012</b>	6,333,132	6,338,457
<b>2013</b>	6,333,132	6,982,099
<b>2014*</b>	6,533,134	7,138,075
<b>2015 Adopted</b>	6,982,199	N/A
<b>2016 Proposed</b>	7,382,706	N/A

\*2014's Actuals are unaudited

## Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 1,000 metered parking spaces in areas around St. Paul, and St. Paul Police enforce both parking rules and the state's traffic laws on St. Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3rd of the revenue to cover costs, and the remainder is transferred to the City. In 2014 the State of Minnesota changed the way Continuance for Dismissals operated causing fewer people to chose using it as an option leading to a reduction in revenue. Fiscal year 2016 is expected to have increased parking meter revenue due to the proposed expansion of the parking meter system.



	Budget	Actual
<b>2006</b>	7,320,747	6,401,298
<b>2007</b>	7,501,542	6,281,951
<b>2008</b>	6,993,276	5,950,394
<b>2009</b>	6,625,705	6,169,521
<b>2010</b>	6,570,987	6,026,438
<b>2011</b>	6,106,783	6,488,799
<b>2012</b>	6,505,758	6,228,829
<b>2013</b>	6,926,580	6,928,761
<b>2014*</b>	6,943,080	6,149,366
<b>2015 Adopted</b>	6,783,810	N/A
<b>2016 Proposed</b>	8,520,008	N/A

\*2014's Actuals are unaudited

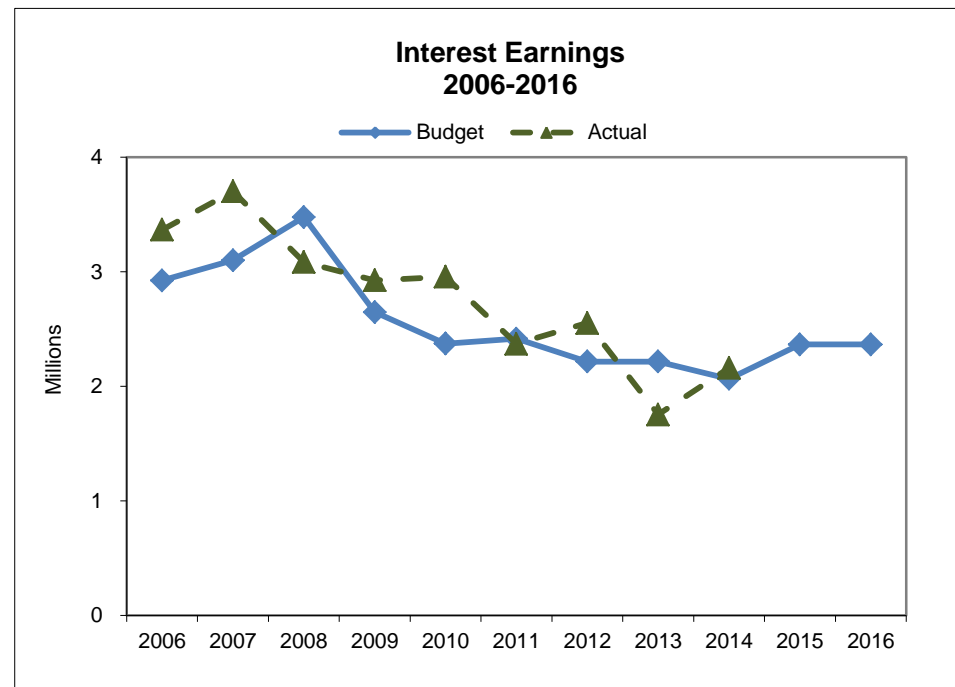
## Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities municipal governments may invest in.

	Budget	Actual
<b>2006</b>	2,923,500	3,366,431
<b>2007</b>	3,100,000	3,700,995
<b>2008</b>	3,477,000	3,083,717
<b>2009</b>	2,646,534	2,924,892
<b>2010</b>	2,371,534	2,955,923
<b>2011</b>	2,415,034	2,370,093
<b>2012</b>	2,215,034	2,552,191
<b>2013</b>	2,215,034	1,752,840
<b>2014*</b>	2,065,034	2,158,970
<b>2015 Adopted</b>	2,365,034	N/A
<b>2016 Proposed</b>	2,365,034	N/A

\*2014's Actuals are unaudited

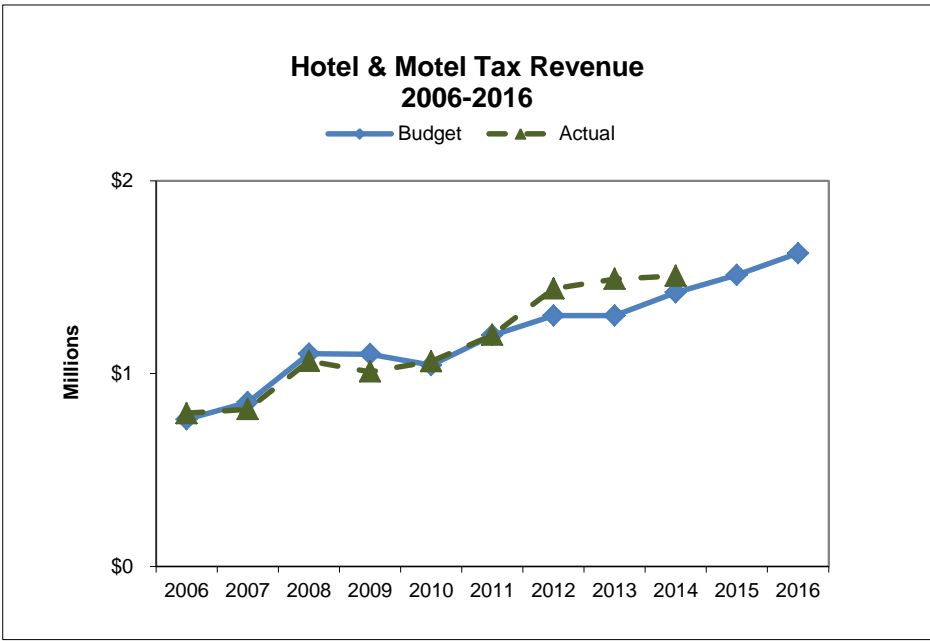




# Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City’s General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations. In 2016, Hotel & Motel Taxes are budgeted to increase by an additional \$112,610.



	Budget	Actual
<b>2006</b>	762,760	794,072
<b>2007</b>	850,700	815,041
<b>2008</b>	1,102,760	1,065,381
<b>2009</b>	1,100,000	1,009,590
<b>2010</b>	1,043,400	1,062,720
<b>2011</b>	1,198,400	1,199,831
<b>*2012</b>	1,300,900	1,440,985
<b>2013</b>	1,300,900	1,490,362
<b>2014**</b>	1,420,900	1,506,469
<b>2015 Adopted</b>	1,511,400	N/A
<b>2016 Proposed</b>	1,624,010	N/A

\* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.

\*\*2014's Actuals are unaudited



# Department Summaries



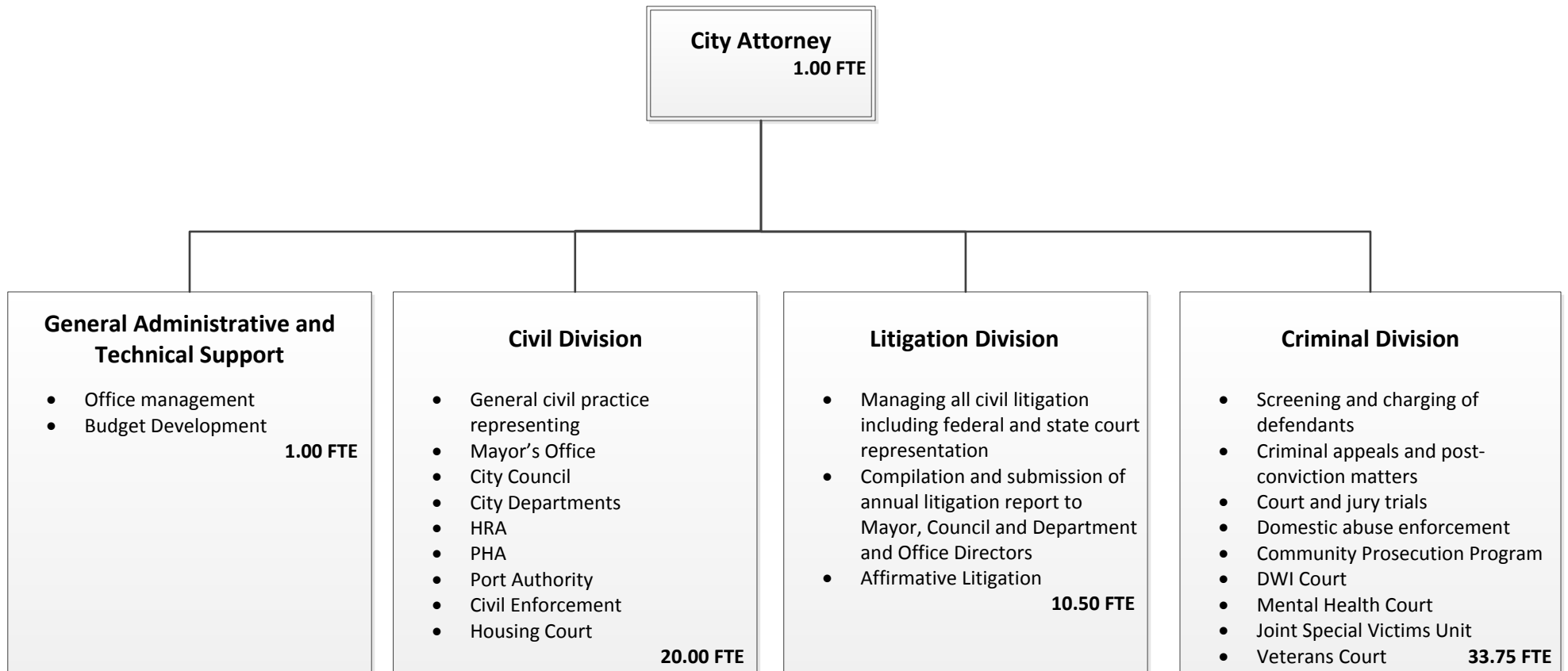
# City Attorney's Office

*The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism, and collegiality.*

***Integrity*** means that we are loyal to the interests of the city and the laws under which it functions.

***Professionalism*** means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

***Collegiality*** means working together, and with the elected and appointed officials to the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



Total (66.25 FTE)

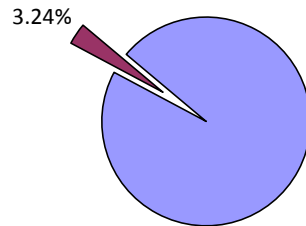
**2016 Proposed Budget  
City Attorney's Office**

**Department Description:**

The Office of the City Attorney strives to deliver outstanding legal services to the City by:

- Providing sound legal advice and superior legal representation to City officials to help them achieve their goals.
- Defending the City in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, and other initiatives that preserve the City's livability and public safety.
- Providing public safety and maintaining the City's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

**CAO's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: 8,045,134
- Total Special Fund Budget: 1,303,803
- Total FTEs: 66.25
- The CAO handles over 10,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2014 total \$1,947,411.
- The CAO's Civil Litigation Division defends approximately 85 cases each year.
- In 2014, 54% of the civil lawsuits concluded during the year were resolved by obtaining favorable judgments or dismissals without any payments by the city.

**Department Goals**

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

**Recent Accomplishments**

- Served vulnerable victims in designated high lethality domestic cases via the Joint Special Victims Unit (JSVU).
- Provided leadership on issues involving race disparity and enforcement of Domestic Assault No Contact Orders (DANCO).
- Provided mandatory training to all SPPD officers on detecting the abuse and neglect of elders and vulnerable adults.
- In collaboration with Ramsey County, designed and implemented the first Warrant Resolution Day.
- Started the St. Paul Diversion Calendar, a monthly specialty court calendar that hears neighborhood livability cases and offers diversion to qualifying low-risk offenders.
- Partnered with the Minneapolis City Attorney's Office and Metro Transit to provide an innovative restorative justice alternative to fare evasion offenders.
- Prosecuted multiple defendants involved in a large illegal gambling operation.
- Ramsey County Veteran's Court conducted its first graduation.
- Ramsey County DWI Court celebrated its 10 year anniversary in January 2015.
- In May 2015, Ramsey County Mental Health Court was selected to be a National Learning Site (more commonly known as a "mentor court").

**2016 Proposed Budget**

**City Attorney's Office**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	7,472,014	7,668,399	8,045,134	376,735	4.9%	57.25	58.25
710: Central Service Fund	1,084,102	1,169,418	1,303,803	134,385	11.5%	7.00	8.00
<b>Total</b>	<b>8,556,116</b>	<b>8,837,817</b>	<b>9,348,937</b>	<b>511,120</b>	<b>5.8%</b>	<b>64.25</b>	<b>66.25</b>
<b>Financing</b>							
100: General Fund	1,602,351	1,530,658	1,552,244	21,586	1.4%		
710: Central Service Fund	1,084,102	1,169,418	1,303,803	134,385	11.5%		
<b>Total</b>	<b>2,686,453</b>	<b>2,700,076</b>	<b>2,856,047</b>	<b>155,971</b>	<b>5.8%</b>		

**Budget Changes Summary**

Spending changes in the City Attorney's Office's (CAO) 2016 proposed budget are largely due to current service level updates and staffing changes, including the addition of a Victim Witness Advocate in CAO's Criminal Division. Victim-witness advocates are specially trained professionals who can offer victims information on the criminal justice process, assist with safety planning, provide information on resources in the community, and generally provide emotional support throughout the criminal justice process. Having a dedicated Victim Witness Advocate will allow the CAO to better serve an estimated 3,000 victims annually. The 2016 budget will allow CAO to continue crucial activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities.

**100: General Fund**

**City Attorney's Office**

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		301,161	21,586	-
	Subtotal:	<u>301,161</u>	<u>21,586</u>	<u>-</u>
<b>Victim Witness Advocate</b>				
<p>The 2016 proposed budget includes resources for the CAO to hire a Victim Witness Advocate. This specially trained professional will be dedicated to providing coordinated victim-witness services and ensuring that victims' rights are fulfilled throughout the criminal justice process. Having a dedicated Victim-Witness help the CAO to honor its commitment to extensive victim engagement under the terms of the St. Paul Blueprint for Safety.</p>				
	Legal Assistant II	75,574	-	1.00
	Subtotal:	<u>75,574</u>	<u>-</u>	<u>1.00</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>376,735</u></u>	<u><u>21,586</u></u>	<u><u>1.00</u></u>



**710: Central Service Fund****City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		<b>Change from 2015 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b>Current Service Level Adjustments</b>				
Current service level adjustments include an Associate Attorney that was hired in 2015 to work with the Public Housing Authority (PHA) and other inflationary costs.				
Current service level adjustments		134,385	134,385	1.00
	Subtotal:	<u>134,385</u>	<u>134,385</u>	<u>1.00</u>
<b>Fund 710 Budget Changes Total</b>		<u><u>134,385</u></u>	<u><u>134,385</u></u>	<u><u>1.00</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: CITY ATTORNEY

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	6,815,848	8,395,775	7,668,399	8,045,134	376,735
CENTRAL SERVICE FUND	1,013,021	1,238,067	1,169,418	1,303,803	134,385
<b>TOTAL SPENDING BY FUND</b>	<b>7,828,869</b>	<b>9,633,842</b>	<b>8,837,817</b>	<b>9,348,937</b>	<b>511,119</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,274,509	9,086,017	8,204,491	8,716,799	512,308
SERVICES	424,437	474,504	518,295	504,920	(13,375)
MATERIALS AND SUPPLIES	104,191	57,270	87,673	78,274	(9,399)
OTHER FINANCING USES	25,733	16,051	27,358	48,944	21,586
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>7,828,869</b>	<b>9,633,842</b>	<b>8,837,817</b>	<b>9,348,937</b>	<b>511,119</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	183,941	37,737	47,000	47,000	
CHARGES FOR SERVICES	2,499,144	1,399,112	2,615,718	2,725,103	109,385
MISCELLANEOUS REVENUE		10,250	10,000	10,000	
OTHER FINANCING SOURCES	42,943	16,051	27,358	73,944	46,586
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>2,726,028</b>	<b>1,463,150</b>	<b>2,700,076</b>	<b>2,856,047</b>	<b>155,971</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,357,333	7,914,587	7,167,663	7,569,347	401,684
SERVICES	366,363	438,484	434,619	420,633	(13,986)
MATERIALS AND SUPPLIES	92,152	42,703	66,117	55,154	(10,963)
<b>Total Spending by Major Account</b>	<b>6,815,848</b>	<b>8,395,775</b>	<b>7,668,399</b>	<b>8,045,134</b>	<b>376,735</b>
<b>Spending by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	6,815,848	8,395,775	7,668,399	8,045,134	376,735
<b>Total Spending by Accounting Unit</b>	<b>6,815,848</b>	<b>8,395,775</b>	<b>7,668,399</b>	<b>8,045,134</b>	<b>376,735</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	917,175	1,171,430	1,036,828	1,147,452	110,624
SERVICES	58,074	36,020	83,676	84,287	611
MATERIALS AND SUPPLIES	12,039	14,567	21,556	23,120	1,564
OTHER FINANCING USES	25,733	16,051	27,358	48,944	21,586
<b>Total Spending by Major Account</b>	<b>1,013,021</b>	<b>1,238,067</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>
<b>Spending by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,013,021	1,238,067	1,169,418	1,303,803	134,385
<b>Total Spending by Accounting Unit</b>	<b>1,013,021</b>	<b>1,238,067</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43401-0	STATE GRANTS	134,360				
43632-0	PRECOURT DIVERSION	49,581	37,737	47,000	47,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>183,941</b>	<b>37,737</b>	<b>47,000</b>	<b>47,000</b>	
44105-0	CONTINUANCE FOR DISMISSAL	1,422,795	462,748	1,400,000	1,400,000	
44110-0	SUBSTANTIAL ABATEMENT LEGAL		25,000	25,000		(25,000)
44215-0	COPIES	1,082	897	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES	32,536	6,550			
45510-0	REIMBURSEMENT INVESTIGATION	674	20,000	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,457,087</b>	<b>515,195</b>	<b>1,446,300</b>	<b>1,421,300</b>	<b>(25,000)</b>
55515-0	COUNTY SHARE OF COST		10,000	10,000	10,000	
55520-0	OTHER AGENCY SHARE OF COST		250			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>10,250</b>	<b>10,000</b>	<b>10,000</b>	
56235-0	TRANSFER FR CAPITAL PROJ FUND	17,210			25,000	25,000
56245-0	TRANSFER FR INTERNAL SERVICE F	25,733	16,051	27,358	48,944	21,586
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>42,943</b>	<b>16,051</b>	<b>27,358</b>	<b>73,944</b>	<b>46,586</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>1,683,971</b>	<b>579,233</b>	<b>1,530,658</b>	<b>1,552,244</b>	<b>21,586</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44590-0	MISCELLANEOUS SERVICES	235,684	42,307	256,186		(256,186)
51235-0	SERVICES TO PUBLIC HOUSING	404,532	328,859	449,646	574,729	125,083
51240-0	SERVICES TO HRA	311,241	405,240	326,748	354,567	27,819
51245-0	LEGAL SERVICES	90,601	107,511	136,838	374,507	237,669
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,042,057</b>	<b>883,917</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>1,042,057</b>	<b>883,917</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>
<b>TOTAL FOR CITY ATTORNEY</b>		<b>2,726,028</b>	<b>1,463,150</b>	<b>2,700,076</b>	<b>2,856,047</b>	<b>155,971</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	183,941	37,737	47,000	47,000	
CHARGES FOR SERVICES	1,457,087	515,195	1,446,300	1,421,300	(25,000)
MISCELLANEOUS REVENUE		10,250	10,000	10,000	
OTHER FINANCING SOURCES	42,943	16,051	27,358	73,944	46,586
<b>Total Financing by Major Account</b>	<b>1,683,971</b>	<b>579,233</b>	<b>1,530,658</b>	<b>1,552,244</b>	<b>21,586</b>
<b>Financing by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	1,683,971	579,233	1,530,658	1,552,244	21,586
<b>Total Financing by Accounting Unit</b>	<b>1,683,971</b>	<b>579,233</b>	<b>1,530,658</b>	<b>1,552,244</b>	<b>21,586</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

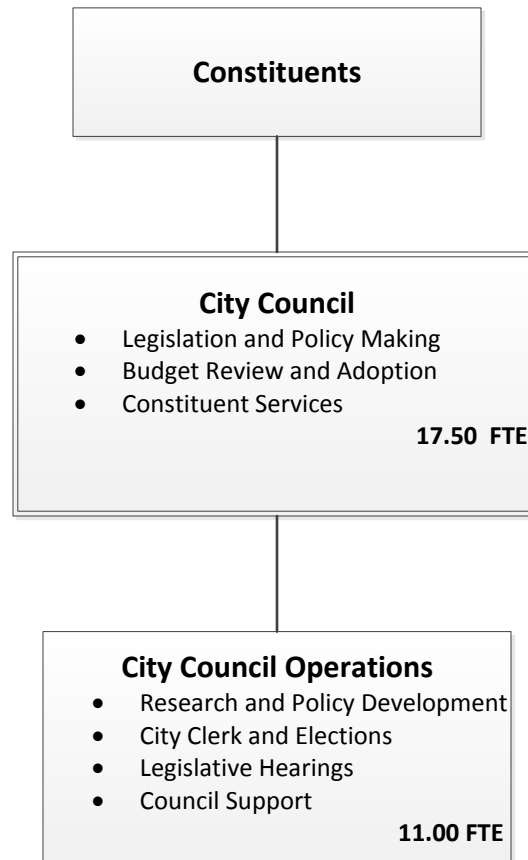
	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,042,057	883,917	1,169,418	1,303,803	134,385
<b>Total Financing by Major Account</b>	<b>1,042,057</b>	<b>883,917</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>
<b>Financing by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,042,057	883,917	1,169,418	1,303,803	134,385
<b>Total Financing by Accounting Unit</b>	<b>1,042,057</b>	<b>883,917</b>	<b>1,169,418</b>	<b>1,303,803</b>	<b>134,385</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# City Council

*The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



(Total 28.50 FTE)

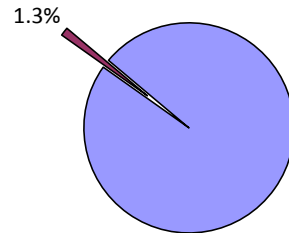
**2016 Proposed Budget  
City Council**

**Department Description:**

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

**City Council's Portion of  
General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$3,152,885
- Total Special Fund Budget: \$0
- Total FTEs: 28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four year terms.
- The current term ends on December 31st, 2015.

**Recent Accomplishments**

- Considered over 2,100 legislative items annually as part of the weekly City Council meetings.
- Contracted with over 50 local non-profits to provide services to residents.
- Legislative hearing officers conducted hearings on more than 1,000 matters, including assessments, license applications, and nuisance issues.
- The District Council Coordinator provided support services to Saint Paul's 17 recognized neighborhood groups or district councils. Services included information and referral, training and support for district council staff and board members and coordinating joint neighborhood projects.

## 2016 Proposed Budget

### City Council

#### Fiscal Summary

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	3,066,538	3,076,661	3,152,885	76,224	2.5%	28.50	28.50
<b>Financing</b>							
100: General Fund	357,095	368,095	368,095	-	0.0%		

#### Budget Changes Summary

The Saint Paul City Council operations budget will continue to support the work of the City's Legislative body in 2016. The increase in the Proposed 2016 budget is due to the inflationary pressures on current services provided.

100: General Fund

City Council

		Change from 2014 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		76,224	-	-
	Subtotal:	<u>76,224</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total		<u>76,224</u>	<u>-</u>	<u>-</u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Budget Year: 2016

Department: CITY COUNCIL

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	2,836,710	3,249,416	3,076,661	3,152,885	76,224
<b>TOTAL SPENDING BY FUND</b>	<b>2,836,710</b>	<b>3,249,416</b>	<b>3,076,661</b>	<b>3,152,885</b>	<b>76,224</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,630,044	2,985,955	2,813,002	2,892,214	79,212
SERVICES	181,571	215,545	176,146	173,158	(2,988)
MATERIALS AND SUPPLIES	25,095	47,216	86,813	86,813	
ADDITIONAL EXPENSES		700	700	700	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>2,836,710</b>	<b>3,249,416</b>	<b>3,076,661</b>	<b>3,152,885</b>	<b>76,224</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT		1,600			
CHARGES FOR SERVICES	71,042	101,111	100,540	100,540	
MISCELLANEOUS REVENUE		70			
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>338,597</b>	<b>370,336</b>	<b>368,095</b>	<b>368,095</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,630,044	2,985,955	2,813,002	2,892,214	79,212
SERVICES	181,571	215,545	176,146	173,158	(2,988)
MATERIALS AND SUPPLIES	25,095	47,216	86,813	86,813	
ADDITIONAL EXPENSES		700	700	700	
<b>Total Spending by Major Account</b>	<b>2,836,710</b>	<b>3,249,416</b>	<b>3,076,661</b>	<b>3,152,885</b>	<b>76,224</b>
<b>Spending by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	2,683,705	3,062,967	2,891,270	2,972,781	81,512
10010105 RECORDS MANAGEMENT	153,005	186,449	185,391	180,103	(5,288)
<b>Total Spending by Accounting Unit</b>	<b>2,836,710</b>	<b>3,249,416</b>	<b>3,076,661</b>	<b>3,152,885</b>	<b>76,224</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY COUNCIL  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42610-0	VACATION STREET AND ALLEY		1,600			
<b>TOTAL FOR LICENSE AND PERMIT</b>			<b>1,600</b>			
44115-0	VACATION OF REAL ESTATE	1,300				
44120-0	REGULATORY FEES	62,514	29,183	93,540	93,540	
44125-0	DISTRICT ENERGY REG FEE		32,746			
44130-0	DISTRICT COOLING REG FEE		31,732			
44190-0	MISCELLANEOUS FEES	820	7,450			
44215-0	COPIES	58				
50125-0	APPLICATION FEE	6,350		7,000	7,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>71,042</b>	<b>101,111</b>	<b>100,540</b>	<b>100,540</b>	
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		70			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>70</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	267,555	267,555	267,555	267,555	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>338,597</b>	<b>370,336</b>	<b>368,095</b>	<b>368,095</b>	
<b>TOTAL FOR CITY COUNCIL</b>		<b>338,597</b>	<b>370,336</b>	<b>368,095</b>	<b>368,095</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT		1,600			
CHARGES FOR SERVICES	71,042	101,111	100,540	100,540	
MISCELLANEOUS REVENUE		70			
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>Total Financing by Major Account</b>	<b>338,597</b>	<b>370,336</b>	<b>368,095</b>	<b>368,095</b>	
<b>Financing by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	336,419	367,556	368,095	368,095	
10010105 RECORDS MANAGEMENT	2,178	2,780			
<b>Total Financing by Accounting Unit</b>	<b>338,597</b>	<b>370,336</b>	<b>368,095</b>	<b>368,095</b>	

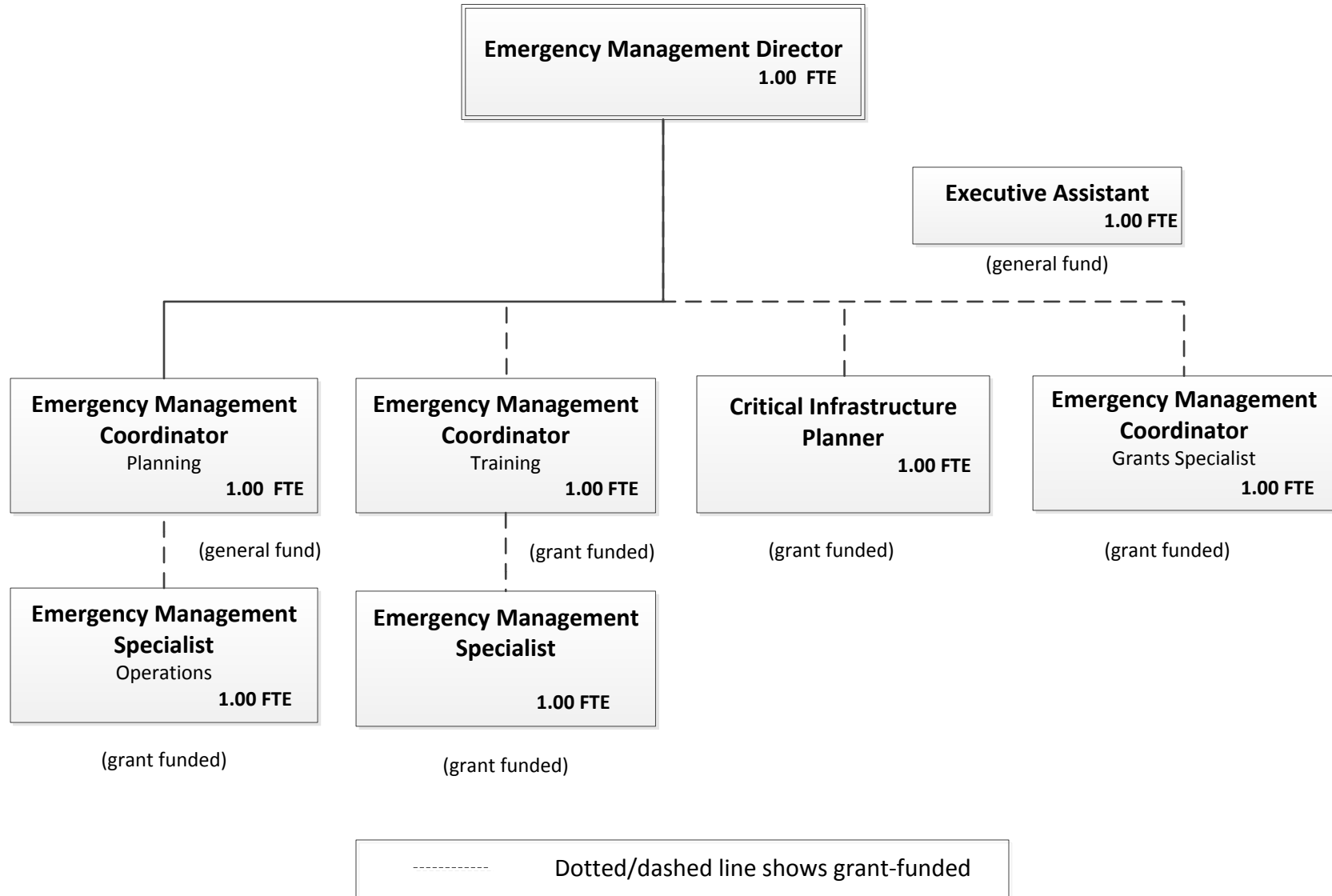
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# Emergency Management Organization

*To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.*



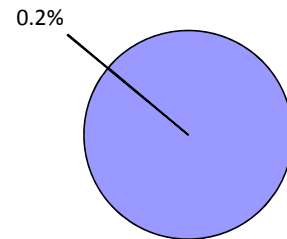
(Total 8.00 FTE)

**2016 Proposed Budget  
Office of Emergency Management**

**Department Description:**

The Office of Emergency Management provides services to the community through education, training, outreach, and disaster response. Emergency Management is charged with creating the framework to reduce vulnerability to hazards and cope with disasters. Emergency Management protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning, and coordination of response to large-scale incidents and emergencies. Emergency Management includes significant pre- and post-disaster activities, including preparedness, prevention, response, and recovery. The department also coordinates emergency assistance for disaster response under statewide and inter-state mutual aid agreements.

**Emergency Management  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$392,983
- Total Special Fund Budget: \$999,061
- Total FTEs: 8.00
- The department continues to manage the planning, training, and exercise requirements for Federal and State regulations. The federally-driven Threat Hazard Identification and Risk Analysis (THIRA) is a major assessment of the risks and capabilities of the city.
- The department manages 47 specific planning requirements from the State of MN. The city Emergency Operations Plan alone must address over 100 specific items.
- The Homeland Security/Emergency Management Program is much more than the individual department tasked with carrying out the program – it is the coordination of these disciplines that enables success for the community.

**Department Goals**

- Goal 1 - Implement a world class “Community Emergency Management Program”
- Goal 2 - Perform effective grants management and financial administration
- Goal 3 - Maintain and improve emergency management facilities and infrastructure
- Goal 4 - Maintain and improve levels of target capabilities performance
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance

**Recent Accomplishments**

- Coordinated a FEMA-sponsored Integrated Emergency Management Course for 80 city staff and partner agency personnel, enabling an unprecedented opportunity to train and exercise emergency plans in a multi-day environment.
- Led recovery efforts for the June 2014 Severe Storms and Flooding disaster. The city was able to recover an estimated \$1.7 M in disaster assistance from state and federal sources.
- Held 3 multi-agency tabletop exercises with 91 city staff and 13 external partners
- Provided Integrated Emergency Management Course through FEMA for 74 attendees, representing nearly all city departments and key partner agencies for minimal personnel costs only to the City of Saint Paul
- Provided multiple training opportunities in required subjects – 6 offerings, serving 182 city staff and 57 partner agency staff.
- Staff are involved in the Beyond Diversity Racial Equity program and Emerging Leaders development academy.
- Worked with the Minnesota Legislature to ensure passage of a state Disaster Assistance Program and Railroad Safety legislation.
- Assisted with development of the Lowertown Ballpark Emergency Plan.

**2016 Proposed Budget**

**Office of Emergency Management**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	377,907	382,551	392,983	10,432	2.7%	3.00	3.00
200: City Grants	1,243,524	990,000	999,061	9,061	0.9%	5.00	5.00
<b>Total</b>	<b>1,621,431</b>	<b>1,372,551</b>	<b>1,392,044</b>	<b>19,493</b>	<b>1.4%</b>	<b>8.00</b>	<b>8.00</b>
<b>Financing</b>							
100: General Fund	-	-	-	-	0.0%		
200: City Grants	1,243,524	990,000	999,061	9,061	0.9%		
<b>Total</b>	<b>1,243,524</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>	<b>0.9%</b>		

**Budget Changes Summary**

The 2016 Emergency Management budget maintains critical staffing levels, and operating and maintenance costs for both the emergency siren system and emergency operations center (EOC).

**100: General Fund**

**Office of Emergency Management**

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		10,432	-	-
	Subtotal:	<u>10,432</u>	<u>-</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>10,432</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**200: City Grants**

**Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Grant Changes</b>				
This department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG) and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the city's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
	Net grant adjustments	9,061	9,061	-
	Subtotal:	<u>9,061</u>	<u>9,061</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>9,061</u></u>	<u><u>9,061</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

100

Department: **EMERGENCY MANAGEMENT**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	270,226	477,680	382,551	392,983	10,432
CITY GRANTS	3,114,433	1,371,412	990,000	999,061	9,061
<b>TOTAL SPENDING BY FUND</b>	<b>3,384,659</b>	<b>1,849,093</b>	<b>1,372,550</b>	<b>1,392,044</b>	<b>19,494</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	1,139,078	1,175,234	862,929	883,406	20,477
SERVICES	912,176	335,656	234,134	233,151	(983)
MATERIALS AND SUPPLIES	659,829	284,956	115,487	115,487	
CAPITAL OUTLAY	673,576	53,247	160,000	160,000	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>3,384,659</b>	<b>1,849,093</b>	<b>1,372,550</b>	<b>1,392,044</b>	<b>19,494</b>
<b><u>Financing by Major Account</u></b>					
INTERGOVERNMENTAL REVENUE	3,114,433	1,086,931	990,000	999,061	9,061
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: EMERGENCY MANAGEMENT  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	207,635	397,183	327,930	339,345	11,415
SERVICES	30,827	37,299	34,134	33,151	(983)
MATERIALS AND SUPPLIES	31,765	37,220	20,487	20,487	
CAPITAL OUTLAY		5,979			
<b>Total Spending by Major Account</b>	<b>270,226</b>	<b>477,680</b>	<b>382,551</b>	<b>392,983</b>	<b>10,432</b>
<b>Spending by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT	270,226	477,680	382,551	392,983	10,432
<b>Total Spending by Accounting Unit</b>	<b>270,226</b>	<b>477,680</b>	<b>382,551</b>	<b>392,983</b>	<b>10,432</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	931,443	778,050	535,000	544,061	9,061
SERVICES	881,349	298,357	200,000	200,000	
MATERIALS AND SUPPLIES	628,064	247,736	95,000	95,000	
CAPITAL OUTLAY	673,576	47,268	160,000	160,000	
<b>Total Spending by Major Account</b>	<b>3,114,433</b>	<b>1,371,412</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>
<b>Spending by Accounting Unit</b>					
20021820 URBAN AREA SECURITY INITIATIVE	2,340,746	1,103,060	990,000	999,061	9,061
20021825 METRO MEDICAL RESPONSE SYSTEM	384,016	231,680			
20021830 MN JOINT ANALYSIS CENTER	5,434				
20021835 EMERGENCY MGMT PERFORMANCE	30,000	36,778			
20021840 HOMELAND SECURITY	29,495				
20021845 EMER MGMT PORT SECURITY	324,742	(106)			
<b>Total Spending by Accounting Unit</b>	<b>3,114,433</b>	<b>1,371,412</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: EMERGENCY MANAGEMENT  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43101-0	FEDERAL GRANT STATE ADMIN	3,114,433	681,931	990,000	999,061	9,061
43901-0	OTHER GOVT UNITS		405,000			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>
<b>TOTAL FOR EMERGENCY MANAGEMENT</b>		<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2016**

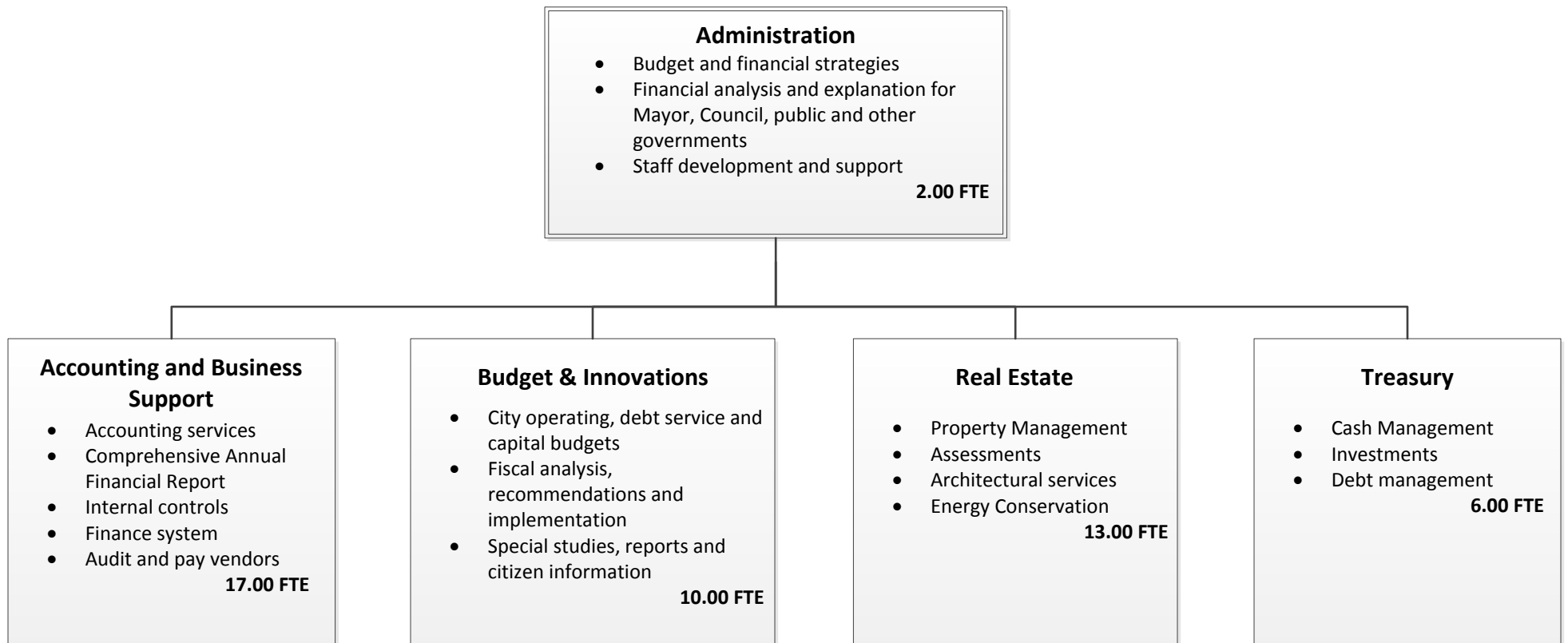
		<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		3,114,433	1,086,931	990,000	999,061	9,061
<b>Total Financing by Major Account</b>		<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>
<b>Financing by Accounting Unit</b>						
20021820	URBAN AREA SECURITY INITIATIVE	2,340,746	595,607	990,000	999,061	9,061
20021825	METRO MEDICAL RESPONSE SYSTEM	384,016	461,324			
20021830	MN JOINT ANALYSIS CENTER	5,434				
20021835	EMERGENCY MGMT PERFORMANCE	30,000	30,000			
20021840	HOMELAND SECURITY	29,495				
20021845	EMER MGMT PORT SECURITY	324,742				
<b>Total Financing by Accounting Unit</b>		<b>3,114,433</b>	<b>1,086,931</b>	<b>990,000</b>	<b>999,061</b>	<b>9,061</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# Financial Services

*Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.*



(Total 48.00 FTE)

1.95 FTE included in this total are budgeted in Debt Service

7/31/2015

**2016 Proposed Budget  
Office of Financial Services**

**Department Description:**

The Office of Financial Services (OFS) plays a vital role in supporting city operations. OFS provides services in four key areas:

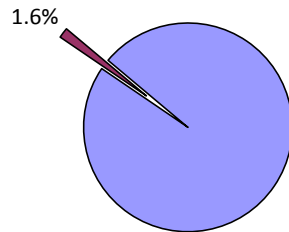
**Budget and Innovation** prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; provides portfolio management, guidance, and facilitation support to city-wide innovation projects.

**Accounting and Business Support** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support to city departments related to the implementation, administration and maintenance of the COMET project.

**Treasury** manages and invests the City's cash resources to earn market rate of return; and manages the City's debt portfolio to ensure competitive rates and timely repayment.

**Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

**OFS's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$3,867,555
- Total Special Fund Budget: \$24,395,219
- Total FTEs: 46.05
- Saint Paul's operating, capital and debt service budgets total over \$579 million.
- Saint Paul is one of only 215 municipalities nationally with a AAA bond rating.
- OFS manages over \$250 million of cash balances and \$500 million debt portfolio.
- OFS processes over \$250 million of annual payments to vendors.
- OFS annually processes \$50m+ in assessment and service charges against 83,000 parcels of land.

**Department Goals**

Ensure strong management of the City's financial resources and assets through:

- Accurate financial reporting
- Strong bond ratings
- Investment practices that preserve our financial assets
- Proper Management of the City's debt burden and policy driven fund balances
- Use of special assessments to finance capital construction and maintenance
- Responsible management of city facilities planning and management

**Recent Accomplishments**

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 38th consecutive year.
- The City maintained its AAA bond rating from Standard and Poor's and Fitch Ratings due to a diverse economy, strong financial management and improving debt burden.
- Developed and implemented the Saint Paul Innovation Team, which is responsible for facilitation of citywide innovation and process improvement projects.
- Successfully sold General Obligation, "Green" Sewer Revenue and lease revenue bonds (\$46 million YTD in FY15), with historically low interest rates, utilizing various financing tools.
- Accurately paid existing debt on time and in full; complied with ongoing disclosure and arbitrage requirements in a newly regulated market.

**2016 Proposed Budget**

**Office of Financial Services**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	3,408,781	3,711,083	3,867,555	156,472	4.2%	28.21	28.00
211: General Govt Special Projects	1,614,063	1,704,450	1,770,380	65,930	3.9%	-	-
215: Assessments	5,667,016	5,193,455	11,992,945	6,799,490	130.9%	0.79	1.00
700: Internal Borrowing	570,747	250,000	2,916,901	2,666,901	1066.8%	-	-
710: Central Service Internal	7,378,762	7,533,278	7,714,993	181,715	2.4%	16.05	17.05
<b>Total</b>	<b>18,639,369</b>	<b>18,392,266</b>	<b>28,262,774</b>	<b>9,870,508</b>	<b>53.7%</b>	<b>45.05</b>	<b>46.05</b>
<b>Financing</b>							
100: General Fund	255,133	448,133	448,133	-	0.0%		
211: General Govt Special Projects	1,614,063	1,704,450	1,770,380	65,930	3.9%		
215: Assessments	5,667,016	5,193,455	11,992,945	6,799,490	130.9%		
700: Internal Borrowing	570,747	250,000	2,916,901	2,666,901	1066.8%		
710: Central Service Internal	7,378,762	7,533,278	7,714,993	181,715	2.4%		
<b>Total</b>	<b>15,485,721</b>	<b>15,129,316</b>	<b>24,843,352</b>	<b>9,714,036</b>	<b>64.2%</b>		

**Budget Changes Summary**

The proposed budget continues to reflect OFS's key priorities, including aligning staff to manage central accounting functions in the most effective and efficient manner possible, to solidify the Innovation Team as the primary resource for city-wide innovation and process improvement projects, and to ensure continued strong financial management of city resources.

**100: General Fund**

**Office of Financial Services**

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		184,700	-	-
	Subtotal:	<u>184,700</u>	<u>-</u>	<u>-</u>
<b>Staffing Realignment</b>				
A small portion of an FTE has been reallocated to other funds to better align resources with work assignments.				
	Staffing adjustment	(28,228)	-	(0.21)
	Subtotal:	<u>(28,228)</u>	<u>-</u>	<u>(0.21)</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>156,472</u></u>	<u><u>-</u></u>	<u><u>(0.21)</u></u>



**211: General Govt Special Projects**

Office of Financial Services

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OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul.

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		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		65,930	65,930	-
	Subtotal:	<u>65,930</u>	<u>65,930</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u>65,930</u>	<u>65,930</u>	<u>-</u>

Budget for Assessments, which serves as a repository for summary nuisance abatements, sewers, & certificates of occupancy; property owners are assessed for improvements.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	178,213	50,000	-
Subtotal:	<u>178,213</u>	<u>50,000</u>	<u>-</u>
<b>Staffing Realignment</b>			
A small portion of an FTE has been reallocated from other funds to better align resources with work assignments.			
Staffing adjustment	28,228	-	0.21
Subtotal:	<u>28,228</u>	<u>-</u>	<u>0.21</u>
<b>Lighting Projects</b>			
The State of Minnesota is in the process of reconstructing parts of Snelling Avenue. A portion of the construction's lighting enhancements will be financed with property assessment resources.			
Lighting project financing	1,248,379	-	-
Subtotal:	<u>1,248,379</u>	<u>-</u>	<u>-</u>
<b>Street Construction Projects</b>			
Property assessment resources will be used to help fund the City's portion of several Ramsey County projects such as Ford Parkway and sections of Randolph Avenue.			
Street construction financing	848,420	-	-
Subtotal:	<u>848,420</u>	<u>-</u>	<u>-</u>
<b>8-80 Street Projects</b>			
The City is undertaking a citywide initiative to make all streets accessible to all citizens between the ages of 8 to 80 years old. Some street improvement portions of this project will be funded with property assessment resources.			
8-80 Street project financing	4,496,250	-	-
Subtotal:	<u>4,496,250</u>	<u>-</u>	<u>-</u>

**215: Assessments**

Budget for Assessments, which serves as a repository for summary nuisance abatements, sewers, & certificates of occupancy; property owners are assessed for improvements.

	<b>Change from 2015 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Assessment Financing</b>			
<p>Property assessments may be paid by adjacent property owners over a period of years, depending on the type of assessment. Some assessments are "pre-paid", meaning they are paid in the year of the assessment without interest. Other assessments are temporarily financed with fund equity reserves. Both types of assessment financing are increasing in 2016 due to a higher number of assessable projects taking place in 2015 and 2016.</p>			
Pre-paid assessments	-	2,311,545	-
Use of fund equity	-	4,437,945	-
Subtotal:	-	6,749,490	-
<b>Fund 215 Budget Changes Total</b>	6,799,490	6,799,490	0.21

**700: Internal Borrowing**

Office of Financial Services

Budget for the internal borrowing projects.

		Change from 2015 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		-	-	-
Subtotal:		-	-	-
<b>Energy Conservation Loan Program</b>				
To be consistent with how the city tracks internal loans, the Energy Conservation Loan Program's finances will be moved to the Internal Borrowing Fund. Fund 710 will now be used as a project fund for new energy projects.				
Energy conservation program		166,901	166,901	-
Subtotal:		166,901	166,901	-
<b>Police RMS Internal Loan</b>				
A new internal loan has been established to fund the new Police Records Management System. The total budgeted cost of the project is \$3.0 million, of which \$2.5 million will be financed by an internal loan.				
Police RMS		2,500,000	2,500,000	-
Subtotal:		2,500,000	2,500,000	-
<b>Fund 700 Budget Changes Total</b>		<u>2,666,901</u>	<u>2,666,901</u>	<u>-</u>

**710: Central Service Internal****Office of Financial Services**

Budget for OFS-Real Estate, Energy Coordinator, and portions of the OFS-Treasury sections.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	125,831	213,846	-
Subtotal:	<u>125,831</u>	<u>213,846</u>	<u>-</u>
<b>Energy Conservation Loan Program</b>			
To be consistent with how the city tracks internal loans, the Internal Borrowing Fund will be used to budget Energy Conservation Loans. As a result, the old Energy Conservation Loan Program will be closed out . However, this fund will continue to host the loan program budget.			
Old energy conservation loan program	(199,032)	(199,032)	-
New energy conservation program budget	166,901	166,901	-
Subtotal:	<u>(32,131)</u>	<u>(32,131)</u>	<u>-</u>
<b>Staffing Adjustment</b>			
An FTE that was temporarily reduced in 2014 has been restored to help provide support in the property assessment area.			
Office Assistant	88,015	-	1.00
Subtotal:	<u>88,015</u>	<u>-</u>	<u>1.00</u>
<b>Fund 710 Budget Changes Total</b>	<u><u>181,715</u></u>	<u><u>181,715</u></u>	<u><u>1.00</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **FINANCIAL SERVICES**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	3,258,294	3,704,142	3,711,083	3,867,555	156,472
GENERAL GOVT SPECIAL PROJECTS	1,999,186	1,376,430	1,704,450	1,770,380	65,930
ASSESSMENT FINANCING	4,430,964	6,930,802	5,193,455	11,992,945	6,799,490
INTERNAL BORROWING	3,615,226	1,785,028	250,000	2,916,901	2,666,901
CENTRAL SERVICE FUND	4,303,929	6,857,552	7,533,278	7,714,993	181,715
<b>TOTAL SPENDING BY FUND</b>	<b>17,607,599</b>	<b>20,653,955</b>	<b>18,392,266</b>	<b>28,262,774</b>	<b>9,870,508</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	5,013,518	5,022,005	4,957,891	5,273,069	315,178
SERVICES	2,983,184	3,485,469	3,595,134	3,506,625	(88,510)
MATERIALS AND SUPPLIES	435,262	457,980	492,982	494,905	1,923
PROGRAM EXPENSE	146,098	139,355	205,000	165,000	(40,000)
ADDITIONAL EXPENSES	1,944,042	1,463,905	1,791,925	1,857,855	65,930
CAPITAL OUTLAY	639,649	821,879	247,783	358,937	111,154
DEBT SERVICE	138,527	1,929,366	650,000	3,326,901	2,676,901
OTHER FINANCING USES	6,307,318	7,333,996	6,451,551	13,279,483	6,827,932
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>17,607,599</b>	<b>20,653,955</b>	<b>18,392,266</b>	<b>28,262,774</b>	<b>9,870,508</b>
<b><u>Financing by Major Account</u></b>					
TAXES	1,735,601	2,488,376	1,859,450	1,925,380	65,930
LICENSE AND PERMIT	21,239	19,157	15,000	15,000	
INTERGOVERNMENTAL REVENUE	79,820	15,000	15,000	15,000	
CHARGES FOR SERVICES	2,570,724	6,002,642	6,541,447	7,168,318	626,871
ASSESSMENTS	5,490,316	6,287,479	5,208,455	7,570,000	2,361,545
INVESTMENT EARNINGS	726,384	2,093,708	383,446	434,173	50,727
MISCELLANEOUS REVENUE	628,703	12,597	5,000	5,000	
OTHER FINANCING SOURCES	877,660	2,075,670	1,101,518	7,710,481	6,608,963
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>12,130,446</b>	<b>18,994,629</b>	<b>15,129,316</b>	<b>24,843,352</b>	<b>9,714,036</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,965,539	2,910,856	3,189,947	3,346,235	156,288
SERVICES	237,586	732,020	458,219	458,403	184
MATERIALS AND SUPPLIES	28,210	61,266	62,917	62,917	
CAPITAL OUTLAY	26,960				
<b>Total Spending by Major Account</b>	<b>3,258,294</b>	<b>3,704,142</b>	<b>3,711,083</b>	<b>3,867,555</b>	<b>156,472</b>
<b>Spending by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	2,021,774	1,942,813	2,382,139	2,516,290	134,151
10013110 COMET OPERATIONS	1,236,520	1,548,714	1,048,945	1,071,266	22,321
10013120 INTEREST POOL		77,615	200,000	200,000	
10013205 GOVT RESPONSIVENESS PROGRAM		35,000	35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING		100,000	45,000	45,000	
<b>Total Spending by Accounting Unit</b>	<b>3,258,294</b>	<b>3,704,142</b>	<b>3,711,083</b>	<b>3,867,555</b>	<b>156,472</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	5,951				
SERVICES	95,130				
MATERIALS AND SUPPLIES	58,165				
PROGRAM EXPENSE	(250)				
ADDITIONAL EXPENSES	1,836,773	1,376,430	1,704,450	1,770,380	65,930
CAPITAL OUTLAY					
OTHER FINANCING USES	3,417				
<b>Total Spending by Major Account</b>	<b>1,999,186</b>	<b>1,376,430</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>
<b>Spending by Accounting Unit</b>					
21113215 VISIT SAINT PAUL CITY FUNDING	1,735,601	1,376,430	1,704,450	1,770,380	65,930
21113899 GENERAL GOVT INACTIVE GRANTS	263,585				
<b>Total Spending by Accounting Unit</b>	<b>1,999,186</b>	<b>1,376,430</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	131,107	121,897	95,952	125,551	29,599
SERVICES	1,345,617	979,890	1,298,812	1,235,424	(63,388)
MATERIALS AND SUPPLIES		3,500	3,500	3,500	
PROGRAM EXPENSE	141,412	132,480	200,000	150,000	(50,000)
ADDITIONAL EXPENSES	17,962				
OTHER FINANCING USES	2,794,866	5,693,035	3,595,191	10,478,470	6,883,279
<b>Total Spending by Major Account</b>	<b>4,430,964</b>	<b>6,930,802</b>	<b>5,193,455</b>	<b>11,992,945</b>	<b>6,799,490</b>
<b>Spending by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	4,362,123	6,855,919	5,193,455	11,992,945	6,799,490
21513310 DISEASED TREE ASSESSMENTS	68,114	74,884			
21513390 ASSESSMENT ESCROW	727				
<b>Total Spending by Accounting Unit</b>	<b>4,430,964</b>	<b>6,930,802</b>	<b>5,193,455</b>	<b>11,992,945</b>	<b>6,799,490</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
ADDITIONAL EXPENSES	89,272	87,475	87,475	87,475	
DEBT SERVICE	16,920	1,397,503		2,666,901	2,666,901
OTHER FINANCING USES	3,509,035	300,050	162,525	162,525	
<b>Total Spending by Major Account</b>	<b>3,615,226</b>	<b>1,785,028</b>	<b>250,000</b>	<b>2,916,901</b>	<b>2,666,901</b>
<b>Spending by Accounting Unit</b>					
70013700 DISTRICT ENERGY LOAN	3,435,782				
70013701 WEST MIDWAY TIF LOAN	171,818	396,818	250,000	250,000	
70013702 RIVOLI BLUFF LOAN	7,627	184,210			
70013704 LOWERTOWN BALLPARK LOAN		1,204,000			
70013706 ENERGY INITIATIVE LOANS				166,901	166,901
70013707 POLICE RMS LOAN				2,500,000	2,500,000
<b>Total Spending by Accounting Unit</b>	<b>3,615,226</b>	<b>1,785,028</b>	<b>250,000</b>	<b>2,916,901</b>	<b>2,666,901</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,910,921	1,989,252	1,671,992	1,801,282	129,290
SERVICES	1,304,851	1,773,559	1,838,103	1,812,798	(25,306)
MATERIALS AND SUPPLIES	348,888	393,213	426,565	428,488	1,923
PROGRAM EXPENSE	4,936	6,875	5,000	15,000	10,000
ADDITIONAL EXPENSES	35				
CAPITAL OUTLAY	612,690	821,879	247,783	358,937	111,154
DEBT SERVICE	121,607	531,863	650,000	660,000	10,000
OTHER FINANCING USES		1,340,911	2,693,835	2,638,488	(55,347)
<b>Total Spending by Major Account</b>	<b>4,303,929</b>	<b>6,857,552</b>	<b>7,533,278</b>	<b>7,714,993</b>	<b>181,715</b>
<b>Spending by Accounting Unit</b>					
71013205 COMET MAINTENANCE	543,895	1,975,309	3,239,568	3,275,099	35,531
71013305 TREASURY FISCAL SERVICE	651,395	651,824	763,306	763,306	
71013405 DESIGN GROUP	314,202	316,169	326,060	343,069	17,009
71013410 CITY HALL ANNEX	1,770,063	2,519,303	1,972,587	2,014,606	42,019
71013415 RE ADMIN AND SERVICE FEES	911,092	993,912	895,569	1,009,497	113,928
71013420 ENERGY INITIATIVES COORDINATOR		110,761	137,157	142,515	5,358
71013425 ENERGY INITIATIVE PROJECTS	113,282	290,274	199,032	166,901	(32,131)
<b>Total Spending by Accounting Unit</b>	<b>4,303,929</b>	<b>6,857,552</b>	<b>7,533,278</b>	<b>7,714,993</b>	<b>181,715</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40705-0	HOTEL MOTEL TAX		175,008	155,000	155,000	
<b>TOTAL FOR TAXES</b>			<b>175,008</b>	<b>155,000</b>	<b>155,000</b>	
43401-0	STATE GRANTS		15,000	15,000	15,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	
44155-0	COMMISSIONS PCARD	31,740		28,751	28,751	
44160-0	ELEC CHARGING STATIONS		235			
44190-0	MISCELLANEOUS FEES	854	(6,902)			
44515-0	GARNISHMENT	1,020	540	700	700	
44590-0	MISCELLANEOUS SERVICES					
51250-0	INVESTMENT SERVICE		2,750	2,750	2,750	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>33,614</b>	<b>(3,377)</b>	<b>32,201</b>	<b>32,201</b>	
54505-0	INTEREST INTERNAL POOL		1,401,314	200,000	200,000	
54605-0	INTEREST NOTE AND LOAN HISTORY	83,640				
54810-0	OTHER INTEREST EARNED		31,476			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>83,640</b>	<b>1,432,790</b>	<b>200,000</b>	<b>200,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS		20,000	20,000	20,000	
55915-0	OTHER MISC REVENUE	5,920				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>5,920</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU					
56245-0	TRANSFER FR INTERNAL SERVICE F	162,525	25,000			
56250-0	TRANSFER FR CDBG		26,000	25,932	25,932	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>162,525</b>	<b>51,000</b>	<b>25,932</b>	<b>25,932</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>285,700</b>	<b>1,690,421</b>	<b>448,133</b>	<b>448,133</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40705-0	HOTEL MOTEL TAX	1,735,601	2,313,368	1,704,450	1,770,380	65,930
<b>TOTAL FOR TAXES</b>		<b>1,735,601</b>	<b>2,313,368</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>
43001-0	FEDERAL DIRECT GRANTS	74,420				
43101-0	FEDERAL GRANT STATE ADMIN	5,400				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>79,820</b>				
54505-0	INTEREST INTERNAL POOL	1				
54510-0	INCR OR DECR IN FV INVESTMENTS	(24)				
54605-0	INTEREST NOTE AND LOAN HISTORY	83				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>60</b>				
55915-0	OTHER MISC REVENUE	5,736				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>5,736</b>				
56115-0	INTRA FUND IN TRANSFER					
57605-0	REPAYMENT OF ADVANCE					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>						
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>1,821,218</b>	<b>2,313,368</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: ASSESSMENT FINANCING

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
54105-0	CURRENT YEAR	2,906,580	2,775,436	3,000,000	3,100,000	100,000
54110-0	TAX EXEMPT PROPERTY	39,517	35,013	50,000	50,000	
54115-0	TAX FORFEITED PROPERTY		136,459	5,000	5,000	
54120-0	PREPAID ASSESSMENT	2,096,914	2,999,577	1,688,455	4,000,000	2,311,545
54201-0	1ST YEAR DELINQUENT	204,162	176,420	200,000	200,000	
54202-0	2ND YEAR DELINQUENT	82,714	45,645	100,000	50,000	(50,000)
54203-0	3RD YEAR DELINQUENT	17,415	11,519	20,000	20,000	
54204-0	4TH YEAR DELINQUENT	12,190	14,312	15,000	15,000	
54205-0	5TH YEAR DELINQUENT	5,641	4,157	5,000	5,000	
54206-0	6TH YEAR AND PRIOR		7,302			
54305-0	ASSESSMENT PENALTY	125,182	44,306	125,000	125,000	
54310-0	ASSESSMENT INTEREST		37,335			
<b>TOTAL FOR ASSESSMENTS</b>		<b>5,490,316</b>	<b>6,287,479</b>	<b>5,208,455</b>	<b>7,570,000</b>	<b>2,361,545</b>
55815-0	REFUNDS OVERPAYMENTS		(22,339)	(15,000)	(15,000)	
55915-0	OTHER MISC REVENUE	1,500				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,500</b>	<b>(22,339)</b>	<b>(15,000)</b>	<b>(15,000)</b>	
59910-0	USE OF FUND EQUITY				4,437,945	4,437,945
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>4,437,945</b>	<b>4,437,945</b>
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>5,491,816</b>	<b>6,265,140</b>	<b>5,193,455</b>	<b>11,992,945</b>	<b>6,799,490</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: INTERNAL BORROWING

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
50205-0	REPAYMENT OF LOAN		270,833			
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>270,833</b>			
54605-0	INTEREST NOTE AND LOAN HISTORY	201,709				
54705-0	INTEREST ON ADVANCE HISTORY		183,222			
54710-0	INTEREST ON ADVANCE				61,747	61,747
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>201,709</b>	<b>183,222</b>		<b>61,747</b>	<b>61,747</b>
57605-0	REPAYMENT OF ADVANCE		1,454,000	250,000	411,404	161,404
57610-0	ADVANCE FROM OTHER FUNDS				243,750	243,750
59910-0	USE OF FUND EQUITY				2,200,000	2,200,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>1,454,000</b>	<b>250,000</b>	<b>2,855,154</b>	<b>2,605,154</b>
<b>TOTAL FOR INTERNAL BORROWING</b>		<b>201,709</b>	<b>1,908,055</b>	<b>250,000</b>	<b>2,916,901</b>	<b>2,666,901</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42610-0	VACATION STREET AND ALLEY	21,239	19,157	15,000	15,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>21,239</b>	<b>19,157</b>	<b>15,000</b>	<b>15,000</b>	
44115-0	VACATION OF REAL ESTATE		10,800			
44140-0	RETURNED PAYMENT FEE		720			
44590-0	MISCELLANEOUS SERVICES	652,263	72,293			
47510-0	SPACE RENTAL	1,884,847	1,848,254		1,940,957	1,940,957
48315-0	BUILDING RENTALS		104,897	2,004,954	81,396	(1,923,558)
51135-0	REAL ESTATE PLANNING AND DESIG		295,000			
51140-0	REAL ESTATE SERVICE		15,491	690,474	15,000	(675,474)
51145-0	DESIGN SERVICE		203,655	280,000	300,000	20,000
51170-0	TECHNOLOGY SERVICES		1,640,870	3,239,568	3,275,099	35,531
51175-0	ADMINISTRATION FEE		1,342,724		1,229,415	1,229,415
51250-0	INVESTMENT SERVICE		200,481	294,250	294,250	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,537,110</b>	<b>5,735,186</b>	<b>6,509,246</b>	<b>7,136,117</b>	<b>626,871</b>
54505-0	INTEREST INTERNAL POOL	427,779	466,676	172,426	172,426	
54605-0	INTEREST NOTE AND LOAN HISTORY	13,195				
54710-0	INTEREST ON ADVANCE		11,020	11,020		(11,020)
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>440,974</b>	<b>477,696</b>	<b>183,446</b>	<b>172,426</b>	<b>(11,020)</b>
55525-0	REIMB FROM OUTSIDE AGENCY		9,200			
55915-0	OTHER MISC REVENUE	615,546	5,736			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>615,546</b>	<b>14,936</b>			

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
56220-0	TRANSFER FR GENERAL FUND	55,096	16,657	56,487	62,395	5,908
56225-0	TRANSFER FR SPECIAL REVENUE FU	229,776	105,403	145,861	80,120	(65,741)
56235-0	TRANSFER FR CAPITAL PROJ FUND	190,260	210,000	205,000		(205,000)
56240-0	TRANSFER FR ENTERPRISE FUND	137,487				
56245-0	TRANSFER FR INTERNAL SERVICE F	102,516	50,598			
57605-0	REPAYMENT OF ADVANCE		188,012	188,012	166,901	(21,111)
59910-0	USE OF FUND EQUITY			296,630	296,630	
59950-0	CONTR TO FUND EQUITY			(66,404)	(214,596)	(148,192)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>715,135</b>	<b>570,670</b>	<b>825,586</b>	<b>391,450</b>	<b>(434,136)</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>4,330,004</b>	<b>6,817,645</b>	<b>7,533,278</b>	<b>7,714,993</b>	<b>181,715</b>
<b>TOTAL FOR FINANCIAL SERVICES</b>		<b>12,130,446</b>	<b>18,994,629</b>	<b>15,129,316</b>	<b>24,843,352</b>	<b>9,714,036</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
TAXES		175,008	155,000	155,000	
INTERGOVERNMENTAL REVENUE		15,000	15,000	15,000	
CHARGES FOR SERVICES	33,614	(3,377)	32,201	32,201	
INVESTMENT EARNINGS	83,640	1,432,790	200,000	200,000	
MISCELLANEOUS REVENUE	5,920	20,000	20,000	20,000	
OTHER FINANCING SOURCES	162,525	51,000	25,932	25,932	
<b>Total Financing by Major Account</b>	<b>285,700</b>	<b>1,690,421</b>	<b>448,133</b>	<b>448,133</b>	
<b>Financing by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	285,700	47,623	58,133	58,133	
10013120 INTEREST POOL		1,432,790	200,000	200,000	
10013205 GOVT RESPONSIVENESS PROGRAM		35,000	35,000	35,000	
10013210 PROMOTE ST PAUL CITY FUNDING		175,008	155,000	155,000	
<b>Total Financing by Accounting Unit</b>	<b>285,700</b>	<b>1,690,421</b>	<b>448,133</b>	<b>448,133</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	1,735,601	2,313,368	1,704,450	1,770,380	65,930
INTERGOVERNMENTAL REVENUE	79,820				
INVESTMENT EARNINGS	60				
MISCELLANEOUS REVENUE	5,736				
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>1,821,218</b>	<b>2,313,368</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>
<b>Financing by Accounting Unit</b>					
21113215 VISIT SAINT PAUL CITY FUNDING	1,735,601	2,313,368	1,704,450	1,770,380	65,930
21113899 GENERAL GOVT INACTIVE GRANTS	85,617				
<b>Total Financing by Accounting Unit</b>	<b>1,821,218</b>	<b>2,313,368</b>	<b>1,704,450</b>	<b>1,770,380</b>	<b>65,930</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
ASSESSMENTS	5,490,316	6,287,479	5,208,455	7,570,000	2,361,545
MISCELLANEOUS REVENUE	1,500	(22,339)	(15,000)	(15,000)	
OTHER FINANCING SOURCES				4,437,945	4,437,945
<b>Total Financing by Major Account</b>	<b>5,491,816</b>	<b>6,265,140</b>	<b>5,193,455</b>	<b>11,992,945</b>	<b>6,799,490</b>
<b>Financing by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	5,134,229	5,993,106	5,193,455	11,992,945	6,799,490
21513310 DISEASED TREE ASSESSMENTS	120,225	99,628			
21513315 DOWNTOWN FACADE PROGRAM	204,345	133,374			
21513320 FIRE PROTECTION SYSTEMS	33,017	39,032			
21513390 ASSESSMENT ESCROW					
<b>Total Financing by Accounting Unit</b>	<b>5,491,816</b>	<b>6,265,140</b>	<b>5,193,455</b>	<b>11,992,945</b>	<b>6,799,490</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES		270,833			
INVESTMENT EARNINGS	201,709	183,222		61,747	61,747
OTHER FINANCING SOURCES		1,454,000	250,000	2,855,154	2,605,154
<b>Total Financing by Major Account</b>	<b>201,709</b>	<b>1,908,055</b>	<b>250,000</b>	<b>2,916,901</b>	<b>2,666,901</b>
<b>Financing by Accounting Unit</b>					
70013700 DISTRICT ENERGY LOAN	33,230				
70013701 WEST MIDWAY TIF LOAN	159,318	520,833	250,000	250,000	
70013702 RIVOLI BLUFF LOAN	9,161	183,222			
70013704 LOWERTOWN BALLPARK LOAN		1,204,000			
70013706 ENERGY INITIATIVE LOANS				166,901	166,901
70013707 POLICE RMS LOAN				2,500,000	2,500,000
<b>Total Financing by Accounting Unit</b>	<b>201,709</b>	<b>1,908,055</b>	<b>250,000</b>	<b>2,916,901</b>	<b>2,666,901</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: FINANCIAL SERVICES**  
**Fund: CENTRAL SERVICE FUND**

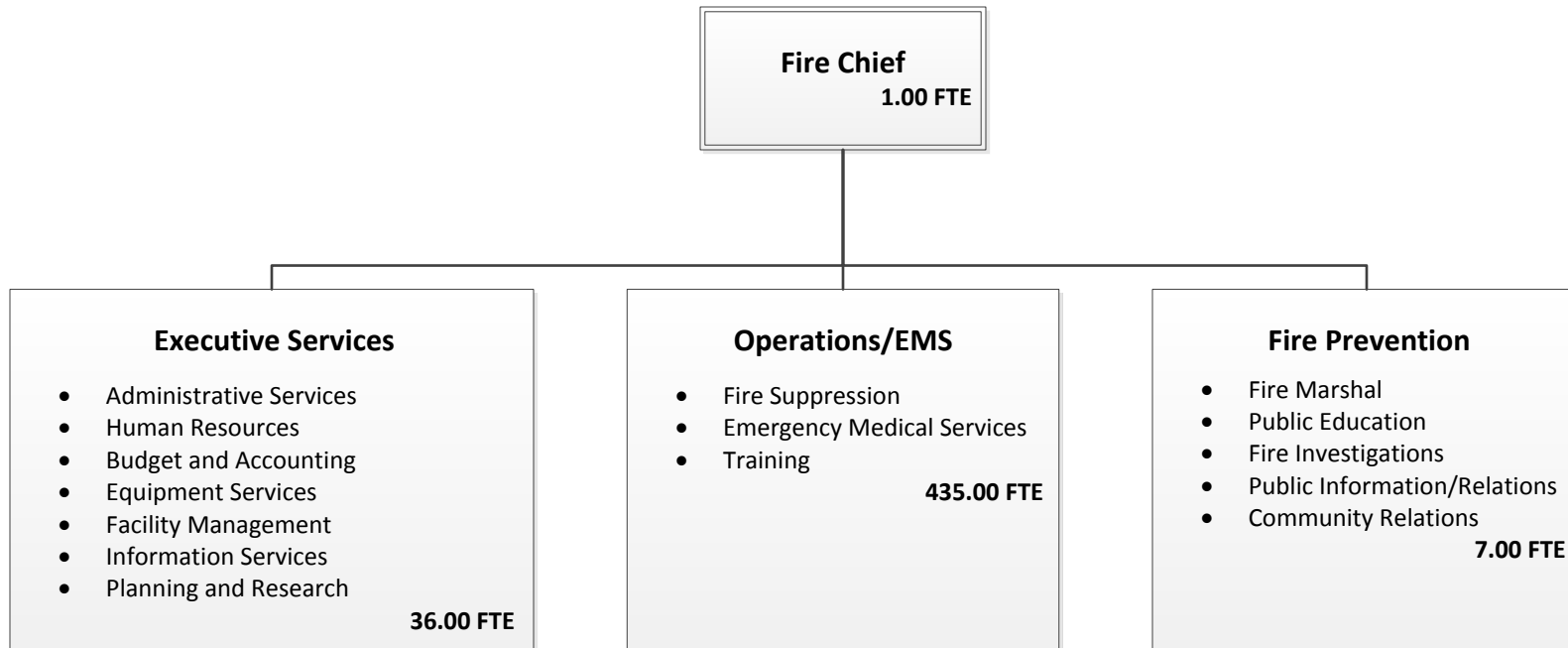
**Budget Year: 2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	21,239	19,157	15,000	15,000	
CHARGES FOR SERVICES	2,537,110	5,735,186	6,509,246	7,136,117	626,871
INVESTMENT EARNINGS	440,974	477,696	183,446	172,426	(11,020)
MISCELLANEOUS REVENUE	615,546	14,936			
OTHER FINANCING SOURCES	715,135	570,670	825,586	391,450	(434,136)
<b>Total Financing by Major Account</b>	<b>4,330,004</b>	<b>6,817,645</b>	<b>7,533,278</b>	<b>7,714,993</b>	<b>181,715</b>
<b>Financing by Accounting Unit</b>					
71013205 COMET MAINTENANCE	566,210	2,154,035	3,239,568	3,275,099	35,531
71013305 TREASURY FISCAL SERVICE	427,779	667,877	763,306	763,306	
71013405 DESIGN GROUP	210,153	599,793	310,000	300,000	(10,000)
71013410 CITY HALL ANNEX	1,993,107	1,962,352	1,972,587	2,014,606	42,019
71013415 RE ADMIN AND SERVICE FEES	978,103	1,156,367	911,629	1,052,566	140,937
71013420 ENERGY INITIATIVES COORDINATOR		72,453	137,157	142,515	5,358
71013425 ENERGY INITIATIVE PROJECTS	154,652	204,768	199,032	166,901	(32,131)
<b>Total Financing by Accounting Unit</b>	<b>4,330,004</b>	<b>6,817,645</b>	<b>7,533,278</b>	<b>7,714,993</b>	<b>181,715</b>

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# Fire Department

*The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well-being of our community.*



(Total 479.00 FTE)

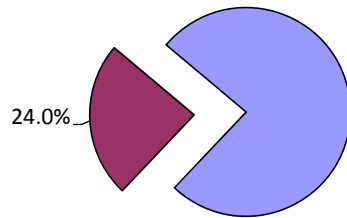
**2016 Proposed Budget  
Saint Paul Fire Department**

**Department Description:**

The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

- **Operations/EMS**--manages fire suppression, emergency medical services, hazardous materials response, and training.
- **Executive Services**--manages all administrative services, including budget and accounting, human resources, information services, facility management, and equipment services.
- **Fire Prevention**--administers public education efforts, the fire investigation division, and the Fire Marshal acts as the Public Information Officer for the department.

**Fire Department's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$58,327,289
- Total Special Fund Budget: \$7,145,666
- Total FTEs: 479.00
- 2014 total emergency responses: 40,378 (Fire 9,647 and EMS 30,731)
- 2014 department average response time: 5 minutes 22 seconds
- 2014 total dollar loss (due to fire) \$10,620,223
- 2014 total dollar loss (due to arson) \$3,757,484
- 2014 total property amount saved in excess of \$174,037,637
- 12 arson arrests in 2014
- Of the 819 structure fires, 80% were confined to the room of origin

**Department Goals**

- Prevent home fires
- Reduce traumatic events through awareness
- Citizens "Fired Up" for Saint Paul, creating knowledge of the department and fire safety through community outreach and trainings

**Recent Accomplishments**

- Maintained 114 daily staffing and full staffing on all rigs.
- Despite a 5% call volume increase, met National Fire Protection Association (NFPA) 1,710 response time standards on 90% of fire responses.
- Maintained super medic in-service rate of 104%
- Provided Incident Command leadership and EMS services at a variety of large scale community events
- Hosted a variety of fire prevention initiatives, media events, and open houses.

**2016 Proposed Budget**

**Fire Department**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	56,483,310	56,951,351	58,327,289	1,375,938	2.4%	457.00	462.00
200: City Grants	528,279	-	-	-	0.0%	-	-
222: Fire Responsive Services	2,611,936	3,170,953	3,150,711	(20,242)	-0.6%	1.00	1.00
722: Equipment Service Fire & Police	3,865,041	4,999,679	3,994,955	(1,004,724)	-20.1%	16.00	16.00
<b>Total</b>	<b>63,488,566</b>	<b>65,121,983</b>	<b>65,472,955</b>	<b>350,972</b>	<b>0.5%</b>	<b>474.00</b>	<b>479.00</b>
<b>Financing</b>							
100: General Fund	13,420,840	13,717,435	13,603,840	(113,595)	-0.8%		
200: City Grants	528,279	-	-	-	0.0%		
222: Fire Responsive Services	2,611,936	3,170,953	3,150,711	(20,242)	-0.6%		
722: Equipment Service Fire & Police	3,865,041	4,999,679	3,994,955	(1,004,724)	-20.1%		
<b>Total</b>	<b>20,426,096</b>	<b>21,888,067</b>	<b>20,749,506</b>	<b>(1,138,561)</b>	<b>-5.2%</b>		

**Budget Changes Summary**

The Fire Department's proposed budget allows the department to continue building out a three-year apprenticeship program for Fire Medic Cadets. By adding this training program Fire is able to complete the EMS Academy-BLS Unit-Fire Medic Cadet-Fire Medic career pathway.

Special fund adjustments for 2016 include the removal of one-time capital expenses from the 2015 budget.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>			
Current service level adjustments include the addition of clerical staff hired in 2015 to support Fire's time keeping functions, and other inflationary costs.			
Staffing	64,817		1.00
Other current service level adjustments	1,244,418		
Subtotal:	1,309,235	-	1.00
<b>Planned Reductions</b>			
The 2015 adopted budget included grant-funded training from the Minnesota Board of Firefighter Training and Education (MBFTE). These grant dollars have been removed for 2016.			
MBFTE training	(113,595)	(113,595)	-
Subtotal:	(113,595)	(113,595)	-
<b>Fire Medic Cadets</b>			
In 2015, the Fire Department began a three-year apprenticeship program to train Fire Medic Cadets for careers as St. Paul fire medics. 2016 funding will allow the department to bring on four cadets for half the year. The program is expected to grow by 4 cadets per year until there are 12 total cadets enrolled in the three year apprenticeship.			
Fire Medic Cadets	180,298	-	4.00
Subtotal:	180,298	-	4.00
<b>Fund 100 Budget Changes Total</b>	1,375,938	(113,595)	5.00

**200: City Grants****Fire Department**

The Fire Department began receiving the multi-year Staffing For Adequate Fire and Emergency Response (SAFER) in 2009. The department also receives other grants from the Department of Homeland Security, used to assist firefighters with specialized equipment.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2015 Adopted Budget</b>		-	-	-
	Subtotal:	-	-	-
<b>Fund 200 Budget Changes Total</b>		-	-	-

**222: Fire Responsive Services****Fire Department**

The Fire Special Revenue budgets fund the EMS Academy, BLS Transports, firefighting equipment, training and public safety vehicles.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		(20,242)	(20,242)	-
	Subtotal:	(20,242)	(20,242)	-
<b>Fund 222 Budget Changes Total</b>		(20,242)	(20,242)	-

**722: Equipment Service Fire & Police**

**Fire Department**

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		95,276	95,276	-
Subtotal:		95,276	95,276	-
 <b>Planned Reductions</b>				
The 2015 budget included a one-time increase to Fire's equipment replacement program for the purchase of a ladder truck. This spending authority has been removed for the 2016 budget.				
Ladder truck		(1,100,000)	(1,100,000)	-
Subtotal:		(1,100,000)	(1,100,000)	-
 <b>Fund 722 Budget Changes Total</b>		(1,004,724)	(1,004,724)	-



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Budget Year: 2016

Department: FIRE AND SAFETY SERVICES

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	53,476,702	59,445,035	56,951,351	58,327,289	1,375,938
CITY GRANTS	1,167,602	2,397,040			
FIRE RESPONSIVE SERVICES	1,485,165	2,274,925	3,170,953	3,150,711	(20,242)
EQUIPMENT SERVICE FIRE POLICE	4,096,826	3,800,987	4,999,679	3,994,955	(1,004,724)
<b>TOTAL SPENDING BY FUND</b>	<b>60,226,296</b>	<b>67,917,986</b>	<b>65,121,983</b>	<b>65,472,955</b>	<b>350,972</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES	49,827,428	55,513,083	53,634,879	55,333,801	1,698,921
MATERIALS AND SUPPLIES	3,499,164	3,693,530	3,138,721	2,927,782	(210,939)
PROGRAM EXPENSE	5,289,659	5,823,394	4,748,091	4,748,091	
ADDITIONAL EXPENSES	218,465				
CAPITAL OUTLAY	47,756	1,616,307	1,008,000	1,008,000	
OTHER FINANCING USES	1,318,543	1,242,187	2,564,856	1,426,053	(1,138,803)
	25,280	29,484	27,436	29,228	1,792
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>60,226,296</b>	<b>67,917,986</b>	<b>65,121,983</b>	<b>65,472,955</b>	<b>350,972</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT		151,560	180,000	180,000	
INTERGOVERNMENTAL REVENUE	1,167,602	2,770,040	1,966,000	1,966,000	
CHARGES FOR SERVICES	16,557,430	16,408,542	16,900,998	16,951,641	50,643
INVESTMENT EARNINGS	657				
MISCELLANEOUS REVENUE	412,745	262,786	208,083	94,488	(113,595)
OTHER FINANCING SOURCES	14,079	1,324,763	2,632,986	1,557,377	(1,075,609)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>18,152,512</b>	<b>20,917,691</b>	<b>21,888,067</b>	<b>20,749,506</b>	<b>(1,138,561)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	47,764,235	53,246,788	51,888,101	53,473,408	1,585,307
SERVICES	2,876,175	2,974,776	2,620,511	2,419,350	(201,161)
MATERIALS AND SUPPLIES	2,691,279	3,124,113	2,311,411	2,311,411	
ADDITIONAL EXPENSES	47,756	29,319	25,000	25,000	
CAPITAL OUTLAY	89,506	61,188	97,300	88,497	(8,803)
OTHER FINANCING USES	7,752	8,851	9,028	9,623	595
<b>Total Spending by Major Account</b>	<b>53,476,702</b>	<b>59,445,035</b>	<b>56,951,351</b>	<b>58,327,289</b>	<b>1,375,938</b>
<b>Spending by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	1,351,948	1,597,055	1,448,172	1,488,795	40,624
10022105 FIRE EXECUTIVE SERVICES	181,011	254,334	1,677,030	114,259	(1,562,771)
10022110 FIRE HEALTH AND SAFETY	209,257	224,760	217,297	217,297	
10022115 FIRE STATION MAINTENANCE	1,328,630	1,382,436	1,281,401	1,291,522	10,120
10022120 FIREFIGHTER CLOTHING	260,235	294,780	268,735	268,735	
10022200 FIRE PLANS AND TRAINING	689,905	719,477	710,161	674,837	(35,324)
10022205 EMERGENCY MEDICAL SERVICE FIRE	1,407,799	1,885,471	1,618,663	1,800,206	181,543
10022210 FIRE FIGHTING AND PARAMEDICS	47,469,058	52,437,748	49,177,973	51,985,807	2,807,834
10022215 HAZARDOUS MATERIALS RESPONSE	143,846	63,753	76,247	76,541	294
10022300 FIRE PREVENTION	435,015	585,218	475,671	409,290	(66,381)
<b>Total Spending by Accounting Unit</b>	<b>53,476,702</b>	<b>59,445,035</b>	<b>56,951,351</b>	<b>58,327,289</b>	<b>1,375,938</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	660,501	228,246			
SERVICES	282,403	46,543			
MATERIALS AND SUPPLIES	6,233	271,411			
PROGRAM EXPENSE	218,465				
ADDITIONAL EXPENSES		1,173,916			
CAPITAL OUTLAY		676,923			
<b>Total Spending by Major Account</b>	<b>1,167,602</b>	<b>2,397,040</b>			
<b>Spending by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	978,814	2,374,039			
20022810 SAFER STAFF ADEQ FIRE EM RESP	188,788				
20022890 HOMELAND SECURITY FIRE		23,001			
<b>Total Spending by Accounting Unit</b>	<b>1,167,602</b>	<b>2,397,040</b>			

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	159,863	777,625	362,592	377,959	15,367
SERVICES	97,958	446,212	288,692	283,083	(5,609)
MATERIALS AND SUPPLIES	32,336	201,810	206,669	206,669	
ADDITIONAL EXPENSES		413,073	983,000	983,000	
CAPITAL OUTLAY	1,195,008	436,205	1,330,000	1,300,000	(30,000)
<b>Total Spending by Major Account</b>	<b>1,485,165</b>	<b>2,274,925</b>	<b>3,170,953</b>	<b>3,150,711</b>	<b>(20,242)</b>
<b>Spending by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	2,000	1,993	2,000	2,000	
22222140 FIRE TRAINING		3,697	23,200	23,200	
22222145 EMS ACADEMY	142,906	422,859	204,080	201,705	(2,374)
22222150 BLS TRANSPORTS	111,695	735,679	440,203	427,944	(12,259)
22222155 FIRE FIGHTING EQUIPMENT	1,214,479	737,624	1,498,470	1,492,861	(5,609)
22222160 PARAMEDIC FEDERAL REIMBURSE		353,073	983,000	983,000	
22222305 FIRE RISK WATCH	14,086	20,000	20,000	20,000	
22222899 FIRE INACTIVE GRANTS					
<b>Total Spending by Accounting Unit</b>	<b>1,485,165</b>	<b>2,274,925</b>	<b>3,170,953</b>	<b>3,150,711</b>	<b>(20,242)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,242,830	1,260,423	1,384,187	1,482,434	98,247
SERVICES	242,628	225,998	229,518	225,349	(4,169)
MATERIALS AND SUPPLIES	2,559,811	2,226,060	2,230,011	2,230,011	
CAPITAL OUTLAY	34,029	67,872	1,137,556	37,556	(1,100,000)
OTHER FINANCING USES	17,528	20,633	18,408	19,605	1,197
<b>Total Spending by Major Account</b>	<b>4,096,826</b>	<b>3,800,987</b>	<b>4,999,679</b>	<b>3,994,955</b>	<b>(1,004,724)</b>
<b>Spending by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	4,096,826	3,800,987	4,999,679	3,994,955	(1,004,724)
<b>Total Spending by Accounting Unit</b>	<b>4,096,826</b>	<b>3,800,987</b>	<b>4,999,679</b>	<b>3,994,955</b>	<b>(1,004,724)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43101-0	FEDERAL GRANT STATE ADMIN					
43310-0	PARAMEDIC FED SUBSIDY		900,000			
43401-0	STATE GRANTS		900,000	983,000	983,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>1,800,000</b>	<b>983,000</b>	<b>983,000</b>	
44190-0	MISCELLANEOUS FEES	8,650				
44220-0	INFORMATION DISCLOSURE REPORTS		649	4,000	4,000	
44225-0	MAPS PUBLICATION REPORT HISTOR	809				
44590-0	MISCELLANEOUS SERVICES	799,299	150,919			
45105-0	PARAMEDIC SERVICE	11,428,650	11,427,493	11,744,962	11,744,962	
45120-0	PARAMEDIC STANDBY		139,841	50,000	50,000	
45125-0	FIRE FALSE ALARM FEE		23,600	97,244	97,244	
45130-0	FIRE WATCH STANDBY		11,221	6,532	6,532	
45135-0	FIRE PROTECTION SERVICES		486,024	586,102	586,102	
45140-0	HAZARDOUS MATERIALS RESPONSE		163,433	120,000	120,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>12,237,408</b>	<b>12,403,181</b>	<b>12,608,840</b>	<b>12,608,840</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	299,416	54,321	113,595		(113,595)
55525-0	REIMB FROM OUTSIDE AGENCY		72			
55550-0	PRIVATE GRANTS		12,113			
55750-0	DAMAGE CLAIM FROM OTHERS	5,835	32,832	4,000	4,000	
55815-0	REFUNDS OVERPAYMENTS		17			
55845-0	JURY DUTY PAY	60	80			
55850-0	SUBPOENA WITNESS		57			
55915-0	OTHER MISC REVENUE		101			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>305,311</b>	<b>99,593</b>	<b>117,595</b>	<b>4,000</b> <b>(113,595)</b>
58101-0	SALE OF CAPITAL ASSET		8,000	8,000	8,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>8,000</b>	<b>8,000</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>			<b>12,542,719</b>	<b>14,310,773</b>	<b>13,717,435</b>	<b>13,603,840</b> <b>(113,595)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS		461,040			
43101-0	FEDERAL GRANT STATE ADMIN	1,167,602	16,000			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,167,602</b>	<b>477,040</b>			
<b>TOTAL FOR CITY GRANTS</b>		<b>1,167,602</b>	<b>477,040</b>			

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43310-0	PARAMEDIC FED SUBSIDY		493,000	983,000	983,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>493,000</b>	<b>983,000</b>	<b>983,000</b>	
44299-0	OTHER SALES	3,701				
44410-0	RECYCLED ITEMS PURCHASING	717	98			
44590-0	MISCELLANEOUS SERVICES	34,694	26,181			
45107-0	BLS TRANSPORTS		555,430	517,279	502,646	(14,633)
45115-0	FIRE TRAINING CENTER USE		32,640	23,200	23,200	
45405-0	SALE OF SPECIAL BADGES		1,666	2,000	2,000	
45585-0	POLICE RAMSEY COUNTY CAD SUPPO		30,000	30,000		(30,000)
50110-0	COLLECTION FEE	316,396				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>355,508</b>	<b>646,015</b>	<b>572,479</b>	<b>527,846</b>	<b>(44,633)</b>
54810-0	OTHER INTEREST EARNED	657				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>657</b>				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,800	20,600	20,000	20,000	
55520-0	OTHER AGENCY SHARE OF COST	20,550	(14,650)			
55550-0	PRIVATE GRANTS	80,000	147,976	70,488	70,488	
55750-0	DAMAGE CLAIM FROM OTHERS	5,083	9,227			
55915-0	OTHER MISC REVENUE	1				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>107,434</b>	<b>163,153</b>	<b>90,488</b>	<b>90,488</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU		(48,886)	56,516	56,516	
57505-0	CAPITAL LEASE		1,300,000	1,300,000	1,300,000	
58101-0	SALE OF CAPITAL ASSET	14,079	5,649			
59910-0	USE OF FUND EQUITY		60,000	168,470	192,861	24,391
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>14,079</b>	<b>1,316,763</b>	<b>1,524,986</b>	<b>1,549,377</b>	<b>24,391</b>
<b>TOTAL FOR FIRE RESPONSIVE SERVICES</b>		<b>477,677</b>	<b>2,618,930</b>	<b>3,170,953</b>	<b>3,150,711</b>	<b>(20,242)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42250-0	TAXICAB INSPECTION		151,560	180,000	180,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>			<b>151,560</b>	<b>180,000</b>	<b>180,000</b>	
44410-0	RECYCLED ITEMS PURCHASING	4,998	4,144			
44590-0	MISCELLANEOUS SERVICES	172,920	160			
51285-0	VEHICLE MAINTENANCE CHARGES	2,382,537	2,024,291	1,731,214	1,826,490	95,276
51290-0	SALE OF FUEL	1,404,060	1,330,752	1,988,465	1,988,465	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,964,514</b>	<b>3,359,347</b>	<b>3,719,679</b>	<b>3,814,955</b>	<b>95,276</b>
55845-0	JURY DUTY PAY		40			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>40</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND			1,100,000		(1,100,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>1,100,000</b>		<b>(1,100,000)</b>
<b>TOTAL FOR EQUIPMENT SERVICE FIRE POLICE</b>		<b>3,964,514</b>	<b>3,510,947</b>	<b>4,999,679</b>	<b>3,994,955</b>	<b>(1,004,724)</b>
<b>TOTAL FOR FIRE AND SAFETY SERVICES</b>		<b>18,152,512</b>	<b>20,917,691</b>	<b>21,888,067</b>	<b>20,749,506</b>	<b>(1,138,561)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		1,800,000	983,000	983,000	
CHARGES FOR SERVICES	12,237,408	12,403,181	12,608,840	12,608,840	
MISCELLANEOUS REVENUE	305,311	99,593	117,595	4,000	(113,595)
OTHER FINANCING SOURCES		8,000	8,000	8,000	
<b>Total Financing by Major Account</b>	<b>12,542,719</b>	<b>14,310,773</b>	<b>13,717,435</b>	<b>13,603,840</b>	<b>(113,595)</b>
<b>Financing by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	16,343	24,390	101,244	101,244	
10022110 FIRE HEALTH AND SAFETY		24,226			
10022115 FIRE STATION MAINTENANCE	7,943	7,519			
10022200 FIRE PLANS AND TRAINING	155,076	34,125	38,095		(38,095)
10022205 EMERGENCY MEDICAL SERVICE FIRE	11,336,049	13,227,730	12,727,962	12,727,962	
10022210 FIRE FIGHTING AND PARAMEDICS	805,527	848,732	723,602	648,102	(75,500)
10022215 HAZARDOUS MATERIALS RESPONSE	210,939	133,210	120,000	120,000	
10022300 FIRE PREVENTION	10,843	10,841	6,532	6,532	
<b>Total Financing by Accounting Unit</b>	<b>12,542,719</b>	<b>14,310,773</b>	<b>13,717,435</b>	<b>13,603,840</b>	<b>(113,595)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,167,602	477,040			
<b>Total Financing by Major Account</b>	<b>1,167,602</b>	<b>477,040</b>			
<b>Financing by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	978,814	461,040			
20022810 SAFER STAFF ADEQ FIRE EM RESP	188,788				
20022890 HOMELAND SECURITY FIRE		16,000			
<b>Total Financing by Accounting Unit</b>	<b>1,167,602</b>	<b>477,040</b>			

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FIRE AND SAFETY SERVICES**  
Fund: **FIRE RESPONSIVE SERVICES**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		493,000	983,000	983,000	
CHARGES FOR SERVICES	355,508	646,015	572,479	527,846	(44,633)
INVESTMENT EARNINGS	657				
MISCELLANEOUS REVENUE	107,434	163,153	90,488	90,488	
OTHER FINANCING SOURCES	14,079	1,316,763	1,524,986	1,549,377	24,391
<b>Total Financing by Major Account</b>	<b>477,677</b>	<b>2,618,930</b>	<b>3,170,953</b>	<b>3,150,711</b>	<b>(20,242)</b>
<b>Financing by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	2,414	1,927	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	1,700	550			
22222140 FIRE TRAINING	20,550	17,990	23,200	23,200	
22222145 EMS ACADEMY	80,000	236,556	204,080	201,705	(2,375)
22222150 BLS TRANSPORTS	316,396	478,014	440,203	427,945	(12,258)
22222155 FIRE FIGHTING EQUIPMENT	56,517	1,370,894	1,498,470	1,492,861	(5,609)
22222160 PARAMEDIC FEDERAL REIMBURSE		493,000	983,000	983,000	
22222305 FIRE RISK WATCH	100	20,000	20,000	20,000	
<b>Total Financing by Accounting Unit</b>	<b>477,677</b>	<b>2,618,930</b>	<b>3,170,953</b>	<b>3,150,711</b>	<b>(20,242)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT		151,560	180,000	180,000	
CHARGES FOR SERVICES	3,964,514	3,359,347	3,719,679	3,814,955	95,276
MISCELLANEOUS REVENUE		40			
OTHER FINANCING SOURCES			1,100,000		(1,100,000)
<b>Total Financing by Major Account</b>	<b>3,964,514</b>	<b>3,510,947</b>	<b>4,999,679</b>	<b>3,994,955</b>	<b>(1,004,724)</b>
<b>Financing by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,964,514	3,510,947	4,999,679	3,994,955	(1,004,724)
<b>Total Financing by Accounting Unit</b>	<b>3,964,514</b>	<b>3,510,947</b>	<b>4,999,679</b>	<b>3,994,955</b>	<b>(1,004,724)</b>

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# General Government Accounts

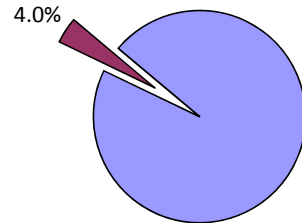
*To budget for services provided on a city-wide basis and not directly associated with an opening department or office.*

**2016 Proposed Budget  
General Government Accounts**

**Department Description:**

General Government Accounts represent spending activities that exist across the city, but are not necessarily assignable to a specific department. Functions include the city's share of employee benefits; city-wide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils and neighborhood crime prevention programs; support for financial forms and reports used by all city departments; the city-wide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget committee; and the General Fund share of city-wide technology investment.

**General Government Accounts  
Portion of General Fund  
Spending**



**Department Goals**

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

**Department Facts**

- Total General Fund Budget: \$9,704,589
- Total Special Fund Budget: \$4,033,160
- Total FTEs: -
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The city occupies 35% of the City Hall - Courthouse facility.

**Recent Accomplishments**

- Managed workers' compensation costs within allocated budgets.
- Working with the city's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation for investments, like the City Operations Modernization and Enterprise Transformation (COMET) project, and upgrading the city's network infrastructure.

## 2016 Proposed Budget

### General Government Accounts

#### Fiscal Summary

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	9,666,611	9,524,841	9,704,589	179,748	1.9%	-	-
710: Central Service Fund	2,465,658	2,465,658	4,033,160	1,567,502	63.6%	-	-
<b>Total</b>	<b>12,132,269</b>	<b>11,990,499</b>	<b>13,737,749</b>	<b>1,747,250</b>	<b>14.6%</b>	-	-
<b>Financing</b>							
Citywide General Revenues*	187,142,262	188,480,127	192,583,268	4,103,141	2.2%		
100: General Fund	955,499	967,384	923,539	(43,845)	-4.5%		
710: Central Service Fund	2,465,658	2,465,658	4,033,160	1,567,502	63.6%		
<b>Total</b>	<b>3,421,157</b>	<b>3,433,042</b>	<b>4,956,699</b>	<b>1,523,657</b>	<b>44.4%</b>		

\*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

#### Budget Changes Summary

The General Government Accounts budget includes Saint Paul's share of annual elections. In 2016, Ramsey County will begin replacing voting machines, and the budget includes the City's contribution to that program. The General Government budget also includes the General Fund share of citywide technology investments, including continued investments in the new wide area network (WAN) and enhancements to the City's existing local area network (LAN).

The proposed budget includes several changes to major general revenues, which are recorded in General Government Accounts. Changes to property taxes, Local Government Aid (LGA), franchise fees, and pension aids are all proposed for 2016. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure, including replacing the City's aging phone system, a new case management system for the City Attorney's Office and enhancements to the city's business intelligence capabilities.

**100: General Fund**

**General Government Accounts**

Change from 2015 Adopted		
Spending	Financing	FTE

**Current Service Level Adjustments**

Current service level adjustments in the General Government Accounts include inflation on public safety fleet, and the removal of a one-time contribution to the RCVA for parking ramp repairs. The 2016 budget also reduces Police-Fire Disability Benefit revenue from the State to more accurately track with recent collections.

Current service level adjustments	37,798	(43,845)	-
Subtotal:	<u>37,798</u>	<u>(43,845)</u>	<u>-</u>

**Voting Machines**

In 2016, Ramsey County will begin replacing voting machines across the County. The 2016 proposed budget includes St. Paul's share for the first year of that replacement plan.

Voting machines	141,950	-	-
Subtotal:	<u>141,950</u>	<u>-</u>	<u>-</u>

**Fund 100 Budget Changes Total**

	<u><u>179,748</u></u>	<u><u>(43,845)</u></u>	<u><u>-</u></u>
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**710: Central Service Fund****General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the General Government Accounts special fund.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	87,177	87,177	-
Subtotal:	<u>87,177</u>	<u>87,177</u>	<u>-</u>
<b>Telephone System Replacement</b>			
In 2016, the City will replace its telephone system, which is over 20 years old. A new system will provide better user features at a lower cost, producing long-term operating savings for the City. The budget includes a one-time lease financing mechanism to replace the existing system.			
Telephone system replacement	1,480,325	1,480,325	-
Subtotal:	<u>1,480,325</u>	<u>1,480,325</u>	<u>-</u>
<b>Fund 710 Budget Changes Total</b>	<u><u>1,567,502</u></u>	<u><u>1,567,502</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Budget Year: 2016

Department: **GENERAL GOVERNMENT**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	17,406,097	8,270,474	9,524,841	9,704,589	179,748
CITY GRANTS		1,239,580			
CITY CAPITAL PROJECTS	1,111,133	6,580			
CENTRAL SERVICE FUND		2,465,658	2,465,658	4,033,160	1,567,502
<b>TOTAL SPENDING BY FUND</b>	<b>18,517,230</b>	<b>11,982,292</b>	<b>11,990,499</b>	<b>13,737,748</b>	<b>1,747,250</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	1,072,917	(1,054,817)	224,243	499,573	275,330
SERVICES	7,508,075	7,685,325	9,460,703	8,166,024	(1,294,679)
MATERIALS AND SUPPLIES	30,957	169,633	24,442	404,442	380,000
PROGRAM EXPENSE	784,681	897,182	811,267	811,267	
ADDITIONAL EXPENSES	660,942	2,218,390	909,467	909,467	
CAPITAL OUTLAY	169,833	6,580		1,480,325	1,480,325
DEBT SERVICE				866,273	866,273
OTHER FINANCING USES	8,289,825	2,060,000	560,377	600,377	40,000
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>18,517,230</b>	<b>11,982,292</b>	<b>11,990,499</b>	<b>13,737,748</b>	<b>1,747,250</b>
<b><u>Financing by Major Account</u></b>					
TAXES	101,974,561	95,989,888	97,817,214	99,377,305	1,560,091
LICENSE AND PERMIT		2,960,000	2,951,800	3,063,844	112,044
INTERGOVERNMENTAL REVENUE	62,734,710	70,940,236	72,189,077	72,995,440	806,363
CHARGES FOR SERVICES	18,382,434	19,803,227	16,279,393	16,485,030	205,637
INVESTMENT EARNINGS	(2,213,199)	873,683	2,165,034	2,915,034	750,000
MISCELLANEOUS REVENUE	130,000	459,419	246,000	246,000	
OTHER FINANCING SOURCES	1,851,283	3,181,832	264,651	2,457,314	2,192,663
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>182,859,788</b>	<b>194,208,284</b>	<b>191,913,169</b>	<b>197,539,967</b>	<b>5,626,798</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,072,917	(1,402,117)	224,243	224,574	331
SERVICES	6,566,775	4,459,798	6,995,045	7,134,462	139,417
MATERIALS AND SUPPLIES	30,957	37,221	24,442	24,442	
PROGRAM EXPENSE	784,681	897,182	811,267	811,267	
ADDITIONAL EXPENSES	660,942	2,218,390	909,467	909,467	
OTHER FINANCING USES	8,289,825	2,060,000	560,377	600,377	40,000
<b>Total Spending by Major Account</b>	<b>17,406,097</b>	<b>8,270,474</b>	<b>9,524,841</b>	<b>9,704,589</b>	<b>179,748</b>
<b>Spending by Accounting Unit</b>					
10017100 GF GENERAL REVENUES	7,689,826		60,000		(60,000)
10017200 CHARTER COMMISSION	2,519	11,206	9,979	9,971	(8)
10017205 COUNCIL PUBLICATIONS	72,022	46,309	75,000	75,000	
10017210 ELECTIONS	610,070	598,370	627,583	769,533	141,950
10017220 CIVIC ORGRANIZATION PROGRAM	205,134	265,700	187,467	187,467	
10017305 INTERGOVERNMENTAL RELATIONS	245,708				
10017310 MUNICIPAL MEMBERSHIPS	108,312	120,904	130,485	130,485	
10017400 OUTSIDE COUNSEL	337,227	44,705	230,000	230,000	
10017405 TORT LIABILITY	448,310	1,984,379	719,500	719,500	
10017505 CIB COMMITTEE PER DIEM	12,095	4,031	13,034	13,034	
10017510 FINANCIAL FORMS PRINTING	34,746	43,388	50,927	50,927	
10017515 STATE AUDITOR FEES	254,649	242,381	242,784	242,784	
10017520 EMPL PARKING OFFCL BUSINESS	163,391	161,190	167,273	167,273	
10017525 PUBLIC IMPROVEMENT AID		60,000	60,000	60,000	
10017530 PUBLIC SAFETY FLEET SUPPORT	600,000	2,000,000	440,377	540,377	100,000
10017535 INNOVATIONS AND TECHNOLOGY	1,071,832	1,156,778	2,550,638	2,574,697	24,059
10017540 CITIZEN PART DIST COUNCILS	652,046	810,102	674,516	674,516	
10017545 NEIGHBORHOOD CRIME PREVENTION	132,635	87,079	136,751	136,751	
10017550 EXEMPT PROPERTY ASSESSMENTS	2,313,805	576,133	1,542,268	1,500,121	(42,147)
10017555 CHCH BLDG MAINT CITY SHARE	1,407,382	1,290,928	1,321,255	1,336,810	15,555
10017560 ENVIRONMENTAL CLEANUP	47,153	85,445	55,000	55,000	
10017600 EMPLOYEE INSURANCE	(789,130)	(300)	200,000	200,000	
10017605 RETIREE INSURANCE	48,706				
10017615 FICA PERA HRA PENSION	1,780,206	1,200,468			
10017620 SEVERANCE PAY CONTRIBUTION					
10017630 BLDG TRADES FRINGE BENEFITS	(112,125)	(2,915,892)			
10017640 WORKERS COMP-SMALL OFFICES	61,165	72,912	15,744	16,083	339
10017645 TORT CLAIMS		2,500	2,500	2,500	
10017650 SURETY BOND PREMIUMS	8,413	11,760	11,760	11,760	
<b>Total Spending by Accounting Unit</b>	<b>17,406,097</b>	<b>8,270,474</b>	<b>9,524,841</b>	<b>9,704,589</b>	<b>179,748</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

Budget Year: **2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>						
	EMPLOYEE EXPENSE		347,300			
	SERVICES		759,868			
	MATERIALS AND SUPPLIES		132,412			
	<b>Total Spending by Major Account</b>		<b>1,239,580</b>			
<b>Spending by Accounting Unit</b>						
20017800	CITY WIDE EMERGENCY EVENTS		1,239,580			
	<b>Total Spending by Accounting Unit</b>		<b>1,239,580</b>			

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: GENERAL GOVERNMENT  
Fund: CENTRAL SERVICE FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>						
	EMPLOYEE EXPENSE				275,000	275,000
	SERVICES		2,465,658	2,465,658	1,031,562	(1,434,096)
	MATERIALS AND SUPPLIES				380,000	380,000
	CAPITAL OUTLAY				1,480,325	1,480,325
	DEBT SERVICE				866,273	866,273
<b>Total Spending by Major Account</b>			<b>2,465,658</b>	<b>2,465,658</b>	<b>4,033,160</b>	<b>1,567,502</b>
<b>Spending by Accounting Unit</b>						
71017505	INNOVATIONS TECHNOLOGY		2,465,658	2,465,658	1,686,562	(779,096)
71017510	TECHNOLOGY CAPITAL LEASE				2,346,598	2,346,598
<b>Total Spending by Accounting Unit</b>			<b>2,465,658</b>	<b>2,465,658</b>	<b>4,033,160</b>	<b>1,567,502</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
40005-0	CURRENT PROPERTY TAX	55,462,065	48,513,180	71,209,189	72,950,649	1,741,460
40010-0	FISCAL DISPARITIES	14,911,810	21,343,675			
40110-0	CURRENT EXCESS TAX INCREMENT	2,511,601	2,359,201	1,816,975	1,500,000	(316,975)
40201-0	PROP TAX 1ST YEAR DELINQUENT	439,501	276,411	300,000	300,000	
40202-0	PROP TAX 2ND YR DELINQUENT	(88,969)	(112,302)			
40203-0	PROP TAX 3RD YR DELINQUENT	(37,209)	(70,494)			
40204-0	PROP TAX 4TH YEAR DELINQUENT	6,683	7,615			
40205-0	PROP TAX 5TH YEAR DELINQUENT	16,651	21,709			
40206-0	PROP TAX 6TH YR AND PRIOR	24,262	22,567			
40310-0	DELINQUENT EXCESS TAX INCREMEN	(14,282)	(13,379)			
40405-0	PROPERTY TAX PENALTY	75,789				
40410-0	PROPERTY TAX INTEREST		121,533			
40705-0	HOTEL MOTEL TAX	1,490,362	679,843	1,356,400	1,469,010	112,610
40720-0	CONTAMINATION TAX	55,796	6,449			
40805-0	XCEL ENERGY ELECTRIC	21,123,400	12,553,085	21,059,650	21,059,650	
40810-0	XCEL ENERGY GAS		7,444,706			
40820-0	DISTRICT ENERGY	1,489,312	1,568,823	1,500,000	1,500,000	
40830-0	DISTRICT ENERGY DEFERRED	3,915,218	626,253			
40850-0	DISTRICT COOLING	436,023	423,288	400,000	407,665	7,665
40860-0	ENERGY PARK	156,547	217,725	175,000	190,331	15,331
<b>TOTAL FOR TAXES</b>		<b>101,974,561</b>	<b>95,989,888</b>	<b>97,817,214</b>	<b>99,377,305</b>	<b>1,560,091</b>
42105-0	BUSINESS LICENSE		1,435,000	1,365,000	1,365,000	
42505-0	BUILDING PERMIT		1,525,000	1,586,800	1,698,844	112,044
<b>TOTAL FOR LICENSE AND PERMIT</b>			<b>2,960,000</b>	<b>2,951,800</b>	<b>3,063,844</b>	<b>112,044</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43605-0	LOCAL GOVERNMENT AID	50,320,488	60,424,253	61,775,944	62,225,545	449,601
43610-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
43612-0	POLICE PENSION AMORTIZATN AID	4,154,864	4,426,791	4,154,864	4,426,791	271,927
43613-0	FIRE INS PREMIUM SURCHARGE	2,309,723	2,193,772	2,309,723	2,438,403	128,680
43615-0	POLICE FIRE DISABILITY BENEFIT	346,386	302,541	346,386	302,541	(43,845)
43620-0	MARKET VALUE HOMESTEAD CREDIT	2,236	115			
43625-0	CITY SHARE STATE HWY RENT		1,000	1,000	1,000	
43630-0	CITY SHARE STATE COURT FINES	3,063,207	3,056,913	3,072,648	3,072,648	
43635-0	CITY SHARE MN DOT FINES	15,213	11,780	11,000	11,000	
43999-0	OTHER GRANT HISTORY	2,000,000				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>62,729,630</b>	<b>70,934,677</b>	<b>72,189,077</b>	<b>72,995,440</b>	<b>806,363</b>
44165-0	EMPLOYEE PARKING		85,000	85,000	85,000	
44190-0	MISCELLANEOUS FEES	239,862	73,766			
44299-0	OTHER SALES		216,701			
44590-0	MISCELLANEOUS SERVICES	10,568				
47110-0	DISABILITY METER PARKING PERMIT		174,063			
47555-0	UTILITY COST RECOVERY	5,000,000	5,000,000	5,000,000	5,000,000	
50220-0	DEFERRED LOAN REPAYMENT	4,871,221	723,346			
50305-0	PARKING REVENUES	225,539	202,793	174,063	174,063	
51175-0	ADMINISTRATION FEE		8,236,756			
51275-0	INDIRECT COST RECOVERY	8,035,244	4,121,734	8,554,672	8,885,470	330,798
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>18,382,434</b>	<b>18,834,159</b>	<b>13,813,735</b>	<b>14,144,533</b>	<b>330,798</b>
54505-0	INTEREST INTERNAL POOL	1,752,840	706,403	2,165,034	2,165,034	
54510-0	INCR OR DECR IN FV INVESTMENTS	(3,966,039)				
54710-0	INTEREST ON ADVANCE		167,280			
54810-0	OTHER INTEREST EARNED				750,000	750,000
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(2,213,199)</b>	<b>873,683</b>	<b>2,165,034</b>	<b>2,915,034</b>	<b>750,000</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
55520-0	OTHER AGENCY SHARE OF COST	130,000	75,000			
55525-0	REIMB FROM OUTSIDE AGENCY		10,618			
55545-0	PAYMENT IN LIEU OF TAXES		188,055	125,000	125,000	
55815-0	REFUNDS OVERPAYMENTS		325			
55905-0	CASH OVER OR SHORT		64,420			
55920-0	FORFEITED TAX SALE		121,000	121,000	121,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>130,000</b>	<b>459,419</b>	<b>246,000</b>	<b>246,000</b>	
56205-0	TRANSFER FROM COMPONENT UNIT		83,640	83,640	83,640	
56225-0	TRANSFER FR SPECIAL REVENUE FU	68,981	88,298	18,486	18,486	
56230-0	TRANSFER FR DEBT SERVICE FUND		165,454			
56235-0	TRANSFER FR CAPITAL PROJ FUND	141,309	125,791		500,000	500,000
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496			
56245-0	TRANSFER FR INTERNAL SERVICE F	40,000	375,545	162,525	162,525	
57605-0	REPAYMENT OF ADVANCE		382,720			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>270,786</b>	<b>1,241,944</b>	<b>264,651</b>	<b>764,651</b>	<b>500,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>181,274,211</b>	<b>191,293,769</b>	<b>189,447,511</b>	<b>193,506,807</b>	<b>4,059,296</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43101-0	FEDERAL GRANT STATE ADMIN		4,276			
43401-0	STATE GRANTS		1,283			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>5,559</b>			
<b>TOTAL FOR CITY GRANTS</b>			<b>5,559</b>			

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY CAPITAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43401-0	STATE GRANTS	5,079				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>5,079</b>				
56110-0	INTRA FUND IN BOND DRAW		16,887			
56255-0	TRANSFER FROM CIB	1,580,497	(12,235)			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,580,497</b>	<b>4,652</b>			
<b>TOTAL FOR CITY CAPITAL PROJECTS</b>		<b>1,585,576</b>	<b>4,652</b>			

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
51170-0	TECHNOLOGY SERVICES		969,068	2,465,658	2,340,497	(125,161)
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>969,068</b>	<b>2,465,658</b>	<b>2,340,497</b>	<b>(125,161)</b>
56220-0	TRANSFER FR GENERAL FUND		1,226,593			
56225-0	TRANSFER FR SPECIAL REVENUE FU		708,643			
57505-0	CAPITAL LEASE				1,480,325	1,480,325
59910-0	USE OF FUND EQUITY				212,338	212,338
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>1,935,236</b>		<b>1,692,663</b>	<b>1,692,663</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>			<b>2,904,304</b>	<b>2,465,658</b>	<b>4,033,160</b>	<b>1,567,502</b>
<b>TOTAL FOR GENERAL GOVERNMENT</b>		<b>182,859,788</b>	<b>194,208,284</b>	<b>191,913,169</b>	<b>197,539,967</b>	<b>5,626,798</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	101,974,561	95,989,888	97,817,214	99,377,305	1,560,091
LICENSE AND PERMIT		2,960,000	2,951,800	3,063,844	112,044
INTERGOVERNMENTAL REVENUE	62,729,630	70,934,677	72,189,077	72,995,440	806,363
CHARGES FOR SERVICES	18,382,434	18,834,159	13,813,735	14,144,533	330,798
INVESTMENT EARNINGS	(2,213,199)	873,683	2,165,034	2,915,034	750,000
MISCELLANEOUS REVENUE	130,000	459,419	246,000	246,000	
OTHER FINANCING SOURCES	270,786	1,241,944	264,651	764,651	500,000
<b>Total Financing by Major Account</b>	<b>181,274,211</b>	<b>191,293,769</b>	<b>189,447,511</b>	<b>193,506,807</b>	<b>4,059,296</b>
<b>Financing by Accounting Unit</b>					
10017100 GF GENERAL REVENUES	180,200,668	190,185,148	188,480,127	192,583,268	4,103,141
10017305 INTERGOVERNMENTAL RELATIONS	110,991	110,991			
10017520 EMPL PARKING OFFCL BUSINESS	80,168	158,766	85,000	85,000	
10017540 CITIZEN PART DIST COUNCILS	18,486	18,486	18,486	18,486	
10017550 EXEMPT PROPERTY ASSESSMENTS		25			
10017605 RETIREE INSURANCE	346,386	302,541	346,386	302,541	(43,845)
10017615 FICA PERA HRA PENSION	517,512	517,812	517,512	517,512	
<b>Total Financing by Accounting Unit</b>	<b>181,274,211</b>	<b>191,293,769</b>	<b>189,447,511</b>	<b>193,506,807</b>	<b>4,059,296</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		5,559			
<b>Total Financing by Major Account</b>		<b>5,559</b>			
<b>Financing by Accounting Unit</b>					
20017800 CITY WIDE EMERGENCY EVENTS		5,559			
<b>Total Financing by Accounting Unit</b>		<b>5,559</b>			

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY CAPITAL PROJECTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	5,079				
OTHER FINANCING SOURCES	1,580,497	4,652			
<b>Total Financing by Major Account</b>	<b>1,585,576</b>	<b>4,652</b>			
<b>Financing by Accounting Unit</b>					
40017910 CITYWIDE ANNUAL PROGRAMS					
40017950 CITYWIDE CAPITAL MAINTENANCE	1,585,576	4,652			
<b>Total Financing by Accounting Unit</b>	<b>1,585,576</b>	<b>4,652</b>			

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES		969,068	2,465,658	2,340,497	(125,161)
OTHER FINANCING SOURCES		1,935,236		1,692,663	1,692,663
<b>Total Financing by Major Account</b>		<b>2,904,304</b>	<b>2,465,658</b>	<b>4,033,160</b>	<b>1,567,502</b>
<b>Financing by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY		2,904,304	2,465,658	1,686,562	(779,096)
71017510 TECHNOLOGY CAPITAL LEASE				2,346,598	2,346,598
<b>Total Financing by Accounting Unit</b>		<b>2,904,304</b>	<b>2,465,658</b>	<b>4,033,160</b>	<b>1,567,502</b>

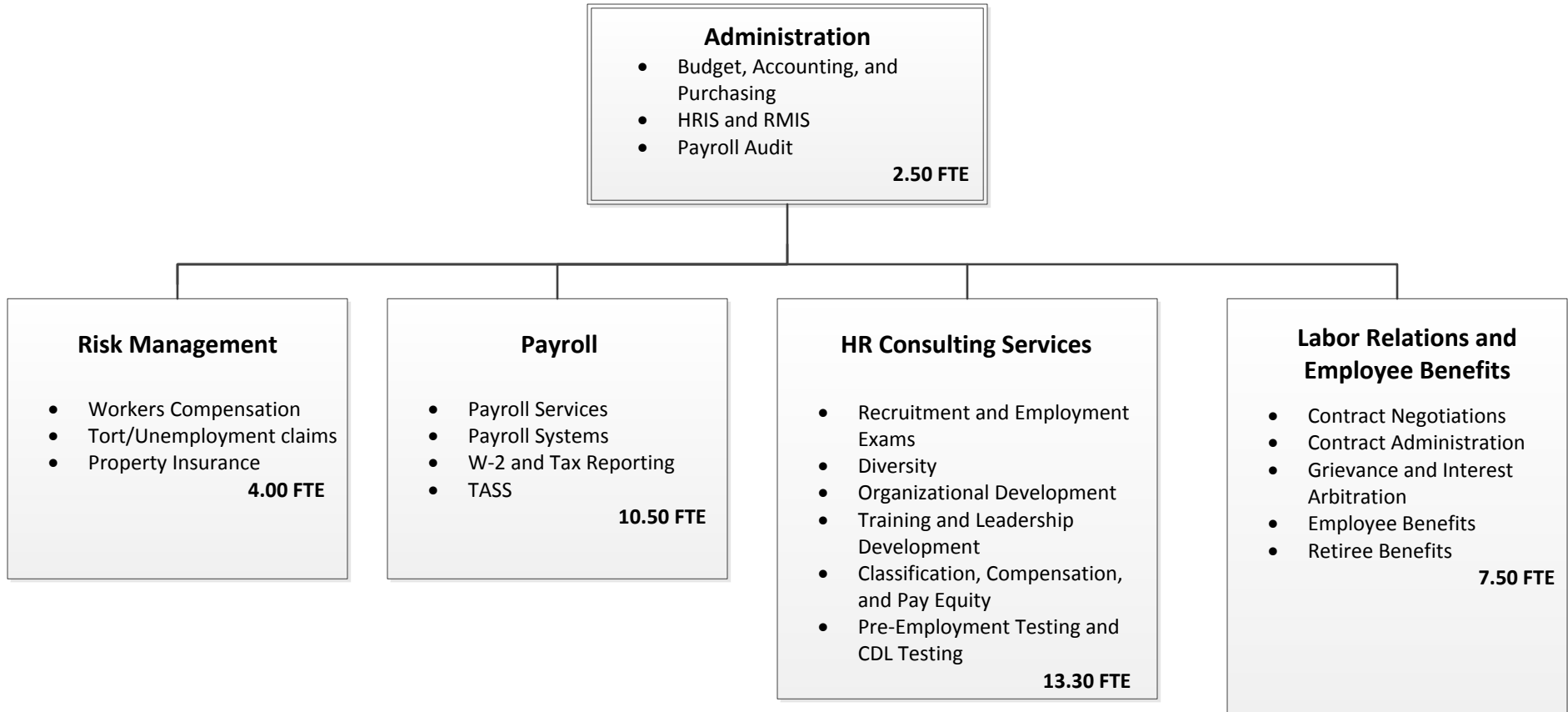
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# Human Resources

*Be a strategic leader and partner, promoting organizational and individual effectiveness.*



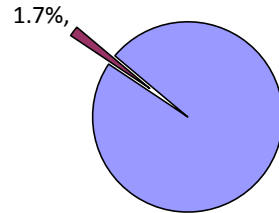
(Total 37.80 FTE)

**2016 Proposed Budget  
Office of Human Resources**

**Department Description:**

The Office of Human Resources plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: CONSULTING SERVICES - create and interpret personnel policies; recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis function; determine appropriate compensation based on comparable worth; advocacy work in Civil Service Commission hearings. LABOR RELATIONS and EMPLOYEE BENEFITS - manage employee and retiree benefit functions; ensure compliance with the Affordable Care Act and other benefit legislation; negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues. PAYROLL - administer the city's payroll and payroll deduction system for all city employees. Ensure accurate and timely payroll processing and related activities including withholding and deductions. Ensure that necessary employee information is maintained and submitted in accordance with acceptable business and regulatory standards. RISK MANAGEMENT - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety and tort liability programs.

**Human Resource's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$4,215,648
- Total Special Fund Budget: \$4,803,397
- Total FTEs: 37.80
- Number of active labor contracts: 22
- Administered 71 employment exams in 2014.
- Completed 163 Organizational design projects in 2014, including 4 organizational/multiple incumbent studies, 60 class specification updates, 4 development programs, 41 single-incumbent job studies (job profiles) and 84 special projects.
- Work comp files opened in 2014: 779
- Work comp files open at year end: 431
- Tort files opened in 2014: 504
- Tort files open at year end: 140
- Workplace conduct investigations closed in 2014: 23
- Grievances processed in 2014: 48
- Arbitrations: 2
- Complex accommodation cases in 2014: 7

**Department Goals**

- Attract, develop, and retain a diverse, professional workforce.
- Align HR resources to city and department needs.
- Reduce the growth of health care costs.
- Increase the safety of employees and reduce workers' compensation costs.

**Recent Accomplishments**

- Implemented a new time and attendance system (TASS) citywide.
- Implemented a new HR/Payroll System.
- Centralized payroll within HR.
- Provided citywide development programs (Emerging Leaders, Network Saint Paul, and New Employee Orientation).
- Implemented a successful Firefighter recruitment and examination process which resulted in 506 names on the eligible list, 25% of which were persons of color.
- Facilitated Fire and Police Diversity Committees.
- Established a Healthy Saint Paul website and expanded the program. Added onsite yoga, Pilates, Zumba classes and certified the Police Gym as a HealthPartners-recognized Frequent Fitness provider.
- Worked to ensure compliance with newly effective provisions in State and Federal law (MN Sick Leave Expansion, FMLA changes, and the Affordable Care Act.)
- Workers Comp staff recognized by the MN Department of Labor & Industry for 99% Prompt First Action Reporting.
- Renewed the City's property insurance coverage with a nominal premium increase despite a hardening property market.
- Successfully argued the City's case in interest arbitration.

**2016 Proposed Budget**

**Office of Human Resources**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE*</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	4,298,586	4,039,162	4,215,648	176,486	4.4%	37.80	37.80
710: Central Service Fund	3,662,748	4,110,486	4,803,397	692,911	16.9%	-	-
<b>Total</b>	<b>7,961,334</b>	<b>8,149,648</b>	<b>9,019,045</b>	<b>869,397</b>	<b>10.7%</b>	<b>37.80</b>	<b>37.80</b>
<b>Financing</b>							
100: General Fund	589,123	466,100	466,100	-	0.0%		
710: Central Service Fund	3,662,748	4,110,486	4,803,397	692,911	16.9%		
<b>Total</b>	<b>4,251,871</b>	<b>4,576,586</b>	<b>5,269,497</b>	<b>692,911</b>	<b>15.1%</b>		

**Budget Changes Summary**

The 2016 proposed budget for Human Resources includes changes due to a staffing realignment, as well as one-time resources to replace an outdated and inefficient worker's compensation software system. Other changes are due to current service level updates.

**100: General Fund**

**Office of Human Resources**

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		153,782	-	-
	Subtotal:	<u>153,782</u>	<u>-</u>	<u>-</u>
<b>Staff Realignment</b>				
<p>In 2016, Human Resources is going to implement two staff title changes that will allow the department to better align employee titles with responsibilities and repurpose a vacant position that will focus on diversity in recruitment and civil service examinations.</p>				
Staffing adjustments		22,704	-	-
	Subtotal:	<u>22,704</u>	<u>-</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>176,486</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**710: Central Service Fund****Office of Human Resources**

Budget for workers' compensation, property insurance, FSA reserves, and tort claims.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>			
Current service level changes in the 2016 proposed budget are largely due to an increase in the estimates for worker's compensation costs in 2016.			
Current service level adjustments	492,911	492,911	-
Subtotal:	<u>492,911</u>	<u>492,911</u>	<u>-</u>
<b>Worker's Compensation Software System</b>			
The City's current worker's compensation software system was implemented in 2002 and has become outdated. The 2016 proposed budget includes one-time resources to replace this software system to increase functionality and compatibility with newer operating systems and Microsoft products.			
Software expense	200,000	200,000	-
Subtotal:	<u>200,000</u>	<u>200,000</u>	<u>-</u>
<b>Fund 710 Budget Changes Total</b>	<u><u>692,911</u></u>	<u><u>692,911</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

190

Department: **HUMAN RESOURCES**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	3,206,994	4,485,801	4,039,162	4,215,648	176,486
CENTRAL SERVICE FUND	3,518,155	4,235,549	4,110,486	4,803,397	692,911
<b>TOTAL SPENDING BY FUND</b>	<b>6,725,149</b>	<b>8,721,350</b>	<b>8,149,648</b>	<b>9,019,045</b>	<b>869,397</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	5,373,509	6,637,847	6,182,708	6,844,371	661,663
SERVICES	1,261,553	1,699,898	1,604,349	1,812,083	207,734
MATERIALS AND SUPPLIES	84,543	71,258	55,091	55,091	
ADDITIONAL EXPENSES	5,544	312,347	307,500	307,500	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>6,725,149</b>	<b>8,721,350</b>	<b>8,149,648</b>	<b>9,019,045</b>	<b>869,397</b>
<b><u>Financing by Major Account</u></b>					
CHARGES FOR SERVICES	14,684	2,887,898	4,062,986	4,455,897	392,911
MISCELLANEOUS REVENUE	4,546,804	1,631,391	503,600	603,600	100,000
OTHER FINANCING SOURCES		670,535	10,000	210,000	200,000
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>4,561,487</b>	<b>5,189,823</b>	<b>4,576,586</b>	<b>5,269,497</b>	<b>692,911</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RESOURCES  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,710,617	3,816,970	3,517,208	3,707,371	190,163
SERVICES	406,289	592,726	466,863	453,186	(13,677)
MATERIALS AND SUPPLIES	84,543	71,258	55,091	55,091	
ADDITIONAL EXPENSES	5,544	4,847			
<b>Total Spending by Major Account</b>	<b>3,206,994</b>	<b>4,485,801</b>	<b>4,039,162</b>	<b>4,215,648</b>	<b>176,486</b>
<b>Spending by Accounting Unit</b>					
10014100 HUMAN RESOURCES	3,206,994	4,485,801	4,039,162	4,215,648	176,486
<b>Total Spending by Accounting Unit</b>	<b>3,206,994</b>	<b>4,485,801</b>	<b>4,039,162</b>	<b>4,215,648</b>	<b>176,486</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **HUMAN RESOURCES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,662,891	2,820,877	2,665,500	3,137,000	471,500
SERVICES	855,264	1,107,172	1,137,486	1,358,897	221,411
ADDITIONAL EXPENSES		307,500	307,500	307,500	
<b>Total Spending by Major Account</b>	<b>3,518,155</b>	<b>4,235,549</b>	<b>4,110,486</b>	<b>4,803,397</b>	<b>692,911</b>
<b>Spending by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	2,434,076	2,870,159	2,732,486	3,430,997	698,511
71014210 TORT CLAIMS		10,000	10,000	10,000	
71014220 PROPERTY INSURANCE	885,672	1,338,140	1,120,000	1,114,400	(5,600)
71014230 FLEX SPEND ACCOUNT RESERVE	198,408	17,249	248,000	248,000	
<b>Total Spending by Accounting Unit</b>	<b>3,518,155</b>	<b>4,235,549</b>	<b>4,110,486</b>	<b>4,803,397</b>	<b>692,911</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44215-0	COPIES	28				
44335-0	MAILING SERVICES		9,348			
44590-0	MISCELLANEOUS SERVICES	14,656	27,097			
50125-0	APPLICATION FEE		43,600			
51175-0	ADMINISTRATION FEE		35,500	35,500	35,500	
51270-0	CONSULTING SERVICES			430,000	430,000	
52575-0	APPLICATION FEES		160			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>14,684</b>	<b>115,704</b>	<b>465,500</b>	<b>465,500</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	200	600	600	600	
55915-0	OTHER MISC REVENUE	141				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>341</b>	<b>600</b>	<b>600</b>	<b>600</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>15,025</b>	<b>116,304</b>	<b>466,100</b>	<b>466,100</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
51175-0	ADMINISTRATION FEE		2,772,193	3,597,486	3,990,397	392,911
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>2,772,193</b>	<b>3,597,486</b>	<b>3,990,397</b>	<b>392,911</b>
55520-0	OTHER AGENCY SHARE OF COST	159,870				
55705-0	WCRA REIMBURSEMENT	1,021,761	1,190,043	250,000	350,000	100,000
55750-0	DAMAGE CLAIM FROM OTHERS	10,402	125,000	5,000	5,000	
55815-0	REFUNDS OVERPAYMENTS	60,814	100,000			
55910-0	FLEX PLAN CREDITS		10,000	248,000	248,000	
55915-0	OTHER MISC REVENUE	3,293,615	205,748			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>4,546,462</b>	<b>1,630,791</b>	<b>503,000</b>	<b>603,000</b>	<b>100,000</b>
56205-0	TRANSFER FROM COMPONENT UNIT		670,535			
59910-0	USE OF FUND EQUITY			10,000	210,000	200,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>670,535</b>	<b>10,000</b>	<b>210,000</b>	<b>200,000</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>4,546,462</b>	<b>5,073,519</b>	<b>4,110,486</b>	<b>4,803,397</b>	<b>692,911</b>
<b>TOTAL FOR HUMAN RESOURCES</b>		<b>4,561,487</b>	<b>5,189,823</b>	<b>4,576,586</b>	<b>5,269,497</b>	<b>692,911</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RESOURCES  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	14,684	115,704	465,500	465,500	
MISCELLANEOUS REVENUE	341	600	600	600	
<b>Total Financing by Major Account</b>	<b>15,025</b>	<b>116,304</b>	<b>466,100</b>	<b>466,100</b>	
<b>Financing by Accounting Unit</b>					
10014100 HUMAN RESOURCES	15,025	116,304	466,100	466,100	
<b>Total Financing by Accounting Unit</b>	<b>15,025</b>	<b>116,304</b>	<b>466,100</b>	<b>466,100</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **HUMAN RESOURCES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES		2,772,193	3,597,486	3,990,397	392,911
MISCELLANEOUS REVENUE	4,546,462	1,630,791	503,000	603,000	100,000
OTHER FINANCING SOURCES		670,535	10,000	210,000	200,000
<b>Total Financing by Major Account</b>	<b>4,546,462</b>	<b>5,073,519</b>	<b>4,110,486</b>	<b>4,803,397</b>	<b>692,911</b>
<b>Financing by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	3,581,281	3,825,038	2,732,486	3,430,997	698,511
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	890,060	1,238,481	1,120,000	1,114,400	(5,600)
71014230 FLEX SPEND ACCOUNT RESERVE	75,122	10,000	248,000	248,000	
<b>Total Financing by Accounting Unit</b>	<b>4,546,462</b>	<b>5,073,519</b>	<b>4,110,486</b>	<b>4,803,397</b>	<b>692,911</b>

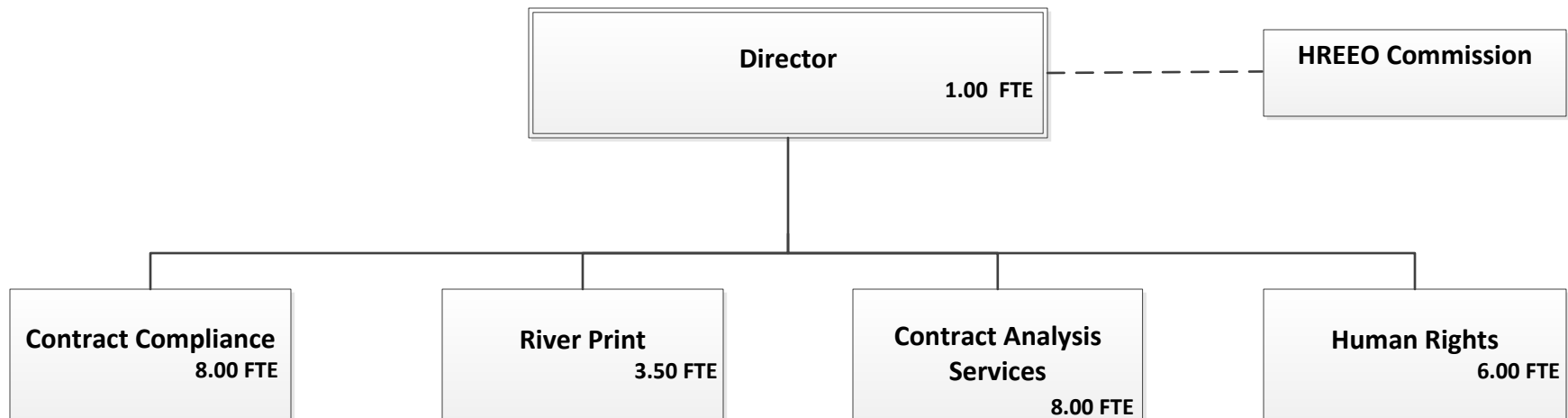
As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.





# Human Rights and Equal Economic Opportunity

*The HREEO Department is committed to increased accountability, better communication, and smarter use of resources.*



(Total 26.50 FTE)

**2016 Proposed Budget**

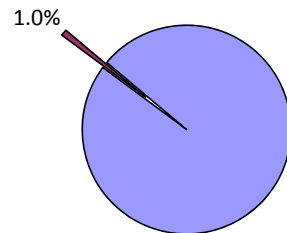
**Department of Human Rights and Equal Economic Opportunity**

**Department Description:**

The Department of Human Rights and Equal Economic Opportunity's (HREEO) major functions include:

- Procurement (Contract & Analysis Services)
- Print/Copy/Design Services
- Contract Compliance
- Business development
- Human Rights investigations
- Special projects (e.g. EMS Academy)

**HREEO Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$2,332,837
- Total Special Fund Budget: \$1,708,056
- Total FTEs: 26.50
- In 2014, the Procurement Division built upon extensive 2013 technology improvements to focus efforts on vendor and staff training, increasing community outreach, and promoting equitable purchasing practices.
- Human Rights investigators opened 61 new cases, closed 60 cases and collected \$20,599 in probable cause settlements for individuals filing complaints. The majority (66%) of cases were related to allegations of employment discrimination.
- Our CERT database is the most extensive vendor database in the region for small, women and minority-owned businesses. The database currently has over 1,300 certified vendors.
- \$662 million in construction projects were monitored for minority and female workforce inclusion.

**Department Goals**

- Improve the efficiency, quality, and accountability of our procurement process.
- Improve the availability of economic opportunities for small, women and minority-owned businesses and low-income residents.
- Simplify the compliance responsibilities for contractors.
- Continue to improve responsiveness regarding human rights complaints.
- Support the growth and success of the EMS Academy.

**Recent Accomplishments**

- The Procurement division processed and managed over 150 advertised bids, 450 contracts, 4,000 purchase orders and \$165 million in contract dollars.
- River Print successfully completed 3,451 orders totaling \$1,298,000 in revenue.
- The department's Vendor Outreach Program exceeded both its women and minority-owned business inclusion goals. More than \$180 million was awarded to small businesses including \$77 million to women-owned small businesses and \$23 million to minority-owned businesses.
- The department, in collaboration with other city departments and agencies, participated in more than 35 outreach events.
- The EMS Academy graduated its tenth class in the Summer of 2013 which brought the number of graduates to 190.
- The department partnered with numerous community organizations and local colleges to offer construction skills training, workforce development courses and business development initiatives.

## 2016 Proposed Budget

### Department of Human Rights and Equal Economic Opportunity

#### Fiscal Summary

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	1,812,058	1,853,547	2,332,837	479,290	25.9%	19.36	18.18
211: General Govt Special Projects	873,770	890,777	931,622	40,845	4.6%	4.84	4.82
610: River Print	1,463,388	1,463,388	776,434	(686,954)	-46.9%	4.80	3.50
<b>Total</b>	<b>4,149,216</b>	<b>4,207,712</b>	<b>4,040,893</b>	<b>(166,819)</b>	<b>-4.0%</b>	<b>29.00</b>	<b>26.50</b>
<b>Financing</b>							
100: General Fund	289,226	195,000	495,000	300,000	153.8%		
211: General Govt Special Projects	873,770	890,777	931,622	40,845	4.6%		
610: River Print	1,463,388	1,463,388	776,434	(686,954)	-46.9%		
<b>Total</b>	<b>2,626,384</b>	<b>2,549,165</b>	<b>2,203,056</b>	<b>(346,109)</b>	<b>-13.6%</b>		

#### Budget Changes Summary

The Department of Human Rights and Equal Economic Opportunity continues to work to better position itself to achieve its goals of developing a strong diverse workforce; developing stronger contract compliance efforts; and enhancing human rights outreach and impact services to the community, while adjusting to a changing working environment. In 2016, Ramsey County will cease utilizing River Print for its printing needs, which will require significant changes to River Print's operations. In addition to major reductions in non-personnel spending, such as supplies, one position was eliminated and a portion of another was shifted to the General Fund.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	106,112		0.02
Subtotal:	<u>106,112</u>	<u>-</u>	<u>0.02</u>
<b>Disparity Study</b>			
<p>City ordinance requires a disparity study to be conducted every six years that identifies the underutilization of small, minority-owned and women-owned business enterprises for the City of Saint Paul and Saint Paul Housing and Redevelopment Authority (HRA). HREEO will partner with the State of Minnesota, the City of Minneapolis and the Saint Paul HRA to share costs.</p>			
Disparity study	400,000	300,000	
Subtotal:	<u>400,000</u>	<u>300,000</u>	<u>-</u>
<b>Staff adjustments</b>			
<p>Based upon the decision by Ramsey County to discontinue using River Print, HREEO reviewed its entire staffing compliment to better utilize remaining resources to meet its goals. These included moving 0.30 FTE of the Deputy Director to the General Fund, promoting a current half-time employee to full-time and not filling 2.0 vacant Office Assistant positions.</p>			
Deputy Director (shift from Riverprint)	38,312		0.30
Office Assistant	(62,999)		(1.00)
Office Assistant	(56,975)		(1.00)
Part-time employee moved to full-time	54,840		0.50
Subtotal:	<u>(26,822)</u>	<u>-</u>	<u>(1.20)</u>
<b>Fund 100 Budget Changes Total</b>	<u><u>479,290</u></u>	<u><u>300,000</u></u>	<u><u>(1.18)</u></u>

**211: General Govt Special Projects****Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations, equal employment opportunity investigations, and the Minority Business Development and Retention program.

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		40,845	40,845	(0.02)
	Subtotal:	40,845	40,845	(0.02)
<b>Fund 211 Budget Changes Total</b>		40,845	40,845	(0.02)

River Print is an enterprise fund that is responsible for all printing, mailing, and graphics for the City and County.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	14,896	14,896	-
Subtotal:	<u>14,896</u>	<u>14,896</u>	<u>-</u>
<b>Reorganization</b>			
<p>In 2016, Ramsey County will cease utilizing River Print for its printing needs. As a result, River Print has been required to make significant changes to its operations in order to maintain financial and operational stability. Among staffing changes, one position has been eliminated, while 0.30 FTE of the Deputy Director that oversees River Print has been shifted to the General Fund. Non-personnel adjustments, such as reducing supplies to the lowered projected volume, accounts for the rest of this reduction.</p>			
Personnel reduction	(159,118)	(159,118)	(1.30)
Non-personnel reduction	(542,732)	(542,732)	
Subtotal:	<u>(701,850)</u>	<u>(701,850)</u>	<u>(1.30)</u>
<b>Fund 610 Budget Changes Total</b>	<u><u>(686,954)</u></u>	<u><u>(686,954)</u></u>	<u><u>(1.30)</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	2,722,872	2,005,949	1,853,547	2,332,837	479,290
GENERAL GOVT SPECIAL PROJECTS	1,207,205	929,772	890,777	931,622	40,845
RIVER PRINT	1,404,766	1,505,470	1,463,388	776,434	(686,954)
<b>TOTAL SPENDING BY FUND</b>	<b>5,334,843</b>	<b>4,441,191</b>	<b>4,207,712</b>	<b>4,040,893</b>	<b>(166,819)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,596,525	2,792,546	2,622,288	2,604,457	(17,831)
SERVICES	1,743,477	788,491	675,401	800,751	125,351
MATERIALS AND SUPPLIES	483,526	558,952	560,023	285,685	(274,338)
PROGRAM EXPENSE	493,442	298,250	350,000	350,000	-
ADDITIONAL EXPENSES	160	-	-	-	-
CAPITAL OUTLAY	17,713	2,952	-	-	-
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>5,334,843</b>	<b>4,441,191</b>	<b>4,207,712</b>	<b>4,040,893</b>	<b>(166,819)</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	88,925	72,126	75,140	75,537	397
CHARGES FOR SERVICES	2,614,569	2,057,659	1,717,912	1,044,547	-
MISCELLANEOUS REVENUE	5,929	1,035	-	-	-
OTHER FINANCING SOURCES	714,682	514,023	756,113	1,082,972	326,859
FINE AND FORFEITURE	-	50,682	-	-	-
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,424,105</b>	<b>2,695,525</b>	<b>2,549,165</b>	<b>2,203,056</b>	<b>327,256</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RIGHTS EQUAL ECON OPP**  
**Fund: GENERAL FUND**

**Budget Year: 2016**

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>Change From</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2015</b>
				<b>Proposed</b>	<b>Adopted</b>
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	1,677,343	1,865,180	1,756,073	1,836,389	80,316
SERVICES	990,611	124,717	72,341	471,315	398,974
MATERIALS AND SUPPLIES	54,918	16,052	25,133	25,133	-
<b>Total Spending by Major Account</b>	<b>2,722,872</b>	<b>2,005,949</b>	<b>1,853,547</b>	<b>2,332,837</b>	<b>479,290</b>
<b>Spending by Accounting Unit</b>					
10015100 HREEO ADMINISTRATION	103,468	131,591	116,849	113,969	(2,880)
10015200 CONTRACT COMPLIANCE	398,303	416,684	342,556	815,266	472,710
10015300 PROCUREMENT CAS	1,715,495	985,040	928,573	905,088	(23,484)
10015400 HUMAN RIGHTS	505,606	472,633	465,569	498,514	32,945
<b>Total Spending by Accounting Unit</b>	<b>2,722,872</b>	<b>2,005,949</b>	<b>1,853,547</b>	<b>2,332,837</b>	<b>479,290</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RIGHTS EQUAL ECON OPP**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	518,485	506,757	457,904	500,592	42,688
SERVICES	177,088	68,290	66,465	64,622	(1,843)
MATERIALS AND SUPPLIES	18,030	56,475	16,408	16,408	-
PROGRAM EXPENSE	493,442	298,250	350,000	350,000	-
ADDITIONAL EXPENSES	160	-	-	-	-
<b>Total Spending by Major Account</b>	<b>1,207,205</b>	<b>929,772</b>	<b>890,777</b>	<b>931,622</b>	<b>40,845</b>
<b>Spending by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	943,430	785,236	756,113	782,972	26,859
21115220 CERT PROGRAM	105,765	69,661	59,524	73,113	13,589
21115405 EQUAL EMPLOYMENT OPPORTUNITY	69,085	50,170	33,134	32,816	(318)
21115410 HUD WORKSHARE AGREEMENT	88,925	24,706	42,006	42,721	715
<b>Total Spending by Accounting Unit</b>	<b>1,207,205</b>	<b>929,772</b>	<b>890,777</b>	<b>931,622</b>	<b>40,845</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	400,697	420,609	408,311	267,476	(140,835)
SERVICES	575,778	595,484	536,595	264,815	(271,780)
MATERIALS AND SUPPLIES	410,578	486,425	518,482	244,144	(274,338)
CAPITAL OUTLAY	17,713	2,952	-	-	-
<b>Total Spending by Major Account</b>	<b>1,404,766</b>	<b>1,505,470</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>
<b>Spending by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,404,766	1,505,470	1,463,388	776,434	(686,954)
<b>Total Spending by Accounting Unit</b>	<b>1,404,766</b>	<b>1,505,470</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
44120-0	REGULATORY FEES	26,069	24,268	24,000	24,000	
44150-0	PURCHASING FEES		1,562	3,200	3,200	
44215-0	COPIES	88				
44299-0	OTHER SALES	55	385			
44410-0	RECYCLED ITEMS PURCHASING	1,874				
44590-0	MISCELLANEOUS SERVICES	1,087,225				
51175-0	ADMINISTRATION FEE			167,800	167,800	
51210-0	CONTRACTING SERVICES		157,493			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,115,311</b>	<b>183,708</b>	<b>195,000</b>	<b>195,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3,974				
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		457			
55845-0	JURY DUTY PAY		54			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>3,974</b>	<b>511</b>			
56115-0	INTRA FUND IN TRANSFER	(233,888)				
56240-0	TRANSFER FR ENTERPRISE FUND				300,000	300,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>(233,888)</b>			<b>300,000</b>	<b>300,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>885,397</b>	<b>184,218</b>	<b>195,000</b>	<b>495,000</b>	<b>300,000</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS		40,126	33,134	32,816	(318)
43101-0	FEDERAL GRANT STATE ADMIN	88,925	32,000	42,006	42,721	715
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>88,925</b>	<b>72,126</b>	<b>75,140</b>	<b>75,537</b>	<b>397</b>
44590-0	MISCELLANEOUS SERVICES	85,798	31,370			
51210-0	CONTRACTING SERVICES		71,524	59,524	73,113	13,589
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>85,798</b>	<b>102,894</b>	<b>59,524</b>	<b>73,113</b>	<b>13,589</b>
53105-0	PENALTY AND FINE		50,682			
<b>TOTAL FOR FINE AND FORFEITURE</b>			<b>50,682</b>			
56115-0	INTRA FUND IN TRANSFER	233,888				
56225-0	TRANSFER FR SPECIAL REVENUE FU	714,682	(514,023)	756,113	782,972	26,859
56240-0	TRANSFER FR ENTERPRISE FUND		1,028,046			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>948,570</b>	<b>514,023</b>	<b>756,113</b>	<b>782,972</b>	<b>26,859</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>1,123,293</b>	<b>739,725</b>	<b>890,777</b>	<b>931,622</b>	<b>40,845</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: RIVER PRINT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
44245-0	PURCHASING SALES		249,000	249,000	129,685	(119,315)
44299-0	OTHER SALES		742			
44305-0	PAPER SALES RIVERPRINT	115,373	80,331			
44310-0	COPY SERVICE RIVERPRINT	150,266	8,081			
44315-0	PRINTING RIVERPRINT	465,195	103,018	384,771	215,774	(168,997)
44320-0	GRAPHICS RIVERPRINT	(28,719)	34,116	34,116	17,973	(16,143)
44325-0	ENVELOPE SALES RIVERPRINT	139,949	25,267	155,057	80,661	(74,396)
44330-0	LABOR CHARGE RIVERPRINT	479,325	1,124,319	540,943	280,566	(260,377)
44335-0	MAILING SERVICES	92,054	134,460	99,501	51,775	(47,726)
44340-0	POSTAGE RIVERPRINT		11,698			
44590-0	MISCELLANEOUS SERVICES	17	26			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,413,461</b>	<b>1,771,058</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>
55815-0	REFUNDS OVERPAYMENTS	1,955	524			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,955</b>	<b>524</b>			
<b>TOTAL FOR RIVER PRINT</b>		<b>1,415,416</b>	<b>1,771,582</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>
<b>TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP</b>		<b>3,424,105</b>	<b>2,695,525</b>	<b>2,549,165</b>	<b>2,203,056</b>	<b>(346,109)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,115,311	183,708	195,000	195,000	
MISCELLANEOUS REVENUE	3,974	511			
OTHER FINANCING SOURCES	(233,888)			300,000	300,000
<b>Total Financing by Major Account</b>	<b>885,397</b>	<b>184,218</b>	<b>195,000</b>	<b>495,000</b>	<b>300,000</b>
<b>Financing by Accounting Unit</b>					
10015100 HREEO ADMINSTRATION		511			
10015200 CONTRACT COMPLIANCE				300,000	300,000
10015300 PROCUREMENT CAS	855,235	159,055	171,000	171,000	
10015400 HUMAN RIGHTS	30,162	24,653	24,000	24,000	
<b>Total Financing by Accounting Unit</b>	<b>885,397</b>	<b>184,218</b>	<b>195,000</b>	<b>495,000</b>	<b>300,000</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	88,925	72,126	75,140	75,537	397
CHARGES FOR SERVICES	85,798	102,894	59,524	73,113	13,589
FINE AND FORFEITURE		50,682			
OTHER FINANCING SOURCES	948,570	514,023	756,113	782,972	26,859
<b>Total Financing by Major Account</b>	<b>1,123,293</b>	<b>739,725</b>	<b>890,777</b>	<b>931,622</b>	<b>40,845</b>
<b>Financing by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	714,682	564,705	756,113	782,972	26,859
21115220 CERT PROGRAM	285,736	71,524	59,524	73,113	13,589
21115405 EQUAL EMPLOYMENT OPPORTUNITY	33,950	72,426	33,134	32,816	(318)
21115410 HUD WORKSHARE AGREEMENT	88,925	31,070	42,006	42,721	715
<b>Total Financing by Accounting Unit</b>	<b>1,123,293</b>	<b>739,725</b>	<b>890,777</b>	<b>931,622</b>	<b>40,845</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

Budget Year: 2016

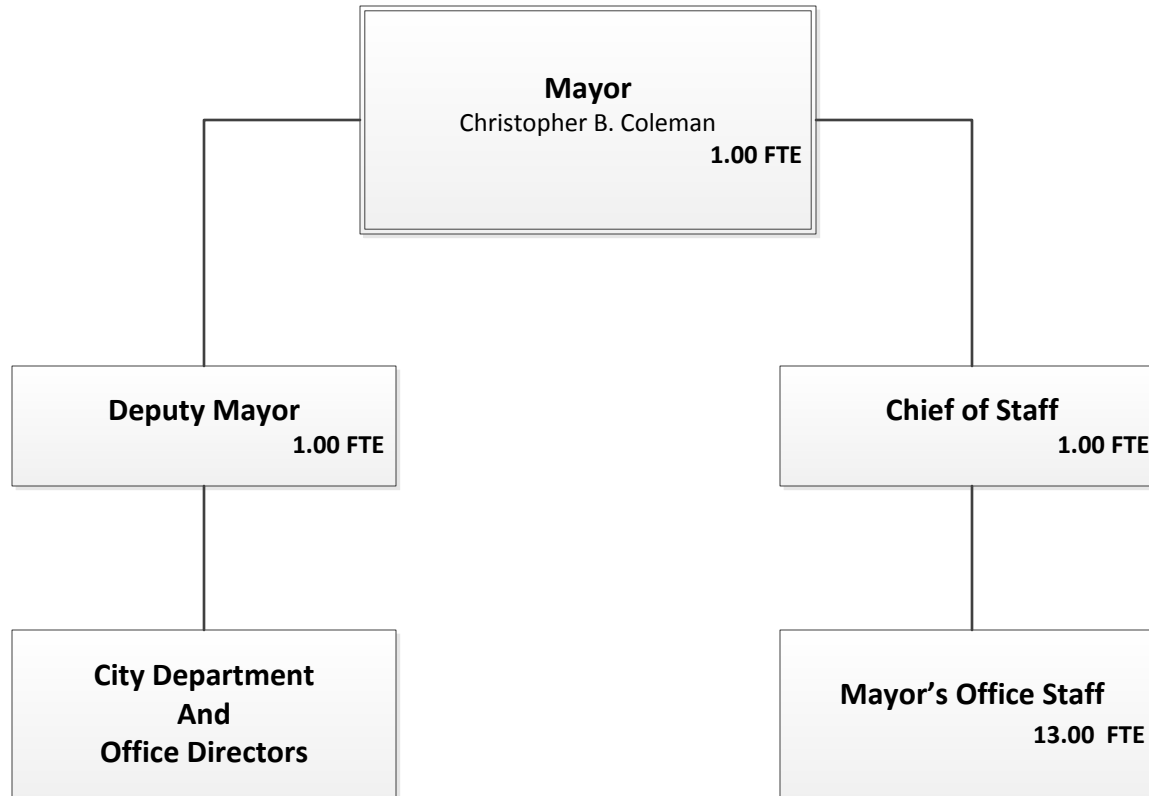
	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,413,461	1,771,058	1,463,388	776,434	(686,954)
MISCELLANEOUS REVENUE	1,955	524			
<b>Total Financing by Major Account</b>	<b>1,415,416</b>	<b>1,771,582</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>
<b>Financing by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,415,416	1,771,582	1,463,388	776,434	(686,954)
<b>Total Financing by Accounting Unit</b>	<b>1,415,416</b>	<b>1,771,582</b>	<b>1,463,388</b>	<b>776,434</b>	<b>(686,954)</b>

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# Mayor's Office

*To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul's residents, businesses and visitors.*



(Total 16.00 FTE)

**2016 Proposed Budget**

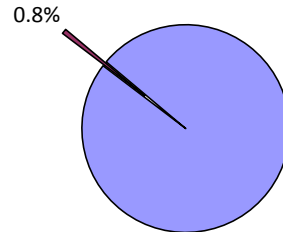
**Mayor's Office**

**Department Description:**

The mission of the Mayor’s Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor’s Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

**Mayor's Office Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$1,879,710
- Total Special Fund Budget: \$492,196
- Total FTEs: 16.00
- Minnesota's Capital City has a population of approximately 297,640.
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2<sup>nd</sup> out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

**Department Goals**

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on a strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

**Recent Accomplishments**

- Lowertown Ballpark has opened to the public and is one of the most environmentally-friendly professional sports facilities in the country.
- In its first year, Arlington Hills Community Center saw an 85 percent increase in library circulation, and more than 2,000 new library cards were registered.
- The Right Track program is booming, with more than 600 young people working in internships this summer alone across more than 100 worksites in a variety of industries.
- Finalized the plan for Great River Passage, the city's long-term vision for the Mississippi riverfront.
- Hired the first EMS Academy graduate into the Saint Paul Fire Department.

**2016 Proposed Budget**

**Mayor's Office**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	1,774,902	1,822,069	1,879,710	57,641	3.2%	14.17	14.17
200: City Grants	473,647	468,646	472,196	3,550	0.8%	1.83	1.83
211: General Government Special Projects	20,000	20,000	20,000	-	0.0%	-	-
<b>Total</b>	<b>2,268,549</b>	<b>2,310,715</b>	<b>2,371,906</b>	<b>61,191</b>	<b>2.6%</b>	<b>16.00</b>	<b>16.00</b>
<b>Financing</b>							
100: General Fund	269,168	216,413	202,863	(13,550)	-6.3%		
200: City Grants	473,647	468,646	472,196	3,550	0.8%		
211: General Government Special Projects	20,000	20,000	20,000	-	0.0%		
<b>Total</b>	<b>762,815</b>	<b>705,059</b>	<b>695,059</b>	<b>(10,000)</b>	<b>-1.4%</b>		

**Budget Changes Summary**

Spending changes in the Mayor's Office's 2016 proposed budget are due to current service level updates, including inflationary adjustments and a small revenue adjustment.

**100: General Fund**

**Mayor's Office**

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		57,641	(13,550)	-
	Subtotal:	<u>57,641</u>	<u>(13,550)</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>57,641</u></u>	<u><u>(13,550)</u></u>	<u><u>-</u></u>

**200: City Grants**

**Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives lead by Mayor's Office Staff.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		13,550	3,350	-
	Subtotal:	<u>13,550</u>	<u>3,350</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>13,550</u></u>	<u><u>3,350</u></u>	<u><u>-</u></u>



**211: General Government Special Projects**

**Mayor's Office**

This Special Revenue fund is used for special initiatives.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2015 Adopted Budget</b>		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u>-</u>	<u>-</u>	<u>-</u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

226

Department: MAYOR

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	1,307,626	1,487,911	1,822,069	1,879,710	57,641
CITY GRANTS	590,339	526,670	468,646	472,196	3,550
GENERAL GOVT SPECIAL PROJECTS		20,000	20,000	20,000	
<b>TOTAL SPENDING BY FUND</b>	<b>1,897,965</b>	<b>2,034,580</b>	<b>2,310,715</b>	<b>2,371,906</b>	<b>61,191</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,686,680	1,869,946	2,079,652	2,148,568	68,916
SERVICES	106,321	117,896	204,239	196,514	(7,725)
MATERIALS AND SUPPLIES	34,696	40,895	26,824	26,824	
ADDITIONAL EXPENSES	50,724	(6)			
CAPITAL OUTLAY		5,850			
OTHER FINANCING USES	19,545				
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>1,897,965</b>	<b>2,034,580</b>	<b>2,310,715</b>	<b>2,371,906</b>	<b>61,191</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE	214,756	226,930	224,980	214,980	(10,000)
OTHER FINANCING SOURCES	110,412	210,844	216,413	216,413	
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>680,466</b>	<b>634,136</b>	<b>705,059</b>	<b>695,059</b>	<b>(10,000)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **MAYOR**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,228,626	1,405,386	1,649,185	1,713,430	64,245
SERVICES	48,223	53,356	154,535	147,931	(6,604)
MATERIALS AND SUPPLIES	30,777	29,169	18,349	18,349	
<b>Total Spending by Major Account</b>	<b>1,307,626</b>	<b>1,487,911</b>	<b>1,822,069</b>	<b>1,879,710</b>	<b>57,641</b>
<b>Spending by Accounting Unit</b>					
10011100 MAYORS OFFICE	1,307,626	1,487,911	1,822,069	1,879,710	57,641
<b>Total Spending by Accounting Unit</b>	<b>1,307,626</b>	<b>1,487,911</b>	<b>1,822,069</b>	<b>1,879,710</b>	<b>57,641</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

228

Department: **MAYOR**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	458,054	464,560	430,467	435,138	4,671
SERVICES	58,097	50,040	35,204	34,083	(1,121)
MATERIALS AND SUPPLIES	3,919	6,226	2,975	2,975	
ADDITIONAL EXPENSES	50,724	(6)			
CAPITAL OUTLAY		5,850			
OTHER FINANCING USES	19,545				
<b>Total Spending by Major Account</b>	<b>590,339</b>	<b>526,670</b>	<b>468,646</b>	<b>472,196</b>	<b>3,550</b>
<b>Spending by Accounting Unit</b>					
20011800 EDUCATION INITIATIVE	521,644	513,278	468,646	472,196	3,550
20011810 ENERGY INITIATIVES	68,695	13,391			
<b>Total Spending by Accounting Unit</b>	<b>590,339</b>	<b>526,670</b>	<b>468,646</b>	<b>472,196</b>	<b>3,550</b>

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**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: **MAYOR**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES		14,500	14,500	14,500	
MATERIALS AND SUPPLIES		5,500	5,500	5,500	
<b>Total Spending by Major Account</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>Spending by Accounting Unit</b>					
21111200 MAYORS SPECIAL EVENTS		20,000	20,000	20,000	
<b>Total Spending by Accounting Unit</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU		30,422	141,413	127,863	(13,550)
56240-0	TRANSFER FR ENTERPRISE FUND		75,000	75,000	75,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	105,422	105,422			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>105,422</b>	<b>210,844</b>	<b>216,413</b>	<b>202,863</b>	<b>(13,550)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>105,422</b>	<b>210,844</b>	<b>216,413</b>	<b>202,863</b>	<b>(13,550)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS	261,401	168,114	263,666	263,666	
43101-0	FEDERAL GRANT STATE ADMIN	62,050				
43401-0	STATE GRANTS		5,850			
43910-0	SP PUBLIC SCHOOLS		22,398			
43999-0	OTHER GRANT HISTORY	31,846				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>355,297</b>	<b>196,362</b>	<b>263,666</b>	<b>263,666</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	71,356	67,290	109,980	109,980	
55520-0	OTHER AGENCY SHARE OF COST		4,000			
55550-0	PRIVATE GRANTS	140,000	135,640	95,000	85,000	(10,000)
55915-0	OTHER MISC REVENUE	3,400				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>214,756</b>	<b>206,930</b>	<b>204,980</b>	<b>194,980</b>	<b>(10,000)</b>
56115-0	INTRA FUND IN TRANSFER	4,990				
56225-0	TRANSFER FR SPECIAL REVENUE FU				13,550	13,550
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>4,990</b>			<b>13,550</b>	<b>13,550</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>575,044</b>	<b>403,292</b>	<b>468,646</b>	<b>472,196</b>	<b>3,550</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		20,000	20,000	20,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>			<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>TOTAL FOR MAYOR</b>		<b>680,466</b>	<b>634,136</b>	<b>705,059</b>	<b>695,059</b>	<b>(10,000)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **MAYOR**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	105,422	210,844	216,413	202,863	(13,550)
<b>Total Financing by Major Account</b>	<b>105,422</b>	<b>210,844</b>	<b>216,413</b>	<b>202,863</b>	<b>(13,550)</b>
<b>Financing by Accounting Unit</b>					
10011100 MAYORS OFFICE	105,422	210,844	216,413	202,863	(13,550)
<b>Total Financing by Accounting Unit</b>	<b>105,422</b>	<b>210,844</b>	<b>216,413</b>	<b>202,863</b>	<b>(13,550)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **MAYOR**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE	214,756	206,930	204,980	194,980	(10,000)
OTHER FINANCING SOURCES	4,990			13,550	13,550
<b>Total Financing by Major Account</b>	<b>575,044</b>	<b>403,292</b>	<b>468,646</b>	<b>472,196</b>	<b>3,550</b>
<b>Financing by Accounting Unit</b>					
20011800 EDUCATION INITIATIVE	512,993	381,802	468,646	472,196	3,550
20011810 ENERGY INITIATIVES	62,050	21,490			
<b>Total Financing by Accounting Unit</b>	<b>575,044</b>	<b>403,292</b>	<b>468,646</b>	<b>472,196</b>	<b>3,550</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **MAYOR**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE		20,000	20,000	20,000	
<b>Total Financing by Major Account</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>Financing by Accounting Unit</b>					
21111200 MAYORS SPECIAL EVENTS		20,000	20,000	20,000	
<b>Total Financing by Accounting Unit</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

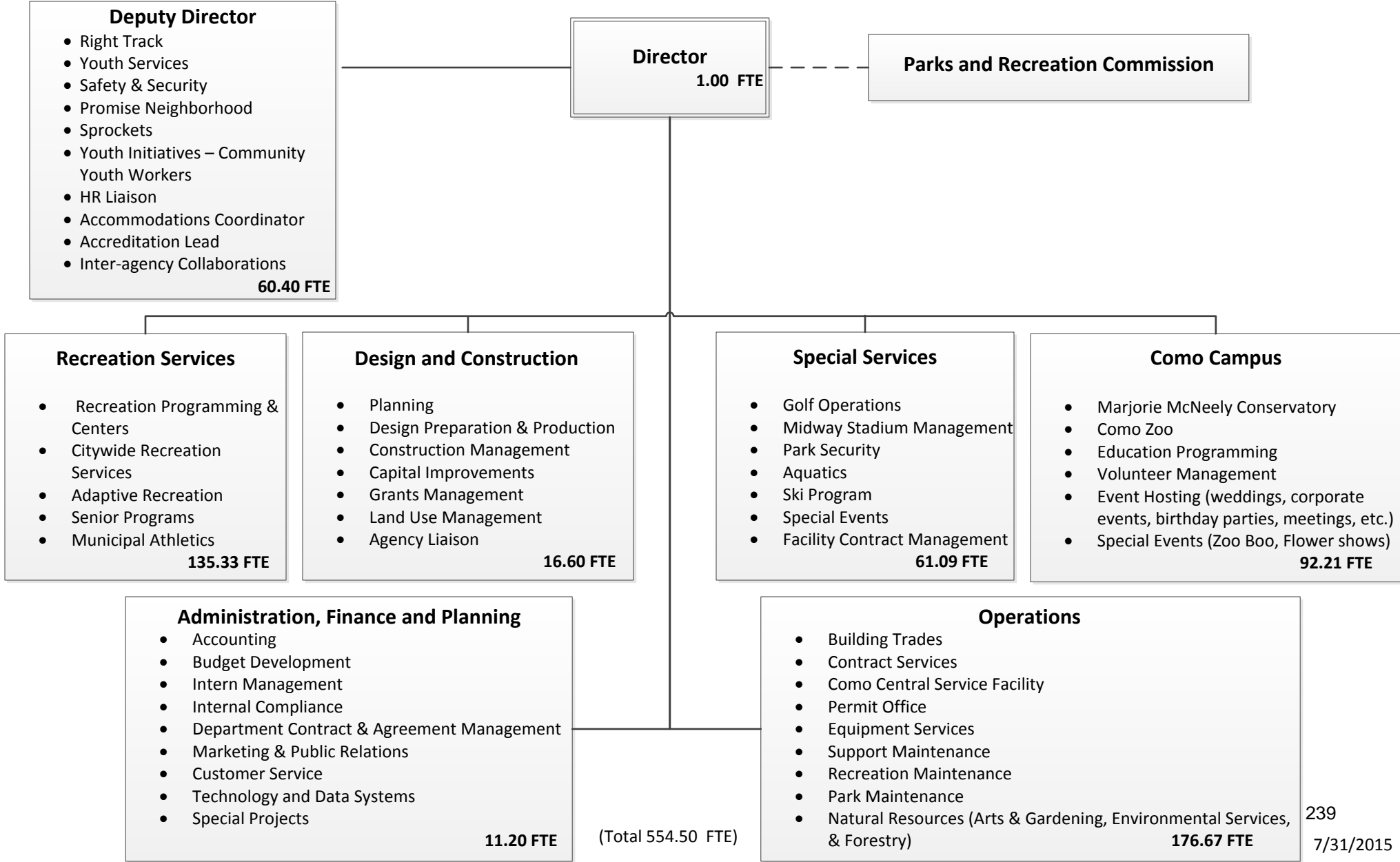




# Parks and Recreation

**Mission:** To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

**Vision:** Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: Responding creatively to change, innovating with every decision, and connecting the entire city.

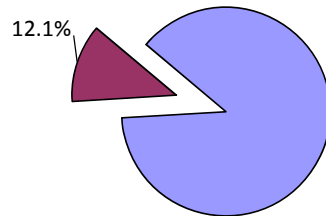


**2016 Proposed Budget  
Parks and Recreation**

**Department Description:**

Saint Paul Parks and Recreation, The Trust for Public Land’s 2015 #1 Park System in America, is a nationally accredited and gold medal award-winning organization that manages 179 parks and open spaces, AZA-accredited Como Park Zoo and Conservatory, 25 city-operated recreation centers, more than 100 miles of trails, an indoor and two outdoor aquatic facilities, a public beach, a variety of premium sports facilities, municipal golf courses, and Great River Passage – which is the new identity for all proposed public development along Saint Paul’s more than 17 miles of Mississippi riverfront.

**Parks and Recreation's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$29,252,614
- Total Special Fund Budget: \$29,295,935
- Total FTEs: 554.50
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo
- Host more than 14 million visitors annually at parks and facilities
- Offer more than 3,600 classes and activities annually
- Volunteers contribute more than 100,000 hours each year
- Issue more than 1,500 picnic and park-use permits each year
- Partner with more than 115 different non-city agencies

**Department Goals**

- Promote active lifestyles
- Create and maintain vibrant places
- Create, maintain and protect a vital environment

**Recent Accomplishments**

- Named #1 Park System in America by the Trust for Public Land
- \$63M CHS Field project was completed and hosted its first St. Paul Saints game in May 2015
- Over 700 youth were placed in jobs through the Right Track program with the help of 80+ partners
- Completed the new 42-acre Troutbrook Nature Sanctuary
- Began construction on the \$6M makeover of Palace Recreation Center
- Launched new free Fitness in the Parks health series that pairs local health businesses with residents looking to recreate in outdoor park spaces
- Launched new mobile website to help resident find park amenities and events based on current location
- Following a lengthy community feedback process, Como Dockside was selected as the new management partner for the Como Lakeside Pavilion, which brings a new full service restaurant and music venue, as well as new capital investment in the facility

**2016 Proposed Budget**

**Parks and Recreation**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	27,181,235	28,023,809	29,252,614	1,228,805	4.4%	306.30	305.42
200: City Grants	3,220,731	3,075,774	3,039,458	(36,316)	-1.2%	58.10	57.10
228: Charitable Gambling	25,000	25,000	25,000	-	0.0%	-	-
230: Right-of-Way Maintenance	4,711,820	4,828,081	4,829,777	1,696	0.0%	41.20	41.20
260: Parks and Rec Special Projects	5,288,512	5,066,562	4,529,458	(537,104)	-10.6%	28.44	28.44
261: Como Campus	5,877,363	5,897,803	5,998,885	101,082	1.7%	55.45	55.45
262: Parkland Replacement	200,000	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	-	-	695,570	695,570	-	-	-
560: Parks Memorials	2,000	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	5,944,204	4,063,473	3,949,397	(114,076)	-2.8%	25.89	27.09
760: Parks Supply and Maintenance	6,232,054	5,813,420	6,026,390	212,970	3.7%	39.10	39.80
<b>Total</b>	<b>58,682,919</b>	<b>56,995,922</b>	<b>58,548,549</b>	<b>1,552,627</b>	<b>2.7%</b>	<b>554.48</b>	<b>554.50</b>
<b>Financing</b>							
100: General Fund	3,135,998	3,150,143	3,360,390	210,247	6.7%		
200: City Grants	3,220,731	3,075,774	3,039,458	(36,316)	-1.2%		
228: Charitable Gambling	25,000	25,000	25,000	-	0.0%		
230: Right-of-Way Maintenance	4,711,820	4,828,081	4,829,777	1,696	0.0%		
260: Parks and Rec Special Projects	5,288,512	5,066,562	4,529,458	(537,104)	-10.6%		
261: Como Campus	5,877,363	5,897,803	5,998,885	101,082	1.7%		
262: Parkland Replacement	200,000	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	-	-	695,570	695,570	-		
560: Parks Memorials	2,000	2,000	2,000	-	0.0%		
660: Parks Special Services	5,944,204	4,063,473	3,949,397	(114,076)	-2.8%		
760: Parks Supply and Maintenance	6,232,054	5,813,420	6,026,390	212,970	3.7%		
<b>Total</b>	<b>34,637,682</b>	<b>32,122,256</b>	<b>32,656,325</b>	<b>534,069</b>	<b>1.7%</b>		

**Budget Changes Summary**

Resources in Parks have been added in several areas to support department priorities. Staffing, overhead and utilities have been added for the expanded Palace Rec Center and to maintain medians along the Green Line. New appropriations are also included to advance efforts on the development of the Great River Passage. Several parks fees were reviewed for possible increases to cover associated expenses, including aquatic fees and fees associated with road races and fun runs.

**100: General Fund**

**Parks and Recreation**

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	471,683	-	-
Subtotal:	<u>471,683</u>	<u>-</u>	<u>-</u>
<b>Palace Rec Center</b>			
The remodel of Palace Recreation Center was approved through the CIB process during the 2014-2015 appropriation cycle and is scheduled to reopen in 2016. The newly remodeled building will have a 35% increase in square footage and new dedicated spaces for teens and the Rec. Check program. As such, staffing levels will increase to provide greater building support and maintenance.			
Community Rec Leader	43,415	-	1.00
Parks Worker	28,285	-	0.50
Pipefitter	38,038	-	0.25
Non-personnel increases	57,918	-	
Subtotal:	<u>167,656</u>	<u>-</u>	<u>1.75</u>

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Light Rail Median Maintenance</b>			
With the addition of the light rail transit Green Line to the City's transit network comes the new obligation of maintaining the median along the line. Ongoing resources for staff, training and materials have been added to the General Fund to meet this obligation.			
Staff resources	176,976	-	1.70
Plant materials and training for staff	119,211	-	-
Subtotal:	296,187	-	1.70
<b>Great River Passage</b>			
The City has secured a State of MN Legacy grant, which will provide \$150,000 each of the next two years to help support the development of the Great River Passage, which is envisioned as a consolidation of seventeen miles of parklands along the Mississippi River into a single, integrated riverfront park system. The grant requires a city match of \$150,000 bringing total investment to \$300,000 in 2016.			
Grant matching resources	150,000		
Subtotal:	150,000	-	-
<b>Revenue Increases</b>			
Parks continues to work to keep programs accessible to the public, while also maintaining quality services and facilities. Fees were reviewed in consideration of both costs required to provide the service and Saint Paul's fees relative to other comparable parks systems in the region. Budgeted fee adjustments include increases to daily admission fees at city aquatic facilities and fees to offset the cost of hosting road races and fun runs. In both cases, the increased fees remain competitive with those of neighboring communities. To help mitigate the impact of the aquatic fee increase, a fee waiver program is being fully implemented to ensure broad access throughout the community.			
Aquatics admission fee (\$1 per day)		82,029	-
Walk/Run participant fee		103,218	-
Aquatic fee assistance	25,000	25,000	-
Subtotal:	25,000	210,247	-

**Resource Realignment**

Several resource realignments are included in the proposed budget that impact budgeted FTE counts. A position that was formerly budgeted in the grant fund shifts to the general fund to more accurately align with reporting requirements. An equivalent amount of costs are still billed back to the grant fund. Also, budget authority is adjusted from staffing to non-personnel costs to more accurately reflect historical spending patterns. Neither of these changes are expected to impact service levels.

Transfer from Right Track Program	60,579	-	1.00
Resource reallocation - staff reduction	(127,056)	-	(5.33)
Resource reallocation - increase in non-personnel costs	127,056	-	-
Subtotal:	60,579	-	(4.33)

**Lowertown Ballpark Loan Repayment**

Part of the financing package for CHS Field in Lowertown included a partially-forgivable loan from the State of MN Department of Employment and Economic Development. This payment is booked as a transfer to new Special Fund 263: Lowertown Ballpark, which handles all revenues and payments related to the ballpark.

DEED loan repayment	57,700	-	-
Subtotal:	57,700	-	-

**Fund 100 Budget Changes Total**

1,228,805	210,247	(0.88)
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**200: City Grants****Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include Right Track Program (formerly Youth Job Corp), Como Circulator, regional park maintenance, and arts and gardening grants.

	<b>Change from 2015 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>	71,406	10,827	-
Subtotal:	<u>71,406</u>	<u>10,827</u>	<u>-</u>
<b>Grants</b>			
Two significant changes are included in the City Grants budget: A grant from the Wallace Foundation is reducing from \$247,143 to \$50,000, and the city is receiving a new MN Legacy Grant to help develop the Great River Passage. The shift of staff to the General Fund as referenced above is also included among the changes from 2015.			
Wallace Foundation Grant	(197,143)	(197,143)	
MN Legacy Grant - Great River Passage	150,000	150,000	
Transfer to General Fund	(60,579)		(1.00)
Subtotal:	<u>(107,722)</u>	<u>(47,143)</u>	<u>(1.00)</u>
<b>Fund 200 Budget Changes Total</b>	<u><u>(36,316)</u></u>	<u><u>(36,316)</u></u>	<u><u>(1.00)</u></u>

**228: Charitable Gambling**

**Parks and Recreation**

This fund tracks proceeds received and expenses incurred in providing fee assistance support to youth programs.

	Change from 2015 Adopted		
	Spending	Financing	FTE
No Changes from 2015 Adopted Budget	-	-	-
Subtotal:	-	-	-
<b>Fund 228 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

**230: Right-of-Way Maintenance**

**Parks and Recreation**

Costs associated with maintaining the public right-of-way, including street tree trimming, and median and trail maintenance are budgeted in the Right-of-Way (ROW) Maintenance fund.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	1,696	1,696	-
Subtotal:	1,696	1,696	-
<b>Fund 230 Budget Changes Total</b>	<b>1,696</b>	<b>1,696</b>	<b>-</b>



**260: Parks and Rec Special Projects****Parks and Recreation**

The Parks and Recreation Special Projects fund includes fee supported recreation programs.

	Change from 2015 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>	24,546	24,546	-
Subtotal:	<u>24,546</u>	<u>24,546</u>	<u>-</u>
<b>CHS Field</b>			
The ballpark debt payment and revenues move to a new, dedicated fund to meet financial reporting requirements. 2015 resources are eliminated below and 2016 resources are reflected in Fund 263.			
CHS Field debt service adjustment	(561,650)	(561,650)	
Subtotal:	<u>(561,650)</u>	<u>(561,650)</u>	<u>-</u>
<b>Fund 260 Budget Changes Total</b>	<u>(537,104)</u>	<u>(537,104)</u>	<u>-</u>

**261: Como Campus**

**Parks and Recreation**

This fund includes operating costs for Como Zoo and Conservatory.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	101,082	101,082	-
<b>Fund 261 Budget Changes Total</b>	<b>101,082</b>	<b>101,082</b>	<b>-</b>

**262: Parkland Replacement**

**Parks and Recreation**

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases as well as any use or funding restrictions that may be associated with specific land parcels.

	Change from 2015 Adopted		
	Spending	Financing	FTE
No Changes from 2015 Adopted Budget	-	-	-
Subtotal:	-	-	-
<b>Fund 262 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

**263: Lowertown Ballpark****Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Ballpark - Specific Expenses</b>			
As part of the financing package for CHS Field, the City has multiple dedicated revenue sources from within the ballpark and debt service expenses, which are required to be financially segregated for reporting purposes. Due to this requirement, these costs are moving from Fund 260. Included below are the obligated 2016 expenses for debt service and loan repayments.			
Debt Service	637,870	637,870	-
DEED loan repayment	57,700	57,700	-
Subtotal:	695,570	695,570	-
<b>Fund 263 Budget Changes Total</b>	<b>695,570</b>	<b>695,570</b>	<b>-</b>

**560: Parks Memorials****Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>No Changes from 2015 Adopted Budget</b>	-	-	-
Subtotal:	-	-	-
<b>Fund 560 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

**660: Parks Special Services**

**Parks and Recreation**

Operating budgets for the City's golf courses still under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services fund.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	87,074	87,074	-
Subtotal:	87,074	87,074	-
<b>Golf Debt</b>			
<p>The proposed budget utilizes one-time revenue to defease outstanding debt on Highland National Golf Course, which will eliminate annual payments totaling \$564,000. This reduces costs in both the general fund (\$200,000) and the Parks Special Services fund (\$364,000), which will greatly improve the fund's financial stability.</p>			
Debt Service	(364,150)	(364,150)	-
Subtotal:	(364,150)	(364,150)	-
<b>Pool Concessions</b>			
<p>Parks has adjusted revenue and expenditure expectations in the aquatics area to more accurately reflect historical performance in pool operations. The increased staffing reflects recognizing more seasonal help needed at the pools.</p>			
Pool concessions	163,000	163,000	1.20
Subtotal:	163,000	163,000	1.20
<b>Fund 660 Budget Changes Total</b>	(114,076)	(114,076)	1.20

**760: Parks Supply and Maintenance****Parks and Recreation**

This fund is responsible for summary nuisance abatement (e.g., sidewalk snow removal, grass mowing, trash hauling, etc.) when property owners fail to comply with city codes. Costs for grounds maintenance on Planning and Economic Development owned property, Forestry support, landscape design for capital projects and the Parks fleet and equipment storeroom are also budgeted in this fund.

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		152,467	152,467	0.10
	Subtotal:	152,467	152,467	0.10
<b>Landscape Design</b>				
Parks has an increased need for design work related to capital projects. As a result, there is an added 0.6 FTE for landscape design, where the costs are billed to capital project accounts.				
Staffing adjustments		60,503	60,503	0.60
	Subtotal:	60,503	60,503	0.60
<b>Fund 760 Budget Changes Total</b>		212,970	212,970	0.70



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: PARKS AND RECREATON

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	26,864,199	28,313,276	28,023,809	29,252,614	1,228,806
CITY GRANTS	2,722,341	4,287,125	3,075,774	3,039,458	(36,315)
CHARITABLE GAMBLING	104,292	47,374	25,000	25,000	-
RIGHT OF WAY MAINTENANCE	4,889,864	5,266,901	4,828,081	4,829,777	1,696
PARKS AND REC SPECIAL PROJECTS	5,004,275	5,735,130	5,066,562	4,529,458	(537,103)
COMO CAMPUS	5,862,174	7,537,343	5,897,803	5,998,885	101,082
PARKLAND REPLACEMENT	272,959	200,506	200,000	200,000	-
LOWERTOWN BALLPARK	-	-	-	695,570	695,570
PARKS MEMORIALS	-	2,069	2,000	2,000	-
PARKS SPECIAL SERVICES	5,503,250	6,632,990	4,063,473	3,949,397	(114,076)
PARKS SUPPLY AND MAINTENANCE	4,275,192	5,972,622	5,813,420	6,026,390	212,970
<b>TOTAL SPENDING BY FUND</b>	<b>55,498,546</b>	<b>63,995,336</b>	<b>56,995,921</b>	<b>58,548,550</b>	<b>1,552,628</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	33,157,934	35,386,906	35,296,584	36,792,390	1,495,806
SERVICES	9,359,095	9,826,221	7,850,179	7,966,039	115,860
MATERIALS AND SUPPLIES	7,099,518	7,692,521	6,555,689	6,698,100	142,411
ADDITIONAL EXPENSES	43,455	63,605	623,850	761,150	137,300
CAPITAL OUTLAY	551,077	1,328,964	890,331	990,331	100,000
DEBT SERVICE	266,162	1,237,699	640,687	698,387	57,700
OTHER FINANCING USES	5,021,306	8,459,421	5,138,602	4,642,153	(496,449)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>55,498,546</b>	<b>63,995,336</b>	<b>56,995,921</b>	<b>58,548,550</b>	<b>1,552,628</b>
<b>Financing by Major Account</b>					
TAXES	12,142	11,724	20,000	20,000	-
INTERGOVERNMENTAL REVENUE	2,759,659	3,419,105	3,051,815	3,206,943	155,128
CHARGES FOR SERVICES	14,170,063	17,052,223	14,424,020	14,881,603	
ASSESSMENTS	4,126,063	4,357,595	4,628,445	4,630,142	1,697
INVESTMENT EARNINGS	(2,980)	(1,869,033)	2,000	2,000	-
MISCELLANEOUS REVENUE	3,282,502	4,310,981	3,626,800	3,579,947	(46,853)
OTHER FINANCING SOURCES	5,394,889	7,019,527	6,369,175	6,335,693	(33,482)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>29,742,338</b>	<b>34,302,122</b>	<b>32,122,255</b>	<b>32,656,328</b>	<b>76,490</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CITY GENERAL FUND**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	18,660,202	19,423,255	20,513,247	21,485,162	971,916
SERVICES	3,911,586	4,021,179	3,446,315	3,596,016	149,701
MATERIALS AND SUPPLIES	3,854,305	4,156,579	3,428,662	3,673,823	245,161
ADDITIONAL EXPENSES	19,637	29,094	62,200	62,000	(200)
CAPITAL OUTLAY	135,544	235,860	282,749	282,749	
DEBT SERVICE	7,382	67,087	66,937	66,937	
OTHER FINANCING USES	275,543	380,221	223,699	85,927	(137,772)
<b>Total Spending by Major Account</b>	<b>26,864,199</b>	<b>28,313,276</b>	<b>28,023,809</b>	<b>29,252,614</b>	<b>1,228,806</b>
<b>Spending by Accounting Unit</b>					
10041100 PARKS AND REC ADMINISTRATION	2,161,147	2,444,134	2,394,901	2,431,396	36,495
10041101 PARK COMMISSION	5,947	4,179	5,043	5,043	
10041102 PARKS AND REC SUPPORT SERVICES	250,189	396,536	638,917	672,097	33,180
10041103 WINTER ACTIVITY BRIGHT LITES	80,000	185,085	100,000	100,000	
10041104 RICE ARLINGTON DOME SUBSIDY	200,000	206,299	200,000		(200,000)
10041105 PARKS AND REC UTILITIES	3,070,036	3,151,100	2,975,452	2,921,331	(54,121)
10041106 WELLSTONE CENTER SHARED COSTS	286,157	366,201	320,164	320,164	
10041110 PARK SECURITY	136,398	91,702	147,624	153,996	6,372
10041111 PARKS SAFETY	79,812	182,963	101,468	104,663	3,195
10041199 GF PARKS AND REC HISTORY	1,014,974	340,700	12,226	12,226	
10041200 COMO CONSERVATORY	595,878	817,466	637,056	665,575	28,520
10041201 COMO CIRCULATOR	292	111,000	111,000	111,000	
10041202 COMO ZOO	1,484,867	1,645,322	1,568,400	1,638,399	69,999
10041203 COMO PK ZOO AND CONSER CAMPUS	730,889	981,608	894,540	943,011	48,470
10041300 DESIGN CENTER	339,923	170,675	228,651	228,651	
10041400 PARKS AND REC BLDG MAINT	2,199,531	2,112,994	2,410,418	2,746,550	336,131
10041401 ZOO AND CONSERVATORY HEATING	471,115	578,839	502,752	514,419	11,667
10041402 PARKS GROUND MAINTENANCE	1,967,396	1,932,916	1,693,895	1,823,497	129,602
10041403 PARKS PERMITS MANAGEMENT	138,766	68,501	155,127	172,521	17,394
10041404 SMALL SPECIALIZED EQUIP MNCTE	994,268	1,000,664	886,639	921,565	34,926
10041405 PARKS AND REC MNTCE SUPPORT	925,732	953,895	842,436	861,877	19,441
10041406 REC CTR CUSTODIAL AND MAINT	1,600,734	1,625,047	1,723,696	1,740,509	16,813
10041407 TREE MAINTENANCE	203,371	251,252	270,631	277,438	6,806
10041408 CITY PARKS TREE MAINTENANCE	223,687	129,088	345,027	348,148	3,122
10041409 ENVIRONMENTAL PLANNING	107,217	100,438	109,760	115,673	5,913
10041420 HARRIET ISLAND SUBSIDY	207,687	326,424	270,025	286,382	16,357
10041500 RECREATION ADMIN AND SUPPORT	742,326	672,116	566,014	573,482	7,467
10041501 SOUTH SERVICE AREA	1,151,795	1,563,964	1,785,425	1,814,299	28,874
10041502 NORTH SERVICE AREA	1,558,904	2,327,475	2,988,378	1,855,748	(1,132,630)
10041503 CITYWIDE TEAM	656,163	648,491	545,639	492,788	(52,851)
10041504 SENIOR CITIZEN PROGRAMS	142,548	151,334	145,022	58,473	(86,550)
10041505 ADAPTIVE PROGRAMS	218,071	214,614	232,467	251,546	19,079
10041506 MUNI ATHLETIC PROGRAMS	420,158	435,750	382,855	518,570	135,715
10041507 REC CHECK PROGRAM	138,715	88,371	155,728	174,991	19,263
10041509 NORTHWEST RECREATION AREA-GF				1,498,308	1,498,308
10041610 SKI	235,153	175,279	196,501	200,021	3,520
10041615 MIDWAY STADIUM	50,923	94,261	125,075	182,775	57,700
10041620 SEASONAL SWIMNG BEACHES POOLS	1,151,853	953,423	790,077	785,476	(4,601)
10041625 OXFORD INDOOR SWIMMING POOL	921,573	813,172	564,779	580,009	15,229
10041700 GREAT RIVER PASSAGE				150,000	150,000
<b>Total Spending by Accounting Unit</b>	<b>26,864,199</b>	<b>28,313,276</b>	<b>28,023,809</b>	<b>29,252,614</b>	<b>1,228,806</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,246,364	1,495,508	1,535,718	1,497,730	(37,987)
SERVICES	1,199,430	1,866,471	771,210	940,133	168,923
MATERIALS AND SUPPLIES	244,935	721,908	670,110	455,747	(214,363)
ADDITIONAL EXPENSES	541				
CAPITAL OUTLAY	72	84,502			
OTHER FINANCING USES	31,000	118,736	98,736	145,848	47,112
<b>Total Spending by Major Account</b>	<b>2,722,341</b>	<b>4,287,125</b>	<b>3,075,774</b>	<b>3,039,458</b>	<b>(36,315)</b>
<b>Spending by Accounting Unit</b>					
20041801 YOUTH JOB CORP	913,610	1,036,538	1,082,622	1,081,353	(1,268)
20041810 COMO BUS CIRCULATOR	393,425	432,949	100,000	100,000	
20041815 COMO CAMPUS GRANTS	473,521	1,340,472	859,849	868,427	8,578
20041822 PARKS ENVIRONMENTAL GRANTS	351,421	458,417	330,701	329,960	(741)
20041823 ARTS AND LEARNING GRANT	70,211	196,399			
20041830 MARDAG FOUNDATION PARKS	15,000	20,000	20,000	20,000	
20041831 ST PAUL FOUNDATION PARKS	44,934	78,477	50,000	50,000	
20041832 WALLACE FOUNDATION PARKS	186,418	460,667	247,143	50,000	(197,143)
20041833 BIGELOW FOUNDATION PARKS	30,708	63,920	50,000	50,000	
20041834 YOUTHPRISE PARKS	79,666	24,900	182,140	182,140	
20041840 RECREATION GRANTS	32,838	50,198	40,000	40,000	
20041845 ARTS AND COMMUNITY GARDENING	130,589	124,188	113,319	117,578	4,259
20041846 GREAT RIVER PASSAGE DIVISION				150,000	150,000
<b>Total Spending by Accounting Unit</b>	<b>2,722,341</b>	<b>4,287,125</b>	<b>3,075,774</b>	<b>3,039,458</b>	<b>(36,315)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
SERVICES	104,292	47,374	25,000	25,000	
<b>Total Spending by Major Account</b>	<b>104,292</b>	<b>47,374</b>	<b>25,000</b>	<b>25,000</b>	
<b>Spending by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE	104,292	47,374	25,000	25,000	
<b>Total Spending by Accounting Unit</b>	<b>104,292</b>	<b>47,374</b>	<b>25,000</b>	<b>25,000</b>	

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Mayor's Proposed	2015 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		3,367,936	3,784,346	3,336,564	3,369,488	32,925
SERVICES		1,154,361	1,122,612	1,152,491	1,027,916	(124,575)
MATERIALS AND SUPPLIES		324,622	338,563	317,646	310,993	(6,653)
CAPITAL OUTLAY		14,613			100,000	100,000
OTHER FINANCING USES		28,331	21,380	21,380	21,380	
<b>Total Spending by Major Account</b>		<b>4,889,864</b>	<b>5,266,901</b>	<b>4,828,081</b>	<b>4,829,777</b>	<b>1,696</b>
<b>Spending by Accounting Unit</b>						
23041400	STREET TREE MAINTENANCE	3,107,400	3,183,890	2,770,764	2,771,705	941
23041401	EAB MGMT ROW	1,025,869	1,026,320	1,246,135	1,246,592	457
23041402	ROW GROUND MAINTENANCE	369,851	458,880	429,995	429,950	(45)
23041403	ROW SOLID WASTE REMOVAL	306,014	371,523	282,754	282,874	120
23041404	ROW BEAUTIFICATION	80,730	226,288	98,434	98,657	224
<b>Total Spending by Accounting Unit</b>		<b>4,889,864</b>	<b>5,266,901</b>	<b>4,828,081</b>	<b>4,829,777</b>	<b>1,696</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS AND REC SPECIAL PROJECTS**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,768,768	2,036,018	1,660,600	1,774,768	114,168
SERVICES	1,392,195	1,233,325	921,250	901,425	(19,825)
MATERIALS AND SUPPLIES	590,736	785,493	865,960	788,319	(77,641)
ADDITIONAL EXPENSES	8,056	10,201	561,650		(561,650)
CAPITAL OUTLAY	110,226	127,244	115,000	115,000	
DEBT SERVICE		990			
OTHER FINANCING USES	1,134,295	1,541,859	942,102	949,947	7,845
<b>Total Spending by Major Account</b>	<b>5,004,275</b>	<b>5,735,130</b>	<b>5,066,562</b>	<b>4,529,458</b>	<b>(537,103)</b>
<b>Spending by Accounting Unit</b>					
26041100 PRIVATE DONATIONS		10,000	10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	12,450	25,027	23,851	3,702	(20,149)
26041110 SPONSORSHIPS	22,359	48,007	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,358,295	1,867,983	1,536,714	1,534,533	(2,182)
26041199 SF PARKS AND REC HISTORY	323,796	33,135			
26041401 LANDMARK PLAZA	(87)	8,385	8,387	8,377	(10)
26041402 SKYGATE SCULPTURE MAINT FUND		32			
26041403 PARK AMENITY DONATION FUND	5,629	43,166	10,433	45,433	35,000
26041404 SCHULTZ SCULPTURE MAINT FUND	6,200	8,515	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	80,881	59,681	100,000	100,000	
26041500 RECREATION SERVICE MGMT	40,128	171			
26041501 SOUTH SERVICE AREA	1,016,021	992,236	1,040,264	797,763	(242,501)
26041502 NORTH SERVICE AREA	511,134	716,442	759,803	576,184	(183,618)
26041505 CITYWIDE TEAM	95,892	92,082	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF				451,184	451,184
26041510 CITYWIDE RECREATION ACTIVITIES	12,958	47,173	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	34,117	63,005	62,532	63,170	638
26041520 SENIOR RECREATION PROGRAMS	29,618	36,217	32,446	32,591	144
26041530 MUNICIPAL ATHL PROG FACILIT	132,516	228,905	240,124	232,970	(7,154)
26041531 BASEBALL ATHLETIC ASSOCIATION	40,640	70,614	40,000	40,000	
26041532 FOOTBALL ATHLETIC ASSOCIATION	129,699	243,456	3,000	3,000	
26041533 SOFTBALL ATHLETIC ASSOCIATION	265,446	377,422	147,102	147,102	
26041534 BASKETBALL ATHLETIC ASSOC	18,368	24,033	12,700	12,700	
26041535 HOCKEY ATHLETIC ASSOCIATION	46,145	46,574	23,007	23,007	
26041537 HARDING AREA FOOTBALL	6,707	6,695	6,500	6,500	
26041540 R AND A BATTING CAGES	60,425	66,170	67,018	67,360	342
26041545 STAR OF THE NORTH GAMES	108,102	296			
26041550 NIGHT MOVES	5,805	4,753			
26041555 TWINS	157,409	177,112	165,000	157,852	(7,148)
26041605 MIDWAY STADIUM	483,623	437,843	561,650		(561,650)
<b>Total Spending by Accounting Unit</b>	<b>5,004,275</b>	<b>5,735,130</b>	<b>5,066,562</b>	<b>4,529,458</b>	<b>(537,103)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,253,675	3,122,556	3,241,567	3,340,580	99,013
SERVICES	283,740	294,734	336,481	301,862	(34,619)
MATERIALS AND SUPPLIES	391,722	363,776	388,737	396,486	7,749
ADDITIONAL EXPENSES	2,021	325			
CAPITAL OUTLAY		750			
OTHER FINANCING USES	1,931,017	3,755,202	1,931,017	1,959,957	28,940
<b>Total Spending by Major Account</b>	<b>5,862,174</b>	<b>7,537,343</b>	<b>5,897,803</b>	<b>5,998,885</b>	<b>101,082</b>
<b>Spending by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION	1,680	17,863	17,428	17,411	(17)
26141205 COMO VISITOR AND ED RES CNTR	1,200,744	1,118,200	975,515	516,476	(459,039)
26141210 COMO CAMPUS SUPPORT	2,664,939	4,350,295	2,882,768	2,265,941	(616,827)
26141215 COMO CONSERVATORY SUPPORT	629,283	633,634	629,007	650,411	21,404
26141220 COMO ZOO SUPPORT	774,936	797,536	780,547	817,490	36,943
26141225 ZOO ANIMAL FUND	14,956	38,089	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	575,637	581,726	582,246	412,991	(169,255)
26141240 COMO VOLUNTEER SERVICES				174,818	174,818
26141242 COMO CAMPUS MAINTENANCE				548,556	548,556
26141244 COMO RENTALS				269,764	269,764
26141246 COMO MARKETING				294,736	294,736
<b>Total Spending by Accounting Unit</b>	<b>5,862,174</b>	<b>7,537,343</b>	<b>5,897,803</b>	<b>5,998,885</b>	<b>101,082</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
SERVICES		506			
CAPITAL OUTLAY	4,959	200,000	200,000	200,000	
OTHER FINANCING USES	268,000				
<b>Total Spending by Major Account</b>	<b>272,959</b>	<b>200,506</b>	<b>200,000</b>	<b>200,000</b>	
<b>Spending by Accounting Unit</b>					
26241100 PARK LAND REPLACEMENT	234,259	200,003	200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD		154			
26241102 DIST 2 THE GREATER EAST SIDE		16			
26241103 DIST 3 WEST SIDE CITIZENS ORG		19			
26241104 DIST 4 DAYTONS BLUFF		38			
26241105 DIST 5 PAYNE PHALEN PLNG CNCL		38			
26241106 DIST 6 PLANNING COUNCIL	15,000	1			
26241107 DIST 7 PLANNING COUNCIL	19,000				
26241108 DIST 8 SUMMIT UNIVERSITY		3			
26241109 DIST 9 FORT ROAD W 7TH	4,700	54			
26241110 DIST 10 COMO PARK					
26241111 DIST 11 HAMLIN MIDWAY		1			
26241112 DIST 12 ST ANTHONY PARK		45			
26241113 DIST 13 LEXINGTON HAMLIN		20			
26241114 DIST 14 MACALESTER GROVELAND		9			
26241115 DIST 15 HIGHLAND PARK		71			
26241116 DIST 16 SUMMIT HILL ASSOC		12			
26241117 DIST 17 CAPITAL RIVER COUNCIL		21			
<b>Total Spending by Accounting Unit</b>	<b>272,959</b>	<b>200,506</b>	<b>200,000</b>	<b>200,000</b>	

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
ADDITIONAL EXPENSES				561,650	561,650
DEBT SERVICE				57,700	57,700
OTHER FINANCING USES				76,220	76,220
<b>Total Spending by Major Account</b>				<b>695,570</b>	<b>695,570</b>
<b>Spending by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS				695,570	695,570
<b>Total Spending by Accounting Unit</b>				<b>695,570</b>	<b>695,570</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PARKS AND RECREATION  
Fund: PARKS MEMORIALS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
SERVICES		69			
MATERIALS AND SUPPLIES		2,000	2,000	2,000	
<b>Total Spending by Major Account</b>		<b>2,069</b>	<b>2,000</b>	<b>2,000</b>	
<b>Spending by Accounting Unit</b>					
56041200 JAPANESE GARDEN		1,758	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL		311	300	300	
<b>Total Spending by Accounting Unit</b>		<b>2,069</b>	<b>2,000</b>	<b>2,000</b>	

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE SERVICES	2,393,457	1,958,624	1,561,727	1,648,524	86,796
MATERIALS AND SUPPLIES	601,190	661,950	337,154	322,166	(14,988)
ADDITIONAL EXPENSES	845,004	621,455	355,738	493,035	137,297
CAPITAL OUTLAY	6,020	23,985	-	137,500	137,500
DEBT SERVICE	206,392	184,456	14,520	14,520	-
OTHER FINANCING USES	258,780	1,169,622	573,750	573,750	-
	1,192,407	2,012,899	1,220,584	759,902	(460,682)
<b>Total Spending by Major Account</b>	<b>5,503,250</b>	<b>6,632,990</b>	<b>4,063,473</b>	<b>3,949,397</b>	<b>(114,076)</b>
<b>Spending by Accounting Unit</b>					
66041199 PARKS SPEC SERVICES HISTORY	750	-	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	563,833	640,008	679,730	644,590	(35,141)
66041600 PARKS SPECIAL SERVICES ADMIN	263,467	206,013	272,590	266,628	(5,962)
66041610 GOLF ADMINISTRATION	490,815	403,402	248,230	272,564	24,334
66041611 COMO GOLF COURSE	966,691	880,808	-	0	0
66041612 HIGHLAND 18 GOLF COURSE	1,466,778	1,868,789	1,591,853	1,259,314	(332,539)
66041613 HIGHLAND 9 GOLF COURSE	367,680	493,378	505,810	532,984	27,173
66041614 PHALEN GOLF COURSE	931,964	772,899	-	-	-
66041615 SPECIAL SERVICES GOLF	-	4,266	-	-	-
66041620 WATERGATE MARINA	17,147	10,875	36,500	36,500	-
66041640 COMO LAKESIDE	81,004	157,010	155,010	200,161	45,151
66041650 POOL CONCESSIONS	94,341	56,214	-	162,907	162,907
660952005Z 2005 REC FACILITY DEBT SVC	258,780	1,139,326	573,750	573,750	-
<b>Total Spending by Accounting Unit</b>	<b>5,503,250</b>	<b>6,632,990</b>	<b>4,063,473</b>	<b>3,949,397</b>	<b>(114,076)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,467,532	3,566,599	3,447,161	3,676,138	228,977
SERVICES	712,302	578,000	860,278	851,522	(8,757)
MATERIALS AND SUPPLIES	848,195	702,748	526,835	577,697	50,862
ADDITIONAL EXPENSES	7,180				
CAPITAL OUTLAY	79,270	496,151	278,062	278,062	
OTHER FINANCING USES	160,713	629,124	701,084	642,972	(58,112)
<b>Total Spending by Major Account</b>	<b>4,275,192</b>	<b>5,972,622</b>	<b>5,813,420</b>	<b>6,026,390</b>	<b>212,970</b>
<b>Spending by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,661,987	2,064,248	2,235,292	2,424,821	189,529
76041400 COMO SHOP STOREHOUSE	662,347	442,473	414,262	414,003	(259)
76041401 PED PROPERTY MAINTENANCE	501,864	903,832	688,635	693,928	5,293
76041402 PARKS REC SUMMARY ABATEMENT	885,968	1,584,141	1,683,329	1,629,929	(53,399)
76041403 CONTRACTED SERVICES	76,125	92,710	122,196	121,107	(1,089)
76041404 REFUSE HAULING EQUIP REPLACE	51,454	216,940	173,462	181,958	8,496
76041405 FORESTRY SUPPORT	435,448	668,279	496,244	560,644	64,400
<b>Total Spending by Accounting Unit</b>	<b>4,275,192</b>	<b>5,972,622</b>	<b>5,813,420</b>	<b>6,026,390</b>	<b>212,970</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
44155-0	COMMISSIONS PCARD	7,918	10,000	10,000	10,000	
44160-0	ELEC CHARGING STATIONS		5,879			
44190-0	MISCELLANEOUS FEES	88,582	13,310			
44299-0	OTHER SALES	535	685			
44590-0	MISCELLANEOUS SERVICES	219,527	18,146			
48105-0	GOLF FEES	366,469	(761)	4,400	4,400	
48110-0	SKI FEES	31,170	70,113	64,866	64,866	
48115-0	SWIM FEES	428,709	752,199	819,348	901,377	82,029
48120-0	PICNIC PERMITS	93				
48125-0	RECREATION FEES	212,838	195,266	198,910	198,910	
48135-0	MUNICIPAL ATHLETICS		12,670			
48145-0	ACTIVITY FEES		321,950		71,865	71,865
48310-0	COMMERCIAL SPACE RENT					
48330-0	FACILITY RENTAL	134,956	101,640	125,000	125,000	
48345-0	PARKS TAX EXEMPT RENTAL		44,781			
48410-0	EXCLUSIVE MARKETING RIGHTS	13,362	36,253	35,000	35,000	
48505-0	MERCHANDISE	1,425	1,280	900	900	
48510-0	FOOD SALES	30,317	58,876	55,500	55,500	
48515-0	CONCESSIONS		(4,680)			
48520-0	VENDING CONCESSIONS	897	890	5,500	5,500	
48535-0	JONATHAN PADDLEFORD	42,049	42,879			
48545-0	ANIMALS		109			
48620-0	PARK AND RECREATION SERVICES		169,856	99,000	99,000	
52610-0	REPAIRS		1,000	1,000	1,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,578,846</b>	<b>1,852,341</b>	<b>1,419,424</b>	<b>1,573,318</b>	<b>153,894</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54204-0	4TH YEAR DELINQUENT	3,786				
54205-0	5TH YEAR DELINQUENT	3,947				
54305-0	ASSESSMENT PENALTY	4,995				
<b>TOTAL FOR ASSESSMENTS</b>		<b>12,728</b>				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3,545	13,450	9,000	34,000	25,000
55520-0	OTHER AGENCY SHARE OF COST	3,500	21,500			
55750-0	DAMAGE CLAIM FROM OTHERS	6,893	8,710			
55815-0	REFUNDS OVERPAYMENTS	4,626	10,288			
55845-0	JURY DUTY PAY	180				
55905-0	CASH OVER OR SHORT	717	3,410			
55915-0	OTHER MISC REVENUE	1,400	1,210			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>20,861</b>	<b>58,569</b>	<b>9,000</b>	<b>34,000</b>	<b>25,000</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	638,412	729,148	811,585	842,938	31,353
56240-0	TRANSFER FR ENTERPRISE FUND	330,552	296,552	459,375	459,375	
56245-0	TRANSFER FR INTERNAL SERVICE F	14,100	449,759	449,759	449,759	
58130-0	GAIN ON SALE CAPITAL ASSETS	858	1,000	1,000	1,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>983,922</b>	<b>1,476,459</b>	<b>1,721,719</b>	<b>1,753,072</b>	<b>31,353</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>2,596,356</b>	<b>3,387,369</b>	<b>3,150,143</b>	<b>3,360,390</b>	<b>210,247</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS					
43201-0	FEDERAL GRANT OTHER ADMIN		100,000	100,000	100,000	
43401-0	STATE GRANTS	1,179,110	1,180,386	1,215,101	1,222,410	7,309
43820-0	OTHER COUNTY REVENUE		9,543			
43905-0	METROPOLITAN COUNCIL		336,799		150,000	150,000
43999-0	OTHER GRANT HISTORY		12,709			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,179,110</b>	<b>1,639,437</b>	<b>1,315,101</b>	<b>1,472,410</b>	<b>157,309</b>
44190-0	MISCELLANEOUS FEES	20,075				
44590-0	MISCELLANEOUS SERVICES	201,393	9,546			
48330-0	FACILITY RENTAL	3,412	13,000	13,000	13,000	
48615-0	PARKS GARDEN SERVICE		16,067	16,067	15,888	(179)
48620-0	PARK AND RECREATION SERVICES		1,232	144,334	143,593	(741)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>224,880</b>	<b>39,845</b>	<b>173,401</b>	<b>172,481</b>	<b>(920)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	192,149	638,927	60,849	65,287	4,438
55520-0	OTHER AGENCY SHARE OF COST	658,027	325,434	409,471	409,471	
55550-0	PRIVATE GRANTS	32,130	559,327	549,283	352,140	(197,143)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>882,305</b>	<b>1,523,689</b>	<b>1,019,603</b>	<b>826,898</b>	<b>(192,705)</b>
56115-0	INTRA FUND IN TRANSFER	146,296	146,296	146,296	146,296	
56225-0	TRANSFER FR SPECIAL REVENUE FU	73,450	146,296			
56240-0	TRANSFER FR ENTERPRISE FUND	31,465	8,530	21,373	21,373	
56250-0	TRANSFER FR CDBG	371,000	371,000	400,000	400,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>622,211</b>	<b>672,122</b>	<b>567,669</b>	<b>567,669</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>2,908,507</b>	<b>3,875,092</b>	<b>3,075,774</b>	<b>3,039,458</b>	<b>(36,316)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40710-0	GAMBLING TAX	12,142	11,724	20,000	20,000	
<b>TOTAL FOR TAXES</b>		<b>12,142</b>	<b>11,724</b>	<b>20,000</b>	<b>20,000</b>	
54505-0	INTEREST INTERNAL POOL	3,103	(231)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(7,235)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(4,131)</b>	<b>(231)</b>			
59910-0	USE OF FUND EQUITY			5,000	5,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>5,000</b>	<b>5,000</b>	
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>8,011</b>	<b>11,493</b>	<b>25,000</b>	<b>25,000</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43401-0	STATE GRANTS		5,000			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>5,000</b>			
54105-0	CURRENT YEAR	4,113,335	1,711,104	4,628,445	4,630,142	1,697
54110-0	TAX EXEMPT PROPERTY		134,135			
54115-0	TAX FORFEITED PROPERTY		5,754			
54120-0	PREPAID ASSESSMENT		2,506,601			
<b>TOTAL FOR ASSESSMENTS</b>		<b>4,113,335</b>	<b>4,357,595</b>	<b>4,628,445</b>	<b>4,630,142</b>	<b>1,697</b>
56240-0	TRANSFER FR ENTERPRISE FUND		282,174	199,636	199,636	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>282,174</b>	<b>199,636</b>	<b>199,636</b>	
<b>TOTAL FOR RIGHT OF WAY MAINTENANCE</b>		<b>4,113,335</b>	<b>4,644,769</b>	<b>4,828,081</b>	<b>4,829,778</b>	<b>1,697</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43905-0	METROPOLITAN COUNCIL	1,580,549	1,574,669	1,536,714	1,534,533	(2,181)
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,580,549</b>	<b>1,574,669</b>	<b>1,536,714</b>	<b>1,534,533</b>	<b>(2,181)</b>
44155-0	COMMISSIONS PCARD	2,122	4,000	2,000	2,000	
44190-0	MISCELLANEOUS FEES	357,379	(1,070)			
44299-0	OTHER SALES	2,544				
44590-0	MISCELLANEOUS SERVICES	277,990	(5,116)			
48105-0	GOLF FEES	2,035				
48115-0	SWIM FEES	538,379	48,403	46,089	44,089	(2,000)
48120-0	PICNIC PERMITS		8,387	8,387	8,377	(10)
48125-0	RECREATION FEES	686,913	812,543	1,773,016	1,369,186	(403,830)
48140-0	MUNICIPAL YOUTH ATHLETICS		355,726			
48145-0	ACTIVITY FEES		813,272		330,145	330,145
48150-0	MIDWAY STADIUM PARKING	152,131	153,998			
48320-0	MIDWAY STADIUM RENTALS	193,461	355,901	311,650		(311,650)
48330-0	FACILITY RENTAL	344,102	358,182	475,280	518,126	42,846
48335-0	CITYWIDE SPECIAL EVENT RENTALS		(260)			
48340-0	RECREATION RENTAL	12,724	97,587			
48345-0	PARKS TAX EXEMPT RENTAL		171,278			
48410-0	EXCLUSIVE MARKETING RIGHTS	11,955	25,292			
48420-0	COMMISSIONS ADVERTISING		1,927	1,927	1,927	
48505-0	MERCHANDISE	6,797	1,222	1,000	1,000	
48510-0	FOOD SALES	38,289	58,233	39,236	39,236	
48515-0	CONCESSIONS	325,483	14,396	50,000	50,691	691
48520-0	VENDING CONCESSIONS	10,372	17,016	30,000	81,184	51,184
48610-0	FORESTRY SERVICES		1,407			
48620-0	PARK AND RECREATION SERVICES		475,863	184,669	184,669	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,962,675</b>	<b>3,768,185</b>	<b>2,923,254</b>	<b>2,630,630</b>	<b>(292,624)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54505-0	INTEREST INTERNAL POOL	17,094	8,744			
54510-0	INCR OR DECR IN FV INVESTMENTS	(27,375)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(10,282)</b>	<b>8,744</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	180,248	196,911	234,742	262,594	27,852
55520-0	OTHER AGENCY SHARE OF COST		1,764			
55545-0	PAYMENT IN LIEU OF TAXES			250,000		(250,000)
55815-0	REFUNDS OVERPAYMENTS		2,486			
55845-0	JURY DUTY PAY	30	30			
55905-0	CASH OVER OR SHORT	703	597			
55915-0	OTHER MISC REVENUE	1,933				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>182,915</b>	<b>201,788</b>	<b>484,742</b>	<b>262,594</b>	<b>(222,148)</b>
56115-0	INTRA FUND IN TRANSFER	259,930	259,930			
56220-0	TRANSFER FR GENERAL FUND	43,261	88,261			
56225-0	TRANSFER FR SPECIAL REVENUE FU		88,059			
56235-0	TRANSFER FR CAPITAL PROJ FUND	71,734	200,000	100,000	100,000	
59910-0	USE OF FUND EQUITY			23,851	3,702	(20,149)
59950-0	CONTR TO FUND EQUITY			(2,000)	(2,000)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>374,925</b>	<b>636,250</b>	<b>121,851</b>	<b>101,702</b>	<b>(20,149)</b>
<b>TOTAL FOR PARKS AND REC SPECIAL PROJECTS</b>		<b>5,090,782</b>	<b>6,189,635</b>	<b>5,066,562</b>	<b>4,529,459</b>	<b>(537,103)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: COMO CAMPUS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44155-0	COMMISSIONS PCARD	97,969	(1,579)	100,000		(100,000)
44190-0	MISCELLANEOUS FEES	11,653	(427)			
44590-0	MISCELLANEOUS SERVICES	6,156				
48115-0	SWIM FEES	241,437	(300)			
48130-0	COMO FEES		16,445	381,948	268,669	(113,279)
48145-0	ACTIVITY FEES		259,227		69,764	69,764
48330-0	FACILITY RENTAL	315,729	300,689	418,000	408,000	(10,000)
48340-0	RECREATION RENTAL		2,147		2,500	2,500
48345-0	PARKS TAX EXEMPT RENTAL		165			
48410-0	EXCLUSIVE MARKETING RIGHTS	102,768	92,239	110,000	97,236	(12,764)
48505-0	MERCHANDISE	8,318	6,000	8,500	8,500	
48520-0	VENDING CONCESSIONS		26,251		25,000	25,000
48525-0	COMO FOOD	303,210	365,732	320,000	494,757	174,757
48530-0	COMO AMUSEMENTS	237,010	127,500	230,000	240,000	10,000
48545-0	ANIMALS	9,689	5,209	14,769	14,769	
48620-0	PARK AND RECREATION SERVICES		190			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,333,939</b>	<b>1,199,487</b>	<b>1,583,218</b>	<b>1,629,195</b>	<b>45,977</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,992,698	1,906,190	1,694,095	1,727,095	33,000
55520-0	OTHER AGENCY SHARE OF COST		357,816	357,816	357,816	
55905-0	CASH OVER OR SHORT	(10)				
55915-0	OTHER MISC REVENUE	56,018	52,353			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,048,706</b>	<b>2,316,359</b>	<b>2,051,911</b>	<b>2,084,911</b>	<b>33,000</b>
56115-0	INTRA FUND IN TRANSFER	1,855,185	1,855,185	1,855,185	1,877,291	22,106
56225-0	TRANSFER FR SPECIAL REVENUE FU	407,489	438,489	407,489	407,489	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,262,674</b>	<b>2,293,674</b>	<b>2,262,674</b>	<b>2,284,780</b>	<b>22,106</b>
<b>TOTAL FOR COMO CAMPUS</b>		<b>5,645,319</b>	<b>5,809,520</b>	<b>5,897,803</b>	<b>5,998,886</b>	<b>101,083</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKLAND REPLACEMENT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43401-0	STATE GRANTS		200,000	200,000	200,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	
44190-0	MISCELLANEOUS FEES		2,000			
44299-0	OTHER SALES					
47510-0	SPACE RENTAL	2,100				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,100</b>	<b>2,000</b>			
54505-0	INTEREST INTERNAL POOL	5,265	5,544			
54510-0	INCR OR DECR IN FV INVESTMENTS	(10,144)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(4,879)</b>	<b>5,544</b>			
55530-0	PARKLAND REPLACEMENT CONTR	40,813	138,032			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>40,813</b>	<b>138,032</b>			
<b>TOTAL FOR PARKLAND REPLACEMENT</b>		<b>38,034</b>	<b>345,576</b>	<b>200,000</b>	<b>200,000</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS MEMORIALS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54505-0	INTEREST INTERNAL POOL	2,006	759	2,000	2,000	
54510-0	INCR OR DECR IN FV INVESTMENTS	(3,745)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(1,739)</b>	<b>759</b>	<b>2,000</b>	<b>2,000</b>	
<b>TOTAL FOR PARKS MEMORIALS</b>		<b>(1,739)</b>	<b>759</b>	<b>2,000</b>	<b>2,000</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44299-0	OTHER SALES	28,503	-	-	-	-
44590-0	MISCELLANEOUS SERVICES	91,428	56,743	-	-	-
48105-0	GOLF FEES	1,962,944	1,922,051	1,895,663	1,585,298	(310,365)
48115-0	SWIM FEES	-	36,477	36,477	-	(36,477)
48120-0	PICNIC PERMITS	218,452	232,241	236,510	170,016	(346,842)
48125-0	RECREATION FEES	-	10,000	2,000	2,000	-
48145-0	ACTIVITY FEES	-	-	-	31,353	31,353
48310-0	COMMERCIAL SPACE RENT	-	47,553	42,000	42,000	(0)
48330-0	FACILITY RENTAL	683,724	419,179	139,001	139,001	-
48340-0	RECREATION RENTAL	48,519	25,744	-	-	-
48345-0	PARKS TAX EXEMPT RENTAL	-	106,366	-	200,161	200,161
48410-0	EXCLUSIVE MARKETING RIGHTS	22,715	66,111	41,575	20,000	(21,575)
48415-0	WATERGATE MARINA	-	5,000	5,000	5,000	-
48420-0	COMMISSIONS ADVERTISING	-	53,133	125,000	125,000	-
48505-0	MERCHANDISE	62,043	132,441	46,000	46,000	-
48510-0	FOOD SALES	448,375	501,002	159,000	321,907	162,907
48520-0	VENDING CONCESSIONS	199	1,730	33,957	33,015	(942)
48535-0	JONATHAN PADDLEFORD	-	60,000	60,000	60,000	371,904
48540-0	GOLF COURSE SALES	-	15,321	-	-	-
48605-0	CITYWIDE SPECIAL EVENT SERVICE	-	7,969	120,720	120,720	-
48620-0	PARK AND RECREATION SERVICES	-	1,425	71,000	71,000	(0)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,566,901</b>	<b>3,700,486</b>	<b>3,013,903</b>	<b>2,972,471</b>	<b>(41,432)</b>
54505-0	INTEREST INTERNAL POOL	37,266	(162,601)	-	-	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(19,215)	-	-	-	-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>18,050</b>	<b>(162,601)</b>	<b>-</b>	<b>-</b>	<b>-</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	72	230	-	-	-
55520-0	OTHER AGENCY SHARE OF COST	-	50,000	50,000	50,000	-
55615-0	CAPITAL ASSET CONTRIBUTION	94,924	-	-	-	-
55750-0	DAMAGE CLAIM FROM OTHERS	-	500	-	-	-
55815-0	REFUNDS OVERPAYMENTS	-	2,095	-	-	-



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
55845-0	JURY DUTY PAY	40	70	-	-	-
55905-0	CASH OVER OR SHORT	(651)	(4,079)	-	-	-
55915-0	OTHER MISC REVENUE	1,105	700	-	-	-
55925-0	MISC NON OPER INCOME	-	4,715	-	-	-
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>95,489</b>	<b>54,231</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
56115-0	INTRA FUND IN TRANSFER	868,404	868,404	769,570	726,926	(42,644)
56220-0	TRANSFER FR GENERAL FUND	200,000	225,000	200,000	200,000	0
56225-0	TRANSFER FR SPECIAL REVENUE FU	30,000	30,000	30,000	-	(30,000)
58101-0	SALE OF CAPITAL ASSETS	1,778	-	-	-	-
59950-0	CONTRIB TO FUND EQUITY	-	-	-	-	-
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,100,182</b>	<b>1,123,404</b>	<b>999,570</b>	<b>926,926</b>	<b>(72,644)</b>
<b>TOTAL FOR PARKS SPECIAL SERVICES</b>		<b>4,780,623</b>	<b>4,715,520</b>	<b>4,063,473</b>	<b>3,949,397</b>	<b>(114,076)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
44190-0	MISCELLANEOUS FEES		3,792			
44590-0	MISCELLANEOUS SERVICES	4,500,722	564,952			
48125-0	RECREATION FEES		(188,099)			
48610-0	FORESTRY SERVICES		560,726	496,244	560,644	64,400
48620-0	PARK AND RECREATION SERVICES		150,264			
51115-0	PARKS SPECIAL PROJECT SERVICE		2,090,535	2,235,292	2,364,821	129,529
51120-0	PARKS SUMMARY ABATEMENT SERVIC		562,749	1,237,273	1,235,721	(1,552)
51125-0	PARKS CONTRACTED SERVICE		297,817	122,196	121,107	(1,089)
51130-0	PARKS REFUSE HAULING AND EQ RE		128,462	128,462	136,958	8,496
51145-0	DESIGN SERVICE		1,920,243			
51255-0	PED PROPERTY MAINTENANCE SERVI		132,559	688,635	693,928	5,293
51290-0	SALE OF FUEL		265,881	402,718	402,459	(259)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,500,722</b>	<b>6,489,880</b>	<b>5,310,820</b>	<b>5,515,638</b>	<b>204,818</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	4,985			60,000	60,000
55750-0	DAMAGE CLAIM FROM OTHERS		329			
55815-0	REFUNDS OVERPAYMENTS		40			
55830-0	REFUNDS GAS TAX		11,544	11,544	11,544	
55915-0	OTHER MISC REVENUE	105				
55925-0	MISC NON OPER INCOME	6,323	6,400			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>11,413</b>	<b>18,313</b>	<b>11,544</b>	<b>71,544</b>	<b>60,000</b>
56115-0	INTRA FUND IN TRANSFER	45,000	45,000	45,000	45,000	
56215-0	COMO TRANSFER HISTORY		480,444			
58101-0	SALE OF CAPITAL ASSET	5,975	10,000			
59910-0	USE OF FUND EQUITY			446,056	394,208	(51,848)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>50,975</b>	<b>535,444</b>	<b>491,056</b>	<b>439,208</b>	<b>(51,848)</b>
<b>TOTAL FOR PARKS SUPPLY AND MAINTENANCE</b>		<b>4,563,110</b>	<b>7,043,637</b>	<b>5,813,420</b>	<b>6,026,390</b>	<b>212,970</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: LOWERTOWN BALLPARK

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
48320-0	MIDWAY STADIUM RENTALS				311,650	311,650
48322-0	BALLPARK LEASE				76,220	76,220
<b>TOTAL FOR CHARGES FOR SERVICES</b>					<b>387,870</b>	<b>387,870</b>
55545-0	PAYMENT IN LIEU OF TAXES				250,000	250,000
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>					<b>250,000</b>	<b>250,000</b>
56220-0	TRANSFER FR GENERAL FUND				57,700	57,700
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>57,700</b>	<b>57,700</b>
<b>TOTAL FOR LOWERTOWN BALLPARK</b>					<b>695,570</b>	<b>695,570</b>
<b>TOTAL FOR PARKS AND RECREATION</b>		<b>29,742,338</b>	<b>36,023,370</b>	<b>32,122,255</b>	<b>32,656,328</b>	<b>534,073</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2016**

		<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2015</b>
					<b>Proposed</b>	<b>Adopted</b>
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,578,846	1,852,341	1,419,424	1,573,318	153,894
ASSESSMENTS		12,728				
MISCELLANEOUS REVENUE		20,861	58,569	9,000	34,000	25,000
OTHER FINANCING SOURCES		983,922	1,476,459	1,721,719	1,753,072	31,353
<b>Total Financing by Major Account</b>		<b>2,596,356</b>	<b>3,387,369</b>	<b>3,150,143</b>	<b>3,360,390</b>	<b>210,247</b>
<b>Financing by Accounting Unit</b>						
10041100	PARKS AND REC ADMINISTRATION	6,008	498,506	492,395	492,395	
10041102	PARKS AND REC SUPPORT SERVICES	325		66,437	66,437	
10041104	RICE ARLINGTON DOME SUBSIDY		334			
10041105	PARKS AND REC UTILITIES	1,759	59,409			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	32,261	32,261	32,261	32,261	
10041111	PARKS SAFETY	3,740	1,565			
10041199	GF PARKS AND REC HISTORY	21,767	9,009	9,009	9,009	
10041200	COMO CONSERVATORY	34,000	68,000	34,000	34,000	
10041202	COMO ZOO		109			
10041300	DESIGN CENTER			50,000	50,000	
10041400	PARKS AND REC BLDG MAINT	46,705	54,006	46,000	46,000	
10041401	ZOO AND CONSERVATORY HEATING	72,832	72,832	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	148,350	132,808	60,538	60,538	
10041403	PARKS PERMITS MANAGEMENT	119,989	147,625	320,590	320,590	
10041404	SMALL SPECIALIZED EQUIP MNCTE	46,681	51,138	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT	21,500	41,500	20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	3,332				
10041407	TREE MAINTENANCE	6,689	12,689	12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,415	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041420	HARRIET ISLAND SUBSIDY	256,801	314,713	245,707	348,925	103,218
10041500	RECREATION ADMIN AND SUPPORT	3,500	4,300			
10041502	NORTH SERVICE AREA	30	20,000	20,000	20,000	
10041506	MUNI ATHLETIC PROGRAMS	94,801	118,194	109,410	109,410	
10041610	SKI	155,886	211,608	172,666	172,666	
10041620	SEASONAL SWIMNG BEACHES POOLS	652,345	560,639	522,287	597,129	74,842
10041625	OXFORD INDOOR SWIMMING POOL	524,156	632,812	488,561	520,748	32,187
<b>Total Financing by Accounting Unit</b>		<b>2,596,356</b>	<b>3,387,369</b>	<b>3,150,143</b>	<b>3,360,390</b>	<b>210,247</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,179,110	1,639,437	1,315,101	1,472,410	157,309
CHARGES FOR SERVICES	224,880	39,845	173,401	172,481	(920)
MISCELLANEOUS REVENUE	882,305	1,523,689	1,019,603	826,898	(192,705)
OTHER FINANCING SOURCES	622,211	672,122	567,669	567,669	
<b>Total Financing by Major Account</b>	<b>2,908,507</b>	<b>3,875,092</b>	<b>3,075,774</b>	<b>3,039,458</b>	<b>(36,316)</b>
<b>Financing by Accounting Unit</b>					
20041801 YOUTH JOB CORP	947,472	997,086	1,082,622	1,081,353	(1,269)
20041810 COMO BUS CIRCULATOR	258,853	320,418	100,000	100,000	
20041815 COMO CAMPUS GRANTS	549,402	1,126,333	859,849	868,427	8,578
20041822 PARKS ENVIRONMENTAL GRANTS	265,857	563,526	330,701	329,960	(741)
20041823 ARTS AND LEARNING GRANT	7,150	200,000			
20041830 MARDAG FOUNDATION PARKS		20,000	20,000	20,000	
20041831 ST PAUL FOUNDATION PARKS	32,130	106,184	50,000	50,000	
20041832 WALLACE FOUNDATION PARKS	511,729	247,643	247,143	50,000	(197,143)
20041833 BIGELOW FOUNDATION PARKS	31,815	50,000	50,000	50,000	
20041834 YOUTHPRISE PARKS	92,070	24,500	182,140	182,140	
20041840 RECREATION GRANTS	51,511	59,500	40,000	40,000	
20041845 ARTS AND COMMUNITY GARDENING	160,519	159,902	113,319	117,578	4,259
20041846 GREAT RIVER PASSAGE DIVISION				150,000	150,000
<b>Total Financing by Accounting Unit</b>	<b>2,908,507</b>	<b>3,875,092</b>	<b>3,075,774</b>	<b>3,039,458</b>	<b>(36,316)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	12,142	11,724	20,000	20,000	
INVESTMENT EARNINGS	(4,131)	(231)			
OTHER FINANCING SOURCES			5,000	5,000	
<b>Total Financing by Major Account</b>	<b>8,011</b>	<b>11,493</b>	<b>25,000</b>	<b>25,000</b>	
<b>Financing by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE	8,011	11,493	25,000	25,000	
<b>Total Financing by Accounting Unit</b>	<b>8,011</b>	<b>11,493</b>	<b>25,000</b>	<b>25,000</b>	

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		5,000			
ASSESSMENTS	4,113,335	4,357,595	4,628,445	4,630,142	1,697
OTHER FINANCING SOURCES		282,174	199,636	199,636	
<b>Total Financing by Major Account</b>	<b>4,113,335</b>	<b>4,644,769</b>	<b>4,828,081</b>	<b>4,829,778</b>	<b>1,697</b>
<b>Financing by Accounting Unit</b>					
23041400 STREET TREE MAINTENANCE	2,607,565	2,743,798	2,770,764	2,771,705	941
23041401 EAB MGMT ROW	765,355	1,197,648	1,246,135	1,246,592	457
23041402 ROW GROUND MAINTENANCE	390,173	360,411	429,995	429,950	(45)
23041403 ROW SOLID WASTE REMOVAL	280,264	269,779	282,754	282,874	120
23041404 ROW BEAUTIFICATION	69,978	73,134	98,433	98,657	224
<b>Total Financing by Accounting Unit</b>	<b>4,113,335</b>	<b>4,644,769</b>	<b>4,828,081</b>	<b>4,829,778</b>	<b>1,697</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS AND REC SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,580,549	1,574,669	1,536,714	1,534,533	(2,181)
CHARGES FOR SERVICES	2,962,675	3,768,185	2,923,254	2,630,630	(292,624)
INVESTMENT EARNINGS	(10,282)	8,744			
MISCELLANEOUS REVENUE	182,915	201,788	484,742	262,594	(222,148)
OTHER FINANCING SOURCES	374,925	636,250	121,851	101,702	(20,149)
<b>Total Financing by Major Account</b>	<b>5,090,782</b>	<b>6,189,635</b>	<b>5,066,562</b>	<b>4,529,459</b>	<b>(537,103)</b>
<b>Financing by Accounting Unit</b>					
26041100 PRIVATE DONATIONS		10,000	10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	3,342	1,783	23,851	3,702	(20,149)
26041110 SPONSORSHIPS		36,809	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,580,579	1,574,689	1,536,714	1,534,533	(2,181)
26041199 SF PARKS AND REC HISTORY	281,279	(2,293)			
26041401 LANDMARK PLAZA		8,387	8,387	8,377	(10)
26041402 SKYGATE SCULPTURE MAINT FUND	(812)	181			
26041403 PARK AMENITY DONATION FUND	15,000	5,500	10,433	45,433	35,000
26041404 SCHULTZ SCULPTURE MAINT FUND	8,330	10,000	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	65,734	273,246	100,000	100,000	
26041500 RECREATION SERVICE MGMT	800				
26041501 SOUTH SERVICE AREA	1,034,633	1,083,935	1,040,264	797,763	(242,501)
26041502 NORTH SERVICE AREA	391,333	846,859	759,802	576,184	(183,618)
26041505 CITYWIDE TEAM	98,115	141,319	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF				451,184	451,184
26041510 CITYWIDE RECREATION ACTIVITIES	70,583	99,108	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	28,328	93,987	62,532	63,170	638
26041520 SENIOR RECREATION PROGRAMS	26,253	54,453	32,446	32,591	145
26041530 MUNICIPAL ATHL PROG FACILIT	259,930	262,246	240,124	232,970	(7,154)
26041531 BASEBALL ATHLETIC ASSOCIATION	29,825	76,672	40,000	40,000	
26041532 FOOTBALL ATHLETIC ASSOCIATION	177,783	137,671	3,000	3,000	
26041533 SOFTBALL ATHLETIC ASSOCIATION	260,646	494,321	147,102	147,102	
26041534 BASKETBALL ATHLETIC ASSOC	10,904	28,267	12,700	12,700	
26041535 HOCKEY ATHLETIC ASSOCIATION	51,185	85,674	23,007	23,007	
26041537 HARDING AREA FOOTBALL	8,800	10,681	6,500	6,500	
26041540 R AND A BATTING CAGES	82,100	146,354	67,018	67,360	342
26041545 STAR OF THE NORTH GAMES	91,978				
26041550 NIGHT MOVES	400	45,000			
26041555 TWINS	110,000	74,650	165,000	157,852	(7,148)
26041605 MIDWAY STADIUM	403,735	590,138	561,650		(561,650)
<b>Total Financing by Accounting Unit</b>	<b>5,090,782</b>	<b>6,189,635</b>	<b>5,066,562</b>	<b>4,529,459</b>	<b>(537,103)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,333,939	1,199,487	1,583,218	1,629,195	45,977
MISCELLANEOUS REVENUE	2,048,706	2,316,359	2,051,911	2,084,911	33,000
OTHER FINANCING SOURCES	2,262,674	2,293,674	2,262,674	2,284,780	22,106
<b>Total Financing by Major Account</b>	<b>5,645,319</b>	<b>5,809,520</b>	<b>5,897,803</b>	<b>5,998,886</b>	<b>101,083</b>
<b>Financing by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION	17,428	17,428	17,428	17,411	(17)
26141205 COMO VISITOR AND ED RES CNTR	952,596	935,492	975,515	516,476	(459,039)
26141210 COMO CAMPUS SUPPORT	2,736,490	2,585,504	2,882,768	2,265,941	(616,827)
26141215 COMO CONSERVATORY SUPPORT	612,854	711,135	629,006	650,411	21,405
26141220 COMO ZOO SUPPORT	724,171	873,691	780,547	817,490	36,943
26141225 ZOO ANIMAL FUND	25,212	20,732	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	576,569	665,538	582,246	412,991	(169,255)
26141240 COMO VOLUNTEER SERVICES				174,818	174,818
26141242 COMO CAMPUS MAINTENANCE				548,556	548,556
26141244 COMO RENTALS				269,764	269,764
26141246 COMO MARKETING				294,736	294,736
<b>Total Financing by Accounting Unit</b>	<b>5,645,319</b>	<b>5,809,520</b>	<b>5,897,803</b>	<b>5,998,886</b>	<b>101,083</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: PARKLAND REPLACEMENT**

**Budget Year: 2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE			200,000	200,000	200,000	
CHARGES FOR SERVICES		2,100	2,000			
INVESTMENT EARNINGS		(4,879)	5,544			
MISCELLANEOUS REVENUE		40,813	138,032			
<b>Total Financing by Major Account</b>		<b>38,034</b>	<b>345,576</b>	<b>200,000</b>	<b>200,000</b>	
<b>Financing by Accounting Unit</b>						
26241100	PARK LAND REPLACEMENT	(2,779)	202,029	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD	359	1,890			
26241102	DIST 2 THE GREATER EAST SIDE	204	501			
26241103	DIST 3 WEST SIDE CITIZENS ORG		1,560			
26241104	DIST 4 DAYTONS BLUFF	441	19,927			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL	5,939	1,837			
26241106	DIST 6 PLANNING COUNCIL	585	8			
26241107	DIST 7 PLANNING COUNCIL	230	373			
26241108	DIST 8 SUMMIT UNIVERSITY	1,099	7,011			
26241109	DIST 9 FORT ROAD W 7TH	2,750	6,289			
26241110	DIST 10 COMO PARK		63			
26241111	DIST 11 HAMLIN MIDWAY		28,762			
26241112	DIST 12 ST ANTHONY PARK	(1,257)	696			
26241113	DIST 13 LEXINGTON HAMLIN	8,426	57,938			
26241114	DIST 14 MACALESTER GROVELAND		8,155			
26241115	DIST 15 HIGHLAND PARK	1,473	4,522			
26241116	DIST 16 SUMMIT HILL ASSOC	11,606	3,782			
26241117	DIST 17 CAPITAL RIVER COUNCIL	8,958	232			
<b>Total Financing by Accounting Unit</b>		<b>38,034</b>	<b>345,576</b>	<b>200,000</b>	<b>200,000</b>	

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES				387,870	387,870
MISCELLANEOUS REVENUE				250,000	250,000
OTHER FINANCING SOURCES				57,700	57,700
<b>Total Financing by Major Account</b>				<b>695,570</b>	<b>695,570</b>
<b>Financing by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS				695,570	695,570
<b>Total Financing by Accounting Unit</b>				<b>695,570</b>	<b>695,570</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INVESTMENT EARNINGS	(1,739)	759	2,000	2,000	
<b>Total Financing by Major Account</b>	<b>(1,739)</b>	<b>759</b>	<b>2,000</b>	<b>2,000</b>	
<b>Financing by Accounting Unit</b>					
56041200 JAPANESE GARDEN	(1,461)	637	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL	(278)	121	300	300	
<b>Total Financing by Accounting Unit</b>	<b>(1,739)</b>	<b>759</b>	<b>2,000</b>	<b>2,000</b>	

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2016**

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing for Major Account</b>						
	CHARGES FOR SERVICES	3,566,901	3,700,486	3,013,903	2,972,471	(41,432)
	INVESTMENT EARNINGS	18,050	(162,601)	-	-	-
	MISCELLANEOUS REVENUE	95,489	54,231	50,000	50,000	-
	OTHER FINANCING SOURCES	1,100,182	1,123,404	999,570	926,926	(72,644)
<b>Total Financing by Major Account</b>		<b>4,780,623</b>	<b>4,715,520</b>	<b>4,063,473</b>	<b>3,949,397</b>	<b>(114,076)</b>
<b>Financing by Accounting Unit</b>						
66041410	CITYWIDE SPECIAL EVENTS	573,021	711,441	679,730	644,589	(35,141)
66041600	PARKS SPECIAL SERVICES ADMIN	240,259	240,329	272,590	266,628	(5,962)
66041610	GOLF ADMINISTRATION	356,897	351,643	248,230	272,564	24,334
66041611	COMO GOLF COURSE	665,600	170,305	-	-	-
66041612	HIGHLAND 18 GOLF COURSE	1,063,862	1,118,123	1,591,853	1,259,314	(332,539)
66041613	HIGHLAND 9 GOLF COURSE	303,342	308,796	505,810	532,984	27,174
66041614	PHALEN GOLF COURSE	741,447	1,006,543	-	-	-
66041620	WATERGATE MARINA	22,992	70,638	36,500	36,500	-
66041640	COMO LAKESIDE	68,521	164,209	155,010	200,161	45,151
66041650	POOL CONCESSIONS	158,682	168,143	-	162,907	162,907
660952005Z	2005 REC FACILITY DEBT SVC	586,000	405,349	573,750	573,750	-
<b>Total Financing by Accounting Unit</b>		<b>4,780,623</b>	<b>4,715,520</b>	<b>4,063,473</b>	<b>3,949,397</b>	<b>(114,076)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PARKS AND RECREATION**  
Fund: **PARKS SUPPLY AND MAINTENANCE**

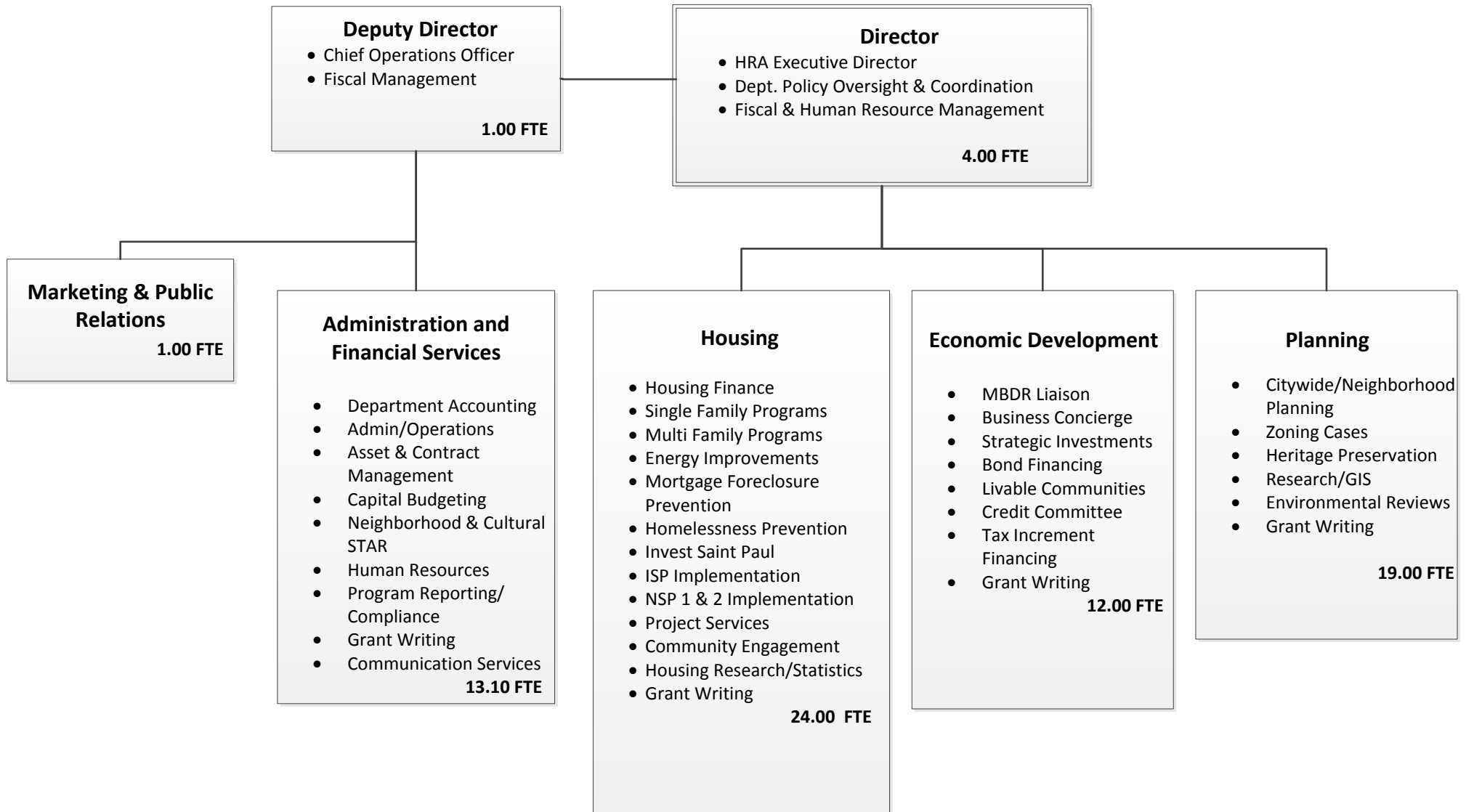
Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	4,500,722	6,489,880	5,310,820	5,515,638	204,818
MISCELLANEOUS REVENUE	11,413	18,313	11,544	71,544	60,000
OTHER FINANCING SOURCES	50,975	535,444	491,056	439,208	(51,848)
<b>Total Financing by Major Account</b>	<b>4,563,110</b>	<b>7,043,637</b>	<b>5,813,420</b>	<b>6,026,390</b>	<b>212,970</b>
<b>Financing by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,699,145	3,853,549	2,235,292	2,424,821	189,529
76041400 COMO SHOP STOREHOUSE	628,103	874,241	414,262	414,003	(259)
76041401 PED PROPERTY MAINTENANCE	614,171	610,380	688,635	693,928	5,293
76041402 PARKS REC SUMMARY ABATEMENT	752,190	692,845	1,683,329	1,629,929	(53,400)
76041403 CONTRACTED SERVICES	122,109	142,848	122,196	121,107	(1,089)
76041404 REFUSE HAULING EQUIP REPLACE	146,141	269,157	173,462	181,958	8,496
76041405 FORESTRY SUPPORT	601,251	600,616	496,244	560,644	64,400
<b>Total Financing by Accounting Unit</b>	<b>4,563,110</b>	<b>7,043,637</b>	<b>5,813,420</b>	<b>6,026,390</b>	<b>212,970</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Planning and Economic Development

*To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.*



(Total 74.10 FTE)

**2016 Proposed Budget  
Planning and Economic Development**

**Department Description:**

PED's mission is to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods. We accomplish this by assisting in the production of new housing; the rehabilitation and preservation of existing housing; providing mortgage financing to existing homeowners and new homebuyers; and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

**Department Facts**

- Total General Fund Budget: \$0
  - Total Special Fund Budget: \$48,631,211
  - Total FTEs: 74.10
- 
- Administers in excess of \$90 million annually in Federal, State, and local resources.
  - Provides housing and economic development products (public lending institution).
  - Provides management of 200+ housing and economic development activities.
  - Administers a combined City/HRA loan portfolio of \$150M+.
  - Provides planning/zoning/HPC services and administers Parking and Transit Program.

**Department Goals**

- Capture Market Momentum
- Increase and Improve Housing Options for a Growing Population
- Preserve and Increase Jobs and Tax Base
- Expand Opportunity
- Increase Department Effectiveness

**Recent Accomplishments**

- Economic Development: additional business development at Hamm's Brewery, \$85+ million in conduit bond project development; \$32 million in state bonding for Ordway, Palace Theater, Children's Museum, Metro Business Plan Initiatives, 29 Small Business Neighborhood STAR activities, Business Attraction, Retention and Citywide Expansion Program.
- Planning: Continued progress with Central Corridor Plans, Public Art, Stormwater, and Brownfields Assessment Grant, Ford Plant Redevelopment, Great River Passage Plan Addendum, Streetcar Study, Market Watch Report, Historic Tax Credit Design Review.
- Housing Development: Progress continues on Episcopal Homes, Hospital Linen Site, Hamline Station, Custom House, Jamestown, Old Home Site, Maryland Apartments, 2700 University and Elder's Lodge.
- Housing assistance: Mortgage Foreclosure Prevention, Single Family Home Loans, Credit and Bankruptcy counseling, HUD NSP rehabilitation and new construction in targeted neighborhoods.



**2016 Proposed Budget**

**Planning and Economic Development**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
200: City Grants	-	-	-	-	0.0%	-	-
282: City HUD Grants	9,000,000	9,000,000	9,000,000	-	0.0%	-	-
285: City Sales Tax	27,515,869	29,655,892	29,386,443	(269,449)	-0.9%	-	-
780: PED Administration	9,021,304	9,619,090	10,244,768	625,678	6.5%	72.10	74.10
<b>Total</b>	<b>45,537,173</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>	<b>0.7%</b>	<b>72.10</b>	<b>74.10</b>
<b>Financing</b>							
200: City Grants	-	-	-	-	0.0%		
282: City HUD Grants	9,000,000	9,000,000	9,000,000	-	0.0%		
285: City Sales Tax	27,515,869	29,655,892	29,386,443	(269,449)	-0.9%		
780: PED Administration	9,021,304	9,619,090	10,244,768	625,678	6.5%		
<b>Total</b>	<b>45,537,173</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>	<b>0.7%</b>		

**Budget Changes Summary**

Through the Housing and Redevelopment Authority, PED will continue supporting city functions in the General Fund such as HRA legislative support, citizen participation initiatives, intergovernmental relations, and staff from other departments working on city-wide projects. PED also supports the Minority Business Development program housed in the Department of Human Rights and Equal Economic Opportunity. The 2016 proposed budget includes two new positions in PED operations: a grant-funded 8-80 Fellow, and a Historic Preservation Specialist. Finally, several adjustments are included in the City Sales Tax Fund, such as revised revenue and spending projections, as well as an adjustment of one-time spending increases that were included in the 2015 budget for the Neighborhood and Cultural STAR programs.

**200: City Grants**

**Planning and Economic Development**

The City Grants fund includes state and federal planning and development grants administered by PED.

		Change from 2015 Adopted		
		Spending	Financing	FTE
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
<b>Fund 200 Budget Changes Total</b>		-	-	-

**282: City HUD Grants**

**Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		Change from 2015 Adopted		
		Spending	Financing	FTE
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	-	-	-
<b>Fund 282 Budget Changes Total</b>		-	-	-

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

**Change from 2015 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

The 2015 budget included two one-time funding items both of which resulted in one-time increases to the Neighborhood and Cultural STAR budgets. Current service level changes for the 2016 budget include reversing these expenses, as well as minor adjustments to spending and revenue estimates.

Remove one-time funding for public safety capital	(1,100,000)	(1,100,000)	-
Remove one-time funding for library materials	(88,000)	(88,000)	-
Other current service level changes	(570)	(570)	-
Subtotal:	<u>(1,188,570)</u>	<u>(1,188,570)</u>	<u>-</u>

**STAR Program**

Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will increase in 2016.

Sales tax collection for STAR programs	250,000	250,000	-
Neighborhood STAR program	104,155	104,155	-
Cultural STAR program	64,966	64,966	-
City capital and economic development	500,000	500,000	-
Subtotal:	<u>919,121</u>	<u>919,121</u>	<u>-</u>

**Fund 285 Budget Changes Total**

	<u>(269,449)</u>	<u>(269,449)</u>	<u>-</u>
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**780: PED Administration**

**Planning and Economic Development**

PED operations are all budgeted in the Central Service Internal fund.

		<b>Change from 2015 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		419,677	419,677	-
Subtotal:		419,677	419,677	-
<b>8-80 Vitality Initiative Fellow</b>				
<p>Saint Paul received a grant from the Knight Foundation's Knight Cities Challenge to fund an 8-80 Vitality Fellow. The position will work across multiple departments to ensure that 8-80 principles are integrated into City projects.</p>				
<p>8-80 Fellow and associated overhead</p>				
		109,306	109,306	1.00
Subtotal:		109,306	109,306	1.00
<b>Historical Preservation</b>				
<p>In 2016, PED will hire an additional Historical Preservation Specialist. This position will allow for decreased wait times for design reviews, implementation of Heritage Preservation ordinance amendments, creation of new demolition review ordinances, and increased grant applications. The cost of this position will be partially offset by new historic preservation fee revenue</p>				
Historic Preservation Specialist and associated overhead		96,695	44,695	1.00
New fee revenue		-	52,000	
Subtotal:		96,695	96,695	1.00
<b>Fund 780 Budget Changes Total</b>		625,678	625,678	2.00

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

300

Budget Year: 2016

Department: **PLANNING ECONOMIC DEVELOPMENT**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b><u>Spending by Fund</u></b>					
CITY GRANTS	15,544,848	3,421,524			
CITY HUD GRANTS	18,750,472	11,581,891	9,000,000	9,000,000	
CITY SALES TAX	41,325,523	29,632,543	29,655,892	29,386,443	(269,449)
PED ADMINISTRATION	8,506,222	7,706,326	9,619,090	10,244,768	625,678
<b>TOTAL SPENDING BY FUND</b>	<b>84,127,065</b>	<b>52,342,283</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	6,511,012	6,869,614	7,842,534	8,402,202	559,669
SERVICES	4,478,174	4,312,759	3,149,042	3,193,406	44,364
MATERIALS AND SUPPLIES	54,401	58,103	64,725	64,725	
PROGRAM EXPENSE	47,011,212	15,615,961	11,783,107	11,614,228	(168,879)
ADDITIONAL EXPENSES	(9,332,449)	89,678	165,000	165,000	
CAPITAL OUTLAY	14,379	1,532,743	1,538,000	1,555,000	17,000
DEBT SERVICE		41			
OTHER FINANCING USES	35,390,337	23,863,385	23,732,574	23,636,650	(95,924)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>84,127,065</b>	<b>52,342,283</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>
<b><u>Financing by Major Account</u></b>					
TAXES	17,034,422	15,770,989	16,750,000	17,000,000	250,000
INTERGOVERNMENTAL REVENUE	28,755,859	11,217,172	8,100,000	8,100,000	
CHARGES FOR SERVICES	12,919,639	11,111,426	9,619,090	8,219,074	(1,400,016)
INVESTMENT EARNINGS	(1,310)	366,847	253,418	147,232	(106,186)
MISCELLANEOUS REVENUE	82,972	319,416	400,000	400,000	
OTHER FINANCING SOURCES	20,800,003	9,538,228	13,152,474	14,764,905	1,612,431
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>79,591,585</b>	<b>48,324,077</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>						
	SERVICES	45,696	52,353			
	MATERIALS AND SUPPLIES	12,340				
	PROGRAM EXPENSE	15,145,165	3,241,315			
	ADDITIONAL EXPENSES	341,646	54,080			
	OTHER FINANCING USES		73,776			
<b>Total Spending by Major Account</b>		<b>15,544,848</b>	<b>3,421,524</b>			
<b>Spending by Accounting Unit</b>						
20051860	PED PLANNING GRANTS	15,103,480	199,496			
20051870	PED DEVELOPMENT GRANTS	441,369	3,222,028			
<b>Total Spending by Accounting Unit</b>		<b>15,544,848</b>	<b>3,421,524</b>			

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY HUD GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	2,774,288	2,734,336	1,620,000	1,620,000	
PROGRAM EXPENSE	25,277,977	8,016,076	7,215,000	7,215,000	
ADDITIONAL EXPENSES	(9,674,262)	36,592	165,000	165,000	
OTHER FINANCING USES	372,469	794,886			
<b>Total Spending by Major Account</b>	<b>18,750,472</b>	<b>11,581,891</b>	<b>9,000,000</b>	<b>9,000,000</b>	
<b>Spending by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	497,631	710,865	350,000	350,000	
28251820 COMMUNITY DEVELOP BLOCK GRANT	7,937,156	8,481,958	6,850,000	6,850,000	
28251830 NEIGHBORHOOD STABLIZATION PROG	8,590,655	1,394,448			
28251840 HOME PROGRAM	1,725,030	994,619	1,800,000	1,800,000	
<b>Total Spending by Accounting Unit</b>	<b>18,750,472</b>	<b>11,581,891</b>	<b>9,000,000</b>	<b>9,000,000</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY SALES TAX**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
SERVICES	339,219	517,363	15,000	15,000	
PROGRAM EXPENSE	6,588,069	4,358,569	4,568,107	4,399,228	(168,879)
CAPITAL OUTLAY		1,525,000	1,525,000	1,525,000	
OTHER FINANCING USES	34,398,235	23,231,610	23,547,785	23,447,215	(100,570)
<b>Total Spending by Major Account</b>	<b>41,325,523</b>	<b>29,632,543</b>	<b>29,655,892</b>	<b>29,386,443</b>	<b>(269,449)</b>
<b>Spending by Accounting Unit</b>					
28551100 CITY SALES TAX REVENUE	16,875,162	17,795,634	16,750,000	17,000,000	250,000
28551200 NEIGHBORHOOD STAR PROGRAM	17,547,548	6,116,738	7,475,253	7,578,838	103,585
28551220 CITY CAPITAL FUNDING	1,622,095	3,050,000	2,625,000	1,525,000	(1,100,000)
28551230 HRA DESIGNATED PROJECTS	792,713	167,758			
28551240 HOUSING TRUST		6,295			
28551300 CULTURAL STAR PROGRAM	4,488,004	2,496,117	1,805,639	1,782,605	(23,034)
28551400 PAY GO ECON DEVELOPMENT			1,000,000	1,500,000	500,000
<b>Total Spending by Accounting Unit</b>	<b>41,325,523</b>	<b>29,632,543</b>	<b>29,655,892</b>	<b>29,386,443</b>	<b>(269,449)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,511,012	6,869,614	7,842,534	8,402,202	559,669
SERVICES	1,318,971	1,008,707	1,514,042	1,558,406	44,364
MATERIALS AND SUPPLIES	42,060	58,103	64,725	64,725	
ADDITIONAL EXPENSES	166	(994)			
CAPITAL OUTLAY	14,379	7,743	13,000	30,000	17,000
DEBT SERVICE		41			
OTHER FINANCING USES	619,634	(236,888)	184,789	189,435	4,646
<b>Total Spending by Major Account</b>	<b>8,506,222</b>	<b>7,706,326</b>	<b>9,619,090</b>	<b>10,244,768</b>	<b>625,678</b>
<b>Spending by Accounting Unit</b>					
78051100 PED OPERATIONS	8,506,056	7,707,320	9,619,090	10,244,768	625,678
78051105 URBAN REVITALIZATION	166	(994)			
<b>Total Spending by Accounting Unit</b>	<b>8,506,222</b>	<b>7,706,326</b>	<b>9,619,090</b>	<b>10,244,768</b>	<b>625,678</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS	391,770	60,631			
43101-0	FEDERAL GRANT STATE ADMIN	183,357	46,901			
43201-0	FEDERAL GRANT OTHER ADMIN	382,300				
43401-0	STATE GRANTS	2,960,037	526,735			
43701-0	COUNTY GRANT	97,500				
43905-0	METROPOLITAN COUNCIL	11,296,179	2,821,505			
43999-0	OTHER GRANT HISTORY	(58,031)	(25,516)			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>15,253,111</b>	<b>3,430,256</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	116,500				
55550-0	PRIVATE GRANTS		25,516			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>116,500</b>	<b>25,516</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND	50,000				
56240-0	TRANSFER FR ENTERPRISE FUND	17,000				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>67,000</b>				
<b>TOTAL FOR CITY GRANTS</b>		<b>15,436,611</b>	<b>3,455,771</b>			

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY HUD GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS	12,479,802	7,523,358	8,100,000	8,100,000	
43101-0	FEDERAL GRANT STATE ADMIN	947,946	250,558			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>13,427,748</b>	<b>7,773,916</b>	<b>8,100,000</b>	<b>8,100,000</b>	
44299-0	OTHER SALES	(6,900)				
47510-0	SPACE RENTAL	100				
50205-0	REPAYMENT OF LOAN		517,072			
50220-0	DEFERRED LOAN REPAYMENT	83,389				
50235-0	LAND HELD FOR RESALE PED	4,655,038	1,974,584			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,731,628</b>	<b>2,491,657</b>			
54605-0	INTEREST NOTE AND LOAN HISTORY	68,216				
54620-0	INTEREST ON LOAN		55,701			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>68,216</b>	<b>55,701</b>			
55105-0	PROGRAM INCOME	(10,010)	61,498	400,000	400,000	
55815-0	REFUNDS OVERPAYMENTS	(37,845)				
55915-0	OTHER MISC REVENUE	552	506			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>(47,304)</b>	<b>62,004</b>	<b>400,000</b>	<b>400,000</b>	
56115-0	INTRA FUND IN TRANSFER					
56225-0	TRANSFER FR SPECIAL REVENUE FU		102,059			
56235-0	TRANSFER FR CAPITAL PROJ FUND	294,362				
56250-0	TRANSFER FR CDBG		500,000	500,000	500,000	
57605-0	REPAYMENT OF ADVANCE	385,103				
58101-0	SALE OF CAPITAL ASSET					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>679,466</b>	<b>602,059</b>	<b>500,000</b>	<b>500,000</b>	
<b>TOTAL FOR CITY HUD GRANTS</b>		<b>18,859,753</b>	<b>10,985,337</b>	<b>9,000,000</b>	<b>9,000,000</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY SALES TAX

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40605-0	CITY SALES TAX	17,034,422	15,770,989	16,750,000	17,000,000	250,000
<b>TOTAL FOR TAXES</b>		<b>17,034,422</b>	<b>15,770,989</b>	<b>16,750,000</b>	<b>17,000,000</b>	<b>250,000</b>
50110-0	COLLECTION FEE	1,020				
50205-0	REPAYMENT OF LOAN		277,423			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,020</b>	<b>277,423</b>			
54505-0	INTEREST INTERNAL POOL	301,848	45,151	115,000	15,000	(100,000)
54510-0	INCR OR DECR IN FV INVESTMENTS	(514,845)				
54605-0	INTEREST NOTE AND LOAN HISTORY	143,471	4,894			
54620-0	INTEREST ON LOAN		121,547			
54705-0	INTEREST ON ADVANCE HISTORY		137,350	138,418	132,232	(6,186)
54820-0	LATE FEE		2,203			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(69,526)</b>	<b>311,146</b>	<b>253,418</b>	<b>147,232</b>	<b>(106,186)</b>
55915-0	OTHER MISC REVENUE	7,136	6,272			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>7,136</b>	<b>6,272</b>			
56115-0	INTRA FUND IN TRANSFER	8,832,272				
56230-0	TRANSFER FR DEBT SERVICE FUND	8,032,604	8,582,877	11,150,000	11,200,000	50,000
56235-0	TRANSFER FR CAPITAL PROJ FUND	2,500,000				
56240-0	TRANSFER FR ENTERPRISE FUND	90,934	28,312			
57605-0	REPAYMENT OF ADVANCE	597,727	324,979	359,210	289,211	(69,999)
59910-0	USE OF FUND EQUITY			1,143,264	750,000	(393,264)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>20,053,537</b>	<b>8,936,168</b>	<b>12,652,474</b>	<b>12,239,211</b>	<b>(413,263)</b>
<b>TOTAL FOR CITY SALES TAX</b>		<b>37,026,588</b>	<b>25,301,999</b>	<b>29,655,892</b>	<b>29,386,443</b>	<b>(269,449)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: PED ADMINISTRATION

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43101-0	FEDERAL GRANT STATE ADMIN		13,000			
43999-0	OTHER GRANT HISTORY	75,000				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>75,000</b>	<b>13,000</b>			
44190-0	MISCELLANEOUS FEES	20,885			52,000	52,000
44225-0	MAPS PUBLICATION REPORT HISTOR	397	254			
44230-0	SALE OF MAP		400	400	600	200
44505-0	ADMINISTRATION OUTSIDE	7,871,741	360,000			
46115-0	ZONING FEES AND LETTERS	47,600	61,879	59,000	70,545	11,545
50115-0	LOAN ORIGATION FEE	116,109	114,209	103,250	115,100	11,850
50120-0	REAL ESTATE CLOSING FEE	250	175	1,000	200	(800)
50125-0	APPLICATION FEE	130,009	163,311	101,000	168,800	67,800
50130-0	PED OPERATION FEES		1,000			
51175-0	ADMINISTRATION FEE		7,641,118	9,354,440	7,811,829	(1,542,611)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>8,186,992</b>	<b>8,342,346</b>	<b>9,619,090</b>	<b>8,219,074</b>	<b>(1,400,016)</b>
54505-0	INTEREST INTERNAL POOL					
<b>TOTAL FOR INVESTMENT EARNINGS</b>						
55505-0	OUTSIDE CONTRIBUTION DONATIONS	6,600				
55550-0	PRIVATE GRANTS		225,605			
55845-0	JURY DUTY PAY	40	20			
55915-0	OTHER MISC REVENUE					
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>6,640</b>	<b>225,625</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU				2,025,694	2,025,694
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>2,025,694</b>	<b>2,025,694</b>
<b>TOTAL FOR PED ADMINISTRATION</b>		<b>8,268,632</b>	<b>8,580,971</b>	<b>9,619,090</b>	<b>10,244,768</b>	<b>625,678</b>
<b>TOTAL FOR PLANNING ECONOMIC DEVELOPMENT</b>		<b>79,591,585</b>	<b>48,324,077</b>	<b>48,274,982</b>	<b>48,631,211</b>	<b>356,229</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	15,253,111	3,430,256			
MISCELLANEOUS REVENUE	116,500	25,516			
OTHER FINANCING SOURCES	67,000				
<b>Total Financing by Major Account</b>	<b>15,436,611</b>	<b>3,455,771</b>			
<b>Financing by Accounting Unit</b>					
20051860 PED PLANNING GRANTS	15,025,882	132,907			
20051870 PED DEVELOPMENT GRANTS	410,729	3,322,864			
<b>Total Financing by Accounting Unit</b>	<b>15,436,611</b>	<b>3,455,771</b>			

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY HUD GRANTS**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	13,427,748	7,773,916	8,100,000	8,100,000	
CHARGES FOR SERVICES	4,731,628	2,491,657			
INVESTMENT EARNINGS	68,216	55,701			
MISCELLANEOUS REVENUE	(47,304)	62,004	400,000	400,000	
OTHER FINANCING SOURCES	679,466	602,059	500,000	500,000	
<b>Total Financing by Major Account</b>	<b>18,859,753</b>	<b>10,985,337</b>	<b>9,000,000</b>	<b>9,000,000</b>	
<b>Financing by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	497,631	710,865	350,000	350,000	
28251820 COMMUNITY DEVELOP BLOCK GRANT	7,937,156	7,816,938	6,850,000	6,850,000	
28251830 NEIGHBORHOOD STABLIZATION PROG	8,699,936	1,462,988			
28251840 HOME PROGRAM	1,725,030	994,546	1,800,000	1,800,000	
<b>Total Financing by Accounting Unit</b>	<b>18,859,753</b>	<b>10,985,337</b>	<b>9,000,000</b>	<b>9,000,000</b>	

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY SALES TAX**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
TAXES	17,034,422	15,770,989	16,750,000	17,000,000	250,000
CHARGES FOR SERVICES	1,020	277,423			
INVESTMENT EARNINGS	(69,526)	311,146	253,418	147,232	(106,186)
MISCELLANEOUS REVENUE	7,136	6,272			
OTHER FINANCING SOURCES	20,053,537	8,936,168	12,652,474	12,239,211	(413,263)
<b>Total Financing by Major Account</b>	<b>37,026,588</b>	<b>25,301,999</b>	<b>29,655,892</b>	<b>29,386,443</b>	<b>(269,449)</b>
<b>Financing by Accounting Unit</b>					
28551100 CITY SALES TAX REVENUE	17,034,422	15,770,989	16,750,000	17,000,000	250,000
28551200 NEIGHBORHOOD STAR PROGRAM	12,358,357	7,727,085	10,100,253	9,103,838	(996,415)
28551220 CITY CAPITAL FUNDING	1,525,000				
28551230 HRA DESIGNATED PROJECTS	2,500,000				
28551300 CULTURAL STAR PROGRAM	3,608,809	1,803,924	1,805,639	1,782,605	(23,034)
28551400 PAY GO ECON DEVELOPMENT			1,000,000	1,500,000	500,000
<b>Total Financing by Accounting Unit</b>	<b>37,026,588</b>	<b>25,301,999</b>	<b>29,655,892</b>	<b>29,386,443</b>	<b>(269,449)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	75,000	13,000			
CHARGES FOR SERVICES	8,186,992	8,342,346	9,619,090	8,219,074	(1,400,016)
INVESTMENT EARNINGS					
MISCELLANEOUS REVENUE	6,640	225,625			
OTHER FINANCING SOURCES				2,025,694	2,025,694
<b>Total Financing by Major Account</b>	<b>8,268,632</b>	<b>8,580,971</b>	<b>9,619,090</b>	<b>10,244,768</b>	<b>625,678</b>
<b>Financing by Accounting Unit</b>					
78051100 PED OPERATIONS	8,268,632	8,580,971	9,619,090	10,244,768	625,678
78051105 URBAN REVITALIZATION					
<b>Total Financing by Accounting Unit</b>	<b>8,268,632</b>	<b>8,580,971</b>	<b>9,619,090</b>	<b>10,244,768</b>	<b>625,678</b>

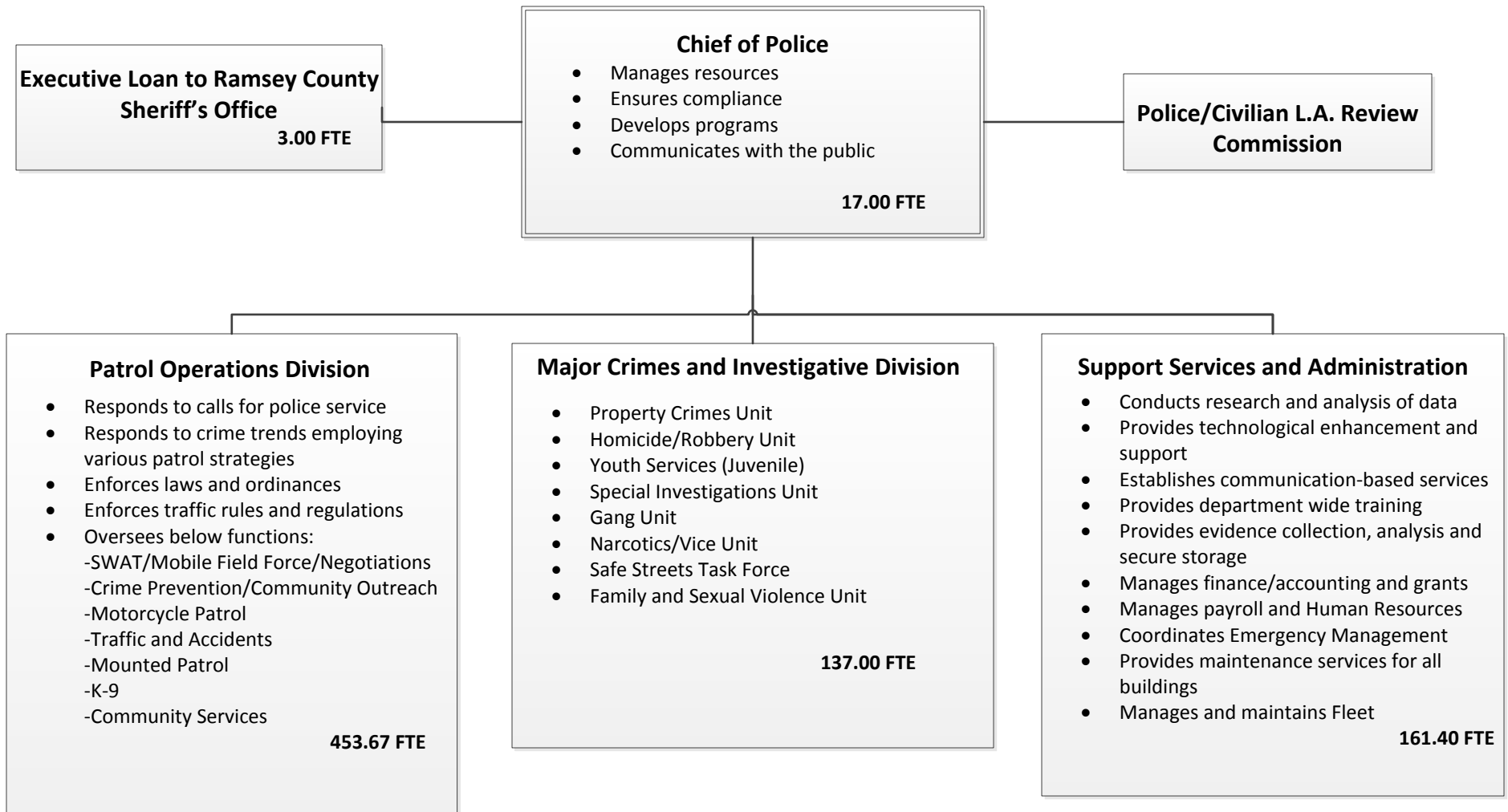
As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# Saint Paul Police

*The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve.*

*We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.*



(Total 772.07 FTE)

**2016 Proposed Budget  
Saint Paul Police Department**

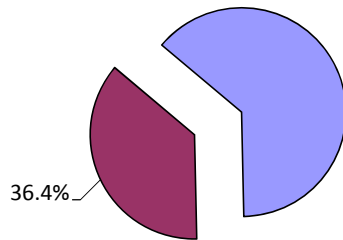
**Department Description:**

The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism.

We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve.

We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crime in order to continue to be a strong asset to the City and a leader among law enforcement agencies nationwide.

**Police Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$88,394,719
- Total Special Fund Budget: \$20,297,894
- Total FTEs: 772.07
- 2014 arrests: 8,741
- 2014 calls for service: 236,506
- 2014 total Part 1 offenses: 12,476
- 2015 proposed budget includes 615 sworn officers
- With a population of 294,873, the number of full-time sworn employees per 1,000 inhabitants based on 615 sworn full-time positions - 2.1

**Department Goals**

- Partner with our community to enhance Saint Paul's vitality and prosperity
- Manage our resources for maximum results
- Invest in our employees
- Strengthen a culture that values trusted service and accountability
- Improve the safety and security of the capital city

**Recent Accomplishments**

- Domestic violence citizen calls have decreased from 10,363 in 2009 to 4,885 in 2014 with the implementation of the BluePrint project.
- Residential burglary declined from 2,750 in 2012 to 2,435 in 2013, an 11.5% reduction.
- Part I Crime was at its lowest rate since 2007 with 12,476 offenses. All Part 1 violent crimes were down from 2013 to 2014.
- The “Blueprint for Safety” continues to be an integral part of the department’s strategy and we are intimately involved in a system-wide review of the Blueprint including measuring outcomes.
- Community outreach workers were utilized to address juvenile and young adult behavior and crime issues within the downtown area. This “Ambassador” initiative was very successful in identifying needs of juveniles and young adults who were loitering within the downtown area.
- The department obtained a grant from the State of Minnesota and has implemented the Violence Intervention and Prevention (VIP) program and is seeing success working with youth as part of that program.
- Overall crime was down 6.1 percent from previous year and down 10.9% from 2010.

**2016 Proposed Budget**

**Police Department**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	84,450,262	86,068,806	88,394,719	2,325,913	2.7%	689.70	691.41
200: Grants	2,534,213	2,096,437	1,667,496	(428,941)	-20.5%	2.60	2.56
225: Police Special Projects	11,781,870	11,722,802	15,681,008	3,958,206	33.8%	63.70	61.70
623: Impound Lot	3,033,502	3,185,620	2,949,390	(236,230)	-7.4%	16.40	16.40
<b>Total</b>	<b>101,799,847</b>	<b>103,073,665</b>	<b>108,692,613</b>	<b>5,618,948</b>	<b>5.5%</b>	<b>772.40</b>	<b>772.07</b>
<b>Financing</b>							
100: General Fund	1,824,016	1,894,290	1,715,290	(179,000)	-9.4%		
200: Grants	2,534,213	2,096,437	1,667,496	(428,941)	-20.5%		
225: Police Special Projects	11,781,870	11,722,802	15,681,007	3,958,205	33.8%		
623: Impound Lot	3,033,502	3,185,620	2,949,390	(236,230)	-7.4%		
<b>Total</b>	<b>19,173,601</b>	<b>18,899,149</b>	<b>22,013,183</b>	<b>3,114,034</b>	<b>16.5%</b>		

**Budget Changes Summary**

The Police budget includes several changes such as more parking enforcement resources to support an expanded parking meter system and continuation of the planned shift of Emergency Communication Center positions from the city payroll to Ramsey County. Special Fund changes are primarily related to two large projects: replacement of the Police records management system (RMS) and a pilot program to test body cameras worn by Police staff. The RMS replacement is expected to vastly improve data collection, analysis and reporting. The body camera project will begin with a pilot study in 2016 to test and comprehensively evaluate the associated technology, process, policy and data collection which will help inform the department's longer term approach.

**100: General Fund**

**Police Department**

	<u>Change from 2015 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>	2,196,766		0.04
Subtotal:	<u>2,196,766</u>	<u>-</u>	<u>0.04</u>
<b>Parking Enforcement</b>			
<p>Saint Paul's parking meter system is proposed to expand both in coverage and enforcement hours during 2016. Therefore, additional parking enforcement officers are needed to monitor and enforce these changes. This increase reflects hiring 1.0 FTE for the full year, and another full-time hire effective May 1.</p>			
Parking Enforcement Officer	90,241	-	1.67
		-	-
Subtotal:	<u>90,241</u>	<u>-</u>	<u>1.67</u>
<b>Fund 100 Budget Changes Total</b>	<u><u>2,287,007</u></u>	<u><u>-</u></u>	<u><u>1.71</u></u>



**200: Grants****Police Department**

The Police department utilizes extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	18,663	18,663	(0.04)
Subtotal:	18,663	18,663	(0.04)
<b>Grants</b>			
Several grants are experiencing planned reductions or expiring, which results in an overall decrease in this fund. This fund also includes resources to implement a pilot program for use of body cameras for sworn officers, which will be financed by a donation from the Saint Paul Police Foundation.			
Body camera pilot project	400,000	400,000	
State auto theft grant	(198,256)	(198,256)	
State community crime prevention grant	(137,500)	(137,500)	
State traffic safety grant	(230,872)	(230,872)	
2012 JAG grant	(231,475)	(231,475)	
DOJ human trafficking grant	(49,501)	(49,501)	
Subtotal:	(447,604)	(447,604)	-
<b>Fund 200 Budget Changes Total</b>	(428,941)	(428,941)	(0.04)

**225: Police Special Projects**

**Police Department**

Police budgets in the special projects fund include the Training Activity, the Emergency Communication Center Consolidation, Wild Security Services, the School Resource Officer program.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	89,617	89,617	-
Subtotal:	89,617	89,617	-

**Intergovernmental Task Forces**

Police participates in several interagency task forces, such as the FBI Safe Streets Task Force, where participating officers' overtime is funded by other agencies. This work is shifted from the General Fund to the Police Special Projects fund to better track and report on these activities.

Overtime

Subtotal:	320,752	320,752	-
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**Emergency Communications Center**

The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, their replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. The net effect for 2016 is 2.0 FTE reduction to the City. This adjustment has no impact on service levels.

ECC staff (planned shift to Ramsey County)

Subtotal:	(252,163)	(252,163)	(2.00)
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**225: Police Special Projects****Police Department**

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Records Management System</b>				
<p>The City's Records Management System has reached the end of its useful life and must be replaced to comply with new legal and technology requirements. A new system is expected to vastly improve analytical and data management capabilities within the department. The project will likely be financed over several years with an estimated total project cost of \$3 million. The downpayment and first year's loan payment is expected to be financed by Police resources currently in reserve.</p>				
	RMS system	3,000,000	3,000,000	-
	Intrafund transfers	800,000	800,000	-
	Subtotal:	<u>3,800,000</u>	<u>3,800,000</u>	<u>-</u>
<b>Fund 225 Budget Changes Total</b>		<u><u>3,958,206</u></u>	<u><u>3,958,206</u></u>	<u><u>(2.00)</u></u>

**623: Impound Lot**

**Police Department**

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>		73,094	73,094	-
	Subtotal:	<u>73,094</u>	<u>73,094</u>	<u>-</u>
<b>Operations Adjustments</b>				
The Impound Lot has reduced budgeted operating costs in order to align with projected revenue.				
	Service adjustment	(309,324)	(309,324)	
	Subtotal:	<u>(309,324)</u>	<u>(309,324)</u>	<u>-</u>
<b>Fund 623 Budget Changes Total</b>		<u>(236,230)</u>	<u>(236,230)</u>	<u>-</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

324

Budget Year: 2016

Department: POLICE

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	80,811,866	88,130,176	86,068,806	88,394,719	2,325,913
CITY GRANTS	2,649,328	2,337,857	2,096,437	1,667,496	(428,941)
POLICE SPECIAL PROJECTS	10,859,749	12,141,720	11,722,802	15,681,008	3,958,206
IMPOUND LOT	3,244,128	3,074,580	3,185,620	2,949,390	(236,231)
<b>TOTAL SPENDING BY FUND</b>	<b>97,565,072</b>	<b>105,684,333</b>	<b>103,073,666</b>	<b>108,692,612</b>	<b>5,618,947</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	80,002,337	87,808,825	85,500,146	87,655,738	2,155,593
SERVICES	10,054,858	10,159,425	10,704,487	9,857,590	(846,897)
MATERIALS AND SUPPLIES	4,361,875	4,662,798	4,260,497	7,810,180	3,549,683
ADDITIONAL EXPENSES	217,843	283,271	186,000	180,000	(6,000)
CAPITAL OUTLAY	1,944,851	1,685,316	1,314,267	1,197,483	(116,784)
DEBT SERVICE		2,877			
OTHER FINANCING USES	983,308	1,081,821	1,108,269	1,991,621	883,352
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>97,565,072</b>	<b>105,684,333</b>	<b>103,073,666</b>	<b>108,692,612</b>	<b>5,618,947</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	202,025	218,140	180,000	183,804	3,804
INTERGOVERNMENTAL REVENUE	2,445,051	2,117,416	2,034,648	1,307,959	(726,688)
CHARGES FOR SERVICES	11,124,575	20,968,566	11,900,145	11,455,654	(444,491)
FINE AND FORFEITURE	330,486	322,604	587,122	598,622	11,500
INVESTMENT EARNINGS	(66,707)	140,099	15,000	16,000	1,000
MISCELLANEOUS REVENUE	122,826	946,738	628,401	1,014,357	385,956
OTHER FINANCING SOURCES	2,228,616	2,301,420	3,553,833	7,436,786	3,882,953
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>16,386,871</b>	<b>27,014,982</b>	<b>18,899,149</b>	<b>22,013,183</b>	<b>3,114,033</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	69,319,873	77,322,866	75,569,701	77,983,558	2,413,857
SERVICES	7,432,593	7,426,396	7,344,306	7,002,205	(342,101)
MATERIALS AND SUPPLIES	3,069,513	2,607,786	2,395,727	2,600,536	204,809
ADDITIONAL EXPENSES	80,037	95,747	100,000	100,000	
CAPITAL OUTLAY	275,411	12,260			
OTHER FINANCING USES	634,438	665,121	659,072	708,420	49,348
<b>Total Spending by Major Account</b>	<b>80,811,866</b>	<b>88,130,176</b>	<b>86,068,806</b>	<b>88,394,719</b>	<b>2,325,913</b>
<b>Spending by Accounting Unit</b>					
10023100 OFFICE OF THE CHIEF	2,276,141	2,914,786	3,304,258	3,125,394	(178,864)
10023200 PATROL OPERATIONS	45,318,334	49,459,613	50,230,499	51,075,053	844,554
10023300 MAJOR CRIMES AND INVESTIGATION	14,217,962	16,475,902	15,017,467	16,031,569	1,014,102
10023400 SUPPORT SERVICES AND ADMIN	18,999,429	19,279,874	17,516,581	18,162,703	646,121
<b>Total Spending by Accounting Unit</b>	<b>80,811,866</b>	<b>88,130,176</b>	<b>86,068,806</b>	<b>88,394,719</b>	<b>2,325,913</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: CITY GRANTS

Budget Year: 2016

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	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,689,174	1,122,773	1,188,550	713,186	(475,364)
SERVICES	201,769	532,588	380,235	191,336	(188,899)
MATERIALS AND SUPPLIES	313,157	266,604	351,652	662,974	311,322
ADDITIONAL EXPENSES	137,806	187,524	86,000	80,000	(6,000)
CAPITAL OUTLAY	307,423	228,369	90,000	20,000	(70,000)
OTHER FINANCING USES					
<b>Total Spending by Major Account</b>	<b>2,649,328</b>	<b>2,337,857</b>	<b>2,096,437</b>	<b>1,667,496</b>	<b>(428,941)</b>
<b>Spending by Accounting Unit</b>					
20023800 WOMENS FOUNDATION	15,448	13,811	31,828		(31,828)
20023801 INITIAL TEACHNG ALPHABET FNDTN	78,256	84,735	57,825		(57,825)
20023802 PD PRIVATE FOUNDATION GRANTS		1,978	25,000		(25,000)
20023808 100 CLUB VIA POLICE FOUNDATION	15,108	15,000	835	835	
20023809 ST PAUL POLICE FOUNDATION	91,952	173,828	141,301	542,701	401,400
20023810 MN DEPARTMENT OF COMMERCE	277,868	259,387	198,256		(198,256)
20023811 MN CRIME PREVENTION PROGRAM	20,806	96,685	137,500		(137,500)
20023830 SERVCS FOR TRAFFICKING VICTIMS	161,662	368,590	49,501		(49,501)
20023831 JUVENILE ACCNTABLTY BLCK GRNTS	85,582	42,412	12,705	12,959	254
20023839 ENCRGE ARST POL ENFCMT PROTECT	32,536				
20023841 PUB SFTY PTNRSP AND COMM POLNG	219,761	53,079	218,998	221,237	2,239
20023842 JUVENILE MENTORING PROGRAM	(308)	10,296	7,000		(7,000)
20023844 EDWARD BYRNE MEM JAG PROG OTHF	135,113	114,666	150,000	151,677	1,677
20023847 INTERNET CRIME AGAINST CHILDRN					
20023848 ARRA EDWARD BYRNE MEM JAG PROG	629,903				
20023862 STATE AND COMMUNITY HWY SAFETY	147,753	151,918	230,872		(230,872)
20023870 BYRNE JAG PROGRAM 2010	358,636				
20023871 BYRNE JAG PROGRAM 2011	30,262	278,297			
20023872 BYRNE JAG PROGRAM 2012	64,276	78,657	231,475		(231,475)
20023873 BYRNE JAG PROGRAM 2013	2,439	124,417	204,341	210,888	6,546
20023874 BYRNE JAG PROGRAM 2014		50,000		191,200	191,200
20023893 POLICE PORT SECURITY GRANT	12,092	361,250	336,000	336,000	
20023894 HOMELAND SECURITY GRANT PROGRM	270,184	58,851	63,000		(63,000)
<b>Total Spending by Accounting Unit</b>	<b>2,649,328</b>	<b>2,337,857</b>	<b>2,096,437</b>	<b>1,667,496</b>	<b>(428,941)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,411,284	7,703,955	7,292,975	7,468,030	175,055
SERVICES	813,021	846,908	1,433,827	1,396,466	(37,360)
MATERIALS AND SUPPLIES	932,222	1,731,354	1,438,618	4,472,170	3,033,552
CAPITAL OUTLAY	1,357,077	1,442,649	1,219,327	1,172,543	(46,784)
DEBT SERVICE		2,877			
OTHER FINANCING USES	346,146	413,976	338,056	1,171,799	833,743
<b>Total Spending by Major Account</b>	<b>10,859,749</b>	<b>12,141,720</b>	<b>11,722,802</b>	<b>15,681,008</b>	<b>3,958,206</b>
<b>Spending by Accounting Unit</b>					
22523110 CHIEFS TRAINING ACTIVITY	321,860	(40,056)	445,547	446,838	1,291
22523111 INTERGOVERNMENTAL TRANSFERS	386,063	449,477	343,147	361,856	18,708
22523130 SPECIAL INVESTIGATIONS	368,491	373,081	509,605	508,554	(1,051)
22523131 TC SAFE ST VIOL GANG TASK FORC	18,910	62,840	90,000	1,500	(88,500)
22523132 VCET FORFEITURES	6,241	45,514	28,000	28,000	
22523133 FEDERAL FORFEITURES	211,342	668,574	597,883	1,397,883	800,000
22523210 POLICE OFFICERS CLOTHING	601,143	789,181	709,960	743,964	34,004
22523220 SPECIAL POLICE ASSIGNMENTS	107,952	16,319	299,301	3,638,365	3,339,065
22523221 RIVER CENTER SECURITY SERVICES	505,382	425,218	461,376	489,366	27,990
22523310 SCHOOL RESOURCE OFFICER PROG	987,184	1,153,060	987,751	1,016,407	28,656
22523311 AUTOMATED PAWN SYSTEM	166,975	312,135	311,000	361,000	50,000
22523410 FALSE ALARMS	293,178	382,237	256,622	260,426	3,804
22523411 POLICE PARKING LOT	28,380	68,327	70,190	79,060	8,870
22523413 RMS WIRELESS SERVICES	368,164	383,916	262,208	263,158	950
22523414 POLICE VEHICLE LEASE PURCHASES	1,342,190	869,387	740,377	740,377	
22523415 USE OF UNCLAIMED PROP		437,163	227,488	227,488	
22523430 EMERGENCY COM CENTER CONSOLID	5,146,290	5,744,864	4,818,838	4,553,256	(265,582)
22523431 ENHANCED 911 SYSTEM		483	557,509	557,509	
22523899 POLICE INACTIVE GRANTS	4		6,000	6,000	
<b>Total Spending by Accounting Unit</b>	<b>10,859,749</b>	<b>12,141,720</b>	<b>11,722,802</b>	<b>15,681,008</b>	<b>3,958,206</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,582,006	1,659,231	1,448,920	1,490,965	42,045
SERVICES	1,607,475	1,353,533	1,546,119	1,267,583	(278,537)
MATERIALS AND SUPPLIES	46,983	57,055	74,500	74,500	
CAPITAL OUTLAY	4,940	2,038	4,940	4,940	
OTHER FINANCING USES	2,724	2,724	111,141	111,402	261
<b>Total Spending by Major Account</b>	<b>3,244,128</b>	<b>3,074,580</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,231)</b>
<b>Spending by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	3,244,128	3,074,580	3,185,620	2,949,390	(236,231)
<b>Total Spending by Accounting Unit</b>	<b>3,244,128</b>	<b>3,074,580</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,231)</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
44190-0	MISCELLANEOUS FEES	76,961	64,173			
44205-0	ACCIDENT REPORTS	12,741	11,300	12,000	12,000	
44225-0	MAPS PUBLICATION REPORT HISTOR	9,430	9,713	8,000	8,000	
44299-0	OTHER SALES	6,945		5,000	5,000	
44510-0	PHOTOGRAPHIC	2,919	1,970	2,000	2,000	
44590-0	MISCELLANEOUS SERVICES	1,467,694	221,872			
45515-0	BOMB SQUAD SERVICES	19,212	35,315	9,000	9,000	
45520-0	POLICE CONTRACT SERVICE	49,768	49,768	439,594	439,594	
45530-0	POLICE TASK FORCES		512,646	320,000		(320,000)
45550-0	COMMUNITY SERVICE PERMIT FEES		58,665	40,000	40,000	
45580-0	POLICE ACOP A COMMUNITY OUTREA		507,394	499,500	510,000	10,500
45585-0	POLICE RAMSEY COUNTY CAD SUPPO		280,143			
45595-0	RADIO MAINTENANCE	137,466	142,734	125,500	125,500	
45598-0	POLICE SERVICES HISTORY		53,826			
47305-0	ASPHALT SALES					
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,783,136</b>	<b>1,949,519</b>	<b>1,460,594</b>	<b>1,151,094</b>	<b>(309,500)</b>
53305-0	FORFEITURES	15,139	13,767	10,000	10,000	
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>15,139</b>	<b>13,767</b>	<b>10,000</b>	<b>10,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,300				
55750-0	DAMAGE CLAIM FROM OTHERS	25,053	124,321	27,000	27,000	
55820-0	REFUNDS RETURN OF PURCHASE	1,834	3,151			
55845-0	JURY DUTY PAY	214	150			
55850-0	SUBPOENA WITNESS	721	583	700	700	
55915-0	OTHER MISC REVENUE		80,987		80,500	80,500
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>29,122</b>	<b>209,192</b>	<b>27,700</b>	<b>108,200</b>	<b>80,500</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU	247,579	247,579	355,996	297,579	(58,417)
56240-0	TRANSFER FR ENTERPRISE FUND				108,417	108,417
58130-0	GAIN ON SALE CAPITAL ASSETS	26,095	48,205	40,000	40,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>273,674</b>	<b>295,784</b>	<b>395,996</b>	<b>445,996</b>	<b>50,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>2,101,071</b>	<b>2,468,263</b>	<b>1,894,290</b>	<b>1,715,290</b>	<b>(179,000)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GRANTS

Budget Year: 2016

						Change From
		2013	2014	2015	2016	2015
Account	Account Description	Actuals	Actuals	Adopted	Mayor's Proposed	Adopted
43001-0	FEDERAL DIRECT GRANTS	1,581,038	1,273,067	1,039,419	947,441	(91,978)
43101-0	FEDERAL GRANT STATE ADMIN	377,730	86,169	114,473	18,842	(95,632)
43201-0	FEDERAL GRANT OTHER ADMIN		212,058	345,000	151,677	(193,323)
43401-0	STATE GRANTS	287,382	201,996	335,756		(335,756)
43501-0	STATE GRANT OTHER ADMIN		151,441			
43999-0	OTHER GRANT HISTORY					
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,246,151</b>	<b>1,924,732</b>	<b>1,834,648</b>	<b>1,117,960</b>	<b>(716,689)</b>
54505-0	INTEREST INTERNAL POOL	20,081	7,181	5,000	6,000	1,000
54510-0	INCR OR DECR IN FV INVESTMENTS	(60,353)	60,353			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(40,272)</b>	<b>67,534</b>	<b>5,000</b>	<b>6,000</b>	<b>1,000</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS		115,000	141,301	542,701	401,400
55550-0	PRIVATE GRANTS	93,704	251,145	114,653		(114,653)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>93,704</b>	<b>366,145</b>	<b>255,954</b>	<b>542,701</b>	<b>286,747</b>
56220-0	TRANSFER FR GENERAL FUND					
59910-0	USE OF FUND EQUITY			835	835	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>835</b>	<b>835</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>2,299,583</b>	<b>2,358,410</b>	<b>2,096,437</b>	<b>1,667,496</b>	<b>(428,941)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42560-0	POLICE ALARM PERMIT	202,025	218,140	180,000	183,804	3,804
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>202,025</b>	<b>218,140</b>	<b>180,000</b>	<b>183,804</b>	<b>3,804</b>
43001-0	FEDERAL DIRECT GRANTS		7,000	10,000		(10,000)
43640-0	POLICE FIRE TRAINING	198,900	185,684	190,000	190,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>198,900</b>	<b>192,684</b>	<b>200,000</b>	<b>190,000</b>	<b>(10,000)</b>
44299-0	OTHER SALES	249,119	25,498			
44530-0	WIRELESS SERVICE		261,665	262,208	263,158	950
44590-0	MISCELLANEOUS SERVICES	5,029,950	8,494,055	4,993,385	4,729,094	(264,291)
45415-0	POLICE PARKING	15,336	40,986	56,410	65,280	8,870
45505-0	PAWN SHOP		279,601	203,500	253,500	50,000
45510-0	REIMBURSEMENT INVESTIGATION		90,000	90,000		(90,000)
45520-0	POLICE CONTRACT SERVICE	875,770	1,323,028	1,648,428	1,724,138	75,710
45530-0	POLICE TASK FORCES				320,000	320,000
45575-0	FINGERPRINT ANALYSIS		3,180			
45598-0	POLICE SERVICES HISTORY		5,759,652			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>6,170,175</b>	<b>16,277,665</b>	<b>7,253,931</b>	<b>7,355,170</b>	<b>101,239</b>
53110-0	POLICE ALARM FINE	51,633	11,570	26,622	26,622	
53305-0	FORFEITURES	14,616			1,500	1,500
53310-0	FEDERAL FORFEITURES	155,950	152,992	300,000	300,000	
53315-0	LOCAL FORFEITURES	93,148	144,274	250,500	260,500	10,000
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>315,346</b>	<b>308,836</b>	<b>577,122</b>	<b>588,622</b>	<b>11,500</b>
54505-0	INTEREST INTERNAL POOL	40,646	4,601	10,000	10,000	
54510-0	INCR OR DECR IN FV INVESTMENTS	(67,964)	67,964			
54810-0	OTHER INTEREST EARNED	884				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(26,434)</b>	<b>72,565</b>	<b>10,000</b>	<b>10,000</b>	
55520-0	OTHER AGENCY SHARE OF COST		371,401	343,147	361,856	18,709
55915-0	OTHER MISC REVENUE			1,600	1,600	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>371,401</b>	<b>344,747</b>	<b>363,456</b>	<b>18,709</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
56115-0	INTRA FUND IN TRANSFER		21,001	17,252	500,995	483,743
56220-0	TRANSFER FR GENERAL FUND	619,376	655,964	639,984	689,984	50,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	32,842	6,446	7,500	7,500	
56240-0	TRANSFER FR ENTERPRISE FUND	2,724	2,724	2,724	2,985	261
56245-0	TRANSFER FR INTERNAL SERVICE F				2,500,000	2,500,000
57505-0	CAPITAL LEASE	1,300,000	1,300,000	740,377	740,377	
59910-0	USE OF FUND EQUITY		19,500	1,749,165	2,548,114	798,949
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,954,942</b>	<b>2,005,635</b>	<b>3,157,002</b>	<b>6,989,955</b>	<b>3,832,953</b>
<b>TOTAL FOR POLICE SPECIAL PROJECTS</b>		<b>8,814,953</b>	<b>19,446,927</b>	<b>11,722,802</b>	<b>15,681,007</b>	<b>3,958,205</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: IMPOUND LOT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
44190-0	MISCELLANEOUS FEES	8,245				
44299-0	OTHER SALES	2,570				
44505-0	ADMINISTRATION OUTSIDE	828,207	709,620	800,000	755,000	(45,000)
45305-0	TOWING	1,034,214	806,667	942,620	896,390	(46,230)
45310-0	STORAGE	299,440	313,022	300,000	315,000	15,000
45320-0	IMPOUNDED CAR SALES	928,025	766,026	985,000	850,000	(135,000)
45325-0	IMPOUNDED CARS SALVAGE	55,016	121,349	100,000	90,000	(10,000)
45330-0	IMPOUND LOT RECYCLING	10,472	2,827	10,000	10,000	
45335-0	IMPOUND LOT BILL OF SALE		2,675	3,000	3,000	
45340-0	BID CARD SALES		7,620	15,000	10,000	(5,000)
45345-0	IMPOUND LOT GENERAL SALES	5,075	11,577	30,000	20,000	(10,000)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,171,264</b>	<b>2,741,382</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,230)</b>
<b>TOTAL FOR IMPOUND LOT</b>		<b>3,171,264</b>	<b>2,741,382</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,230)</b>
<b>TOTAL FOR POLICE</b>		<b>16,386,871</b>	<b>27,014,982</b>	<b>18,899,149</b>	<b>22,013,183</b>	<b>3,114,033</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: POLICE  
Fund: CITY GENERAL FUND

Budget Year: 2016

		2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,783,136	1,949,519	1,460,594	1,151,094	(309,500)
FINE AND FORFEITURE		15,139	13,767	10,000	10,000	
MISCELLANEOUS REVENUE		29,122	209,192	27,700	108,200	80,500
OTHER FINANCING SOURCES		273,674	295,784	395,996	445,996	50,000
<b>Total Financing by Major Account</b>		<b>2,101,071</b>	<b>2,468,263</b>	<b>1,894,290</b>	<b>1,715,290</b>	<b>(179,000)</b>
<b>Financing by Accounting Unit</b>						
10023100	OFFICE OF THE CHIEF	516,963	516,715	422,000	210,417	(211,583)
10023200	PATROL OPERATIONS	938,739	1,083,604	1,032,443	934,526	(97,917)
10023300	MAJOR CRIMES AND INVESTIGATION	147,347	206,750	197,347	247,347	50,000
10023400	SUPPORT SERVICES AND ADMIN	498,022	661,194	242,500	323,000	80,500
<b>Total Financing by Accounting Unit</b>		<b>2,101,071</b>	<b>2,468,263</b>	<b>1,894,290</b>	<b>1,715,290</b>	<b>(179,000)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: POLICE  
Fund: CITY GRANTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	2,246,151	1,924,732	1,834,648	1,117,960	(716,689)
INVESTMENT EARNINGS	(40,272)	67,534	5,000	6,000	1,000
MISCELLANEOUS REVENUE	93,704	366,145	255,954	542,701	286,747
OTHER FINANCING SOURCES			835	835	
<b>Total Financing by Major Account</b>	<b>2,299,583</b>	<b>2,358,410</b>	<b>2,096,437</b>	<b>1,667,496</b>	<b>(428,941)</b>
<b>Financing by Accounting Unit</b>					
20023800 WOMENS FOUNDATION	15,448	36,208	31,828		(31,828)
20023801 INITIAL TEACHNG ALPHABET FNDDN	78,256	54,453	57,825		(57,825)
20023802 PD PRIVATE FOUNDATION GRANTS		5,000	25,000		(25,000)
20023808 100 CLUB VIA POLICE FOUNDATION		15,000	835	835	
20023809 ST PAUL POLICE FOUNDATION		255,484	141,301	542,701	401,400
20023810 MN DEPARTMENT OF COMMERCE	277,868	129,466	198,256		(198,256)
20023811 MN CRIME PREVENTION PROGRAM	9,514	75,703	137,500		(137,500)
20023830 SERVCS FOR TRAFFICKING VICTIMS	161,662	201,482	49,501		(49,501)
20023831 JUVENILE ACCNTABLT BLCK GRNTS	82,568	34,366	12,705	12,959	254
20023839 ENCRGE ARST POL ENFCMT PROTECT	32,536				
20023841 PUB SFTY PTNRSP AND COMM POLNG	219,761	11,324	218,998	221,237	2,239
20023842 JUVENILE MENTORING PROGRAM	(308)	18,455	7,000		(7,000)
20023844 EDWARD BYRNE MEM JAG PROG OTHF	135,113	77,248	150,000	151,677	1,677
20023848 ARRA EDWARD BYRNE MEM JAG PROC	439,817	33,190			
20023862 STATE AND COMMUNITY HWY SAFETY	147,753	287,019	230,872		(230,872)
20023870 BYRNE JAG PROGRAM 2010	324,347	11,983			
20023871 BYRNE JAG PROGRAM 2011	24,500	266,743			
20023872 BYRNE JAG PROGRAM 2012	65,903	206,486	231,475		(231,475)
20023873 BYRNE JAG PROGRAM 2013	2,568	250,954	204,341	210,887	6,546
20023874 BYRNE JAG PROGRAM 2014		50,000		191,200	191,200
20023893 POLICE PORT SECURITY GRANT	12,092	296,495	336,000	336,000	
20023894 HOMELAND SECURITY GRANT PROGRM	270,184	41,351	63,000		(63,000)
<b>Total Financing by Accounting Unit</b>	<b>2,299,583</b>	<b>2,358,410</b>	<b>2,096,437</b>	<b>1,667,496</b>	<b>(428,941)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **POLICE**  
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	202,025	218,140	180,000	183,804	3,804
INTERGOVERNMENTAL REVENUE	198,900	192,684	200,000	190,000	(10,000)
CHARGES FOR SERVICES	6,170,175	16,277,665	7,253,931	7,355,170	101,239
FINE AND FORFEITURE	315,346	308,836	577,122	588,622	11,500
INVESTMENT EARNINGS	(26,434)	72,565	10,000	10,000	
MISCELLANEOUS REVENUE		371,401	344,747	363,456	18,709
OTHER FINANCING SOURCES	1,954,942	2,005,635	3,157,002	6,989,955	3,832,953
<b>Total Financing by Major Account</b>	<b>8,814,953</b>	<b>19,446,927</b>	<b>11,722,802</b>	<b>15,681,007</b>	<b>3,958,205</b>
<b>Financing by Accounting Unit</b>					
22523110 CHIEFS TRAINING ACTIVITY	450,873	482,101	445,547	446,838	1,291
22523111 INTERGOVERNMENTAL TRANSFERS	279,774	878,432	343,147	361,856	18,709
22523130 SPECIAL INVESTIGATIONS	75,444	134,603	509,605	508,554	(1,051)
22523131 TC SAFE ST VIOL GANG TASK FORC		96,104	90,000	1,500	(88,500)
22523132 VCET FORFEITURES	29,940	8,068	28,000	28,000	
22523133 FEDERAL FORFEITURES	140,780	194,360	597,883	1,397,883	800,000
22523210 POLICE OFFICERS CLOTHING	547,442	571,135	709,960	743,964	34,004
22523220 SPECIAL POLICE ASSIGNMENTS	114,271	109,042	299,301	3,638,365	3,339,064
22523221 RIVER CENTER SECURITY SERVICES	358,419	1,077,822	461,376	489,366	27,990
22523310 SCHOOL RESOURCE OFFICER PROG	975,770	1,423,028	987,751	1,016,407	28,656
22523311 AUTOMATED PAWN SYSTEM	231,113	296,791	311,000	361,000	50,000
22523410 FALSE ALARMS	253,658	229,710	256,622	260,426	3,804
22523411 POLICE PARKING LOT	40,936	86,086	70,190	79,060	8,870
22523413 RMS WIRELESS SERVICES	241,146	1,105,945	262,208	263,158	950
22523414 POLICE VEHICLE LEASE PURCHASES	1,300,884	1,300,000	740,377	740,377	
22523415 USE OF UNCLAIMED PROP			227,488	227,488	
22523430 EMERGENCY COM CENTER CONSOLID	3,786,653	11,421,263	4,818,838	4,553,256	(265,582)
22523431 ENHANCED 911 SYSTEM	(11,691)	33,524	557,509	557,509	
22523899 POLICE INACTIVE GRANTS	(458)	(1,087)	6,000	6,000	
<b>Total Financing by Accounting Unit</b>	<b>8,814,953</b>	<b>19,446,927</b>	<b>11,722,802</b>	<b>15,681,007</b>	<b>3,958,205</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,171,264	2,741,382	3,185,620	2,949,390	(236,230)
<b>Total Financing by Major Account</b>	<b>3,171,264</b>	<b>2,741,382</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,230)</b>
<b>Financing by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	3,171,264	2,741,382	3,185,620	2,949,390	(236,230)
<b>Total Financing by Accounting Unit</b>	<b>3,171,264</b>	<b>2,741,382</b>	<b>3,185,620</b>	<b>2,949,390</b>	<b>(236,230)</b>

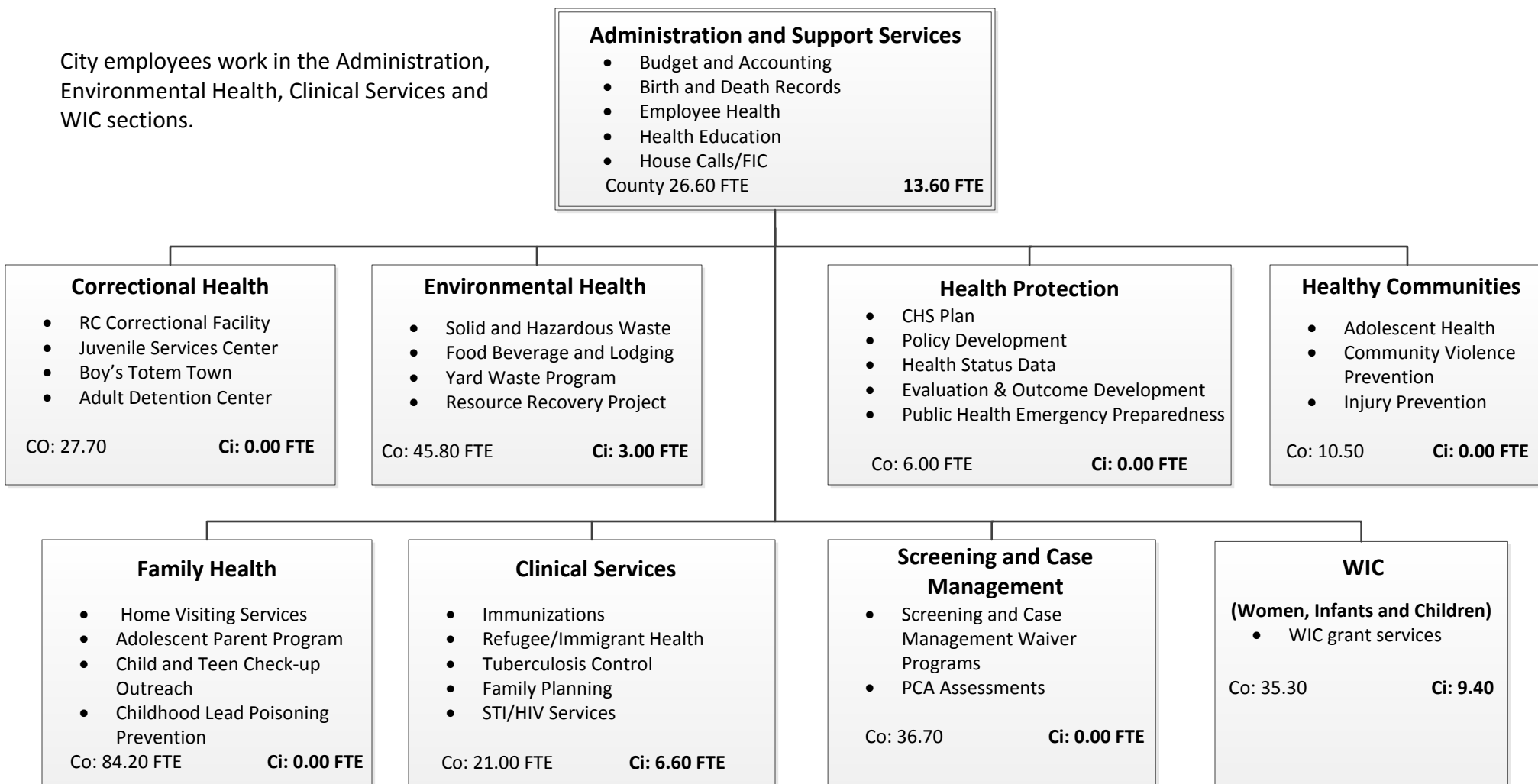
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# Saint Paul-Ramsey County Public Health

*To improve, protect, and promote the health, the environment, and the well being of people in the community.*

City employees work in the Administration, Environmental Health, Clinical Services and WIC sections.



(Total 326.40 FTE)  
County= 293.80 City= 32.60

2016 Proposed Budget

Public Health

**Department Description:**

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment, and well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

**Department Facts**

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$3,129,688
- Total FTEs (City): 32.62

**Department Goals**

- Assure an adequate public health infrastructure
- Promote healthy communities and healthy behaviors
- Prevent the spread of infectious diseases
- Protect against environmental hazards
- Prepare for and respond to disasters
- Assure the quality and accessibility of health services

**Recent Accomplishments**

- 53,454 birth and death certificates provided
- 30,141 persons provided with WIC related services
- 15,102 clinical service visits provided
- 6,920 immunizations provided at public health clinics and community sites to prevent infectious diseases
- 21,170 laboratory tests performed



**2016 Proposed Budget**

**Public Health**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
250: Public Health	3,492,901	3,573,455	3,129,688	(443,767)	-12.4%	38.42	32.62
<b>Total</b>	<b>3,492,901</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>	<b>-12.4%</b>	<b>38.42</b>	<b>32.62</b>
<b>Financing</b>							
250: Public Health	3,492,901	3,573,455	3,129,688	(443,767)	-12.4%		
<b>Total</b>	<b>3,492,901</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>	<b>-12.4%</b>		

**Budget Changes Summary**

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The 2016 proposed budget decreases by \$443,767 compared to the 2015 adopted budget.

**250: Public Health**

The Public Health fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

	<u>Change from 2015 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>			
Personnel costs	(443,767)	(443,767)	(5.80)
Subtotal:	<u>(443,767)</u>	<u>(443,767)</u>	<u>(5.80)</u>
<b>Fund 250 Budget Changes Total</b>	<u><u>(443,767)</u></u>	<u><u>(443,767)</u></u>	<u><u>(5.80)</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: PUBLIC HEALTH

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Fund</b>					
PUBLIC HEALTH	3,248,970	3,357,366	3,573,455	3,129,688	(443,767)
<b>TOTAL SPENDING BY FUND</b>	<b>3,248,970</b>	<b>3,357,366</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,239,934	3,347,803	3,562,161	3,118,394	(443,767)
SERVICES	8,736	9,189	11,294	11,294	
MATERIALS AND SUPPLIES	300	375			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>3,248,970</b>	<b>3,357,366</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,239,934	3,347,803	3,562,161	3,118,394	(443,767)
SERVICES	8,736	9,189	11,294	11,294	
MATERIALS AND SUPPLIES	300	375			
<b>Total Spending by Major Account</b>	<b>3,248,970</b>	<b>3,357,366</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>Spending by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	868,413	940,556	1,033,208	919,316	(113,891)
25040205 HEALTH LABORATORY	223,852	226,180	225,100	225,027	(73)
25040210 HEALTH LAB SPECIAL	108,225	109,890	115,369	110,749	(4,620)
25040215 BIRTH AND DEATH RECORDS	169,204	168,391	182,080	197,150	15,070
25040220 COMMUNICABLE DISEASE CONTROL	517,301	537,772	558,610	424,649	(133,961)
25040225 FAMILIES IN CRISIS	112,568	132,199	119,789	10,142	(109,647)
25040230 FAMILY PLANNING	164,815	167,383	163,122	174,219	11,097
25040235 WIC SUPPLEMENTAL FOOD	876,257	851,761	953,495	838,251	(115,244)
25040240 LEAD BASED PAINT HAZZARD	208,334	223,234	222,682	230,185	7,502
<b>Total Spending by Accounting Unit</b>	<b>3,248,970</b>	<b>3,357,366</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC HEALTH  
 Fund: PUBLIC HEALTH

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44590-0	MISCELLANEOUS SERVICES	3,248,970	(296,416)			
48005-0	PUBLIC HEALTH SERVICES		3,504,332	3,573,455	3,129,688	(443,767)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2016

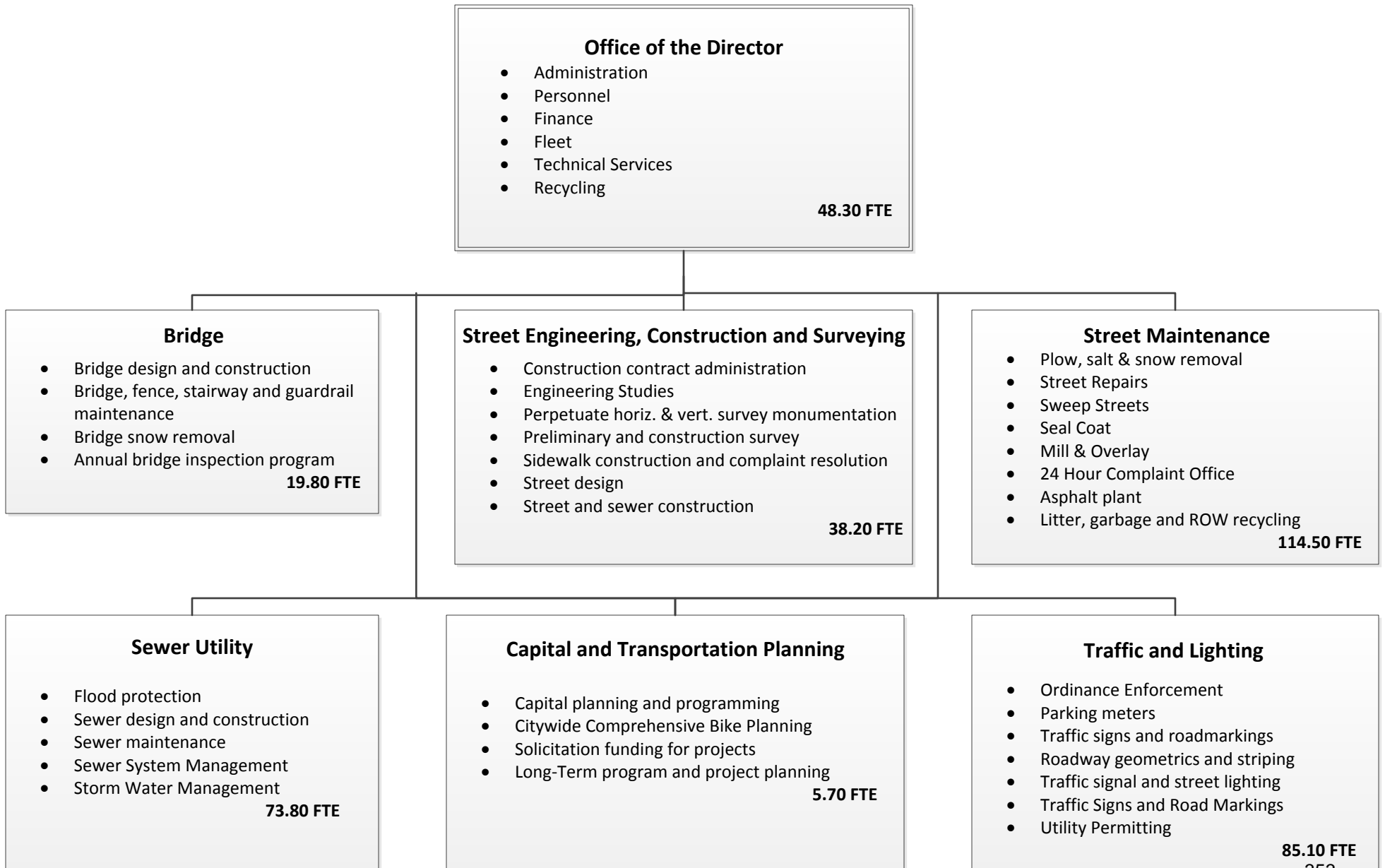
	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,248,970	3,207,916	3,573,455	3,129,688	(443,767)
<b>Total Financing by Major Account</b>	<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>
<b>Financing by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	868,413	941,628	1,033,208	919,316	(113,892)
25040205 HEALTH LABORATORY	223,852	216,279	225,100	225,027	(73)
25040210 HEALTH LAB SPECIAL	108,225	105,849	115,369	110,749	(4,620)
25040215 BIRTH AND DEATH RECORDS	169,204	160,538	182,080	197,150	15,070
25040220 COMMUNICABLE DISEASE CONTROL	517,301	469,211	558,610	424,649	(133,961)
25040225 FAMILIES IN CRISIS	112,568	126,901	119,789	10,142	(109,647)
25040230 FAMILY PLANNING	164,815	160,039	163,122	174,219	11,097
25040235 WIC SUPPLEMENTAL FOOD	876,257	812,955	953,495	838,251	(115,244)
25040240 LEAD BASED PAINT HAZZARD	208,334	214,517	222,682	230,185	7,503
<b>Total Financing by Accounting Unit</b>	<b>3,248,970</b>	<b>3,207,916</b>	<b>3,573,455</b>	<b>3,129,688</b>	<b>(443,767)</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# Public Works

*Mission: To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.*



(Total 385.40 FTE)

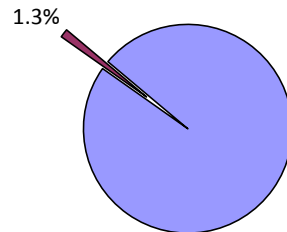
**2016 Proposed Budget  
Public Works**

**Department Description:**

Public Works is responsible for building, preserving, and enhancing infrastructure to ensure a safe and livable Capitol City for all by making sure that:

- Streets, alleys, and sidewalks are kept clean, well-lit, clear, safe, and have routine maintenance to the level citizens expect;
- Traffic signals are functioning safely and are maintained, and traffic signs and pavement markings are in place and maintained;
- Sewers provide the safe transport of waste for treatment and stormwater to surface waters, and flood protection levees and pumping facilities are maintained and are prepared for floods;
- Engineering services (design, survey, inspections, administration) are provided for street, sewer, traffic, and bridge construction projects; and
- Fleet vehicles and equipment are kept maintained and available for use.

**Public Works' Portion of General Fund Spending**



**Department Goals**

- Review, Rethink and Reorganize;
- Create transparency in budgeting and accounting;
- Communicate more effectively; and
- Set standards and measure progress.

**Department Facts**

- Total General Fund Budget: \$3,226,292
- Total Special Fund Budget: \$138,481,666
- Total FTEs: 385.40
- 865 miles of streets
- 806 miles of sanitary sewer; 450 miles of storm sewer
- 1,013 miles of sidewalk
- 57 city-owned bridges
- 32,852 street light fixtures; 385 signalized intersections
- 525 fleet rental units (vehicles and other equipment)

**Recent Accomplishments**

- Increased mill and overlay program to improve arterial street condition;
- Traffic Division worked closely with Metro Transit on implementation of predictive priority traffic signal timing revisions on the Green Line LRT to substantially reduce train travel times;
- Implemented energy saving LED lighting on high volume/high speed roadways;
- Participated in a number of department studies with Civic Consulting and the city's Innovation Team; and
- Produced a five year paving plan to direct future work program.

**2016 Proposed Budget**

**Public Works**

**Fiscal Summary**

	<b>2014 Adopted</b>	<b>2015 Adopted</b>	<b>2016 Proposed</b>	<b>Change</b>	<b>% Change</b>	<b>2015 Adopted FTE</b>	<b>2016 Proposed FTE</b>
<b>Spending</b>							
100: General Fund	2,407,020	2,088,727	3,226,292	1,137,565	54.5%	14.80	15.70
230: Right of Way Maintenance	37,778,406	39,070,105	39,893,745	823,640	2.1%	185.89	185.99
231: Street Lighting District	356,788	358,634	357,154	(1,480)	-0.4%	-	-
241: Recycling	5,900,785	6,043,983	6,308,515	264,532	4.4%	1.00	1.00
640: Sewer	69,937,408	61,950,497	62,069,483	118,986	0.2%	67.36	67.36
730: Administration	2,806,218	2,883,276	3,014,451	131,175	4.5%	20.55	20.55
731: Equipment Services Internal	10,199,812	9,712,930	9,897,272	184,342	1.9%	22.00	22.00
732: Engineering Fund	9,366,074	9,640,840	9,875,910	235,070	2.4%	65.30	65.80
733: Asphalt Plant	3,655,256	3,653,628	3,656,130	2,502	0.1%	4.30	4.30
734: Traffic Warehouse	3,215,688	4,679,181	3,269,006	(1,410,175)	-30.1%	2.70	2.70
<b>Total</b>	<b>145,623,455</b>	<b>140,081,801</b>	<b>141,567,958</b>	<b>1,486,157</b>	<b>1.1%</b>	<b>383.90</b>	<b>385.40</b>
<b>Financing</b>							
100: General Fund	2,890,680	3,453,771	6,050,444	2,596,673	75.2%		
230: Right of Way Maintenance	37,778,405	39,070,105	39,893,745	823,640	2.1%		
231: Street Lighting District	356,788	358,634	357,154	(1,480)	-0.4%		
241: Recycling	5,900,785	6,043,983	6,308,515	264,532	4.4%		
640: Sewer	69,937,408	61,950,497	62,069,483	118,986	0.2%		
730: Administration	2,806,218	2,883,276	3,014,451	131,175	4.5%		
731: Equipment Services Internal	10,199,812	9,712,930	9,897,272	184,342	1.9%		
732: Engineering Fund	9,366,074	9,640,840	9,875,910	235,070	2.4%		
733: Asphalt Plant	3,655,256	3,653,628	3,656,130	2,502	0.1%		
734: Traffic Warehouse	3,215,688	4,679,181	3,269,006	(1,410,175)	-30.1%		
<b>Total</b>	<b>146,107,114</b>	<b>141,446,845</b>	<b>144,392,110</b>	<b>2,945,265</b>	<b>2.1%</b>		

**Budget Changes Summary**

The 2016 Proposed General Fund budget for Public Works includes increases due to inflationary pressures as well as expansion of the city's parking meter system.

Several notable special fund changes are also included. In the Recycling fund, recycling rates are proposed to increase to cover inflationary pressures. A 2.5% rate increase is proposed for the Right of Way fund that will support full funding of the mill & overlay program that was expanded in 2014. The proposed budget for the sewer utility includes a volume rate increase of 3.5%, as well as an introduction of a base fee to help support capital maintenance and the long-term health of the fund. The sewer utility also includes a reallocation of existing resources to fund an operations manager, who will be responsible for promoting service excellence and effective use of public works operations resources.

100: General Fund

Public Works

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	23,182	108,959	(0.10)
Subtotal:	23,182	108,959	(0.10)

**Downtown Parking Meter Expansion**

The proposed budget includes an expansion of both enforcement areas and hours of enforcement to the downtown parking meter system. Informed by the Downtown Parking Study, expanding meters will maximize use of the downtown parking supply by turning over street parking and encouraging ramp/lot use. In doing so the city will spur economic development, street vitality and transit use. The budget includes the following assumptions:

- Implementation begins on January 1st, 2016
- Enforcement of daytime rates are extended until 6:00 pm Monday through Saturday
- Evening enforcement is added at a reduced rate from 6:00 pm until 10:00 pm Monday through Saturday
- Event parking rates are instituted around both Xcel Energy Center and CHS Field during events at the respective facilities
- Metered spaces and pay stations are added west of the Xcel Energy Center and some coin operated meters may be replaced in certain areas
- Implementation costs are funded by the HRA parking fund
- Expanded enforcement costs are included in the Police budget (\$54,037)

Expanded enforcement coverage and extended daytime enforcement until 6 pm	-	245,000	-
Evening enforcement (6pm-10pm) at reduced rates	-	399,000	-
Event parking - Xcel Energy Center and CHS Field	-	395,000	-
Ongoing parking system maintenance	101,873	-	1.00
One-time implementation costs - pay stations and meter equipment	308,000	308,000	-
Subtotal:	409,873	1,347,000	1.00

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Neighborhood Commercial Area Parking Meter Expansion</b>			
<p>The proposed budget includes a pilot extension of the parking meter system to one or more neighborhood commercial areas, which will be determined after further stakeholder review and input. Like downtown, areas will be selected based on their ability to benefit from increased parking turnover that will allow patrons of local businesses easier access to short term parking options. The budget includes the following assumptions:</p> <ul style="list-style-type: none"> <li>• Net revenue expectation (after ongoing costs) of \$400,000</li> <li>• Expansion of up to 470 metered spaces and 55 pay stations</li> <li>• Implementation by May 1st, 2016</li> <li>• Implementation costs are funded by the HRA parking fund</li> <li>• Expanded enforcement costs are included in the Police budget (\$36,204)</li> </ul>			
Parking meter collections (assuming a May 1st, 2016 implementation)	-	550,714	-
Ongoing parking system maintenance	114,510	-	-
One-time implementation costs - pay stations and meter equipment	590,000	590,000	-
Subtotal:	704,510	1,140,714	-
<b>Fund 100 Budget Changes Total</b>	<b>1,137,565</b>	<b>2,596,673</b>	<b>0.90</b>

**230: Right of Way Maintenance**

**Public Works**

Costs associated with maintaining the public right-of-way are budgeted in the Right-of-Way (ROW) Maintenance fund. Services provided by this fund include: snow removal, street sweeping, sidewalk repairs, streetlight maintenance, traffic signs, and pavement markings.

	<b>Change from 2015 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>	406,213	98,640	0.10
Subtotal:	406,213	98,640	0.10
<b>Mill &amp; Overlay</b>			
The city's mill & overlay program greatly expanded in 2014 to address significant deferred street maintenance, including fixing the "Terrible 20" city street segments. The resulting improvement in the city's street condition has reduced the historical cost of pothole patching. Those resources are being reprogrammed to help fully fund the expanded mill & overlay program.			
Pothole patching	(307,573)	-	-
Mill & overlay	725,000	-	-
Subtotal:	417,427	-	-
<b>ROW Rates</b>			
The proposed budget includes an average rate increase of 2.5% to cover inflationary pressures and full funding of the mill & overlay program.			
Rate adjustment (2.5%)		725,000	-
Subtotal:	-	725,000	-
<b>Fund 230 Budget Changes Total</b>	823,640	823,640	0.10



**231: Street Lighting District****Public Works**

Costs associated with installing above standard lighting upon request by neighborhoods. The fund is 100% assessed.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	1,480	1,480	-
Subtotal:	1,480	1,480	-
<b>Fund 231 Budget Changes Total</b>	<b>1,480</b>	<b>1,480</b>	<b>-</b>

**241: Recycling****Public Works**

The Public Works Recycling fund includes the budget for the Eureka recycling contract.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>			
Current service level adjustments	264,532	-	-
Subtotal:	264,532	-	-
<b>Recycling Revenue</b>			
The proposed recycling rate adjustment (1.5%) will cover inflationary pressures. The budget also includes a small volume increase due to a change in the number of billable units in the city.			
Rate adjustment (1.5%)	-	81,577	-
Volume adjustment	-	5,835	-
Subtotal:	-	87,412	-
<b>SCORE Grant</b>			
Increased allocation amount for SCORE grant funds from Ramsey County to support recycling programs.			
SCORE Grant Increase	-	177,120	-
Subtotal:	-	177,120	-
<b>Fund 241 Budget Changes Total</b>	<b>264,532</b>	<b>264,532</b>	<b>-</b>

**640: Sewer****Public Works**

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>			
Current service level adjustments	179,637	(9,410)	-
Subtotal:	179,637	(9,410)	-
<b>Bond Issuance and Debt Service</b>			
The budget includes planned adjustments in the amount of debt service payments made on sewer debt, as well as a return to historical bond issuance levels of \$8m dollars to help fund the capital infrastructure program.			
Debt service	358,306	-	-
WPA repayment	(1,868,958)	-	-
Bond sale	-	(2,000,000)	-
Subtotal:	(1,510,652)	(2,000,000)	-
<b>MCES Wastewater Charge</b>			
Payment of the Metropolitan Council Environment Service charge has increased in 2016. The MCES charge helps fund the processing and cleaning of the City's wastewater.			
MCES Charge	1,550,000	-	-
Subtotal:	1,550,000	-	-
<b>Infrastructure Investment</b>			
The Sewer fund has a multi-year sewer construction program that maintains the long-term health of the City's sewer fund. The program is funded through bond proceeds and the use of current assets. The capital construction program includes reconstructing sewer lines and lining of pipes.			
Infrastructure	400,000	-	-
Subtotal:	400,000	-	-
<b>Private Sewer Connection Program</b>			
The Private Sewer Connection Program connects customers to the City's sewer system and is 100% assessed. The program budget is reduced to reflect historical usage.			
Private sewer connection	(500,000)	(500,000)	-
Subtotal:	(500,000)	(500,000)	-

**640: Sewer****Public Works**

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Sewer Rates</b>			
The sewer utility is a one billion dollar asset that requires constant investment to ensure the city's sewer infrastructure is properly maintained. The proposed budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees. In addition to the volume rate, the budget includes a base fee to help fund the permanent fixed costs of maintaining the sewer network.			
Rate increase (3.5%)	-	1,051,958	-
Base fee	-	1,576,437	-
Subtotal:	-	2,628,395	-
<b>Fund 640 Budget Changes Total</b>	<b>118,985</b>	<b>118,985</b>	<b>-</b>

**730: Administration**

**Public Works**

The Administration fund includes the budgets for administrative functions of Public Works, including the director's office, public relations, technology, and accounting.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	131,715	131,715	-
Subtotal:	131,715	131,715	-
<b>Fund 730 Budget Changes Total</b>	<b>131,715</b>	<b>131,715</b>	<b>-</b>

**731: Equipment Services Internal**

**Public Works**

Public Works' fleet and equipment services costs are budgeted in the Equipment Services Internal fund.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments	184,432	184,342	-
Subtotal:	184,432	184,342	-
<b>Fund 731 Budget Changes Total</b>	<b>184,432</b>	<b>184,342</b>	<b>-</b>

**732: Engineering Fund**

**Public Works**

The Services and Supplies Internal fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects.

	Change from 2015 Adopted		
	Spending	Financing	FTE
Current Service Level Adjustments			
A vacant 0.5 FTE City Planning Administrator was filled with a 1.0 FTE at a lower title of Public Works Technician I for the equivalent salary dollars.			
	274,766	274,766	0.50
Subtotal:	274,766	274,766	0.50
<b>Fund 732 Budget Changes Total</b>	<b>274,766</b>	<b>274,766</b>	<b>0.50</b>

**733: Asphalt Plant****Public Works**

Budget associated with running the City's Asphalt Paving Plant.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
	Current service level adjustments	2,502	2,502	-
	Subtotal:	<u>2,502</u>	<u>2,502</u>	<u>-</u>
	<b>Fund 733 Budget Changes Total</b>	<u><u>2,502</u></u>	<u><u>2,502</u></u>	<u><u>-</u></u>

**734: Traffic Warehouse****Public Works**

Budget for maintaining and housing equipment and vehicles from around the city.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
	Adjustment to reflect the practice of materials purchased by the Traffic Warehouse being billed to capital projects to cover expenses. There was a large increase in the purchases of traffic warehouse materials in 2015. The reduction reflects the revenues and spending at historical levels.	(1,410,175)	(1,410,175)	-
	Subtotal:	<u>(1,410,175)</u>	<u>(1,410,175)</u>	<u>-</u>
	<b>Fund 734 Budget Changes Total</b>	<u><u>(1,410,175)</u></u>	<u><u>(1,410,175)</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

366

Department: PUBLIC WORKS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	3,313,132	2,482,751	2,088,727	3,226,292	1,137,564
RIGHT OF WAY MAINTENANCE	38,858,695	39,368,183	39,070,105	39,893,745	823,639
STREET LIGHTING DISTRICTS	345,872	260,329	358,634	357,154	(1,480)
RECYCLING AND SOLID WASTE	4,645,645	5,734,632	6,043,983	6,308,515	264,531
SEWER UTILITY	52,706,227	79,614,999	61,950,497	62,069,483	118,985
PUBLIC WORKS ADMINISTRATION	2,686,742	2,861,851	2,883,276	3,014,451	131,175
PUBLIC WORKS EQUIPMENT SERVICE	7,555,950	12,200,744	9,712,930	9,897,272	184,342
PW ENGINEERING SERVICES	8,026,111	8,002,461	9,640,840	9,875,910	235,070
ASPHALT PLANT	3,106,454	3,199,996	3,653,628	3,656,130	2,502
TRAFFIC WAREHOUSE	2,513,631	3,296,864	4,679,181	3,269,006	(1,410,176)
<b>TOTAL SPENDING BY FUND</b>	<b>123,758,460</b>	<b>157,022,809</b>	<b>140,081,802</b>	<b>141,567,957</b>	<b>1,486,154</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	33,813,181	34,928,151	37,013,789	38,291,041	1,277,252
SERVICES	47,728,893	51,789,344	53,820,634	55,079,839	1,259,205
MATERIALS AND SUPPLIES	15,877,616	17,409,561	18,603,011	19,193,450	590,439
PROGRAM EXPENSE	835,107	1,277,883	1,200,000	700,000	(500,000)
ADDITIONAL EXPENSES	87,398	350,870	105,590	106,600	1,010
CAPITAL OUTLAY	6,254,739	29,475,623	11,111,488	11,647,800	536,312
DEBT SERVICE	3,195,566	8,789,235	9,565,145	10,029,102	463,957
OTHER FINANCING USES	15,965,960	13,002,142	8,662,145	6,520,124	(2,142,021)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>123,758,460</b>	<b>157,022,809</b>	<b>140,081,802</b>	<b>141,567,957</b>	<b>1,486,154</b>
<b><u>Financing by Major Account</u></b>					
TAXES	-	29,383	31,000	-	
LICENSE AND PERMIT	1,395,892	1,639,229	1,586,960	1,571,960	(15,000)
INTERGOVERNMENTAL REVENUE	6,981,129	6,079,535	6,418,438	6,994,520	576,082
CHARGES FOR SERVICES	29,924,864	75,536,948	30,822,808	90,427,951	59,605,143
ASSESSMENTS	79,928,529	34,111,865	87,010,381	31,651,198	(55,359,183)
INVESTMENT EARNINGS	(184,845)	4,826,295	24,908	87,950	63,042
MISCELLANEOUS REVENUE	10,355,447	533,530	392,500	392,500	
OTHER FINANCING SOURCES	2,246,594	16,207,358	15,159,850	13,266,029	(1,893,821)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>130,647,609</b>	<b>138,964,144</b>	<b>141,446,845</b>	<b>144,392,108</b>	<b>2,976,263</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,222,327	1,477,312	1,435,495	1,566,279	130,783
SERVICES	578,215	576,262	585,843	620,801	34,958
MATERIALS AND SUPPLIES	14,201	51,221	65,389	1,037,212	971,823
ADDITIONAL EXPENSES	1,241	367	2,000	2,000	
CAPITAL OUTLAY	74,304	53,064			
DEBT SERVICE	30,484	324,524			
OTHER FINANCING USES	1,392,360				
<b>Total Spending by Major Account</b>	<b>3,313,132</b>	<b>2,482,751</b>	<b>2,088,727</b>	<b>3,226,292</b>	<b>1,137,564</b>
<b>Spending by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW		834			
10031101 MAPS RECORDS AND PERMITS	155,158	155,158	155,158	155,158	
10031200 TRANSPORTATION PLANNING	78,477	100,729	105,102	115,744	10,642
10031201 STREET ENGINEERING	155,199	190,164	177,006	168,154	(8,852)
10031202 TRAFFIC ENGINEERING	461,842	508,471	527,928	559,974	32,046
10031203 BRIDGE ENGINEERING	74,028	118,879	96,752	94,443	(2,308)
10031204 CONSTRUCTION INSPECTION	113,466	133,904	111,989	113,606	1,617
10031205 SURVEY SECTION	148,614	214,062	189,664	196,276	6,612
10031300 PARKING METER REPAIR AND MAINT	2,126,347	1,060,550	725,129	1,822,936	1,097,807
<b>Total Spending by Accounting Unit</b>	<b>3,313,132</b>	<b>2,482,751</b>	<b>2,088,727</b>	<b>3,226,292</b>	<b>1,137,564</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **RIGHT OF WAY MAINTENANCE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	17,476,369	17,424,107	17,936,590	18,352,316	415,727
SERVICES	11,811,109	11,268,583	10,592,542	10,282,011	(310,530)
MATERIALS AND SUPPLIES	6,660,556	7,774,938	7,367,052	8,016,104	649,052
ADDITIONAL EXPENSES	74,590	81,781	95,920	93,464	(2,456)
CAPITAL OUTLAY	228,372	254,335	415,000	415,000	
DEBT SERVICE	67,568	246,595	80,121	80,121	
OTHER FINANCING USES	2,540,131	2,317,844	2,582,881	2,654,728	71,847
<b>Total Spending by Major Account</b>	<b>38,858,695</b>	<b>39,368,183</b>	<b>39,070,105</b>	<b>39,893,745</b>	<b>823,639</b>
<b>Spending by Accounting Unit</b>					
23031300 TRAFFIC BUILDING MAINT	186,472	231,096	191,088	191,739	651
23031301 SIGNS AND MARKINGS MAINT	1,707,064	1,643,573	2,122,595	2,184,390	61,795
23031302 TRAFFIC SIGNAL MAINTENANCE	3,109,623	3,064,511	2,989,960	2,978,395	(11,564)
23031303 STREET LIGHTING MAINTENANCE	5,459,516	5,663,889	5,680,958	5,693,120	12,161
23031304 BUS SHELTER ADMIN	20,062	9,996	28,871		(28,871)
23031305 RESIDENTIAL PKNG PRMT PROGRAM	59,572	84,751	57,216	56,868	(348)
23031306 GSOC AND GIS	316,363	306,344	351,831	351,927	96
23031307 ROW PERMITS AND INSPECTION	1,203,921	1,430,558	1,525,942	1,650,767	124,825
23031500 STREET MAINT ADMINISTRATION	4,530,554	4,492,616	4,637,631	4,495,347	(142,284)
23031501 STREET MAINT EQUIPMENT	472,105	598,453	1,022,619	1,128,268	105,649
23031502 STREET MAINT FIELD OPERATIONS	1,003,857	1,160,796	811,841	1,791,548	979,707
23031510 BRIDGE MAINTENANCE	1,715,364	1,801,780	1,761,226	1,780,113	18,887
23031520 DOWNTOWN STREETS CLASS IA	1,366,851	1,426,017	1,089,246	998,655	(90,591)
23031521 DOWNTOWN STREETS CLASS IB	122,967	187,986	175,762	166,190	(9,572)
23031522 OUTLYING COM AND ARTRL CLSS II	8,565,322	9,557,217	7,537,332	7,500,703	(36,629)
23031523 RESIDENTIAL STREETS CLASS III	7,368,358	6,745,361	7,727,224	7,693,124	(34,099)
23031524 OILED & PAVED ALLEYS CLASS IV	1,588,842	904,520	1,278,439	1,192,312	(86,127)
23031525 UNIMPROVED STREETS CLASS V	15,185	10,316	24,196	14,109	(10,087)
23031526 UNIMPROVED ALLEYS CLASS VI	46,700	48,403	56,129	26,171	(29,958)
<b>Total Spending by Accounting Unit</b>	<b>38,858,695</b>	<b>39,368,183</b>	<b>39,070,105</b>	<b>39,893,745</b>	<b>823,639</b>

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**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	106,791	108,626	149,734	148,254	(1,480)
MATERIALS AND SUPPLIES	237,629	151,703	208,900	208,900	
OTHER FINANCING USES	1,453				
<b>Total Spending by Major Account</b>	<b>345,872</b>	<b>260,329</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>
<b>Spending by Accounting Unit</b>					
23131300 STREET LIGHTING DISTRICTS	345,872	260,329	358,634	357,154	(1,480)
<b>Total Spending by Accounting Unit</b>	<b>345,872</b>	<b>260,329</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	81,768	104,023	91,298	93,909	2,610
SERVICES	4,285,150	5,352,298	5,669,305	5,905,016	235,711
MATERIALS AND SUPPLIES	2,727	3,310	8,380	34,590	26,210
OTHER FINANCING USES	276,000	275,000	275,000	275,000	
<b>Total Spending by Major Account</b>	<b>4,645,645</b>	<b>5,734,632</b>	<b>6,043,983</b>	<b>6,308,515</b>	<b>264,531</b>
<b>Spending by Accounting Unit</b>					
24131400 RECYCLING	4,645,645	5,734,632	6,043,983	6,308,515	264,531
<b>Total Spending by Accounting Unit</b>	<b>4,645,645</b>	<b>5,734,632</b>	<b>6,043,983</b>	<b>6,308,515</b>	<b>264,531</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	4,904,509	5,284,099	6,422,372	6,636,268	213,896
SERVICES	26,921,568	30,704,684	31,895,340	33,390,111	1,494,771
MATERIALS AND SUPPLIES	595,989	533,776	542,247	569,747	27,500
PROGRAM EXPENSE	835,107	1,277,883	1,200,000	700,000	(500,000)
ADDITIONAL EXPENSES	11,567	266,481	5,430	8,311	2,881
CAPITAL OUTLAY	4,969,923	23,672,439	8,044,720	8,444,720	400,000
DEBT SERVICE	3,067,753	7,792,269	8,789,789	9,148,095	358,306
OTHER FINANCING USES	11,399,811	10,083,368	5,050,599	3,172,231	(1,878,368)
<b>Total Spending by Major Account</b>	<b>52,706,227</b>	<b>79,614,999</b>	<b>61,950,497</b>	<b>62,069,483</b>	<b>118,985</b>

**Spending by Accounting Unit**

64031700	MAJOR SEWER SERVICE OBLIGATION	33,094,392	30,970,677	32,017,438	31,689,185	(328,253)
64031701	SEWER MAINTENANCE	9,988,386	11,675,759	7,096,505	7,243,394	146,889
64031702	SEWER SYSTEM MANAGEMENT	1,754,279	1,806,674	1,737,715	1,741,581	3,866
64031703	REGIONAL ISSUES MANDATES MGMT	196,473	234,366	398,080	431,460	33,380
64031704	SEWER INFRASTRUCTURE MGMT	325,815	382,170	286,478	315,810	29,332
64031705	STORM SEWER SYSTEM CHARGE	242,405	234,414	177,302	175,704	(1,598)
64031706	INFLOW AND INFILTRATION	682,087	573,187	380,092	341,756	(38,336)
64031710	STORMWATER DISCHARGE MANAGEMT	713,969	1,440,325	1,060,844	1,105,339	44,495
64031711	GOPHER STATE -ONE CALL	35,838	45,368	41,325	40,856	(469)
64031712	PRIVATE SEWER CONNECT REPAIR P	883,674	1,550,153	1,300,000	800,000	(500,000)
64031713	SEWER INSPECTION PROGRAM	866,376	903,830	1,169,596	1,156,398	(13,198)
64031900	MAJOR SEWER REPAIR CONSTRUCTION	193,342	1,869,766	2,500,000	3,100,000	600,000
64031910	STORM WATER QUALITY IMPROVE	65,824	3,145,874	183,925	123,600	(60,325)
64031920	SEWER TUNNEL REHABILITATION	(0)	8,050,746	3,400,000	3,500,000	100,000
64031930	SEWER REHABILITATION	885,032	5,974,993	2,800,000	2,500,000	(300,000)
640652013	2013 REV BOND PROCEEDS	143,720	1,123	3,000	3,000	-
640652014	2014 REV BOND PROCEEDS	-	4,535,038	-	-	-
640952004	2004 REV BOND RESERVE	295,139	-	-	-	-
640952006	2006 REV BOND RESERVE	168,667	612,207	626,525	626,925	400
640952008	2008 REV BOND RESERVE	795,164	1,738,426	1,807,948	1,805,548	(2,400)

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: **2016**

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Mayor's Proposed	2015 Adopted
640952009	2009 REV BOND RESERVE	283,424	660,405	681,575	679,050	(2,525)
640952009I	2009 REV REFUND RESERVE	47,873	350,950	324,650	336,400	11,750
640952010	2010 REV BOND RESERVE	269,106	618,030	650,725	637,100	(13,625)
640952011	2011 REV BOND RESERVE	295,375	645,134	666,814	669,064	2,250
640952012	2012 REV BOND RESERVE	260,273	601,705	630,969	633,319	2,350
640952013	2013 REV BOND RESERVE	219,596	922,564	956,907	943,907	(13,000)
640952014	2014 REV BOND RESERVE	-	-	-	623,725	623,725
640952015	2015 REV BOND RESERVE	-	-	-	596,362	596,362
940959100	SEWER SUBSEQUENT YR DEBT SVC	-	71,115	1,052,086	250,000	(802,086)
<b>Total Spending by Accounting Unit</b>		<b>52,706,227</b>	<b>79,614,999</b>	<b>61,950,497</b>	<b>62,069,483</b>	<b>118,985</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,930,717	2,162,441	1,994,116	2,167,479	173,363
SERVICES	380,008	351,768	513,450	500,566	(12,884)
MATERIALS AND SUPPLIES	55,985	66,557	108,469	108,994	525
CAPITAL OUTLAY	2,308	44,537	51,538		(51,538)
OTHER FINANCING USES	317,724	236,548	215,703	237,412	21,709
<b>Total Spending by Major Account</b>	<b>2,686,742</b>	<b>2,861,851</b>	<b>2,883,276</b>	<b>3,014,451</b>	<b>131,175</b>
<b>Spending by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	518,853	623,967	561,980	722,233	160,253
73031101 PW MARKETING AND PUBLIC REL	149,394	222,881	293,397	186,476	(106,921)
73031102 PW ACCOUNTING AND PAYROLL	1,014,973	958,234	974,775	1,034,481	59,706
73031103 PW OFFICE ADMINISTRATION	377,092	436,111	423,382	403,280	(20,101)
73031104 PW COMPUTER SERVICES	256,933	203,605	179,058	179,063	5
73031105 PW SAFETY SERVICES	111,182	144,122	158,683	163,083	4,400
73031110 PW DALE STREET CAMPUS MAINT	258,317	272,931	292,001	325,834	33,834
<b>Total Spending by Accounting Unit</b>	<b>2,686,742</b>	<b>2,861,851</b>	<b>2,883,276</b>	<b>3,014,451</b>	<b>131,175</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

374

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS EQUIPMENT SERVICE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,886,989	2,040,666	1,979,181	2,094,639	115,458
SERVICES	1,260,091	1,213,346	1,318,285	1,323,059	4,774
MATERIALS AND SUPPLIES	3,464,340	3,221,550	2,919,323	3,029,782	110,459
CAPITAL OUTLAY	914,770	5,246,181	2,300,906	2,508,906	208,000
DEBT SERVICE	29,761	425,848	695,235	800,886	105,651
OTHER FINANCING USES		53,153	500,000	140,000	(360,000)
<b>Total Spending by Major Account</b>	<b>7,555,950</b>	<b>12,200,744</b>	<b>9,712,930</b>	<b>9,897,272</b>	<b>184,342</b>
<b>Spending by Accounting Unit</b>					
73131600 PW EQUIP SERVICES SECTION	7,459,311	12,085,367	7,412,024	7,248,366	(163,658)
73131601 PW MOTOR VEHICLE BUDGET	96,639	115,378	2,300,906	2,648,906	348,000
<b>Total Spending by Accounting Unit</b>	<b>7,555,950</b>	<b>12,200,744</b>	<b>9,712,930</b>	<b>9,897,272</b>	<b>184,342</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES	5,798,900	5,815,362	6,540,607	6,760,718	220,111
MATERIALS AND SUPPLIES	2,040,227	1,744,475	2,428,622	2,425,079	(3,543)
ADDITIONAL EXPENSES	104,158	238,814	333,085	368,361	35,276
CAPITAL OUTLAY	44,345	1,240	1,240	1,825	585
DEBT SERVICE	44,345	166,341	299,324	279,174	(20,150)
OTHER FINANCING USES	38,481	36,229	37,962	40,753	2,791
<b>Total Spending by Major Account</b>	<b>8,026,111</b>	<b>8,002,461</b>	<b>9,640,840</b>	<b>9,875,910</b>	<b>235,070</b>
<b>Spending by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	832,864				
73231201 PW OFFICE ENGINEER PROJECTS	437,310				
73231202 PW ENGINEER COMPUTER SERVICES	39,750				
73231204 TRANSPORTATION PLANNING PROJ	452,272	557,251	623,826	635,227	11,401
73231205 PW PROJECT PLAN AND PROGRAM	308,714	405,975	405,161	410,080	4,919
73231206 PW TECHNICAL SERVICES	1,133,980	996,205	1,317,594	1,330,222	12,628
73231207 PW MAPS AND RECORDS		280,457	317,115	334,103	16,988
73231210 STREET DESIGN PROJECTS	1,144,480	1,163,820	1,465,247	1,501,752	36,504
73231211 TRAFFIC AND LIGHTING ENG PROJ	809,485	984,257	960,653	986,289	25,637
73231212 SEWER DESIGN PROJECTS	477,442	639,942	868,847	890,668	21,821
73231213 BRIDGE DESIGN PROJECTS	489,642	495,208	739,930	793,924	53,993
73231214 CONSTRUCTION PROJECTS	878,965	1,280,771	1,454,726	1,466,678	11,952
73231215 SURVEY SECTION PROJECTS	1,021,207	1,198,575	1,487,741	1,526,968	39,227
<b>Total Spending by Accounting Unit</b>	<b>8,026,111</b>	<b>8,002,461</b>	<b>9,640,840</b>	<b>9,875,910</b>	<b>235,070</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

376

Department: **PUBLIC WORKS**  
Fund: **ASPHALT PLANT**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	319,374	409,894	390,324	400,916	10,592
SERVICES	148,890	128,064	191,284	185,883	(5,401)
MATERIALS AND SUPPLIES	2,619,427	2,623,311	3,072,020	3,069,331	(2,689)
CAPITAL OUTLAY	18,763	38,726			
<b>Total Spending by Major Account</b>	<b>3,106,454</b>	<b>3,199,996</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>
<b>Spending by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	3,106,454	3,199,996	3,653,628	3,656,130	2,502
<b>Total Spending by Accounting Unit</b>	<b>3,106,454</b>	<b>3,199,996</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **TRAFFIC WAREHOUSE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	192,228	210,247	223,806	218,518	(5,288)
SERVICES	196,845	341,236	476,230	299,059	(177,170)
MATERIALS AND SUPPLIES	2,122,604	2,744,381	3,978,146	2,750,429	(1,227,717)
ADDITIONAL EXPENSES		1,000	1,000	1,000	
CAPITAL OUTLAY	1,954				
<b>Total Spending by Major Account</b>	<b>2,513,631</b>	<b>3,296,864</b>	<b>4,679,181</b>	<b>3,269,006</b>	<b>(1,410,176)</b>
<b>Spending by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	2,513,631	3,296,864	4,679,181	3,269,006	(1,410,176)
<b>Total Spending by Accounting Unit</b>	<b>2,513,631</b>	<b>3,296,864</b>	<b>4,679,181</b>	<b>3,269,006</b>	<b>(1,410,176)</b>

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# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44160-0	ELEC CHARGING STATIONS		270			
44190-0	MISCELLANEOUS FEES	589	133,448			
44590-0	MISCELLANEOUS SERVICES	31,134	12,221			
47105-0	PARKING METER CARDS		6,288			
47110-0	DISABILITY METER PARKING PERMIT	23	293			
47115-0	PARKING METER COLLECTION	2,071,808	2,214,761	2,111,187	3,837,360	1,726,173
47120-0	LOST METER HOODING REVENUE	179,847	206,848	169,975	180,000	10,025
47125-0	LABOR CHARGES METER HOODING		13,704	30,000	30,000	
47135-0	CAR SHARE PARKING		46,250	92,500	92,500	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,283,400</b>	<b>2,634,083</b>	<b>2,403,662</b>	<b>4,139,860</b>	<b>1,736,198</b>
55750-0	DAMAGE CLAIM FROM OTHERS	7,853	9,073			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>7,853</b>	<b>9,073</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	531,512	512,787	501,191	473,076	(28,115)
56240-0	TRANSFER FR ENTERPRISE FUND	222,234	207,461	548,918	1,437,508	888,590
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>753,746</b>	<b>720,248</b>	<b>1,050,109</b>	<b>1,910,584</b>	<b>860,475</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>3,044,999</b>	<b>3,363,404</b>	<b>3,453,771</b>	<b>6,050,444</b>	<b>2,596,673</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40880-0	BUS SHELTER FRANCHISE FEE		29,383	31,000		(31,000)
<b>TOTAL FOR TAXES</b>			<b>29,383</b>	<b>31,000</b>		<b>(31,000)</b>
42105-0	BUSINESS LICENSE					
42620-0	USE OF STREET TEMPORARY	1,292,458	1,498,659	1,430,000	1,430,000	
42625-0	USE OF STREET PERMANENT	275	3,921	500	500	
42630-0	USE OF STREET VARIOUS LOCATION	11,940	12,710	11,000	11,000	
42640-0	NEWSRACK PERMIT		23,616	40,000	25,000	(15,000)
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>1,304,673</b>	<b>1,538,906</b>	<b>1,481,500</b>	<b>1,466,500</b>	<b>(15,000)</b>
43650-0	MUNI STATE AID MAINTENANCE	3,422,191	2,923,772	3,034,224	3,433,186	398,962
43655-0	TRUNK HIGHWAY FUNDS	886,175	943,660	943,660	943,660	
43810-0	COUNTY ROAD AID	1,913,061	1,883,432	1,777,289	1,777,289	
43999-0	OTHER GRANT HISTORY	10,000	(10,000)			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>6,231,427</b>	<b>5,740,864</b>	<b>5,755,173</b>	<b>6,154,135</b>	<b>398,962</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
44190-0	MISCELLANEOUS FEES	30,550				
44299-0	OTHER SALES	146,836				
44435-0	SALE OF OTHER NONCAPITAL ITEMS		1,445			
44590-0	MISCELLANEOUS SERVICES	4,401,879	316,848			
47130-0	RESIDENTIAL PARKING PERMIT		99,216	95,000	100,000	5,000
47135-0	CAR SHARE PARKING		43,938	87,875	87,875	
47505-0	BARRICADE RENTAL		4,909			
47510-0	SPACE RENTAL	14,845				
47520-0	STREET REPAIR		1,919,107	1,868,000	1,868,000	
47530-0	TRAFFIC SIGNS MARKING MAINT		354,311	651,747	651,747	
47535-0	TRAFFIC SIGNAL MAINTENANCE		909,170	700,000	700,000	
47540-0	STREET LIGHTING MAINTENANCE		1,105,953	1,234,323	1,234,323	
48305-0	LAND RENTAL		6,425			
48315-0	BUILDING RENTALS		17,591	17,591	17,591	
48325-0	REACH ALL RENTAL		46,657			
48340-0	RECREATION RENTAL	41,023	(43,128)			
51180-0	PMT FOR XCEL USE OF STREET		155,158	155,158	155,158	
51190-0	GSOC GIS SERVICES		285,000	351,831	352,544	713
51305-0	EQUIPMENT RENTAL		20,000	20,000	20,000	
52545-0	ANTENNA SITE RENTAL FEE		3,473		10,000	10,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,635,133</b>	<b>5,246,073</b>	<b>5,181,525</b>	<b>5,197,238</b>	<b>15,713</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54105-0	CURRENT YEAR	7,276,590	8,901,255	24,255,581	25,035,619	780,038
54110-0	TAX EXEMPT PROPERTY	1,684,998	(134,135)			
54115-0	TAX FORFEITED PROPERTY	36,071	32,583			
54120-0	PREPAID ASSESSMENT	15,987,684	14,174,041			
54201-0	1ST YEAR DELINQUENT	329,044	312,478			
54202-0	2ND YEAR DELINQUENT	69,104	64,772			
54203-0	3RD YEAR DELINQUENT	36,933	29,555			
54204-0	4TH YEAR DELINQUENT	18,597	21,558			
54205-0	5TH YEAR DELINQUENT	14,493	13,877			
54206-0	6TH YEAR AND PRIOR		11,435			
54305-0	ASSESSMENT PENALTY	165,932	79,496			
54310-0	ASSESSMENT INTEREST		52,515	501,191	473,076	(28,115)
<b>TOTAL FOR ASSESSMENTS</b>		<b>25,619,447</b>	<b>23,559,429</b>	<b>24,756,772</b>	<b>25,508,695</b>	<b>751,923</b>
54505-0	INTEREST INTERNAL POOL			(63,042)		63,042
<b>TOTAL FOR INVESTMENT EARNINGS</b>				<b>(63,042)</b>		<b>63,042</b>
55550-0	PRIVATE GRANTS		10,000			
55750-0	DAMAGE CLAIM FROM OTHERS	168,516	232,679	180,000	180,000	
55815-0	REFUNDS OVERPAYMENTS	5				
55845-0	JURY DUTY PAY	85	50			
55905-0	CASH OVER OR SHORT		10			
55915-0	OTHER MISC REVENUE	19,383	8			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>187,989</b>	<b>242,747</b>	<b>180,000</b>	<b>180,000</b>	
56240-0	TRANSFER FR ENTERPRISE FUND	1,156,656	1,156,656	1,247,177	1,247,177	
56245-0	TRANSFER FR INTERNAL SERVICE F			500,000	140,000	(360,000)
58101-0	SALE OF CAPITAL ASSET		111			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,156,656</b>	<b>1,156,767</b>	<b>1,747,177</b>	<b>1,387,177</b>	<b>(360,000)</b>
<b>TOTAL FOR RIGHT OF WAY MAINTENANCE</b>		<b>39,135,325</b>	<b>37,514,169</b>	<b>39,070,105</b>	<b>39,893,745</b>	<b>823,640</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET LIGHTING DISTRICTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
47540-0	STREET LIGHTING MAINTENANCE					
<b>TOTAL FOR CHARGES FOR SERVICES</b>						
54105-0	CURRENT YEAR	332,646	336,435	358,634	357,154	(1,480)
54202-0	2ND YEAR DELINQUENT					
54203-0	3RD YEAR DELINQUENT	329				
54204-0	4TH YEAR DELINQUENT	2,369	(1)			
54205-0	5TH YEAR DELINQUENT	2,655	425			
54206-0	6TH YEAR AND PRIOR		46			
54305-0	ASSESSMENT PENALTY	4,269				
54310-0	ASSESSMENT INTEREST		39			
<b>TOTAL FOR ASSESSMENTS</b>		<b>342,267</b>	<b>336,944</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>
<b>TOTAL FOR STREET LIGHTING DISTRICTS</b>		<b>342,267</b>	<b>336,944</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RECYCLING AND SOLID WASTE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43701-0	COUNTY GRANT			590,554	767,674	177,120
43999-0	OTHER GRANT HISTORY	676,991				
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>676,991</b>		<b>590,554</b>	<b>767,674</b>	<b>177,120</b>
54105-0	CURRENT YEAR	3,820,061	5,115,519	5,453,484	5,540,841	87,357
54110-0	TAX EXEMPT PROPERTY	72	78			
54115-0	TAX FORFEITED PROPERTY	2,908	3,525			
54201-0	1ST YEAR DELINQUENT	49,144	48,410			
54202-0	2ND YEAR DELINQUENT	8,647	8,561			
54203-0	3RD YEAR DELINQUENT	4,869	4,333			
54204-0	4TH YEAR DELINQUENT	260	3,038			
54205-0	5TH YEAR DELINQUENT	197	1,553			
54206-0	6TH YEAR AND PRIOR		1,608			
54305-0	ASSESSMENT PENALTY	20,623	13,262			
54310-0	ASSESSMENT INTEREST		7,811			
<b>TOTAL FOR ASSESSMENTS</b>		<b>3,906,780</b>	<b>5,207,698</b>	<b>5,453,484</b>	<b>5,540,841</b>	<b>87,357</b>
54605-0	INTEREST NOTE AND LOAN HISTORY	13,101				
54610-0	INTEREST ON NOTE		6,100			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>13,101</b>	<b>6,100</b>			
59950-0	CONTR TO FUND EQUITY			(55)		55
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>(55)</b>		<b>55</b>
<b>TOTAL FOR RECYCLING AND SOLID WASTE</b>		<b>4,596,872</b>	<b>5,213,798</b>	<b>6,043,983</b>	<b>6,308,515</b>	<b>264,532</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

COMPANY: CITY OF SAINT PAUL  
DEPARTMENT: PUBLIC WORKS  
FUND: SEWER UTILITY

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42570-0	SEWER HOUSE CONNECTIONS	77,750	83,674	90,000	90,000	-
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>77,750</b>	<b>83,674</b>	<b>90,000</b>	<b>90,000</b>	
43810-0	COUNTY ROAD AID	72,711	75,620	72,711	72,711	-
43905-0	METROPOLITAN COUNCIL	-	263,051	-	-	-
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>72,711</b>	<b>338,671</b>	<b>72,711</b>	<b>72,711</b>	-
44225-0	MAPS PUBLICATION REPORT HISTORY	465	-	-	-	-
44235-0	SALE OF PUBLICATION	-	1,000	1,000	1,000	-
44299-0	OTHER SALES	6,274	-	-	-	-
44420-0	SALE OF SCRAP HISTORY	-	4,771	-	-	-
44430-0	SALE OF SCRAP OTHER	-	861	-	-	-
44590-0	MISCELLANEOUS SERVICES	79,654	58,338	-	-	-
47510-0	SPACE RENTAL	2,360	-	-	-	-
48305-0	LAND RENTAL	-	1,760	2,500	2,500	-
51265-0	SEWER MAINTENANCE	-	50,000	50,000	50,000	-
52105-0	STORM SEWER SYSTEM CHARGE	13,546,910	8,827,546	14,267,536	14,766,345	498,809
52110-0	SEWER CONNECTION REPAIR CHARGE	554,908	686,964	1,300,000	800,000	(500,000)
52115-0	SANITARY SEWER BILL	34,593,649	34,847,565	35,819,882	36,373,031	553,149
52125-0	SEWER SERVICE BASE FEE	-	-	-	1,576,437	1,576,437
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>48,784,219</b>	<b>44,478,805</b>	<b>51,440,918</b>	<b>53,569,313</b>	<b>2,128,395</b>
54105-0	CURRENT YEAR	-	4,406,174	-	-	-
54110-0	TAX EXEMPT PROPERTY	-	360,338	-	-	-
54115-0	TAX FORFEITED PROPERTY	-	12,769	-	-	-
54201-0	1ST YEAR DELINQUENT	-	119,575	-	-	-
54202-0	2ND YEAR DELINQUENT	-	27,623	-	-	-
54203-0	3RD YEAR DELINQUENT	-	13,163	-	-	-
54204-0	4TH YEAR DELINQUENT	-	7,882	-	-	-

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

COMPANY: CITY OF SAINT PAUL  
DEPARTMENT: PUBLIC WORKS  
FUND: SEWER UTILITY

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54205-0	5TH YEAR DELINQUENT		4,324			
54206-0	6TH YEAR DELINQUENT		4,389			
54305-0	ASSESSMENT PENALTY	56,369	31,138	50,000	50,000	
54310-0	ASSESSMENT INTEREST		20,419	203,918	194,508	(9,410)
<b>TOTAL FOR ASSESSMENTS</b>		<b>56,369</b>	<b>5,007,794</b>	<b>253,918</b>	<b>244,508</b>	<b>(9,410)</b>
54505-0	INTEREST INTERNAL POOL	310,088	(2,109)	5,450	5,450	-
54510-0	INCR OR DECR IN FV INVESTMENTS	(508,763)				
54810-0	OTHER INTEREST EARNED		25,992	82,500	82,500	
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(198,675)</b>	<b>23,883</b>	<b>87,950</b>	<b>87,950</b>	<b>-</b>
55750-0	DAMAGE CLAIM FROM OTHERS	263	5,000	5,000	5,000	
55815-0	REFUNDS OVERPAYMENTS					
55845-0	JURY DUTY PAY	10	30			
55925-0	MISC NON OPER INCOME	9,999,315				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>9,999,588</b>	<b>5,030</b>	<b>5,000</b>	<b>5,000</b>	
56110-0	INTRA FUND IN BOND DRAW		4,383,228			
57130-0	REVENUE BOND ISSUED		8,000,000	10,000,000	8,000,000	(2,000,000)
57225-0	PREMIUM REVENUE BOND ISSUED		313,993			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>-</b>	<b>12,697,221</b>	<b>10,000,000</b>	<b>8,000,000</b>	<b>(2,000,000)</b>
<b>TOTAL FOR SEWER UTILITY</b>		<b>58,791,962</b>	<b>62,635,078</b>	<b>61,950,497</b>	<b>62,069,482</b>	<b>118,985</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44190-0	MISCELLANEOUS FEES	11				
44590-0	MISCELLANEOUS SERVICES	2,794,747	4,655			
47510-0	SPACE RENTAL	34,690				
51175-0	ADMINISTRATION FEE		2,814,654	2,883,276	3,014,450	131,174
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,829,447</b>	<b>2,819,309</b>	<b>2,883,276</b>	<b>3,014,450</b>	<b>131,174</b>
54710-0	INTEREST ON ADVANCE		34,409			
<b>TOTAL FOR INVESTMENT EARNINGS</b>			<b>34,409</b>			
55845-0	JURY DUTY PAY		20			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>20</b>			
<b>TOTAL FOR PUBLIC WORKS ADMINISTRATION</b>		<b>2,829,447</b>	<b>2,853,738</b>	<b>2,883,276</b>	<b>3,014,450</b>	<b>131,174</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PUBLIC WORKS EQUIPMENT SERVICE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44190-0	MISCELLANEOUS FEES	1,048	570			
44299-0	OTHER SALES	11,898	(1,960)			
44415-0	SALE OF SCRAP USED OIL		1,756			
44420-0	SALE OF SCRAP SCRAP METAL		8,767	7,500	7,500	
44435-0	SALE OF OTHER NONCAPITAL ITEMS		1,998			
44590-0	MISCELLANEOUS SERVICES	6,792,071	(847,241)			
48315-0	BUILDING RENTALS	4,250				
51285-0	VEHICLE MAINTENANCE CHARGES	1,011,977	781,783	940,611	987,643	47,032
51290-0	SALE OF FUEL		199,196			
51305-0	EQUIPMENT RENTAL		7,116,223	6,394,700	6,926,361	531,661
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,821,244</b>	<b>7,261,090</b>	<b>7,342,811</b>	<b>7,921,504</b>	<b>578,693</b>
54810-0	OTHER INTEREST EARNED	730				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>730</b>				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	11,316				
55610-0	CASH CONTRIB FOR CAPITAL ACQ					
55750-0	DAMAGE CLAIM FROM OTHERS	1,416	2,161	7,500	7,500	
55815-0	REFUNDS OVERPAYMENTS	155				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>12,887</b>	<b>2,161</b>	<b>7,500</b>	<b>7,500</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	274,815	365,329	637,619	743,268	105,649
57505-0	CAPITAL LEASE		1,210,000	1,210,000	1,210,000	
58101-0	SALE OF CAPITAL ASSET					
58130-0	GAIN ON SALE CAPITAL ASSETS	61,376	57,793	15,000	15,000	
58199-0	ASSET SALE PROCEEDS CLEARING					
59910-0	USE OF FUND EQUITY			500,000		(500,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>336,192</b>	<b>1,633,122</b>	<b>2,362,619</b>	<b>1,968,268</b>	<b>(394,351)</b>
<b>TOTAL FOR PUBLIC WORKS EQUIPMENT SERVICE</b>		<b>8,171,053</b>	<b>8,896,373</b>	<b>9,712,930</b>	<b>9,897,272</b>	<b>184,342</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PW ENGINEERING SERVICES

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
42605-0	CEMENT SIDEWALK	10,509	6,943	9,460	9,460	
42620-0	USE OF STREET TEMPORARY	2,960	9,705	6,000	6,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>13,469</b>	<b>16,648</b>	<b>15,460</b>	<b>15,460</b>	
44225-0	MAPS PUBLICATION REPORT HISTOR	3,527	(22)			
44230-0	SALE OF MAP		431	2,100	2,100	
44235-0	SALE OF PUBLICATION		4,571	1,500		(1,500)
44590-0	MISCELLANEOUS SERVICES	7,772,206	82,446			
51145-0	DESIGN SERVICE		2,514,300	4,931,795	3,981,952	(949,843)
51185-0	PW TECHNICAL SERVICES		1,223,734	1,235,012	1,255,502	20,490
51205-0	TRAFFIC & LIGHTING ENGINEERING		152,125	131,930	130,000	(1,930)
51215-0	PW CONSTRUCTION SERVICES		945,418	1,770,563	2,135,677	365,114
51220-0	SURVEY SERVICES		869,975	1,552,480	2,355,219	802,739
51230-0	ENGINEERING SERVICES		4,985			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,775,733</b>	<b>5,797,961</b>	<b>9,625,380</b>	<b>9,860,450</b>	<b>235,070</b>
55845-0	JURY DUTY PAY	40				
55905-0	CASH OVER OR SHORT		(6)			
55915-0	OTHER MISC REVENUE		4			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>40</b>	<b>(3)</b>			
<b>TOTAL FOR PW ENGINEERING SERVICES</b>		<b>7,789,242</b>	<b>5,814,607</b>	<b>9,640,840</b>	<b>9,875,910</b>	<b>235,070</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: ASPHALT PLANT

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44299-0	OTHER SALES	221				
44590-0	MISCELLANEOUS SERVICES	59,588	19,337			
47305-0	ASPHALT SALES	3,096,508	2,753,754	3,570,000	3,631,200	61,200
47310-0	SALE OF RAW MATERIALS		626,414	83,628	24,930	(58,698)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,156,317</b>	<b>3,399,506</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>
55915-0	OTHER MISC REVENUE		59			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>59</b>			
<b>TOTAL FOR ASPHALT PLANT</b>		<b>3,156,317</b>	<b>3,399,565</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**City of Saint Paul**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: TRAFFIC WAREHOUSE

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
44240-0	SALE OF SIGN		18,330			
44299-0	OTHER SALES	31,373	119			
44405-0	SALE OF SCRAP HISTORY		45,000			
44420-0	SALE OF SCRAP SCRAP METAL		66,277	45,000	45,000	-
44435-0	SALE OF OTHER NONCAPITAL ITEMS		430			
44590-0	MISCELLANEOUS SERVICES	2,611,662	765,547			
51225-0	TRAFFIC WAREHOUSE SERVICES		3,004,419	4,434,181	3,024,006	(1,410,175)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,643,035</b>	<b>3,900,122</b>	<b>4,479,181</b>	<b>3,069,006</b>	<b>(1,410,175)</b>
55750-0	DAMAGE CLAIM FROM OTHERS	147,089	274,448	200,000	200,000	
55905-0	CASH OVER OR SHORT	1				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>147,089</b>	<b>274,448</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
58130-0	GAIN ON SALE CAPITAL ASSETS					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>						
<b>TOTAL FOR TRAFFIC WAREHOUSE</b>		<b>2,790,124</b>	<b>4,174,570</b>	<b>4,679,181</b>	<b>3,269,006</b>	<b>(1,410,175)</b>
<b>TOTAL FOR PUBLIC WORKS</b>		<b>130,647,609</b>	<b>138,964,144</b>	<b>141,446,845</b>	<b>144,532,108</b>	<b>3,116,263</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,283,400	2,634,083	2,403,662	4,139,860	1,736,198
MISCELLANEOUS REVENUE	7,853	9,073			
OTHER FINANCING SOURCES	753,746	720,248	1,050,109	1,910,584	860,475
<b>Total Financing by Major Account</b>	<b>3,044,999</b>	<b>3,363,404</b>	<b>3,453,771</b>	<b>6,050,444</b>	<b>2,596,673</b>
<b>Financing by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW	753,746	720,248	705,109	667,584	(37,525)
10031300 PARKING METER REPAIR AND MAINT	2,291,253	2,643,156	2,748,662	5,382,860	2,634,198
<b>Total Financing by Accounting Unit</b>	<b>3,044,999</b>	<b>3,363,404</b>	<b>3,453,771</b>	<b>6,050,444</b>	<b>2,596,673</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PUBLIC WORKS**  
**Fund: RIGHT OF WAY MAINTENANCE**

**Budget Year: 2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
TAXES		29,383	31,000		(31,000)
LICENSE AND PERMIT	1,304,673	1,538,906	1,481,500	1,466,500	(15,000)
INTERGOVERNMENTAL REVENUE	6,231,427	5,740,864	5,755,173	6,154,135	398,962
CHARGES FOR SERVICES	4,635,133	5,246,073	5,181,525	5,197,238	15,713
ASSESSMENTS	25,619,447	23,559,429	24,756,772	25,508,695	751,923
INVESTMENT EARNINGS			(63,042)		63,042
MISCELLANEOUS REVENUE	187,989	242,747	180,000	180,000	
OTHER FINANCING SOURCES	1,156,656	1,156,767	1,747,177	1,387,177	(360,000)
<b>Total Financing by Major Account</b>	<b>39,135,325</b>	<b>37,514,169</b>	<b>39,070,105</b>	<b>39,893,745</b>	<b>823,640</b>
<b>Financing by Accounting Unit</b>					
23031300 TRAFFIC BUILDING MAINT	195,436	204,998	191,088	191,739	651
23031301 SIGNS AND MARKINGS MAINT	1,714,580	1,754,085	2,141,448	2,160,427	18,979
23031302 TRAFFIC SIGNAL MAINTENANCE	2,723,253	3,278,171	2,776,120	2,950,358	174,238
23031303 STREET LIGHTING MAINTENANCE	5,431,651	5,921,968	5,733,589	5,681,136	(52,453)
23031304 BUS SHELTER ADMIN	30,550	29,383	31,000		(31,000)
23031305 RESIDENTIAL PKNG PRMT PROGRAM	97,813	99,224	95,000	100,000	5,000
23031306 GSOC AND GIS	316,363	285,000	351,831	352,544	713
23031307 ROW PERMITS AND INSPECTION	1,498,806	1,703,502	1,650,533	1,645,533	(5,000)
23031500 STREET MAINT ADMINISTRATION	24,062,597	21,107,888	22,439,717	23,602,831	1,163,114
23031501 STREET MAINT EQUIPMENT		111			
23031502 STREET MAINT FIELD OPERATIONS	448	3,026			
23031510 BRIDGE MAINTENANCE	65,186	62,780	30,000	30,000	
23031520 DOWNTOWN STREETS CLASS IA	162,177	171,955	159,584	135,000	(24,584)
23031521 DOWNTOWN STREETS CLASS IB		28,000	29,760	28,000	(1,760)
23031522 OUTLYING COM AND ARTRL CLSS II	1,381,833	1,123,699	1,514,914	1,300,000	(214,914)
23031523 RESIDENTIAL STREETS CLASS III	1,452,453	1,737,900	1,905,521	1,696,177	(209,344)
23031524 OILED & PAVED ALLEYS CLASS IV	2,180	2,481	20,000	20,000	
<b>Total Financing by Accounting Unit</b>	<b>39,135,325</b>	<b>37,514,169</b>	<b>39,070,105</b>	<b>39,893,745</b>	<b>823,640</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES ASSESSMENTS	342,267	336,944	358,634	357,154	(1,480)
<b>Total Financing by Major Account</b>	<b>342,267</b>	<b>336,944</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>
<b>Financing by Accounting Unit</b>					
23131300 STREET LIGHTING DISTRICTS	342,267	336,944	358,634	357,154	(1,480)
<b>Total Financing by Accounting Unit</b>	<b>342,267</b>	<b>336,944</b>	<b>358,634</b>	<b>357,154</b>	<b>(1,480)</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	676,991		590,554	767,674	177,120
ASSESSMENTS	3,906,780	5,207,698	5,453,484	5,540,841	87,357
INVESTMENT EARNINGS	13,101	6,100			
OTHER FINANCING SOURCES			(55)		55
<b>Total Financing by Major Account</b>	<b>4,596,872</b>	<b>5,213,798</b>	<b>6,043,983</b>	<b>6,308,515</b>	<b>264,532</b>
<b>Financing by Accounting Unit</b>					
24131400 RECYCLING	4,596,872	5,213,798	6,043,983	6,308,515	264,532
<b>Total Financing by Accounting Unit</b>	<b>4,596,872</b>	<b>5,213,798</b>	<b>6,043,983</b>	<b>6,308,515</b>	<b>264,532</b>

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# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing for Major Account</b>					
LICENSE AND PERMIT	77,750	83,674	90,000	90,000	-
INTERGOVERNMENTAL REVENUE	72,711	338,671	72,711	72,711	-
CHARGES FOR SERVICES	48,784,219	44,478,805	51,440,918	53,569,313	2,128,395
ASSESSMENTS	56,369	5,007,794	253,918	244,508	(9,410)
INVESTMENT EARNINGS	(198,675)	23,882	87,950	87,950	-
MISCELLANEOUS REVENUE	9,999,588	5,030	5,000	5,000	-
OTHER FINANCING SOURCES	-	12,697,222	10,000,000	8,000,000	(2,000,000)
BUDGET ADJUSTMENTS	-	-	-	-	-
<b>Total Financing by Major Account</b>	<b>58,791,962</b>	<b>62,635,078</b>	<b>61,950,497</b>	<b>62,069,482</b>	<b>118,985</b>

**Financing by Accounting Unit**

64031700	MAJOR SEWER SERVICE OBLIGATION	58,120,215	48,718,500	60,431,336	61,050,321	618,985
64031701	SEWER MAINTENANCE	159,512	185,851	130,211	130,211	-
64031702	SEWER SYSTEM MANAGEMENT	-	1,888	500	1,000	500
64031704	SEWER INFRASTRUCTURE MGMT	-	-	-	-	-
64031705	STORM SEWER SYSTEM CHARGE	-	782	-	-	-
64031706	INFLOW AND INFILTRATION	-	-	-	-	-
64031710	STORMWATER DISCHARGE MANAGEMT	-	7,098	-	-	-
64031711	GOPHER STATE -ONE CALL	-	-	-	-	-
64031712	PRIVATE SEWER CONNECT REPAIR P	554,908	950,016	1,300,000	800,000	(500,000)
64031713	SEWER INSPECTION PROGRAM	465	-	500	-	(500)
64031900	MAJOR SEWER REPAIR CONSTRUCTION	-	308,298	-	-	-
64031910	STORM WATER QUALITY IMPROVEMENTS	-	1,881,834	-	-	-
64031920	SEWER TUNNEL REHABILITATION	-	487,769	-	-	-
64031930	SEWER REHABILITATION	-	1,705,327	-	-	-
640652013	2013 REV BOND PROCEEDS	-	12,283	3,000	3,000	-
640652014	2014 REV BOND PROCEEDS	-	7,661,908	-	-	-
640952004	2004 REV BOND RESERVE	(6,620)	7,500	-	-	-
640952006	2006 REV BOND RESERVE	(5,249)	6,104	10,250	10,250	-
640952008	2008 REV BOND RESERVE	(15,038)	17,767	25,500	25,500	-

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: 2016

		2013	2014	2015	2016	Change From
		Actuals	Actuals	Adopted	Mayor's	2015
					Proposed	Adopted
640952009	2009 REV BOND RESERVE	(5,768)	6,788	10,250	10,250	-
640952009I	2009 REV REFUND RESERVE	(2,346)	2,777	5,100	5,100	-
640952010	2010 REV BOND RESERVE	(5,445)	6,415	10,250	10,250	-
640952011	2011 REV BOND RESERVE	(5,631)	3,257	7,750	7,750	-
640952012	2012 REV BOND RESERVE	112	4,322	7,750	7,750	-
640952013	2013 REV BOND RESERVE	2,847	6,509	8,100	8,100	-
640952014	2014 REV BOND RESERVE	-	652,086	-	-	-
<b>Total Financing by Accounting Unit</b>		<b>58,791,962</b>	<b>62,635,078</b>	<b>61,950,497</b>	<b>62,069,482</b>	<b>118,985</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,829,447	2,819,309	2,883,276	3,014,450	131,174
INVESTMENT EARNINGS		34,409			
MISCELLANEOUS REVENUE		20			
<b>Total Financing by Major Account</b>	<b>2,829,447</b>	<b>2,853,738</b>	<b>2,883,276</b>	<b>3,014,450</b>	<b>131,174</b>
<b>Financing by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	535,597	556,445	561,980	722,233	160,253
73031101 PW MARKETING AND PUBLIC REL	155,413	277,462	293,397	186,476	(106,921)
73031102 PW ACCOUNTING AND PAYROLL	1,040,119	933,331	974,775	1,034,481	59,706
73031103 PW OFFICE ADMINISTRATION	550,134	456,456	423,382	403,280	(20,102)
73031104 PW COMPUTER SERVICES	166,553	202,059	179,058	179,063	5
73031105 PW SAFETY SERVICES	142,434	150,372	158,683	163,083	4,400
73031110 PW DALE STREET CAMPUS MAINT	239,197	277,613	292,001	325,834	33,833
<b>Total Financing by Accounting Unit</b>	<b>2,829,447</b>	<b>2,853,738</b>	<b>2,883,276</b>	<b>3,014,450</b>	<b>131,174</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS EQUIPMENT SERVICE**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	7,821,244	7,261,090	7,342,811	7,921,504	578,693
INVESTMENT EARNINGS	730				
MISCELLANEOUS REVENUE	12,887	2,161	7,500	7,500	
OTHER FINANCING SOURCES	336,192	1,633,122	2,362,619	1,968,268	(394,351)
<b>Total Financing by Major Account</b>	<b>8,171,053</b>	<b>8,896,373</b>	<b>9,712,930</b>	<b>9,897,272</b>	<b>184,342</b>
<b>Financing by Accounting Unit</b>					
73131600 PW EQUIP SERVICES SECTION	8,135,619	8,865,936	7,412,024	7,248,366	(163,658)
73131601 PW MOTOR VEHICLE BUDGET	35,433	30,437	2,300,906	2,648,906	348,000
<b>Total Financing by Accounting Unit</b>	<b>8,171,053</b>	<b>8,896,373</b>	<b>9,712,930</b>	<b>9,897,272</b>	<b>184,342</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	13,469	16,648	15,460	15,460	
CHARGES FOR SERVICES	7,775,733	5,797,961	9,625,380	9,860,450	235,070
MISCELLANEOUS REVENUE	40	(3)			
<b>Total Financing by Major Account</b>	<b>7,789,242</b>	<b>5,814,607</b>	<b>9,640,840</b>	<b>9,875,910</b>	<b>235,070</b>
<b>Financing by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	453,207				
73231204 TRANSPORTATION PLANNING PROJ	19,518	87,996			
73231206 PW TECHNICAL SERVICES	1,125,247	994,720	995,433	1,003,467	8,034
73231207 PW MAPS AND RECORDS		237,520	244,679	257,135	12,456
73231210 STREET DESIGN PROJECTS	1,677,260	1,240,208	1,899,690	2,816,979	917,289
73231211 TRAFFIC AND LIGHTING ENG PROJ	401,381	152,125	131,930	130,000	(1,930)
73231212 SEWER DESIGN PROJECTS	826,501	1,222,514	2,535,940	930,000	(1,605,940)
73231213 BRIDGE DESIGN PROJECTS	719,082	62,527	507,125	244,433	(262,692)
73231214 CONSTRUCTION PROJECTS	1,608,838	947,023	1,773,563	2,138,677	365,114
73231215 SURVEY SECTION PROJECTS	958,207	869,975	1,552,480	2,355,219	802,739
<b>Total Financing by Accounting Unit</b>	<b>7,789,242</b>	<b>5,814,607</b>	<b>9,640,840</b>	<b>9,875,910</b>	<b>235,070</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **ASPHALT PLANT**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,156,317	3,399,506	3,653,628	3,656,130	2,502
MISCELLANEOUS REVENUE		59			
<b>Total Financing by Major Account</b>	<b>3,156,317</b>	<b>3,399,565</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>
<b>Financing by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	3,156,317	3,399,565	3,653,628	3,656,130	2,502
<b>Total Financing by Accounting Unit</b>	<b>3,156,317</b>	<b>3,399,565</b>	<b>3,653,628</b>	<b>3,656,130</b>	<b>2,502</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **TRAFFIC WAREHOUSE**

Budget Year: **2016**

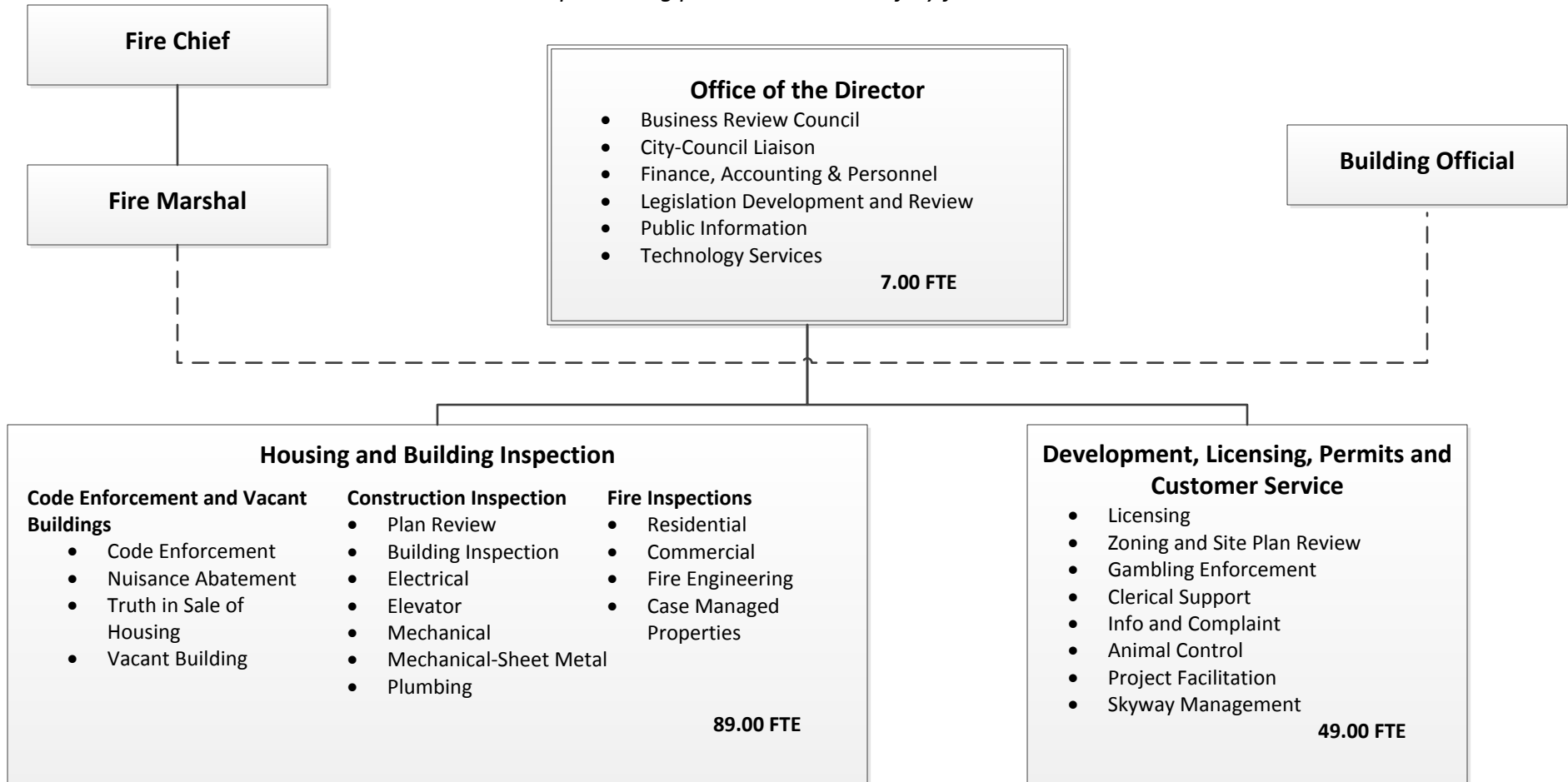
	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,643,035	3,900,122	4,479,181	3,069,006	(1,410,175)
MISCELLANEOUS REVENUE	147,089	274,443	200,000	200,000	
<b>Total Financing by Major Account</b>	<b>2,790,124</b>	<b>4,174,565</b>	<b>4,679,181</b>	<b>3,269,006</b>	<b>(1,410,175)</b>
<b>Financing by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	2,790,124	4,174,565	4,679,181	3,269,006	(1,410,175)
<b>Total Financing by Accounting Unit</b>	<b>2,790,124</b>	<b>4,174,565</b>	<b>4,679,181</b>	<b>3,269,006</b>	<b>(1,410,175)</b>

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# Safety and Inspections

*To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.*



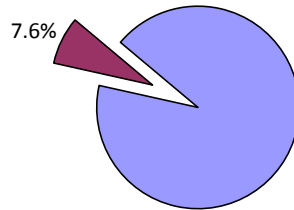
(Total 145.00 FTE)

**2016 Proposed Budget  
Department of Safety and Inspections**

**Department Description:**

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary safety and inspections organization that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI’s responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

**Safety & Inspections’ Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$18,510,696
- Total Special Fund Budget: \$545,515
- Total FTEs: 145.00

In 2014 DSI :

- Reviewed 2,228 construction plans for a total valuation of \$636,461,645.
- Conducted 57,690 construction inspections.
- Issued 4,251 business licenses.
- Conducted 10,382 Fire C of O inspections and issued 3,865 certificates.
- Conducted 28,477 code enforcements and 19,598 vacant building inspections.
- Responded to 4,284 animal related complaints.
- Information and Complaint processed 28,298 complaints.

**Department Goals**

- Ensure safety in our built environment.
- Prevent life and property loss.
- Promote safe neighborhoods.
- Continue to integrate and streamline workflow throughout the City.
- Make it easy to open or expand a business in Saint Paul.
- Improve citizen education and communication.

**Recent Accomplishments**

- Implemented Amanda Web software upgrade.
- Completed Strength, Weakness, Opportunities, Threats analysis of department.
- Maintained housing stock, through the C of O inspection process, by improving or retaining the grade classification of 244 rental properties.
- Issued 29,044 building trade permits in 2014.
- 228 new businesses opened in 2014 using a streamlined application and approval process. (MDH and MDA licenses no longer handled by the City)
- Issued 181 liquor licenses in 2014.
- Issued 444 special event related licenses in 2014.
- Facilitated the re-occupancy of 537 vacant building structures in 2014.
- Reduced reported dog bites from 1,346 in 1971 to 165 in 2014.
- Managed 81,846 calls and 9,155 emails to our Information and Complaint line in 2014.
- Processed 27,517 license transactions plus charitable gambling activity for a total value of \$3,104,167.



**2016 Proposed Budget**

**Department of Safety and Inspections**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	17,573,317	17,927,343	18,510,696	583,353	3.3%	142.12	144.12
215: Assessment Financing	400,000	400,000	400,000	-	0.0%	-	-
228: Charitable Gambling	115,113	136,249	145,515	9,266	6.8%	0.88	0.88
<b>Total</b>	<b>18,088,430</b>	<b>18,463,592</b>	<b>19,056,211</b>	<b>592,619</b>	<b>3.2%</b>	<b>143.00</b>	<b>145.00</b>
<b>Financing</b>							
100: General Fund	15,135,436	15,978,185	17,280,800	1,302,615	8.2%		
215: Assessment Financing	400,000	400,000	400,000	-	0.0%		
228: Charitable Gambling	115,113	136,249	145,515	9,266	6.8%		
<b>Total</b>	<b>15,650,549</b>	<b>16,514,434</b>	<b>17,826,315</b>	<b>1,311,881</b>	<b>7.9%</b>		

**Budget Changes Summary**

The 2016 proposed budget for the Department of Safety and Inspections (DSI) includes staffing changes to meet increasing demand in the Zoning division. The increase of 2.00 FTE in DSI are offset by new revenue generated through a combination of volume increases in building permits and site plan reviews, as well as fee increases. Other changes in the 2016 proposed budget for DSI are largely due to current service level adjustments.

100: General Fund

Department of Safety and Inspections

	Change from 2015 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>	425,712	-	-
Subtotal:	<u>425,712</u>	<u>-</u>	<u>-</u>

**Zoning Plan Review**

The 2016 proposed budget includes resources to hire a Senior City Planner in the Zoning division of DSI, in order to keep up with the growing demand for construction site plan reviews in St. Paul. This employee will have the level of professional expertise needed for the number of increasingly complex site plan reviews, allowing DSI to achieve compliance with Minnesota statute and ensure timely review of applications. This addition is largely offset by the growth in Zoning revenues due to the volume increase.

Senior City Planner	85,070	-	1.00
Zoning revenue volume adjustment	-	70,000	-
Subtotal:	<u>85,070</u>	<u>70,000</u>	<u>1.00</u>

**Zoning Design Review Standards**

In 2016, DSI will have to comply with new design review standards for 1 and 2 family residential structures. The new design standards are expected to increase the demand on staff due to a increase in the number and scope of reviews required. The 2016 proposed budget includes resources for DSI to hire an additional 0.50 FTE for the Zoning division to help address the additional workload, as well as an additional 0.50 FTE for the Licensing Division, allowing DSI to convert a current FTE which is split between Zoning and Licensing into separate FTEs for each division. The spending increase from these positions are almost entirely offset by the projected additional revenue due volume and fee adjustments to the design review standards.

DSI Inspector II	39,359	-	0.50
DSI Inspector I	33,212	-	0.50
Design standards revenue	-	72,000	-
Subtotal:	<u>72,571</u>	<u>72,000</u>	<u>1.00</u>

**100: General Fund**

**Department of Safety and Inspections**

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>DSI Revenues</b>				
The 2016 proposed budget includes adjustments to DSI revenues to reflect actual trends in construction services and a 3% increase to all DSI fees including, building permits, business licenses, fire inspection, and vacant buildings.				
	Volume-based adjustments	-	700,000	-
	3% increase in fees	-	460,615	-
	Subtotal:	<u>-</u>	<u>1,160,615</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>583,353</u></u>	<u><u>1,302,615</u></u>	<u><u>2.00</u></u>

**215: Assessment Financing**

**Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		Change from 2015 Adopted		
		Spending	Financing	FTE
No Changes from 2015 Adopted Budget		-	-	-
Subtotal:		-	-	-
Fund 215 Budget Changes Total		-	-	-

**228: Charitable Gambling**

**Department of Safety and Inspections**

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		Change from 2015 Adopted		
		Spending	Financing	FTE
Current Service Level Adjustments		9,266	9,266	-
Subtotal:		9,266	9,266	-
Fund 228 Budget Changes Total		9,266	9,266	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

412

Department: **SAFETY AND INSPECTION**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Fund</b>					
CITY GENERAL FUND	15,829,494	17,951,721	17,927,343	18,510,696	583,353
ASSESSMENT FINANCING	397,266	429,966	400,000	400,000	
CHARITABLE GAMBLING	82,137	68,342	136,249	145,515	9,265
CITY CAPITAL PROJECTS	102,751	47,450			
<b>TOTAL SPENDING BY FUND</b>	<b>16,411,647</b>	<b>18,497,479</b>	<b>18,463,593</b>	<b>19,056,210</b>	<b>592,618</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	13,143,216	13,837,111	14,757,058	15,400,085	643,028
SERVICES	2,706,934	4,118,842	3,192,599	3,144,060	(48,539)
MATERIALS AND SUPPLIES	203,066	320,536	319,405	312,535	(6,870)
ADDITIONAL EXPENSES	115,530	1,500	1,500	1,500	
CAPITAL OUTLAY	124,356	67,450	37,531	37,531	
DEBT SERVICE	44	20			
OTHER FINANCING USES	118,500	152,020	155,500	160,499	4,999
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>16,411,647</b>	<b>18,497,479</b>	<b>18,463,593</b>	<b>19,056,210</b>	<b>592,618</b>
<b>Financing by Major Account</b>					
TAXES	136,357	134,024	136,249	145,515	9,266
LICENSE AND PERMIT	10,796,051	10,815,883	7,506,869	8,413,805	906,936
CHARGES FOR SERVICES	4,341,297	5,040,256	5,226,596	5,622,275	395,679
FINE AND FORFEITURE	77,843	86,019	67,000	67,000	
ASSESSMENTS		177,108			
INVESTMENT EARNINGS		1,544			
MISCELLANEOUS REVENUE	459	2,659			
OTHER FINANCING SOURCES	2,750,942	2,829,026	3,577,720	3,577,720	
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>18,102,950</b>	<b>19,086,518</b>	<b>16,514,434</b>	<b>17,826,315</b>	<b>1,311,881</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	13,064,343	13,796,598	14,654,704	15,288,252	633,548
SERVICES	2,233,953	3,682,003	2,778,921	2,730,597	(48,324)
MATERIALS AND SUPPLIES	203,066	311,270	310,769	303,995	(6,774)
ADDITIONAL EXPENSES	115,530	1,500	1,500	1,500	
CAPITAL OUTLAY	95,500	20,000	37,531	37,531	
DEBT SERVICE	44	20			
OTHER FINANCING USES	117,057	140,330	143,918	148,821	4,903
<b>Total Spending by Major Account</b>	<b>15,829,494</b>	<b>17,951,721</b>	<b>17,927,343</b>	<b>18,510,696</b>	<b>583,353</b>
<b>Spending by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	607,196	720,117	891,421	855,176	(36,245)
10024200 PROPERTY CODE ENFORCEMENT	1,657,535	1,651,113	1,416,862	1,378,126	(38,736)
10024205 VACANT BLDG CODE ENFORCEMENT	586,152	767,373	768,187	982,054	213,867
10024210 SUMMARY NUISANCE ABATEMENT	1,056,859	2,429,755	1,506,489	1,399,497	(106,992)
10024215 TRUTH IN SALE OF HOUSING	101,726	119,062	114,716	120,553	5,837
10024220 PERFORMANCE DEPOSIT PROJECTS		19			
10024300 CONSTRUCTION SVCS AND PERMITS	4,435,475	4,470,486	5,678,398	6,206,241	527,843
10024400 FIRE CERTIFICATE OF OCCUPANCY	2,080,715	2,498,484	2,638,476	2,765,673	127,197
10024500 BUSINESS AND TRADE LICENSE	2,622,359	3,183,159	3,152,213	2,820,584	(331,629)
10024505 ZONING	754,545	883,471	742,362	1,011,019	268,657
10024510 ANIMAL AND PEST CONTROL	807,980	1,037,883	927,824	971,773	43,949
10024515 ENVIRONMENTAL HEALTH	1,118,952	190,799	90,395		(90,395)
<b>Total Spending by Accounting Unit</b>	<b>15,829,494</b>	<b>17,951,721</b>	<b>17,927,343</b>	<b>18,510,696</b>	<b>583,353</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

414

Department: **SAFETY AND INSPECTION**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	11,917	7,368	7,890	7,970	80
SERVICES	385,349	421,968	392,110	392,030	(80)
MATERIALS AND SUPPLIES		630			
<b>Total Spending by Major Account</b>	<b>397,266</b>	<b>429,966</b>	<b>400,000</b>	<b>400,000</b>	
<b>Spending by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	397,266	429,966	400,000	400,000	
<b>Total Spending by Accounting Unit</b>	<b>397,266</b>	<b>429,966</b>	<b>400,000</b>	<b>400,000</b>	

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	66,956	33,146	94,463	103,864	9,400
SERVICES	13,738	14,871	21,568	21,433	(135)
MATERIALS AND SUPPLIES		8,636	8,636	8,540	(96)
OTHER FINANCING USES	1,443	11,690	11,582	11,678	96
<b>Total Spending by Major Account</b>	<b>82,137</b>	<b>68,342</b>	<b>136,249</b>	<b>145,515</b>	<b>9,265</b>
<b>Spending by Accounting Unit</b>					
22824550 GAMBLING ENFORCEMENT	82,137	68,342	136,249	145,515	9,265
<b>Total Spending by Accounting Unit</b>	<b>82,137</b>	<b>68,342</b>	<b>136,249</b>	<b>145,515</b>	<b>9,265</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

416

Department: SAFETY AND INSPECTION  
Fund: CITY CAPITAL PROJECTS

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
SERVICES	73,894				
CAPITAL OUTLAY	28,856	47,450			
<b>Total Spending by Major Account</b>	<b>102,751</b>	<b>47,450</b>			
<b>Spending by Accounting Unit</b>					
40024950 SAFETY INSPECT CAPITAL MAINT	102,751	47,450			
<b>Total Spending by Accounting Unit</b>	<b>102,751</b>	<b>47,450</b>			

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	Change From	
					2016 Mayor's Proposed	2015 Adopted
42105-0	BUSINESS LICENSE	2,437,693	2,033,048	685,275	957,744	272,469
42205-0	TRADE OCCUPATION LICENSE	235,840	257,661	240,000	240,000	
42210-0	TRUTH IN HOUSING EVALUATOR	5,000	6,240	4,500	4,500	
42220-0	ANIMAL LICENSE	121,231	106,773	135,000	110,000	(25,000)
42505-0	BUILDING PERMIT	7,996,286	8,412,160	6,442,094	7,101,561	659,467
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>10,796,051</b>	<b>10,815,883</b>	<b>7,506,869</b>	<b>8,413,805</b>	<b>906,936</b>
44190-0	MISCELLANEOUS FEES	25,695		34,000	34,000	
44215-0	COPIES		2,000	2,000	2,000	
44225-0	MAPS PUBLICATION REPORT HISTOR	1,079	180			
44505-0	ADMINISTRATION OUTSIDE	86,186	34,542			
44590-0	MISCELLANEOUS SERVICES	67,038	6,611			
45105-0	PARAMEDIC SERVICE		477			
45110-0	FIRE SAFETY SERVICES RMS	278,339	222,176	186,000	186,000	
45130-0	FIRE WATCH STANDBY		13,851	10,000	10,000	
46105-0	PLAN REVIEW	1,398,786	2,197,879	1,900,000	2,266,000	366,000
46110-0	VACANT BUILDING REGISTRATION	653,692	560,745	787,406	811,028	23,622
46115-0	ZONING FEES AND LETTERS	30,370	126,100	35,000	52,500	17,500
46120-0	DSI SAC ADMINISTRATION		16,032	19,106	19,106	
46125-0	TRUTH IN SALE OF HOUSING	152,831	150,444	175,000	150,000	(25,000)
46130-0	ZONING SITE PLAN	149,320	116,267	110,000	240,950	130,950
46135-0	CERTIFICATE OF COMPETENCY	230,053	237,739	220,000	220,000	
46140-0	EXAMINATION FEES	20,453	34,820	44,000	30,000	(14,000)
46145-0	CODE COMPLIANCE INSPECTION		192,450	251,800	251,800	
46150-0	EXCESSIVE CONSUMPTION		22,920			
46205-0	CERT OF OCC COMMERCIAL	492,214	464,738	406,000	492,920	86,920
46210-0	CERT OF OCC PROVISIONAL		133,453	266,003	206,676	(59,327)
46215-0	CERT OF OCC RESID 1 AND 2 UNIT	595,422	369,750	428,323	442,619	14,296
46220-0	CERT OF OCC RESID 3 OR MORE	159,821	137,082	351,958	206,676	(145,282)

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>4,341,297</b>	<b>5,040,256</b>	<b>5,226,596</b>	<b>5,622,275</b>	<b>395,679</b>
53105-0	PENALTY AND FINE	77,843	71,019	67,000	67,000	
53305-0	FORFEITURES		15,000			
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>77,843</b>	<b>86,019</b>	<b>67,000</b>	<b>67,000</b>	
54115-0	TAX FORFEITED PROPERTY		71,200			
<b>TOTAL FOR ASSESSMENTS</b>			<b>71,200</b>			
55520-0	OTHER AGENCY SHARE OF COST					
55740-0	AUTOMOBILE CLAIMS		517			
55850-0	SUBPOENA WITNESS	459	157			
55905-0	CASH OVER OR SHORT		992			
55915-0	OTHER MISC REVENUE		993			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>459</b>	<b>2,659</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	262,525	502,893	262,525	262,525	
56235-0	TRANSFER FR CAPITAL PROJ FUND	1,394,967				
56240-0	TRANSFER FR ENTERPRISE FUND	194,496	200,303	210,050	210,050	
56305-0	TRANSFER ABATEMENT ASMTS		893,090	1,296,500	1,296,500	
56310-0	TRANSFER EXCESSIVE CONSUMP ASMTS		116,607	135,000	135,000	
56315-0	TRANSFER VEHICLE TOWING ASMTS		15,863	45,000	45,000	
56320-0	TRANSFER TRASH HAULING ASMTS		57,530	128,000	128,000	
56325-0	TRANSFER GRAFFITI ASMTS		9,624	23,000	23,000	
56330-0	TRANSFER BOARD UP ASMTS		88,150	205,000	205,000	
56340-0	TRANSFER CERT OF OCCUPANCY ASMTS		169,490	123,424	123,424	
56345-0	TRANSFER VACANT BUILDINGS ASMTS		351,873	749,221	749,221	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,851,988</b>	<b>2,405,422</b>	<b>3,177,720</b>	<b>3,177,720</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>17,067,639</b>	<b>18,421,438</b>	<b>15,978,185</b>	<b>17,280,800</b>	<b>1,302,615</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. 419  
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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: ASSESSMENT FINANCING

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
54115-0	TAX FORFEITED PROPERTY		105,908			
<b>TOTAL FOR ASSESSMENTS</b>			<b>105,908</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND	403,395				
56250-0	TRANSFER FR CDBG	367,178	375,901	400,000	400,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>770,573</b>	<b>375,901</b>	<b>400,000</b>	<b>400,000</b>	
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>770,573</b>	<b>481,809</b>	<b>400,000</b>	<b>400,000</b>	

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
40710-0	GAMBLING TAX	136,357	134,024	136,249	145,515	9,266
<b>TOTAL FOR TAXES</b>		<b>136,357</b>	<b>134,024</b>	<b>136,249</b>	<b>145,515</b>	<b>9,266</b>
54505-0	INTEREST INTERNAL POOL		1,544			
<b>TOTAL FOR INVESTMENT EARNINGS</b>			<b>1,544</b>			
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>136,357</b>	<b>135,568</b>	<b>136,249</b>	<b>145,515</b>	<b>9,266</b>

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**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY CAPITAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
56110-0	INTRA FUND IN BOND DRAW		176,622			
56255-0	TRANSFER FROM CIB	128,381	(128,919)			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>128,381</b>	<b>47,703</b>			
<b>TOTAL FOR CITY CAPITAL PROJECTS</b>		<b>128,381</b>	<b>47,703</b>			
<b>TOTAL FOR SAFETY AND INSPECTION</b>		<b>18,102,950</b>	<b>19,086,518</b>	<b>16,514,434</b>	<b>17,826,315</b>	<b>1,311,881</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	10,796,051	10,815,883	7,506,869	8,413,805	906,936
CHARGES FOR SERVICES	4,341,297	5,040,256	5,226,596	5,622,275	395,679
FINE AND FORFEITURE	77,843	86,019	67,000	67,000	
ASSESSMENTS		71,200			
MISCELLANEOUS REVENUE	459	2,659			
OTHER FINANCING SOURCES	1,851,988	2,405,422	3,177,720	3,177,720	
<b>Total Financing by Major Account</b>	<b>17,067,639</b>	<b>18,421,438</b>	<b>15,978,185</b>	<b>17,280,800</b>	<b>1,302,615</b>
<b>Financing by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	63,860	1,824,172	3,031,826	2,821,776	(210,050)
10024200 PROPERTY CODE ENFORCEMENT	266,688	204,920	201,000	201,000	
10024205 VACANT BLDG CODE ENFORCEMENT	1,480,890	1,168,925	1,039,206	1,062,828	23,622
10024210 SUMMARY NUISANCE ABATEMENT	733,954				
10024215 TRUTH IN SALE OF HOUSING	157,831	156,684	179,500	154,500	(25,000)
10024300 CONSTRUCTION SVCS AND PERMITS	9,590,407	10,886,453	8,577,094	9,602,561	1,025,467
10024400 FIRE CERTIFICATE OF OCCUPANCY	1,573,838	1,389,212	1,648,284	1,544,891	(103,393)
10024500 BUSINESS AND TRADE LICENSE	2,641,691	2,439,356	1,021,275	1,279,744	258,469
10024505 ZONING	280,441	204,949	145,000	363,650	218,650
10024510 ANIMAL AND PEST CONTROL	264,381	129,590	135,000	249,850	114,850
10024515 ENVIRONMENTAL HEALTH	13,657	17,177			
<b>Total Financing by Accounting Unit</b>	<b>17,067,639</b>	<b>18,421,438</b>	<b>15,978,185</b>	<b>17,280,800</b>	<b>1,302,615</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **SAFETY AND INSPECTION**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
ASSESSMENTS		105,908			
OTHER FINANCING SOURCES	770,573	375,901	400,000	400,000	
<b>Total Financing by Major Account</b>	<b>770,573</b>	<b>481,809</b>	<b>400,000</b>	<b>400,000</b>	
<b>Financing by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	770,573	481,809	400,000	400,000	
<b>Total Financing by Accounting Unit</b>	<b>770,573</b>	<b>481,809</b>	<b>400,000</b>	<b>400,000</b>	

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
TAXES	136,357	134,024	136,249	145,515	9,266
INVESTMENT EARNINGS		1,544			
<b>Total Financing by Major Account</b>	<b>136,357</b>	<b>135,568</b>	<b>136,249</b>	<b>145,515</b>	<b>9,266</b>
<b>Financing by Accounting Unit</b>					
22824550 GAMBLING ENFORCEMENT	136,357	135,568	136,249	145,515	9,266
<b>Total Financing by Accounting Unit</b>	<b>136,357</b>	<b>135,568</b>	<b>136,249</b>	<b>145,515</b>	<b>9,266</b>

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**CITY OF SAINT PAUL**  
**Financing Plan by Department**

426

Department: **SAFETY AND INSPECTION**  
Fund: **CITY CAPITAL PROJECTS**

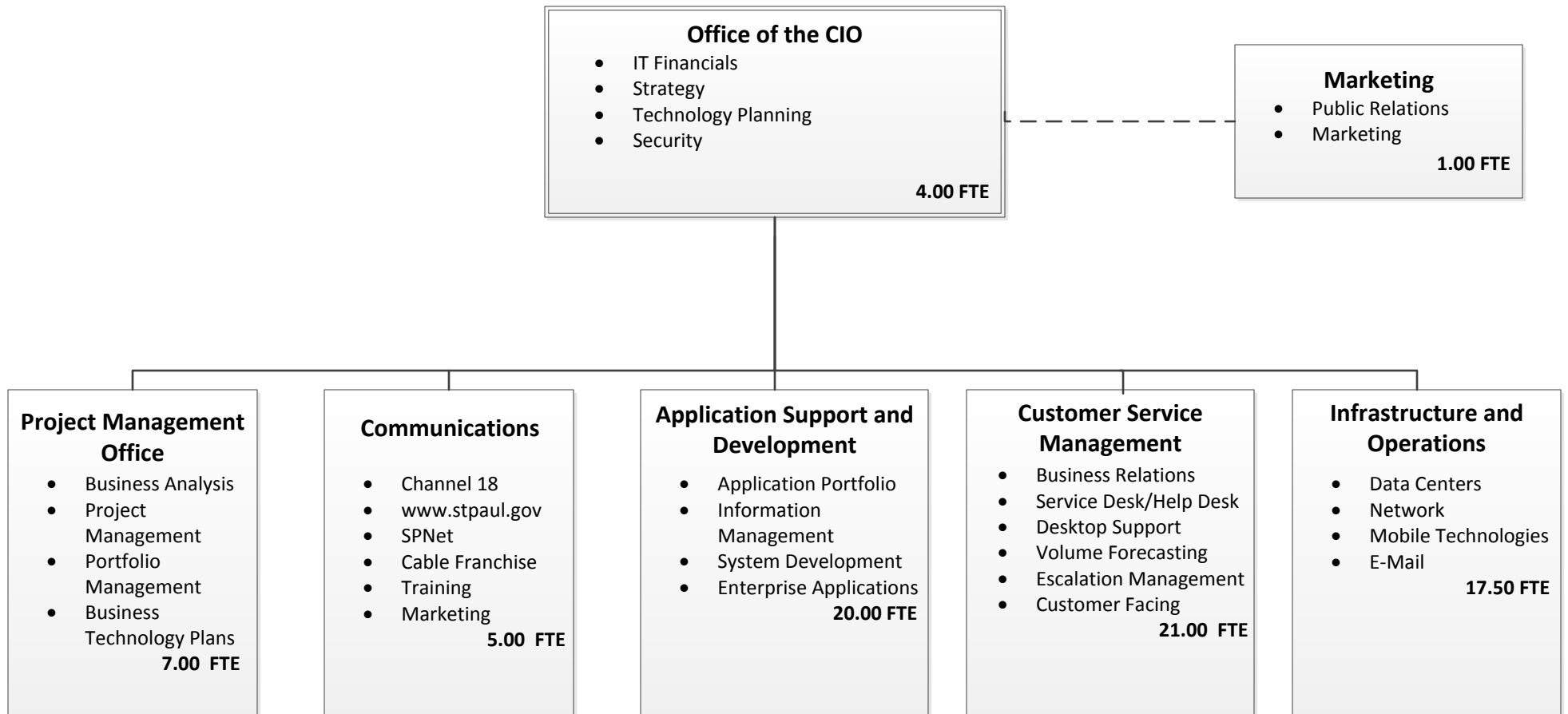
Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	128,381	47,703			
<b>Total Financing by Major Account</b>	<b>128,381</b>	<b>47,703</b>			
<b>Financing by Accounting Unit</b>					
40024950 SAFETY INSPECT CAPITAL MAINT	128,381	47,703			
<b>Total Financing by Accounting Unit</b>	<b>128,381</b>	<b>47,703</b>			

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# Office of Technology and Communications

***Mission:** To provide high quality, secure, cost effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.*



(Total 75.50 FTE)

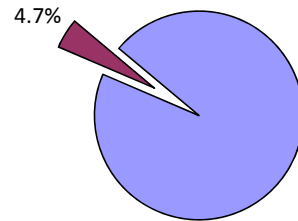
**2016 Proposed Budget  
Office of Technology and Communications**

**Department Description:**

We support the business needs of the City of Saint Paul, foster government innovation, and enhance the lives of the residents of the most livable city in America by delivering high quality, secure, and cost effective information technology solutions.

- **Office of the CIO:** Tasked with coordination and strategic planning for all sections of the department. The Office of the CIO also includes the city's first Information Security Office function.
- **Project Management Office (PMO)** --Accountable for managing citywide projects and maintaining the project portfolio.
- **Infrastructure & Operations**--Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- **Application Support & Development**--Committed to support all software needs through application development, database administration, and information analysis.
- **Communications:** Oversees and administers the cable TV franchise on behalf of the City. Responsible for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

**OTC Portion of General Fund Spending**



**Department Goals**

- Enable the business of Government
- Deliver excellent customer service
- Be an employer of choice
- Operate efficiently

**Department Facts**

- Total General Fund Budget: \$11,327,387
- Total Special Fund Budget: \$191,000
- Total FTEs: 75.50
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City
- Support over 200 software applications
- www.stpaul.gov logged 3,618,612 page views in 2014
- Received 25,148 new service requests, and resolved 97.5%
- Produced 237 videos for a variety of agencies
- Supported and managed local and wide area network for more than 100 locations.

**Recent Accomplishments**

- **COMET:** Deployed Human Resources Employee Self Service (ESS).
- **TASS:** Enhancement of the Time Attendance Scheduling Software.
- **Communication and Collaboration:** Adoption of Office 365 Government Community Cloud.
- **Server Virtualization:** Increased adoption of server virtualization and cloud based infrastructure services.
- **AMANDA Mobile Enablement:** Mobile workforce capability to provide easy access to field inspection application from anywhere live.
- **Chief Information Security Officer:** Established Chief Information Security Officer role to oversee Saint Paul Security Program.
- **Project and Portfolio Management:** Created formal intake process with prioritization and organization transparency for all technology projects.
- **Right Track Application:** Developed an application to facilitate the hiring process for the Right Track youth program.

**2016 Proposed Budget**

**Office of Technology and Communications**

**Fiscal Summary**

	<u>2014 Adopted</u>	<u>2015 Adopted</u>	<u>2016 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2015 Adopted FTE</u>	<u>2016 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	11,091,247	11,071,470	11,327,387	255,917	2.3%	75.50	75.50
211: General Government Special Projects	263,620	191,000	191,000	-	0.0%	-	-
<b>Total</b>	<b>11,354,867</b>	<b>11,262,470</b>	<b>11,518,387</b>	<b>255,917</b>	<b>2.3%</b>	<b>75.50</b>	<b>75.50</b>
<b>Financing</b>							
100: General Fund	3,196,969	3,344,085	3,580,332	236,247	7.1%		
211: General Government Special Projects	263,620	191,000	191,000	-	0.0%		
<b>Total</b>	<b>3,460,589</b>	<b>3,535,085</b>	<b>3,771,332</b>	<b>236,247</b>	<b>6.7%</b>		

**Budget Changes Summary**

The Office of Technology and Communications (OTC) will begin a business intelligence initiative in 2016. Through this investment, OTC will provide departments with better access to data generated from the City's disparate computer systems. Better access to interrelated data will allow city leaders to make data-driven policy decisions.

The special fund budget remains unchanged from the 2015 adopted budget.

		Change from 2015 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>		130,917	-	-
	Subtotal:	<u>130,917</u>	<u>-</u>	<u>-</u>
<b>Business Intelligence Initiative</b>				
<p>The 2016 budget provides funding for OTC to begin a business intelligence initiative through the investment in a data management portal. This will allow departments to more easily access data to create reports and dashboards, and allow for more robust data-driven decision-making throughout the city.</p>				
	Data portal	100,000	-	-
	Subtotal:	<u>100,000</u>	<u>-</u>	<u>-</u>
<b>Franchise Fee Audit</b>				
<p>OTC will conduct an audit of cable franchise fee revenue. An audit will ensure that Comcast has correctly paid franchise fees from 2011 through 2014. It is projected that sufficient revenue to cover the cost of the audit will be recovered.</p>				
	Franchise fee audit	25,000	25,000	-
	Subtotal:	<u>25,000</u>	<u>25,000</u>	<u>-</u>
<b>Revenue Adjustments</b>				
<p>OTC recovers some costs for providing specialized technology services to other departments, including AMANDA support, and the PC lease program. Franchise fee revenue from the Comcast cable franchise is also budgeted within OTC. The 2016 budget incorporates increases to those revenues to reflect recent trends and department plans for 2016.</p>				
	Internal service revenues	-	187,675	-
	Cable franchise fee revenue	-	23,572	-
	Subtotal:	<u>-</u>	<u>211,247</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u>255,917</u>	<u>236,247</u>	<u>-</u>



**211: General Government Special Projects**

**Office of Technology and Communications**

This budget reflects OTC's cable equipment replacement and Public, Education and Government (PEG) grants.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2015 Adopted Budget</b>		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: **TECHNOLOGY AND COMMUNICATIONS**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	11,668,669	12,889,282	11,071,470	11,327,387	255,916
GENERAL GOVT SPECIAL PROJECTS	25,542	157,190	191,000	191,000	
<b>TOTAL SPENDING BY FUND</b>	<b>11,694,211</b>	<b>13,046,472</b>	<b>11,262,470</b>	<b>11,518,387</b>	<b>255,916</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	6,965,830	8,761,223	7,893,601	8,094,802	201,200
SERVICES	4,306,552	3,369,634	2,706,090	2,797,326	91,236
MATERIALS AND SUPPLIES	228,915	503,422	321,816	322,059	243
ADDITIONAL EXPENSES		200	200	200	
CAPITAL OUTLAY	47,918	122,000	304,000	304,000	
DEBT SERVICE		144,997	36,763		(36,763)
OTHER FINANCING USES	144,997	144,997			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>11,694,211</b>	<b>13,046,472</b>	<b>11,262,470</b>	<b>11,518,387</b>	<b>255,916</b>
<b><u>Financing by Major Account</u></b>					
TAXES	2,449,568	1,879,128	2,450,000	2,498,572	48,572
CHARGES FOR SERVICES	339,603	776,315	261,442	731,343	469,901
MISCELLANEOUS REVENUE	630,201	143,354	115,500	115,500	
OTHER FINANCING SOURCES	343,159	403,569	708,143	425,917	(282,226)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>3,762,531</b>	<b>3,202,367</b>	<b>3,535,085</b>	<b>3,771,332</b>	<b>236,247</b>

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**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: CITY GENERAL FUND

Budget Year: 2016

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,965,830	8,761,223	7,893,601	8,094,802	201,200
SERVICES	4,300,677	3,357,409	2,706,090	2,797,326	91,236
MATERIALS AND SUPPLIES	221,477	480,456	269,816	270,059	243
ADDITIONAL EXPENSES		200	200	200	
CAPITAL OUTLAY	35,688		165,000	165,000	
DEBT SERVICE		144,997	36,763		(36,763)
OTHER FINANCING USES	144,997	144,997			
<b>Total Spending by Major Account</b>	<b>11,668,669</b>	<b>12,889,282</b>	<b>11,071,470</b>	<b>11,327,387</b>	<b>255,916</b>
<b>Spending by Accounting Unit</b>					
10016100 TECHNOLOGY ADMINISTRATION	544,847	383,253	384,598	413,983	29,385
10016200 COMMUNICATIONS SECTION	630,675	577,345	532,323	582,779	50,456
10016205 INSTITUTIONAL NETWORK	5,674	16,042	12,082	12,082	
10016300 TECHNOLOGY SECTION	6,524,052	8,347,072	7,292,271	7,521,563	229,292
10016305 TECH INITIATIVES RECURRING	3,494,501	3,152,892	2,508,997	2,472,234	(36,763)
10016310 TECHNOLOGY LEASES					
10016315 TECHNOLOGY INITIATIVES	8,199	2,848			
10016320 TECHNOLOGY SERVICES NON CITY	297,699	236,824	216,442	202,029	(14,413)
10016400 MARKETING	163,021	173,007	124,757	122,716	(2,041)
<b>Total Spending by Accounting Unit</b>	<b>11,668,669</b>	<b>12,889,282</b>	<b>11,071,470</b>	<b>11,327,387</b>	<b>255,916</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

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	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	5,874	12,225			
MATERIALS AND SUPPLIES	7,438	22,966	52,000	52,000	
CAPITAL OUTLAY	12,229	122,000	139,000	139,000	
<b>Total Spending by Major Account</b>	<b>25,542</b>	<b>157,190</b>	<b>191,000</b>	<b>191,000</b>	
<b>Spending by Accounting Unit</b>					
21116210 CABLE EQUIPMENT REPLACEMENT	6,963	14,026	69,000	69,000	
21116215 PEG GRANTS	18,579	130,947	122,000	122,000	
21116220 COMMUNITY FIBER NETWORK		12,218			
<b>Total Spending by Accounting Unit</b>	<b>25,542</b>	<b>157,190</b>	<b>191,000</b>	<b>191,000</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From
						2015 Adopted
40870-0	CABLE TV	2,449,568	1,879,128	2,450,000	2,498,572	48,572
<b>TOTAL FOR TAXES</b>		<b>2,449,568</b>	<b>1,879,128</b>	<b>2,450,000</b>	<b>2,498,572</b>	<b>48,572</b>
44520-0	INSTITUTIONAL NETWORK USER FEE		32,500	32,500	32,500	
44525-0	CABLE TV SERVICES	10,514	9,941	12,500	12,500	
44590-0	MISCELLANEOUS SERVICES	329,088	119,687			
51170-0	TECHNOLOGY SERVICES		212,072	216,442	202,263	(14,179)
51172-0	PC REPLACEMENT DEPT SHARE		402,116		484,080	484,080
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>339,603</b>	<b>776,315</b>	<b>261,442</b>	<b>731,343</b>	<b>469,901</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	12,300	12,000	12,000	12,000	
55515-0	COUNTY SHARE OF COST		3,200			
55550-0	PRIVATE GRANTS		20,000			
55915-0	OTHER MISC REVENUE	511,181	33			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>523,481</b>	<b>35,233</b>	<b>12,000</b>	<b>12,000</b>	
56220-0	TRANSFER FR GENERAL FUND		142,917	237,264		(237,264)
56225-0	TRANSFER FR SPECIAL REVENUE FU	182,642	32,508	220,030	147,963	(72,067)
56245-0	TRANSFER FR INTERNAL SERVICE F	159,331	228,144	163,349	190,454	27,105
58101-0	SALE OF CAPITAL ASSET	1,186				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>343,159</b>	<b>403,569</b>	<b>620,643</b>	<b>338,417</b>	<b>(282,226)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>3,655,811</b>	<b>3,094,246</b>	<b>3,344,085</b>	<b>3,580,332</b>	<b>236,247</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
55515-0	COUNTY SHARE OF COST	34,500	34,500	34,500	34,500	
55550-0	PRIVATE GRANTS	72,220	73,621	69,000	69,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>106,720</b>	<b>108,121</b>	<b>103,500</b>	<b>103,500</b>	
59910-0	USE OF FUND EQUITY			87,500	87,500	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>87,500</b>	<b>87,500</b>	
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>106,720</b>	<b>108,121</b>	<b>191,000</b>	<b>191,000</b>	
<b>TOTAL FOR TECHNOLOGY AND COMMUNICATIONS</b>		<b>3,762,531</b>	<b>3,202,367</b>	<b>3,535,085</b>	<b>3,771,332</b>	<b>236,247</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	<b>2013 Actuals</b>	<b>2014 Actuals</b>	<b>2015 Adopted</b>	<b>2016 Mayor's Proposed</b>	<b>Change From 2015 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	2,449,568	1,879,128	2,450,000	2,498,572	48,572
CHARGES FOR SERVICES	339,603	776,315	261,442	731,343	469,901
MISCELLANEOUS REVENUE	523,481	35,233	12,000	12,000	
OTHER FINANCING SOURCES	343,159	403,569	620,643	338,417	(282,226)
<b>Total Financing by Major Account</b>	<b>3,655,811</b>	<b>3,094,246</b>	<b>3,344,085</b>	<b>3,580,332</b>	<b>236,247</b>
<b>Financing by Accounting Unit</b>					
10016200 COMMUNICATIONS SECTION	2,472,526	1,904,269	2,474,500	2,523,072	48,572
10016205 INSTITUTIONAL NETWORK	40,883	94,649	32,500	32,500	
10016300 TECHNOLOGY SECTION	164,190	262,263	181,878	250,099	68,221
10016305 TECH INITIATIVES RECURRING	690,166	616,727	438,765	572,398	133,633
10016320 TECHNOLOGY SERVICES NON CITY	288,045	196,338	216,442	202,263	(14,179)
10016400 MARKETING		20,000			
<b>Total Financing by Accounting Unit</b>	<b>3,655,811</b>	<b>3,094,246</b>	<b>3,344,085</b>	<b>3,580,332</b>	<b>236,247</b>

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	106,720	108,121	103,500	103,500	
OTHER FINANCING SOURCES			87,500	87,500	
<b>Total Financing by Major Account</b>	<b>106,720</b>	<b>108,121</b>	<b>191,000</b>	<b>191,000</b>	
<b>Financing by Accounting Unit</b>					
21116210 CABLE EQUIPMENT REPLACEMENT	70,610	71,311	69,000	69,000	
21116215 PEG GRANTS	36,110	36,811	122,000	122,000	
<b>Total Financing by Accounting Unit</b>	<b>106,720</b>	<b>108,121</b>	<b>191,000</b>	<b>191,000</b>	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



# Appendix

## Glossary

**Account Code.** A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

**Accounting Unit (AU):** An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Accounting Unit Number:** An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

**Allocation:** A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

**Appropriation:** An expenditure authorized by the city council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**COMET:** Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

**Encumbrances:** Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

**Enterprise Fund:** A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system.

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

**Expenditures:** Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

**Expenses.** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

**FMS or FM-80:** Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2013 and replaced with the City's new ERP system.

**FORCE:** Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

**Fiduciary Fund:** A fund established to account for resources held for the benefit of parties outside the government.

## Glossary – Continued

**Financing Plan:** Identifies sources of revenues that support the spending plan.

**Full Time Equivalent (FTE):** A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

**Fund:** Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

**Fund Balance:** An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

**Fund Manager:** Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

**Fund Number:** A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

**Fund Type:** A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

**GIS:** Acronym for geographic based information systems.

**General Fund:** The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

**Governmental Funds:** All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

**Internal Service Fund:** A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

**LGA:** Acronym for local government aid. See *State Aids*.

**MSA:** Acronym for municipal state aids. See *State Aids*.

**Operating Budget:** The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfer In/Out:** Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

**PED:** Acronym for the planning and economic development department.

**Permanent Fund:** A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

**Proprietary Funds:** Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

**Recoverable Expenditure:** An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

**Retained Earnings:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

**Special Assessment:** Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

## Glossary – Continued

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.